



City of Cerritos Combined Financial Program 2024-2025





Cover photo: The Cerritos Library celebrated its 50th anniversary in 2023.

CITY OF CERRITOS

DIRECTORY OF ELECTED AND APPOINTED OFFICIALS

City Council / Successor Agency¹ / Public Financing Authority²

Naresh Solanki, Mayor / Agency Chair* / Authority Chair**
Chuong Vo, Mayor Pro Tem / Agency Vice Chair* / Authority Vice Chair**
Bruce W. Barrows, Council / Agency Member* / Authority Member**
Lynda P. Johnson, Council / Agency Member* / Authority Member**
Frank Aurelio Yokoyama, Council / Agency Member* / Authority Member**

Fine Arts and Historical Commission

Kelly Colwell
Michelle H. Guerrero
Matthew S. Kauble
C.J. Villaluna Ratliff
Parimal Shah

Parks and Recreation Commission

Steve W. Lin
Richard James Martinez
Pino Pathak
Ashok "Pat" Patnaik
Ileana Prado

Planning Commission

Gene Burd
Bhavin Gandhi
Carla Gilhuys
Deepak "DJ" Jhaveri
Gloria Perlas Pulido

Property Preservation Commission

Jignesh Chokshi
Lew Gentiluomo
Jeannie Joung
Celia Spitzer
Latha Vasani

Community Safety Committee

Habib Ali
Mel Cortez
Pinal Doshi
Martin Flax
Sebastian Gonzalez
Gordon Hom
Leila Nom
Patrick "Maurice" Stitt
Eric Westphal
Karen Wilson

Let Freedom Ring Committee

Monica Ballentine
Al Barlevy
Hyun Kim
Daisy Mina Lagasca
Leah Nass
Dan E. Nino
Rosa Peters
Melissa Snyder
Sean Wang
Candy Yee

Appointed Officials

Robert A. Lopez, City Manager / Agency Executive Director* / Authority Executive Director**
Bill H. Ihrke, City Attorney / Agency Counsel* / Authority Counsel**
Vida Barone, City Clerk / City Treasurer / Agency Secretary* / Authority Secretary**

(Updated as of June 27, 2024)

¹ Titles with (*) refer to the Successor Agency to the Cerritos Redevelopment Agency.

² Titles with (**) refer to the Cerritos Public Financing Authority.

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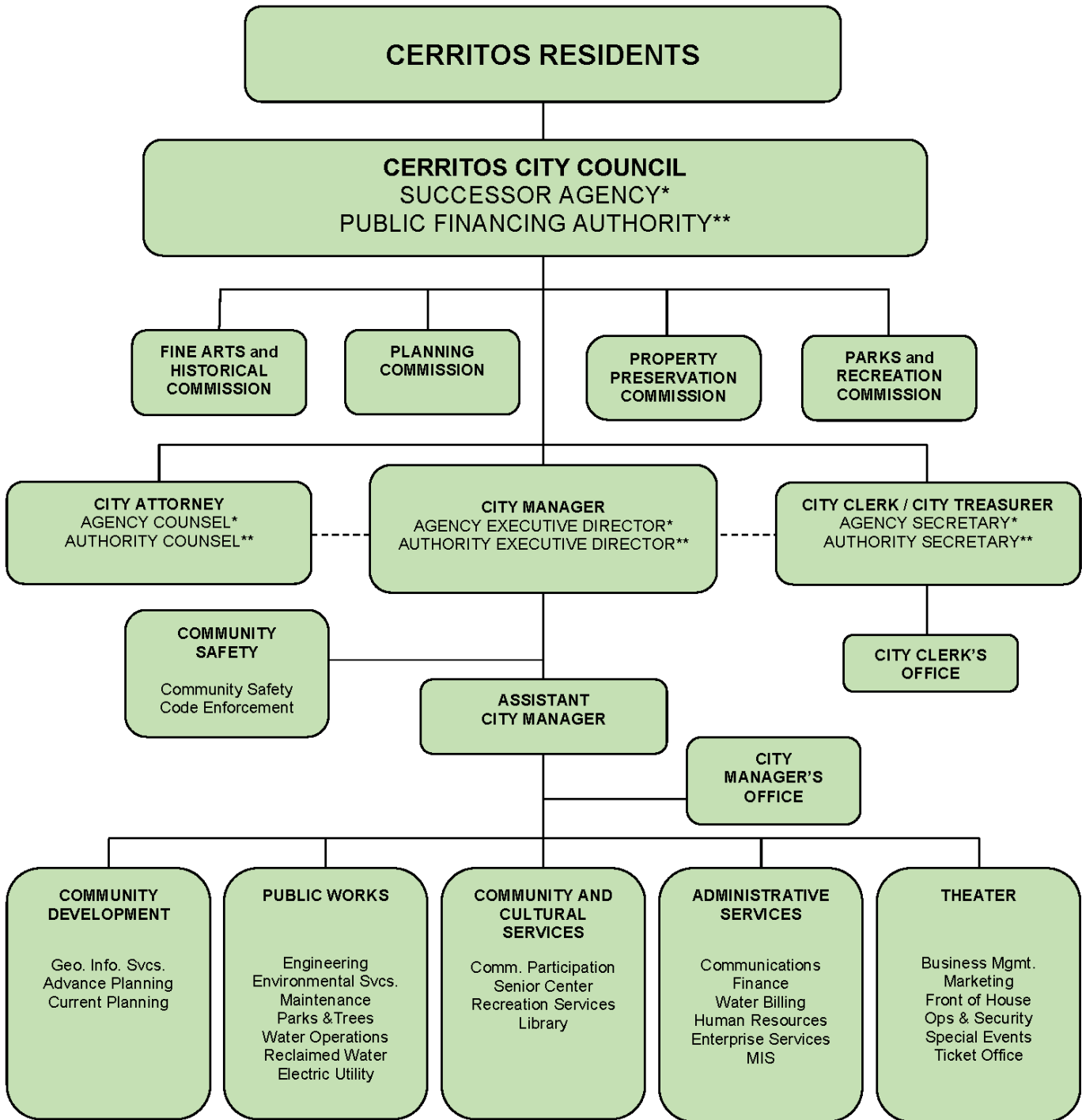
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CITY OF CERRITOS ORGANIZATIONAL CHART



*Denotes Titles of the Successor Agency to the Cerritos Redevelopment Agency
 **Denotes Titles of the Cerritos Public Financing Authority

Note: The Cerritos Redevelopment Agency was dissolved on February 1, 2012 by order of the California Supreme Court on December 29, 2011 (California Redevelopment Association et al. v. Ana Matosantos). Accordingly, the Successor Agency to the Cerritos Redevelopment Agency ("Successor Agency") was formed to facilitate its dissolution in accordance with State law.

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CITY OF CERRITOSSM

CIVIC CENTER • 18125 BLOOMFIELD AVENUE
P.O. BOX 3130 • CERRITOS, CALIFORNIA 90703-3130
PHONE: (562) 860-0311 • CERRITOS.US



June 28, 2024

Honorable Mayor and Members of the City Council
Chair and Members of the Successor Agency
to the Cerritos Redevelopment Agency

Dear City Council and Agency Members:

It is with great pleasure that I present the adopted City of Cerritos (City) Combined Financial Program (Budget) for Fiscal Year (FY) 2024-25. Over the past few years, our community has navigated through significant economic changes and adjustments, meeting each challenge with resilience and strategic foresight. This Budget is a testament to our collective capacity to adapt and thrive amid these shifts. Upholding our longstanding commitment to fiscal prudence, we have carefully crafted the Budget to ensure financial stability and strategic investment in the City's future. As we move forward, it lays the groundwork for seizing new opportunities and reinforcing our commitment to sustainable growth and enhanced community services in the coming year.

EMBRACING A NEW CHAPTER: CONTINUED COMMITMENT AND RENEWED FOCUS

The presentation of this fiscal year's Budget coincides with a period of transition and renewed focus for the City. This is an opportunity to build upon the solid foundation previously established while introducing fresh perspectives to meet both contemporary and future challenges.

The City is focused on evaluating and setting new priorities to align with the community's immediate needs and long-term aspirations. This focus is central to the strategic planning process, now in its second year, which is crucial for guiding the City's budgeting and long-term planning.

In alignment with the City Council's strategic goals, the Budget directs financial resources to:

1. **Enhance Public Infrastructure and Community Aesthetics**—focusing on long-term infrastructure maintenance to sustain the community's pride and ensure durability.
2. **Boost Economic Growth and Prosperity**—investing in economic development initiatives to expand the City's revenue base and promote sustainable growth.
3. **Enhance Effectiveness and Efficiencies of Public Safety Programs**—continuing to refine public safety measures to ensure the safety of all residents.
4. **Increase Technology Infrastructure / Use**—advancing the City's technological capabilities to improve services and encourage innovation.
5. **Increase Fiscal Transparency**—strengthening commitments to clear, accessible financial reporting and open community engagement.

These goals are not merely plans but firm commitments—crafted to meet the diverse needs of the City's vibrant community. By integrating these priorities with the City's fiscal strategies, the Budget ensures that every financial decision and resource allocation advances the City towards a resilient, prosperous future.

ORGANIZATIONAL EVOLUTION: STREAMLINING FOR SERVICE IMPROVEMENT

The City has undertaken significant organizational changes to enhance service delivery and align departmental functions with strategic objectives. Recognizing the evolving needs of our community, the City has restructured the former Community and Safety Services department into two distinct entities: Community and Cultural Services, and Community Safety. Additionally, the Support Services division has been reorganized into the Enterprise Services division to further streamline operations and support citywide initiatives.

Community and Cultural Services now includes Recreation Services, Senior Services, Community Participation, and the Municipal Library division. This reconfiguration strategically aligns complementary functions, enhancing the City's recreational, cultural, and educational offerings and creating a more integrated service experience for all residents.

Community Safety has been established to focus exclusively on public safety and code enforcement services. This division reports directly to the City Manager, ensuring streamlined operations and heightened focus on the overall welfare of the community.

Enterprise Services provides crucial support to all City departments, overseeing risk management, procurement, contract management, and employee relations. This division plays a key role in enhancing operational efficiency and fostering a positive work environment throughout the City.

The restructuring of these areas is a strategic move designed to optimize our resources and improve service delivery across the City. By creating more focused organizational units, we aim to enhance responsiveness and effectiveness, ensuring that our services evolve in tandem with the needs of our residents and the broader community.

As we implement this Budget, we reaffirm our dedication to the principles of strategic foresight and fiscal responsibility that guide our decisions. This framework not only addresses immediate needs but also sets a robust course for future prosperity. We remain committed to transparency and diligent stewardship as we advance these initiatives, ensuring that the City of Cerritos continues to excel and adapt in an ever-changing world.

BUDGET HIGHLIGHTS

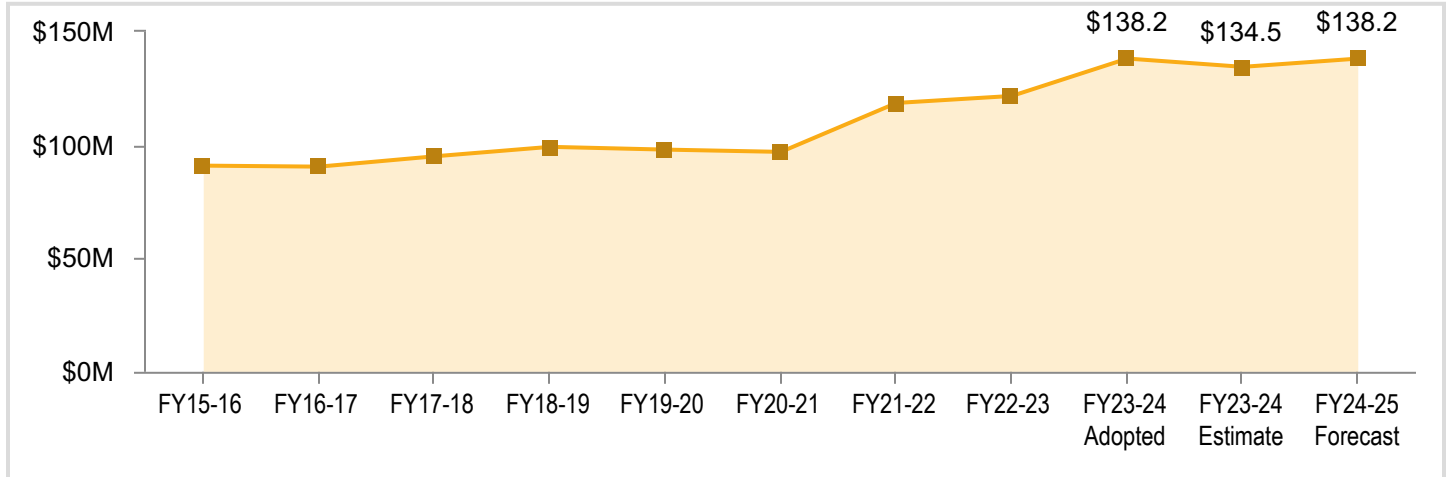
The Budget is a \$161.7M comprehensive and balanced one-year financial plan that emphasizes the City Council's commitment to fiscal responsibility, strategic planning, and the enhancement of City services, programs, and infrastructure. The City's operations Budget has an estimated surplus of \$203K, where recurring revenues of \$126.5M are appropriated for ongoing personnel, operations and maintenance expenditures of \$126.3M. One-time capital equipment purchases of \$1.9M are funded by a General Fund transfer of \$1.7M and by the Water Fund for its enterprise related equipment of \$237K. The Capital Improvement Program (CIP) section of the Budget is \$35.3M of one-time expenses aimed at improving City assets and infrastructure, and is funded through restricted and one-time revenues of \$11.7M, restricted reserves of \$1.5M, and General Fund transfers of \$22.2M.

Governmental funds in total are budgeted with a deficit of \$(12.2)M before transfers, and spendable reserve reduction of \$(16.8)M. The General Fund, which provides the City's main operating funds, is budgeted with a surplus of \$9.7M, and is projected to decrease by \$(16.8)M after all transfers, ending FY 2024-25 with an estimated balance of \$63.8M. It is important to note that the deficit positions mentioned above are due to the responsible use of reserves to fund a robust Capital Improvement Program for the benefit of the City, and that the use of these funds does not affect the City's balanced position relative to the operating budget. Enterprise Funds present a deficit position of \$(11.2)M with a projected decline in spendable reserves of \$439K after all transfers.

REVENUE

The Budget projects that total City revenue for all funds in FY 2024-25 will remain stable at \$138.2M, showing no significant change from the previous year's adopted budget. Figure 1 illustrates the overall City revenue history and trends for the past ten years:

Figure 1
 Ten-Year City Revenue History and Forecast (in millions)

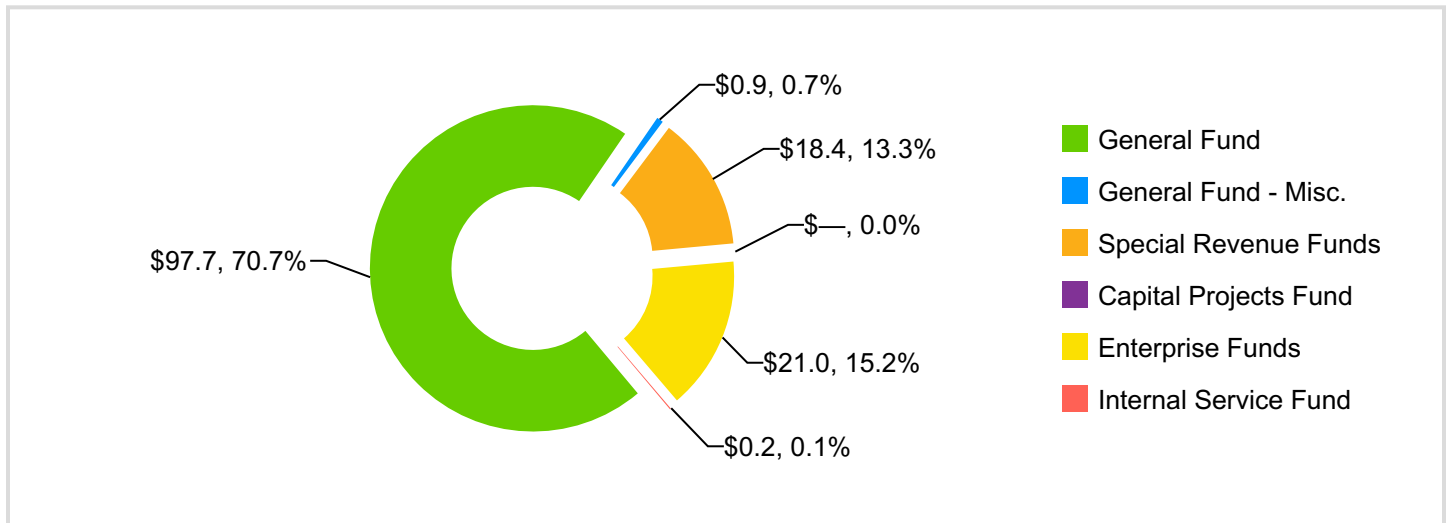


Sources: Cerritos ACFR for year-ending June 30, 2023 and Budget Data FY 2024-25

As with most municipal agencies, the City does not operate or fully evaluate its budget position solely on gross and combined amounts. Rather, the City operates and evaluates thirty-two (32) independent funds, each with their own bottom line, considerations, and distinctions. Although these funds do interact with each other, most of them are restricted or assigned for legal and/or specific uses as detailed in the [Statements of Fund Balances and Reserves](#).

The City operates twenty-seven (27) governmental funds, which include the General Fund (and its miscellaneous fund components), Special Revenue funds, and a Capital Project fund. These governmental funds comprise approximately 85% of the total revenue for the City in the Budget, funding the majority of the City's operation and capital outlay. Figure 2 shows the City's total revenue composition across the different fund classifications, broken down by amount and percentage:

Figure 2
 Total City Revenue Composition for FY 2024-25 (in millions and percentage)



Sources: Budget Data FY 2024-25

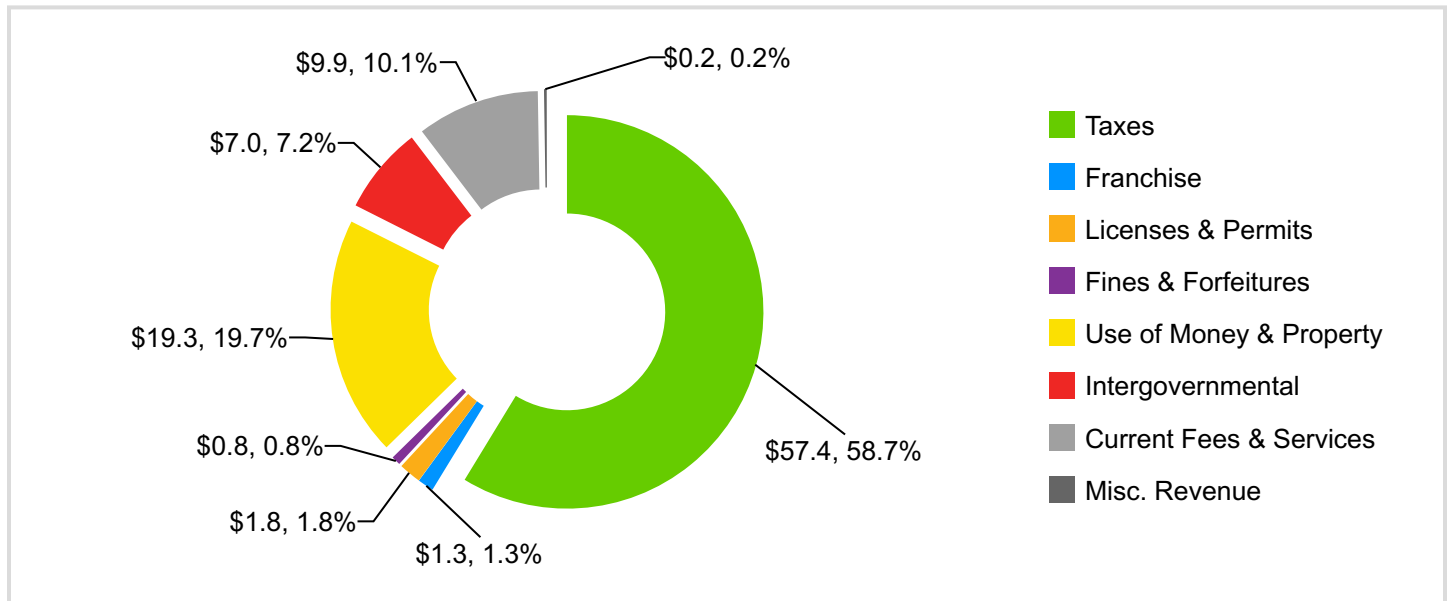
Proprietary funds (business-type) make up approximately 15% of the overall revenue stream, and include four (4) Enterprise funds (Water, Sewer, Reclaimed Water, and Electric Utility) and one (1) Internal Service fund. While these funds are intended to be self-supporting activities, the Water, Sewer, and Electric Utility activities have historically operated at an annual deficit, requiring a loan from the General Fund to subsidize their respective operations and capital outlay. In FY 2023-24, the City Council approved the forgiveness of loans owed to the General Fund by the Water and Sewer funds. The City is actively working towards remedying the shortfalls in these funds and, moving forward, the General Fund will provide additional monies as needed in the form of transfers, with no expectation of repayment.

The General Fund serves as the primary source of revenue generation for the City, with Taxes (59%) and the Use of Money & Property category (20%) being the most significant contributors. The latter diversifies the City's revenue streams through a ground lease portfolio, projected to yield \$10.4M million for FY 2024-25. The portfolio encompasses properties at the Cerritos Towne Center, Lincoln Station, Moore Street, and the Kia and Jaguar / Land Rover dealerships in the Cerritos Auto Square.

Figure 3 illustrates the composition of General Fund revenues broken down by amount and percentage:

Figure 3

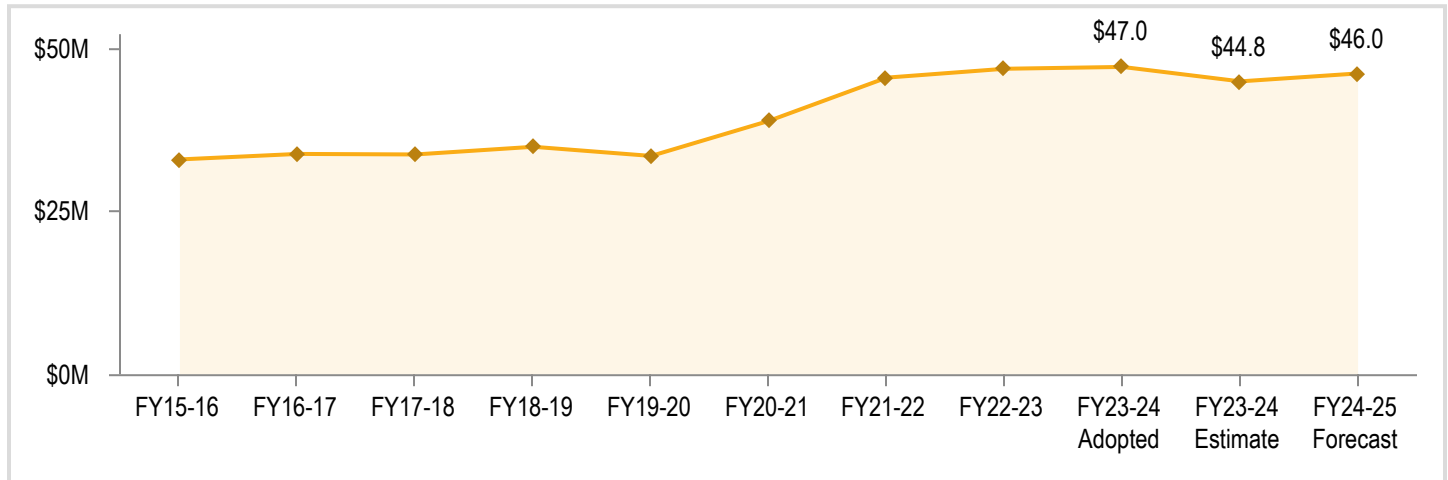
General Fund Composition for FY 2024-25 (in millions and percentage)



Sources: Budget Data FY 2024-25

The City's primary source of recurring revenue is sales tax, making up approximately one-third of its combined annual resources. Based on analysis from the City's sales tax consultant, the original FY 2023-24 forecast of \$47.0M reflected a period of strong recovery from the pandemic, with the City demonstrating resilience and adaptability. However, recent economic shifts, particularly the rapid increase in interest rates, have tempered this outlook. These changes have led to a revised estimate of \$44.8M for the end of FY 2023-24, marking a decrease of \$(2.2)M. The downturn is primarily linked to a slowdown in auto sales, as higher borrowing costs have curbed consumer spending. Despite these challenges, the City's Budget forecast for FY 2024-25 is projected to increase to \$46.0M, reflecting a prevailing sense of optimism for a return to regular growth patterns in subsequent years.

Figure 4
 Ten-Year Sales Tax History and Forecast³ (in millions)



Sources: Cerritos ACFR for year-ending June 30, 2023 and Budget Data FY 2024-25

The [Revenue section](#) of the Budget provides for a detailed review of revenues received by the City beginning with a comprehensive summary page followed by line items organized by fund, classification, and accounting code.

OPERATING EXPENDITURES AND CAPITAL EQUIPMENT

The FY 2024-25 Budget encompasses \$161.7M in expenditures across all City services, programs, and the CIP, not including Successor Agency activity. This represents a year-over-year increase of \$15.6M. The City's ongoing operating costs, which include personnel, operations, and maintenance, are budgeted at \$126.3M. These costs were carefully developed by evaluating the previous year's expenditures, analyzing adjustments, and considering both current and projected service levels and programs.

Personnel expenditures, comprising salaries and benefits, account for 40.0% of all operating expenditures with a budgeted cost of \$50.6M. This includes the impact of a City Council-approved 3.7% cost of living adjustment (COLA), effective December 2023. In response to the need for enhanced services, several new Full-Time and Part-Time positions have been added across various departments, including Community Development, the Theater, and the newly established Community and Cultural Services Department. These positions are intended to streamline operations and support the achievement of the City Council's priority goals.

The Budget also reflects a focused increase in maintenance costs as part of the City Council's commitment to improving infrastructure and addressing long-term maintenance needs. But this also coincides with inflationary pressures and rising costs for labor and materials. These external economic factors have particularly impacted the City's larger contracts, such as those for facilities maintenance services, further amplifying expenditures in this area.

Despite these financial pressures, the overall operating budget provides an estimated \$0.2M surplus position⁴, even with a \$6.8M year-over-year increase in expenditures. This careful balancing of resources and costs ensures that we continue to provide, and even enhance, service levels while maintaining a balanced budget.

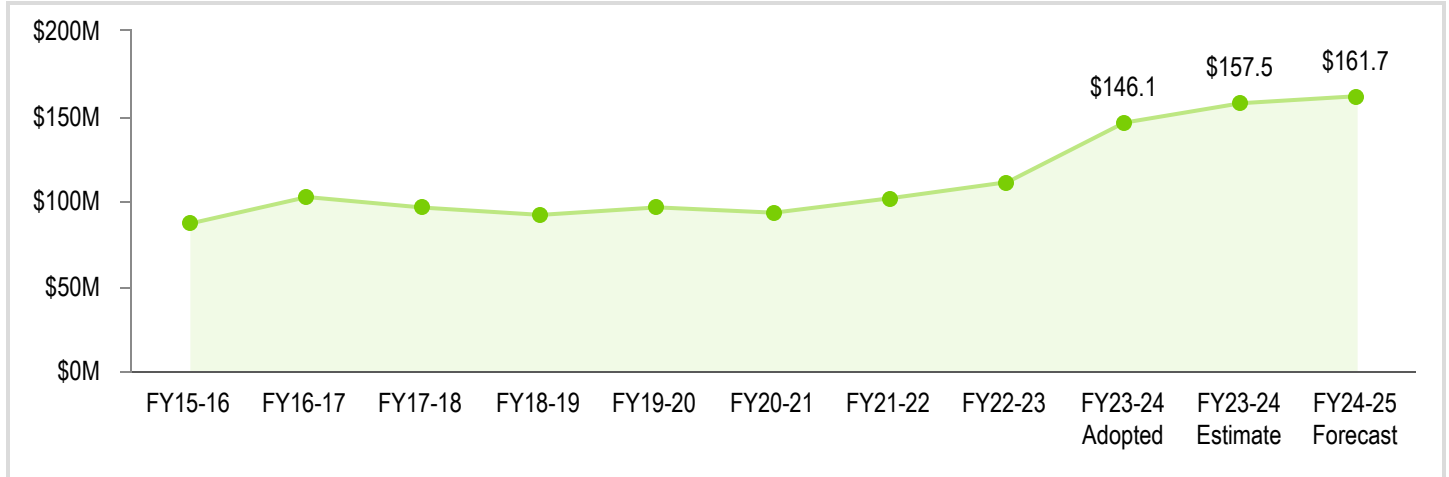
The Budget also includes capital equipment purchases of \$1.9M, which are detailed in the Property Control cost center (552). The City Council's previous Budget resolution directing the reimbursement of Equipment Replacement Fund reserves continues in FY 2024-25 with a matching General Fund transfer of \$1.7M for related capital equipment purchases and maintenance in the Property Control cost center (552). Additionally, the Water Fund is charged directly for its enterprise related capital equipment expenses of \$237K.

³ Sales Tax History includes Triple Flip Reimbursement

⁴ Operating position is estimated by deducting capital outlay-related revenues and expenses from all funds, for general analysis.

The City's combined expenditure history and forecast, which includes equipment and CIP activity, are illustrated in Figure 6 for a comprehensive visual reference:

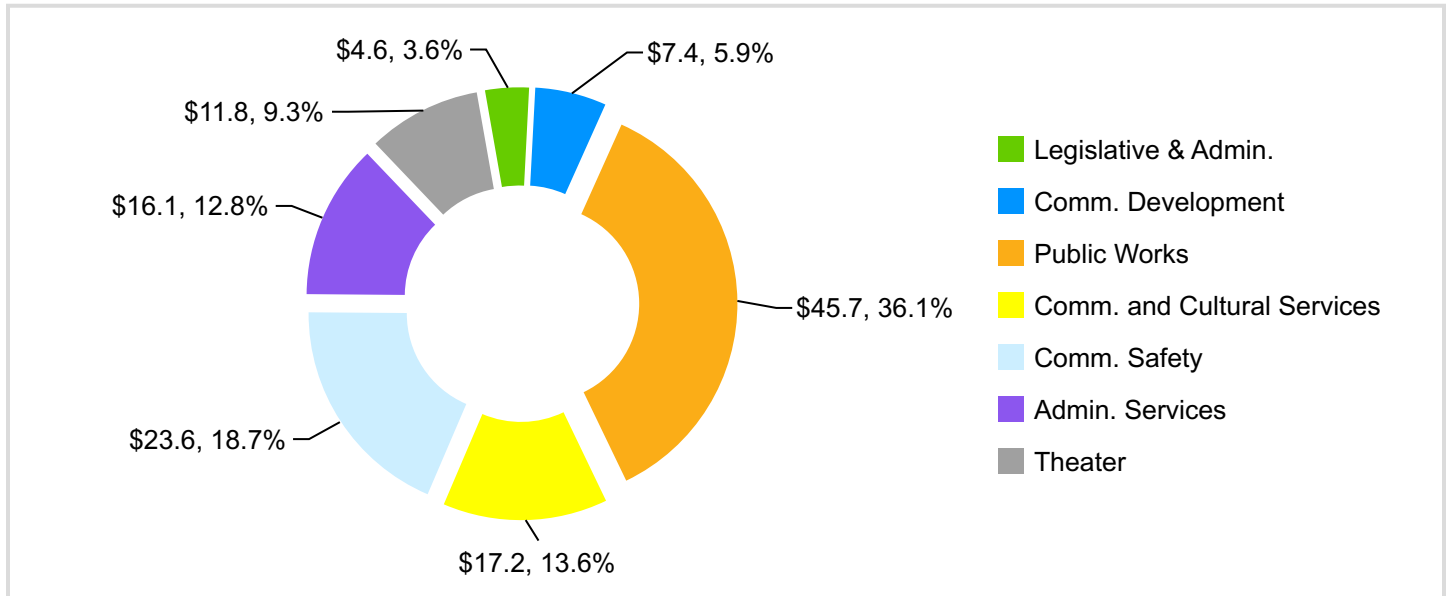
Figure 6
 Total Combined City Expenditure History and Forecast⁵ (in millions)



Sources: Cerritos ACFR for year-ending June 30, 2023 and Budget Data FY 2024-25

Figure 7 illustrates the composition of operating and capital equipment expenditures by department budget amounts (in millions) and percentages in the overall Budget. This chart illustrates the emphasis on Community Safety at 19%, which includes law enforcement services, along with Public Works at 36% for services such as maintenance of buildings, streets, trees, water operations, and the Electric Utility:

Figure 7
 City Operating Expenditures and Capital Equipment Composition for FY 2024-25 (in millions and percentage)



Sources: Budget Data FY 2024-25

⁵ Includes capital equipment and CIP projects.

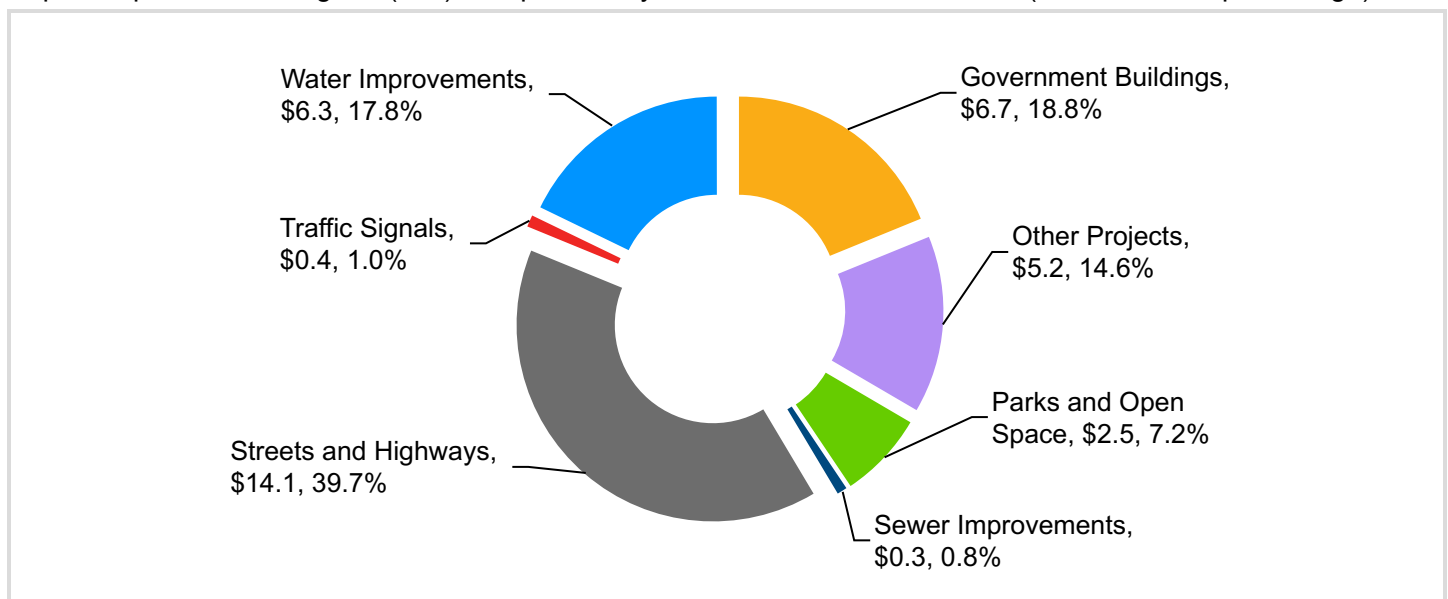
CAPITAL IMPROVEMENT PROGRAM (CIP)

The Budget includes CIP funding of \$35.3M for projects that are mainly focused on one-time improvements throughout the community. Efforts were made to identify and utilize one-time resources such as restricted and surplus revenues, fund balances, grants, reimbursements, and deferred revenue throughout the CIP to meet the objective of protecting unrestricted reserves wherever possible. As a result of these efforts, the CIP is funded through a combination of restricted and/or one-time revenues of \$11.7M, restricted reserves of \$1.5M, and General Fund transfers of \$22.2M, which can be reviewed in the [CIP fund source pages](#).

Figure 8 shows the composition of the CIP by Activity Classification, including amounts and percentages from the total program, with the top four priorities shown as Streets and Highways (40%), Government Buildings (19%), Water Improvements (18%), and Other Projects (15%):

Figure 8

Capital Improvement Program (CIP) Composition by Classification for FY 2024-25 (in millions and percentage)



Sources: Budget Data FY 2024-25

[Government Buildings](#) budgets \$6.7M funded through a combination of General Fund resources along with restricted revenues and reserves. In FY 2021-22, the City was awarded the Shuttered Venue Operators Grant (SVOG) funding of approximately \$4.2M, which was received and used to offset direct Theater Department expenses in the General Fund in accordance with the grant's restrictions. The resulting savings of \$4.2M in General Fund operations were transferred to the [CCPA Endowment Fund](#) and reserved for CIP use. The remaining funds of \$834K in FY 2024-25, along with current year revenues and reserves from the [CCPA Endowment Fund](#), will be utilized for the CCPA Roof Replacement Project (\$2.8M, Project #12706) and CCPA Pro-Tower Safety Upgrades (\$100K, Project #23201). General Fund transfers cover the remaining \$3.8M in various projects in the Government Buildings category.

The [Other Projects](#) classification includes the [Proposed Mixed-Use/Residential Infill Development](#) funding (\$1.4M, Project #21701) for the future development of affordable housing in the City of Cerritos, in accordance with State housing law. Specifically, the project encumbers an additional \$1.4M of the restricted [Housing Asset Fund](#) reserves. Consequently, the encumbrance will again appear as an expense in the fund balance for FY 2024-25, but will remain encumbered in the reserves until the project is completed, transferred, or canceled. Additional projects, such as the City Council-directed Citywide Fiber Optic Network Improvements project (\$2.5M, Project #24701), will be funded through General Fund transfers of \$3.8M.

[Parks and Open Space](#) improvements include \$2.5M for various projects throughout the community. General Fund transfers of \$2.2M provide funding for most of these projects, including the Sports Complex Soil Restoration, Laser Grade and Sod Installation (\$1.0M, Project #23118), and the Gridley Park Playground Equipment and Surfacing Replacement (\$590K, Project #25103). Reimbursements through the Measure A Fund will provide resources for the Heritage Park Play Island Renovation (\$300K, Project #23101).

[Sewer Improvements](#) include the Rehabilitation / Replacement of Dewatering Stations project (\$50K, Project #19602) and Sewer Master Plan Development (\$200K, Project #23603), which will be funded in FY 2024-25 through General Fund transfers to the Sewer Fund.

The [Streets and Highways](#) activity allocates \$14.1M to various projects, of which \$7.1M originates from restricted and reimbursement funding. The remaining \$7.0M is covered through General Fund transfers. Classification highlights include the continued expansion of programs through specific objectives identified in the Strategic Plan, including Arterial Street Rehabilitation (\$4.0M, Project #23303), Residential Pine Tree Reforestation Program (\$700K, Project #20702), Arterial Landscaping at Various Locations (\$500K, Project #13746), and the Residential Parkway Tree and Sidewalk Inspection and Repair Program (\$1.0M, Project #24304).

The [Traffic Signals](#) category also includes a City Council-directed project identified in the Strategic Plan, the Towne Center Traffic Signal Sign Replacement and Pole Refurbishment Project (\$300K, Project #25402). Funding for this project and Traffic Signal Safety Light Upgrades (\$50K, Project #19401) is provided by General Fund transfers.

The [Water Improvements](#) activity, which also includes Reclaimed Water improvements, has a combined budget of \$6.3M using enterprise fund and restricted revenues. Funding from Measure "W" covers the cost of the NPDES Implementation Program (\$115K, Project #17007), and the Regional Stormwater Capture Facility (\$2.2M, Project #22505). Water Fund and Reclaimed Water Fund revenues of \$3.2M cover the remaining projects in the Water Improvements classification.

SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY (SUCCESSOR AGENCY)

The agreement between the Successor Agency and the California State Department of Finance (DOF) provides a total of \$67 million in loan repayments upon completion of the payment schedule in 2028. For FY 2024-25, the settlement agreement provides a total of \$5.8M in loan repayment to the City. Per the agreement, \$1.2M of the principal is restricted for the facilitation of affordable housing and, as such, is deposited into the Housing Asset Fund.

In accordance with previous City Council direction, \$857K of the principal is budgeted as a transfer out of the General Fund to the [Electric Utility Fund](#) for annual debt service on the Magnolia Power Project bond. The projected reimbursement revenue for the Successor Agency is \$17.4M, which are funds set aside for the reimbursement of enforceable obligations of the former Cerritos Redevelopment Agency (CRA).

For historical perspective, the City negotiated with DOF to purchase all properties that were owned by the former CRA for a total of \$11M in the final agreement. When the payment was made in January 2017, the City acquired substantial assets in property that include all of the Cerritos Towne Center (89.2 acres), Lincoln Station (8.1 acres), Jaguar / Land Rover dealership (2 acres) and the Lamar / Kia dealership (4.5 acres). Additionally, the CCPA and the property located at 12616 183rd Street were included on the list of assets acquired by the City.

The purchase also included acquisition of the former CRA portion of the ground rent, which has an estimated value of \$90 million through the year 2087. Further, an independent real estate consultant estimated the total value of the properties to be \$2.72 billion at the expiration of their current ground leases. The result of these negotiations strengthened the City's asset holdings and long-term financial security to ensure Cerritos remains a premiere community in Southern California for many years to come.

RESERVES

The City's reserves continue to provide a strong financial base, underlining the City's commitment to prudent fiscal management. By the end of FY 2024-25, factoring in the budget detailed herein, the City's spendable reserves, less receivables, are estimated to total approximately \$112.1M across all funds. The General Fund's spendable reserves are projected to be \$63.8M, representing 53.1 percent of total expenditures and transfers, which ensures a robust financial cushion. As General Fund reserves are unrestricted, they are available for any purpose deemed appropriate by the City Council.

The balance of General Fund loans to the Electric Utility Fund is projected to reach \$(26.8)M by the conclusion of FY 2024-25, as detailed below:

- \$(24.1)M (Electric Utility)
- \$(2.7)M (Electric Utility-Debt Service)

With the City's balanced operating budget and substantial General Fund reserves, the City Council has the flexibility to modify budget priorities to effectively meet the changing needs of the Cerritos community.

CONCLUSION

The FY 2024-25 Budget embodies our steadfast commitment to enhancing the quality of life for all residents of Cerritos through strategic investments and responsible fiscal management. Our success in maintaining a balanced budget while expanding services is a direct result of the guidance and vision provided by the City Council, whose leadership has been instrumental in overcoming past challenges and charting a course toward a prosperous future.

The fiscal strategies outlined in this Budget, supported by our robust reserve funds and careful allocations, ensure that Cerritos is well-prepared to meet future challenges. I extend my deepest gratitude to the City Council for your unwavering support and to our dedicated team of City staff, whose collaboration and commitment have been crucial in shaping this Budget. Together, we have crafted a fiscal plan that not only addresses the immediate needs of the City, but also lays a strong foundation for our community's ongoing growth and well-being.

As we move into FY 2024-25, we are poised to continue our journey of strategic improvement and community engagement, always aiming to enhance the lives of our residents and the operational efficiency of our City. Under the leadership of our City Council, and with the active participation of our community, Cerritos will continue to be a premier place to live, work, and play, exemplifying the best of fiscal foresight and community-focused governance.

Respectfully Submitted,



Robert A. Lopez
City Manager

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DEVELOPING A BUDGET

The Budget is one of the most important annual considerations of the Cerritos City Council because it provides the framework for programs and services that affect the community directly. It incorporates the proposed operating activities for the upcoming fiscal year along with the City's five-year Capital Improvement Program (CIP). In a continuing era of limited financial resources, the budget process is the principal way in which the City develops plans to meet its requirements and match its goals using those resources. More importantly, it is the organization's best opportunity to review its operation and to evaluate carefully the effectiveness and success of its activities.

The Budget allocates resources on a program basis within all City departments utilizing line item control, based on work program objectives. The budget development and monitoring processes are year-round activities due to their significance and magnitude. These processes follow a similar sequence and format each fiscal year, as outlined below:

July: Implementation of the Adopted Budget

The Finance Division, under the Director of the Administrative Services Department, finalizes the budget documents for publication through print and digital media and implements the adopted budget within the City's financial systems.

August - October: Review and Refinement of the Budget Process

The Finance Division reviews and refines budget documents, policies, and procedures in preparation for the upcoming budget development process and monitors city-wide procurement efforts year-round to ensure policy compliance.

November - December: Preparation for the Annual Budget Process

The City Manager and the Finance Manager review budget information, priorities, and determine a budget calendar. The City Council meets for the Strategic Planning Session to review and update priorities for the upcoming year.

January - February: Mid-Year Review and New Fiscal Year Proposals

Each department prepares a detailed status report of year-end estimates and proposals for the next fiscal year, including revenues and requests for operational expenditures, equipment, and CIP projects. Proposals are presented to the City Manager during the Mid-Year Review meeting.

March: Preliminary Budget Analysis and Evaluation

Following the City Manager's review of year-end estimates and new proposals from all departments, Mid-Year budget adjustments and new fiscal year proposals are measured against the anticipated needs of the City and the accomplishments for the previous and current fiscal years. Priorities are evaluated for determining funding levels of various operations, equipment, and CIP, particularly within the context of projected revenues. The City Manager directs Mid-Year adjustments and a Preliminary Budget for the new fiscal year.

April: Preliminary Budget Document Preparation

After the City Manager determines a budget proposal that will provide adequate municipal services, necessary support operations, and a CIP in the most cost effective manner, the Finance Division begins document preparation of the Preliminary Budget along with an executive summary analysis for the City Manager's Budget Message. Additionally, the Finance Division calculates fund allocations, transfers, and reserve estimates for inclusion in the Preliminary Budget and its executive summary.

May: Preliminary Budget Submittal to City Council

Under direction from the City Manager, the Finance Manager prepares and presents a comprehensive budget proposal to the City Council and the public in a study session format for consideration, discussion, and direction. After receiving instruction from the City Council, staff adjusts the proposed budget accordingly in preparation for its adoption and implementation.

June: Budget Adoption

A balanced preliminary budget is formally submitted to the City Council for adoption at a publicly noticed Budget Hearing at a Regular Meeting of the Cerritos City Council in accordance with the Cerritos Charter.

The process of developing a budget is complex and requires a significant commitment of time and thoughtful consideration. Its preparation and subsequent review and consideration by the City Council provide direction for the upcoming year's activities to meet the needs of the community in a fiscally responsible manner.

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STRATEGIC PLANNING

On January 25, 2024, the City Council adopted the FY 2024-25 Strategic Plan which outlines the following five (5) priority goals and their associated objectives:

Goal 1 - Enhance Public Infrastructure and Community Aesthetics

This goal focuses on the enhancement of streets, parks, and City facilities, combining structural upgrades with beautification efforts to enrich the community environment and preserve/enhance quality of life standards.

- G1-01 Maintain accelerated rehabilitation of arterial streets that are in poor condition
- G1-02 Maintain accelerated rehabilitation of residential streets that are in poor condition
- G1-03 Rehabilitate arterial parkway landscaping
- G1-04 Proactively inspect residential parkway trees/sidewalks for needed repairs before they are reported
- G1-05 Maintain accelerated processing/ completion of Residential Pine Tree Reforestation Program Applications
- G1-06 Proactively inspect and replace deteriorated street signs
- G1-07 Revitalize Towne Center street signage
- G1-08 Rehabilitate the Cerritos Sports Complex sports fields

Goal 2 - Boost Economic Growth and Prosperity

This goal focuses on driving economic growth through initiatives that boost sales tax revenue and attract investment, thereby strengthening the City's financial base and enhancing its appeal as an attractive destination for businesses and visitors alike.

- G2-01 Retain and attract Cerritos-based sales tax generating uses
- G2-02 Update the existing Cerritos Economic Development Strategic Plan
- G2-03 Develop comprehensive vision and marketing strategy

Goal 3 - Enhance Effectiveness and Efficiencies of Public Safety Programs

This goal focuses on optimizing public safety programs and ensuring a safer, more secure community through innovative use of technology, enhanced personnel strategies, and streamlined resource allocation.

- G3-01 Enhance/upgrade the City's Department Operations Center (DOC) at the City's Corporate Yard and continue EOC training for all City employees
- G3-02 Enhance retail theft prevention and protection at commercial retail centers
- G3-03 Evaluate Automated License Plate Reader (ALPR) technologies for use by City parking enforcement staff
- G3-04 Continue expansion of the City's fixed ALPR camera program

Goal 4 - Increase Technology Infrastructure/Use

This goal focuses on expanding and modernizing the City's technology infrastructure, along with increasing the utilization of advanced technologies to boost connectivity, efficiency, and sustainability in City services and operations.

- G4-01 Develop a business plan and initiate steps for high-speed broadband implementation
- G4-02 Evaluate feasibility of installing a fiber optic network within City-owned traffic signal conduits
- G4-03 Develop an artificial intelligence usage policy
- G4-04 Implement artificial Intelligence training for staff
- G4-05 Research and implement artificial intelligence within the City's enterprise application
- G4-06 Research and implement artificial intelligence within the City's network security frameworks
- G4-07 Increase and optimize the City's social media presence

Goal 5 - Increase Fiscal Transparency

This goal focuses on enhancing the openness and clarity of the City's financial operations, ensuring accessible, transparent financial information for improved public trust and informed community engagement.

- G5-01 Modernize the City's financial systems for enhanced fiscal transparency
- G5-02 Enhance public understanding of financial transparency tools

FISCAL POLICIES SUMMARY

The City of Cerritos is committed to maintaining and enhancing its financial integrity through comprehensive fiscal policies. These policies serve as the backbone for sound financial management and ensure the responsible administration of public funds. Below is a summary of the main fiscal policies that guide the City's financial practices.

STRATEGIC FINANCIAL PLANNING AND BUDGET PREPARATION POLICY

The Strategic Financial Planning and Budget Preparation Policy outlines the City Council's role in developing and updating the Strategic Financial Plan, which guides annual budget preparations to ensure fiscal responsibility. The budget comprises two components:

- **Operating Budget:** funds ongoing City services and programs with ongoing revenues
- **Capital Improvement Program (CIP):** funds capital projects with one-time revenues

A **Balanced Budget** exists when the ongoing annual expenditures (Operating Budget) are fully funded by ongoing annual revenues, without needing to use reserves to cover shortfalls. City Enterprise Accounts must be self-sustaining, and budget amendments are generally discouraged after adoption to uphold financial integrity. The City Manager is authorized to administratively approve budget amendments; however, if amendments exceed \$50,000, prior written notice must be provided to the City Council. The annual budget process includes a Strategic Planning Session, a Mid-Year Review, and multiple Budget Study Sessions, culminating in a public review and adoption phase. This framework ensures both essential and discretionary City services are evaluated and funded according to the City's priorities and financial capabilities.

INDEPENDENT AUDIT POLICY

The City of Cerritos' Independent Audit Policy ensures thorough external audits of the City's finances by a certified public accountant (CPA) annually, as mandated by the City Charter. The policy emphasizes the importance of transparency and compliance with both Generally Accepted Auditing Standards (GAAS) and Governmental Accounting Standards Board (GASB) regulations. It specifies that audit scopes include reviews of financial statements, major funds, laws, regulations, and internal controls, with a particular focus on detecting and promptly reporting any fiscal irregularities directly to the City Council. Additionally, the policy requires the initiation of a bid process for selecting audit firms, which are obligated to report any findings of fraud or illegal activities within 48 hours, bypassing City staff to ensure direct communication with the City Council. These measures enhance the City's accountability and safeguard public funds by ensuring that any potential financial misconduct is quickly and effectively addressed.

INVESTMENT POLICY

The City of Cerritos and the Successor Agency to the Cerritos Redevelopment Agency's Investment Policy is designed to govern the management of the City/Agency's funds with a focus on safety, liquidity, and yield. Investments are pooled to optimize earnings and distributed based on each fund's average balance. The policy emphasizes the preservation of capital as its primary objective, ensuring diversification to minimize credit and interest rate risks, and maintaining sufficient liquidity to meet operational needs without needing to sell securities prematurely. Investments must comply with state and federal laws and are restricted to high-credit quality instruments to minimize potential losses. The policy also outlines specific standards for the ethical management of investments, delegation of authority to the Finance Manager, and requirements for broker/dealers and safekeeping of assets. Regular reporting and performance benchmarks are established to ensure the policy's effectiveness and compliance, with monthly reports provided to the City Council/Successor Agency detailing investment status and compliance.

ACCOUNTING AND BUDGETARY BASIS

BASIS OF ACCOUNTING

The City of Cerritos adheres to Generally Accepted Accounting Principles (GAAP) in its financial reporting, utilizing both the modified accrual basis and the full accrual basis of accounting for its various funds. The term "basis of accounting" refers to the timing of when revenues and expenditures are recognized in the accounts and reported in the financial statements. It determines the period in which transactions are recorded, influencing how financial performance and position are presented.

Governmental funds, including the General Fund, special revenue funds, and capital projects fund, operate on the *modified accrual basis of accounting*. Under this basis, revenues are recognized when they become both measurable and available. Measurable means the amount of the transaction can be determined, and available means the revenue is collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred.

Proprietary funds, such as the Water and Sewer funds, use the *full accrual basis of accounting*. This method recognizes revenues when they are earned and expenses when they are incurred, similar to private sector accounting. This includes the recording of capital assets and long-term liabilities within the fund.

BASIS OF BUDGETING

The City's budget is prepared on a basis consistent with GAAP, with a few exceptions:

- **Encumbrances:** Encumbrances, or commitments to expend resources, are recognized as expenditures in the budget when the commitment is made. In contrast, under GAAP, encumbrances are never recognized as expenditures.
- **Capital Outlay in Proprietary Funds:** Capital outlays are budgeted as expenditures in the year purchased. However, in the financial statements prepared in accordance with GAAP, these expenditures are recorded as capital assets on the balance sheet and depreciated over their useful lives. This difference arises because the budget focuses on the cash flow impact of purchasing the asset, while GAAP financial statements emphasize the long-term value and depreciation expense of the asset over time.
- **Depreciation:** Depreciation is not budgeted as it is a non-cash item, but it is recorded in the financial statements for proprietary funds according to GAAP. Depreciation allocates the cost of a capital asset over its useful life and appears as an expense on the income statement, reducing the asset's value on the balance sheet.
- **Loan Payments:** The City receives loan payments each year from the Successor Agency to the Cerritos Redevelopment Agency. These funds are recognized as revenues on a budgetary basis but are recorded on the balance sheet as a reduction of the receivable on an accounting basis under GAAP.

These distinctions are necessary to align the City's budgetary practices with statutory requirements while maintaining compliance with GAAP for financial reporting purposes.

By explaining these differences, stakeholders can better understand and interpret the financial information presented in both the budget document and the financial statements.

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City of Cerritos

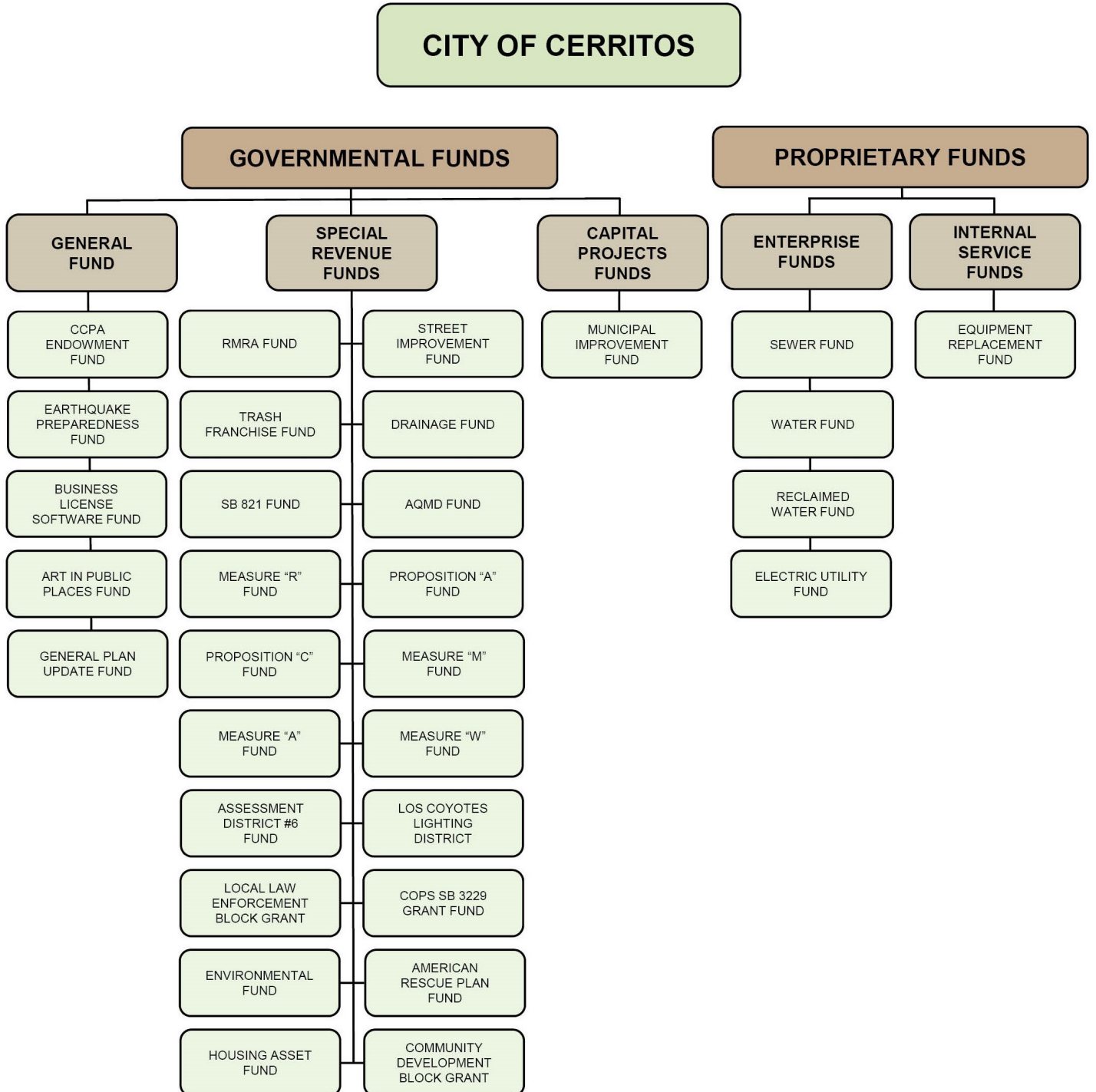
Financial Program: 2024-2025

**Summary and Statements of
Fund Balances and Reserves**

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FUND STRUCTURE

The City of Cerritos organizes its financial operations through a structured system of funds, each designated as a separate accounting entity to ensure meticulous financial management. Each fund maintains its own set of self-balancing accounts, encompassing the City's assets, liabilities, fund equity, revenues, and expenditures or expenses. This organization allows for precise tracking and management of resources, tailored to the specific purposes and regulatory requirements of each fund. The City's funds are broadly classified into three categories: governmental funds, which support general public services; proprietary funds, which operate similar to private businesses where services are provided for a fee; and fiduciary funds⁶, which are held in trust for specific groups or purposes. This structure ensures transparency and accountability in the City's financial operations.



⁶ The fund organizational chart does not include fiduciary funds, which include the Cerritos Successor Agency funds. Detailed activity and financial information regarding these funds can be found in the section titled [Successor Agency](#).

DEPARTMENTAL FUND RELATIONSHIP

The following pages illustrate which funds are budgeted for each department.

Legislative and Administrative

- General Fund
- Street Improvement Fund
- Drainage Fund
- Sewer Fund
- Los Coyotes Lighting District Fund
- Housing Asset Fund
- Water Fund
- Reclaimed Water Fund

Community Development

- General Fund
- AQMD Fund
- Proposition "A" Fund
- Proposition "C" Fund
- Housing Asset Fund

Public Works

- General Fund
- Art In Public Places Fund
- Street Improvement Fund
- Trash Franchise Fund
- Drainage Fund
- Sewer Fund
- Measure "R" Fund
- Assessment District #6 Fund
- Los Coyotes Lighting District Fund
- Water Fund
- Reclaimed Water Fund
- Electric Utility Fund

DEPARTMENTAL FUND RELATIONSHIP

Community and Cultural Services

- General Fund

Community Safety

- General Fund

Administrative Services

- General Fund
- Business License Software Fund
- Street Improvement Fund
- Trash Franchise Fund
- Drainage Fund
- Sewer Fund
- Los Coyotes Lighting District Fund
- Water Fund
- Reclaimed Water Fund
- Electric Utility Fund
- Equipment Replacement Fund

Theater

- General Fund

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-- ESTIMATED --
SUMMARY OF FUNDS AND ESTIMATED BALANCES
FISCAL YEAR 2024-2025

CITY GOVERNMENTAL FUNDS / INTERNAL SERVICE FUND	Beginning Balance	Revenues	Expenditures	Surplus/ (Shortfall)	Fund Transfer	Ending Balance	Loan/ (Receivable)	Estimated Balance
GENERAL FUNDS								
110 General Fund	148,037,346	97,674,020	(88,011,443)	9,662,577	(32,280,158)	125,419,765	(61,621,242)	63,798,523
112 CCPA Endowment Fund	10,399,607	540,150	—	540,150	(2,900,000)	8,039,757	—	8,039,757
113 Earthquake Fund	3,886,751	78,000	—	78,000	115,920	4,080,671	—	4,080,671
114 Business License Software Fund	185,144	34,760	(60,000)	(25,240)	—	159,904	—	159,904
115 Art in Public Places Fund	573,815	171,000	(150,000)	21,000	—	594,815	—	594,815
116 General Plan Update Fund	574,920	85,000	—	85,000	—	659,920	—	659,920
TOTAL GENERAL FUND	163,657,583	98,582,930	(88,221,443)	10,361,487	(35,064,238)	138,954,832	(61,621,242)	77,333,590
SPECIAL REVENUE FUNDS								
210 RMRA Fund	536,781	1,302,816	—	1,302,816	(1,278,816)	560,781	—	560,781
211 Street Improvement Fund	—	4,340,257	(4,964,584)	(624,327)	624,327	—	—	—
212 Trash Franchise Fund	15,717	2,057,015	(302,379)	1,754,636	(1,755,185)	15,168	—	15,168
213 Drainage Fund	—	2,500	(54,183)	(51,683)	51,683	—	—	—
215 SB 821 Fund	—	30,000	—	30,000	(25,000)	5,000	—	5,000
216 AQMD Fund	704,560	68,500	(58,438)	10,062	—	714,622	—	714,622
217 Measure "R" Fund	61,093	839,134	(837,914)	1,220	—	62,313	—	62,313
218 Proposition "A" Fund	2,451,102	1,542,900	(1,250,000)	292,900	—	2,744,002	—	2,744,002
219 Proposition "C" Fund	1,293,978	1,146,218	(1,000,000)	146,218	—	1,440,196	—	1,440,196
220 Measure "M" Fund	404,770	957,636	—	957,636	(949,636)	412,770	—	412,770
231 Measure "A" Fund	—	300,000	—	300,000	(300,000)	—	—	—
232 Measure "W" Fund	—	3,394,500	—	3,394,500	(2,523,000)	871,500	(871,500)	—
241 AD#6 Fund	226,037	142,400	(100,000)	42,400	—	268,437	—	268,437
242 Los Coyotes Lighting District Fund	—	108,600	(1,846,136)	(1,737,536)	1,737,536	—	—	—
262 Local Law Enforce. Grant Fund	—	—	—	—	—	—	—	—
264 COPS SB 3229 Grant Fund	—	165,000	—	165,000	(165,000)	—	—	—
266 Environmental Fund	—	21,970	—	21,970	(21,970)	—	—	—
269 American Rescue Plan Fund	—	—	—	—	—	—	—	—
280 City Housing Asset Fund	23,852,405	1,788,546	(125,000)	1,663,546	(1,410,000)	24,105,951	(8,131,630)	15,974,321
290 CDBG Fund	—	200,000	—	200,000	(200,000)	—	—	—
TOTAL SPECIAL REVENUE FUNDS	29,546,443	18,407,992	(10,538,634)	7,869,358	(6,215,061)	31,200,740	(9,003,130)	22,197,610
CAPITAL PROJECT FUND								
410 Municipal Improvement Fund	—	795	(28,750,000)	(28,749,205)	28,749,205	—	—	—
TOTAL CAPITAL PROJECT FUND	—	795	(28,750,000)	(28,749,205)	28,749,205	—	—	—
INTERNAL SERVICE FUND								
620 Equipment Replacement Fund	10,603,655	170,800	(1,893,230)	(1,722,430)	1,722,440	10,603,665	—	10,603,665
TOTAL INTERNAL SERVICE FUND	10,603,655	170,800	(1,893,230)	(1,722,430)	1,722,440	10,603,665	—	10,603,665
TOTAL CITY GOVERNMENTAL FUNDS / INTERNAL SERVICE FUND	203,807,681	117,162,517	(129,403,307)	(12,240,790)	(10,807,654)	180,759,237	(70,624,372)	110,134,865
CITY ENTERPRISE FUNDS								
214 Sewer Fund	—	88,930	(1,655,806)	(1,566,876)	1,566,876	—	—	—
510 Water Fund	—	11,901,750	(20,285,528)	(8,383,778)	8,383,778	—	—	—
550 Reclaimed Water Fund	1,803,177	1,253,650	(1,768,881)	(515,231)	—	1,287,946	—	1,287,946
570 Electric Utility Fund	591,861	7,783,000	(8,564,130)	(781,130)	857,000	667,731	—	667,731
TOTAL CITY ENTERPRISE FUNDS	2,395,038	21,027,330	(32,274,345)	(11,247,015)	10,807,654	1,955,677	—	1,955,677
GRAND TOTAL	206,202,719	138,189,847	(161,677,652)	(23,487,805)	—	182,714,914	(70,624,372)	112,090,542

The 'Summary of Fund and Estimated Balances' and subsequent 'Statements of Fund Balances and Reserves' are prepared by the Finance Division, with year-end Estimates reflecting updates to the Budget based on audited and published ACFR activity. The Estimated and Projected data may not include possible internal revisions to overhead calculations.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: GENERAL FUND
CODE: 110
TYPE: GENERAL FUND

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	165,780,328	179,939,508	166,497,726	191,452,991	148,037,346
REVENUES	83,856,012	89,517,795	95,574,590	91,897,472	97,674,020
TOTAL FUNDS AVAILABLE	249,636,340	269,457,303	262,072,316	283,350,463	245,711,366

EXPENDITURES

Operating Expenditures:					
Legislative and Administrative	2,800,256	2,068,706	2,818,068	2,783,129	3,304,666
Community Development	4,292,156	4,046,688	4,906,401	4,910,911	5,072,331
Public Works	12,903,740	14,347,063	16,507,010	15,809,964	17,045,745
Community and Cultural Services	11,239,981	5,892,583	16,344,132	15,726,577	17,157,129
Community Safety	11,891,370	25,128,297	22,004,903	21,761,810	23,595,479
Administrative Services	6,890,665	7,406,655	9,740,658	9,210,152	10,036,842
Theater	4,186,181	6,288,713	9,619,449	9,293,754	11,799,251
Capital Outlay	239,084	706,441	—	—	—
Labor Contingency	—	—	—	—	—
TOTAL EXPENDITURES	54,443,433	65,885,146	81,940,621	79,496,297	88,011,443

TRANSFERS

Other Sources and (Uses) of Funds					
CCPA Trust Fund	(4,148,465)	—	—	—	—
Earthquake Fund	(115,920)	(115,920)	(115,920)	(115,920)	(115,920)
Street Improvement Fund	(2,459,821)	(4,408,715)	(11,057,984)	(10,892,737)	(10,465,690)
Los Coyotes Lighting Fund	(1,396,367)	(1,365,319)	(1,705,115)	(1,675,207)	(1,737,536)
AQMD Fund	(88)	—	—	—	—
Drainage Fund	(12,620)	(29,161)	(42,634)	(42,386)	(51,683)
COPS SB 3229 Fund	169,888	165,271	165,000	165,000	165,000
Electric Utility Fund	(857,850)	(860,750)	(860,750)	(857,750)	(857,000)
Environmental Fund	18,954	34,559	106,070	24,228	21,970
Equipment Replacement Fund	(600,000)	(550,000)	(1,179,060)	(1,820,064)	(1,722,440)
Municipal Improvement Fund	(5,851,110)	(4,989,132)	(6,547,380)	(10,857,570)	(10,089,205)
Sewer Fund	—	—	—	(1,721,437)	(1,566,876)
Water Fund	—	—	—	(3,686,276)	(5,860,778)
TOTAL TRANSFERS	(15,253,399)	(12,119,167)	(21,237,773)	(31,480,119)	(32,280,158)

SPECIAL ITEMS

Forgiveness of Interfund Loans (Water and Sewer)	—	—	—	(24,336,701)	—
TOTAL SPECIAL ITEMS	—	—	—	(24,336,701)	—

ENDING BALANCE (JUNE 30)	179,939,508	191,452,990	158,893,922	148,037,346	125,419,765
Successor Agency- Loan Revenues ⁷	—	—	(5,263,274)	(5,263,274)	(4,654,185)
Less Loan-Successor Agency	(40,608,027)	(37,644,531)	(32,869,819)	(32,869,819)	(28,571,424)
Less Loan-Measure W Fund	—	(895,848)	(774,500)	(2,506,913)	(1,635,413)
Less Loan-Sewer Fund	(12,018,281)	(13,584,730)	(15,715,176)	—	—
Less Loan-Water Fund	(10,432,685)	(10,751,971)	(14,746,894)	—	—
Less Loan-Electric Utility	(23,475,492)	(24,062,379)	(23,475,492)	(24,062,379)	(24,062,379)
Less Loan-Electric Utility-Debt Service	(2,632,041)	(2,697,842)	(2,632,040)	(2,697,841)	(2,697,841)
GEN. FUND-EST. RESERVE	90,772,982	101,815,689	63,416,727	80,637,120	63,798,523

The General Fund is the primary governmental fund with unrestricted operating expenditures and revenues.

⁷ Budgets prior to FY 2021-22 calculated Successor Agency loan repayments as loan balance reductions only. This loan revenue offset allows for the principal repayment to show as revenue to facilitate understanding of changes in net fund balances and recognize cash inflows for planning purposes.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: CCPA ENDOWMENT FUND
CODE: 112
TYPE: GENERAL FUND

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	8,690,411	12,988,594	10,025,133	12,775,300	10,399,607
REVENUES					
Donations	90,844	210,313	190,000	190,000	290,000
Interest Income	59,058	174,496	135,000	150,000	250,000
Other Income	26	56	182	150	150
TOTAL FUNDS AVAILABLE	8,840,339	13,373,459	10,350,315	13,115,450	10,939,757
EXPENDITURES					
Arts Education Program Expense	—	—	—	—	—
CAPITAL PROJECTS:					
Government Buildings	—	—	—	—	—
TOTAL EXPENSES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	4,148,465	—	—	—	—
From/(To) Municipal Improvement Fund	(210)	(598,159)	—	(2,715,843)	(2,900,000)
TOTAL TRANSFERS	4,148,255	(598,159)	—	(2,715,843)	(2,900,000)
ENDING BALANCE-Arts Education	12,761	12,761	12,761	12,761	12,761
ENDING BALANCE-Improvements (SVOG)⁸	4,148,255	3,550,096	949,612	834,253	—
ENDING BALANCE-Trust Fund	8,827,578	9,212,443	9,387,942	9,552,593	8,026,996
ENDING BALANCE (June 30)	12,988,594	12,775,300	10,350,315	10,399,607	8,039,757

The CCPA Endowment Fund was established to receive donations and defray expenses related to Cerritos Center for the Performing Arts.

⁸ The Shuttered Venue Operators Grant (SVOG) funding of approximately \$4.2 M was received and used to offset direct Theater Department expenses in the General Fund from FY 2020-21 to FY 2021-22 in accordance with the grant's restrictions and expenditure deadlines. The resulting savings of \$4.2 M in General Fund operations were transferred to the CCPA Endowment Fund in FY 2021-22 and reserved for Capital Improvement Program use, such as the roof replacement at Cerritos Center for the Performing Arts.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: EARTHQUAKE PREPAREDNESS FUND
CODE: 113
TYPE: GENERAL FUND

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	3,416,255	3,551,266	3,718,186	3,714,831	3,886,751
REVENUES	19,091	47,645	51,000	56,000	78,000
TOTAL FUNDS AVAILABLE	3,435,346	3,598,911	3,769,186	3,770,831	3,964,751
TRANSFERS					
Other Sources and (Uses) of Funds					
Transfer from General Fund	115,920	115,920	115,920	115,920	115,920
TOTAL TRANSFERS	115,920	115,920	115,920	115,920	115,920
ENDING BALANCE (June 30)	3,551,266	3,714,831	3,885,106	3,886,751	4,080,671

The Earthquake Preparedness Fund provides a contingency fund in which the City makes annual contributions in lieu of earthquake insurance.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: BUSINESS LICENSE SOFTWARE FUND
CODE: 114
TYPE: GENERAL FUND

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	147,357	176,055	207,054	214,044	185,144
REVENUES	35,632	37,989	31,000	31,100	34,760
TOTAL FUNDS AVAILABLE	182,989	214,044	238,054	245,144	219,904
EXPENDITURES					
Operating Expenditures:					
Community Development	6,934	—	—	—	—
Administrative Services	—	—	—	60,000	60,000
TOTAL EXPENDITURES	6,934	—	—	60,000	60,000
ENDING BALANCE (June 30)	176,055	214,044	238,054	185,144	159,904

The Business License Software Update fund was established to provide funding for needed improvements to the City's business license software program. Funding for the update is derived from a dedicated fee that is part of the Business License application fee. The fee ranges from \$2.00 to \$20.00 depending on the type of business license and was implemented in 2017.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: ART IN PUBLIC PLACES FUND
CODE: 115
TYPE: GENERAL FUND

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	1,189,082	946,155	641,654	889,880	573,815
REVENUES	135,820	202,956	171,000	171,000	171,000
TOTAL FUNDS AVAILABLE	1,324,902	1,149,111	812,654	1,060,880	744,815
EXPENDITURES					
Operating Expenditures:					
Artwork Maintenance	95,247	79,510	150,000	150,000	150,000
Capital Projects:					
Other Expenses	—	(2,500)	—	—	—
Other Projects	—	—	—	—	—
TOTAL EXPENDITURES	95,247	77,010	150,000	150,000	150,000
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement Fund	(283,500)	(182,221)	(176,565)	(337,065)	—
From/(To) General Fund	—	—	—	—	—
TOTAL TRANSFERS	(283,500)	(182,221)	(176,565)	(337,065)	—
ENDING BALANCE (June 30)	946,155	889,880	486,089	573,815	594,815

The Art in Public Places Fund was established to implement the placement, installation, and maintenance of artwork at various public locations throughout the City.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: GENERAL PLAN UPDATE FUND
CODE: 116
TYPE: GENERAL FUND

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	321,607	402,804	480,304	496,420	574,920
REVENUES	81,197	93,616	77,500	78,500	85,000
TOTAL FUNDS AVAILABLE	402,804	496,420	557,804	574,920	659,920
EXPENDITURES					
Operating Expenditures:	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	402,804	496,420	557,804	574,920	659,920

The General Plan Update fund was established to provide funding for the State-mandated General Plan Update. Funding for the update is derived from a 17.5% fee that is applied to City planning permit fees.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: RMRA FUND
CODE: 210
TYPE: SPECIAL REVENUE FUNDS

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	1,058,780	1,316,081	14,082	526,781	536,781
REVENUES	1,012,563	1,124,528	1,138,160	1,192,143	1,302,816
TOTAL FUNDS AVAILABLE	2,071,343	2,440,609	1,152,242	1,718,924	1,839,597
EXPENDITURES					
Capital Projects	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement Fund	(755,262)	(1,913,828)	(1,000,000)	(1,182,143)	(1,278,816)
From/(To) Street Fund	—	—	—	—	—
TOTAL TRANSFERS	(755,262)	(1,913,828)	(1,000,000)	(1,182,143)	(1,278,816)
ENDING BALANCE (June 30)	1,316,081	526,781	152,242	536,781	560,781

The Road Repair and Accountability Act (SB 1) was passed by the California legislature and approved by the Governor in 2017 to address California’s significant funding shortfall to maintain and improve the state’s transportation infrastructure network. SB 1 revenues are derived from taxes and fees that are distributed to local jurisdictions through an allocation formula. This restricted fund reflects the allocations to the City of Cerritos that are used to offset qualifying operational programs and projects in the Capital Improvement Program.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: STREET IMPROVEMENT FUND
CODE: 211
TYPE: SPECIAL REVENUE FUNDS

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	(470,589)	16,000	—	—	—
REVENUES	2,239,521	2,603,896	4,743,318	5,302,079	4,340,257
TOTAL FUNDS AVAILABLE	1,768,932	2,619,896	4,743,318	5,302,079	4,340,257
EXPENDITURES					
Operating Expenditures:					
Legislative and Administrative	154,934	126,077	151,310	156,972	183,622
Public Works	2,456,784	2,609,310	3,923,587	3,580,401	4,227,153
Administrative Services	430,842	382,073	509,040	507,480	553,809
Capital Projects:					
Streets and Highways	—	—	—	—	—
Traffic Signals	—	—	—	—	—
TOTAL EXPENDITURES	3,042,560	3,117,460	4,583,937	4,244,853	4,964,584
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	2,459,821	4,408,715	11,057,983	10,892,737	10,465,690
From/(To) RMRA Fund	—	—	—	—	—
From/(To) Measure "M" Fund	—	—	—	—	—
From/(To) SB 821 Fund	—	—	—	—	—
From/(To) Prop "C" Fund	—	—	—	—	—
From/(To) CDBG Fund	—	—	—	—	—
From/(To) American Rescue Plan Fund	—	—	—	—	—
From/(To) Municipal Improvement Fund	(1,170,193)	(3,911,151)	(11,217,364)	(11,949,963)	(9,841,363)
From/(To) Reclaimed Water Fund	—	—	—	—	—
TOTAL TRANSFERS	1,289,628	497,564	(159,381)	(1,057,226)	624,327
ENDING BALANCE (June 30)	16,000	—	—	—	—

The Street Improvement Fund is a restricted fund containing dedicated street-related revenues such as Surface Transportation Program - Local and Highway Users Tax. Funds are required to be used for street maintenance and improvement projects.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: TRASH FRANCHISE FUND
CODE: 212
TYPE: SPECIAL REVENUE FUNDS

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	—	—	252,231	341,648	15,717
REVENUES	—	1,679,464	1,919,400	1,987,400	2,057,015
TOTAL FUNDS AVAILABLE	—	1,679,464	2,171,631	2,329,048	2,072,732
EXPENDITURES					
Operating Expenditures:					
Legislative and Administrative	—	—	—	—	—
Public Works	—	353,829	314,308	322,536	295,089
Administrative Services	—	9,344	7,473	7,395	7,290
TOTAL EXPENDITURES	—	363,173	321,781	329,931	302,379
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	—
From/(To) Municipal Improvement Fund	—	(974,642)	(1,639,130)	(1,983,400)	(1,755,185)
TOTAL TRANSFERS	—	(974,642)	(1,639,130)	(1,983,400)	(1,755,185)
ENDING BALANCE (June 30)	—	341,649	210,720	15,717	15,168

The Trash Franchise Fund accounts for revenue generated from trash franchise fees and is designated for specific municipal expenditures, including paving projects, tree clearance, and customer service initiatives related to waste management.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: DRAINAGE FUND
CODE: 213
TYPE: SPECIAL REVENUE FUNDS

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	—
REVENUES	3,540	2,860	2,500	2,500	2,500
TOTAL FUNDS AVAILABLE	3,540	2,860	2,500	2,500	2,500
EXPENDITURES					
Operating Expenditures:					
Legislative and Administrative	799	670	804	1,605	1,877
Public Works	13,140	29,322	41,627	38,092	46,643
Administrative Services	2,221	2,029	2,704	5,189	5,663
TOTAL EXPENDITURES	16,160	32,021	45,135	44,886	54,183
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	12,620	29,161	42,635	42,386	51,683
TOTAL TRANSFERS	12,620	29,161	42,635	42,386	51,683
ENDING BALANCE (June 30)	—	—	—	—	—

The Drainage Fund includes drainage fee revenues, and is used to fund storm drain related expenditures.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: SB 821 FUND
CODE: 215
TYPE: SPECIAL REVENUE FUNDS

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	(25,000)	—	—	—	—
REVENUES	25,000	—	25,000	25,000	30,000
TOTAL FUNDS AVAILABLE	—	—	25,000	25,000	30,000
EXPENDITURES					
Operating Expenditures:					
Public Works	—	—	—	—	—
Community Safety	—	—	—	—	—
Administrative Services	—	—	—	—	—
Capital Projects:	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	—
From/(To) Municipal Improvement Fund	—	—	(25,000)	(25,000)	(25,000)
From/(To) Street Improvement Fund	—	—	—	—	—
TOTAL TRANSFERS	—	—	(25,000)	(25,000)	(25,000)
ENDING BALANCE (June 30)	—	—	—	—	5,000

TDA Article 3, or SB 821, the Bicycle and Pedestrian Facilities Program, is provided through the Transportation Development Act (TDA), funded through a ¼ cent of the general sales tax collected statewide. The SB 821 Fund is a restricted fund which receives revenue that is reserved for use on bicycle and pedestrian facilities. Eligible projects include sidewalks, bike paths, bike lanes, bike routes, and access ramps or curb cuts.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: AQMD FUND
CODE: 216
TYPE: SPECIAL REVENUE FUNDS

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	602,514	649,300	669,862	695,498	704,560
REVENUES	69,162	71,362	64,000	67,500	68,500
TOTAL FUNDS AVAILABLE	671,676	720,662	733,862	762,998	773,060
EXPENDITURES					
Operating Expenditures:					
Legislative and Administrative	—	—	—	—	—
Community Development	22,464	25,164	58,438	58,438	58,438
Public Works	—	—	—	—	—
Administrative Services	—	—	—	—	—
Capital Outlay:					
Vehicles	—	—	—	—	—
TOTAL EXPENDITURES	22,464	25,164	58,438	58,438	58,438
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	88	—	—	—	—
From/(To) Municipal Improvement Fund	—	—	—	—	—
TOTAL TRANSFERS	88	—	—	—	—
ENDING BALANCE (June 30)	649,300	695,498	675,424	704,560	714,622

The AQMD Special Revenue Fund is a restricted fund which includes revenue received from the Air Quality Management District for air pollution mitigation efforts, such as transportation and ride-share programs and capital improvements.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: MEASURE "R" FUND
CODE: 217
TYPE: SPECIAL REVENUE FUNDS

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	58,433	59,134	60,134	60,093	61,093
REVENUES	786,068	820,031	875,000	875,000	839,134
TOTAL FUNDS AVAILABLE	844,501	879,165	935,134	935,093	900,227
EXPENDITURES					
Operating Expenditures:					
Legislative and Administrative	—	—	—	—	—
Public Works	785,367	819,072	874,000	874,000	837,914
Administrative Services	—	—	—	—	—
TOTAL EXPENDITURES	785,367	819,072	874,000	874,000	837,914
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	59,134	60,093	61,134	61,093	62,313

Measure "R" was approved by the Los Angeles County electorate in 2008 to fund traffic relief and transportation upgrades. This fund reflects revenues received by the City of Cerritos that are used to offset direct program charges in the fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: PROPOSITION "A" FUND
CODE: 218
TYPE: SPECIAL REVENUE FUNDS

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	1,206,512	1,755,801	2,180,811	2,095,102	2,451,102
REVENUES	1,433,324	1,531,824	1,516,000	1,606,000	1,542,900
TOTAL FUNDS AVAILABLE	2,639,836	3,287,625	3,696,811	3,701,102	3,994,002
EXPENDITURES					
Operating Expenditures:					
Community Development	884,035	1,192,523	1,250,000	1,250,000	1,250,000
TOTAL EXPENDITURES	884,035	1,192,523	1,250,000	1,250,000	1,250,000
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Prop C	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	1,755,801	2,095,102	2,446,811	2,451,102	2,744,002

The Proposition "A" Fund contains monies which are collected by Los Angeles County and earmarked for transportation-related projects. Twenty-five percent of all County-wide revenues are returned to cities for local transportation uses. Expenses attributed to transportation-related programming and projects are charged against this fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: PROPOSITION "C" FUND
CODE: 219
TYPE: SPECIAL REVENUE FUNDS

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	414,264	735,545	963,335	1,164,978	1,293,978
REVENUES	1,064,524	1,116,401	1,115,000	1,129,000	1,146,218
TOTAL FUNDS AVAILABLE	1,478,788	1,851,946	2,078,335	2,293,978	2,440,196
EXPENDITURES					
Operating Expenditures:					
Community Development	743,243	686,968	1,000,000	1,000,000	1,000,000
Capital Projects:					
Streets and Highways	—	—	—	—	—
TOTAL EXPENDITURES	743,243	686,968	1,000,000	1,000,000	1,000,000
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement Fund	—	—	—	—	—
From/(To) Street Improvement Fund	—	—	—	—	—
From/(To) Prop A	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	735,545	1,164,978	1,078,335	1,293,978	1,440,196

The Proposition "C" Fund contains the City's share of the one-half percent (1/2%) sales tax collected by Los Angeles County. Monies can be expended for bus system expansion projects, guideway system expansion projects, service quality and customer convenience projects, and mandated program projects. Expenses attributed to transportation-related programming and projects are charged against this fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: MEASURE "M" FUND
CODE: 220
TYPE: SPECIAL REVENUE FUNDS

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	408,283	71,047	71,047	834,140	404,770
REVENUES	893,099	934,413	997,500	981,500	957,636
TOTAL FUNDS AVAILABLE	1,301,382	1,005,460	1,068,547	1,815,640	1,362,406
EXPENDITURES					
Operating Expenditures:					
Legislative and Administrative	109,945	—	—	—	—
Public Works	390	—	—	—	—
Community Development	20,000	—	—	—	—
Capital Projects	—	—	—	—	—
TOTAL EXPENDITURES	130,335	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement Fund	(1,100,000)	(171,320)	(860,870)	(1,410,870)	(949,636)
From/(To) General Fund	—	—	—	—	—
From/(To) Street Fund	—	—	—	—	—
TOTAL TRANSFERS	(1,100,000)	(171,320)	(860,870)	(1,410,870)	(949,636)
ENDING BALANCE (June 30)	71,047	834,140	207,677	404,770	412,770

Measure "M" was approved by the Los Angeles County electorate in 2016 to provide funding for a variety of local and regional transportation infrastructure maintenance and improvements. Revenue is derived via a County-wide half cent sales tax and is distributed to local jurisdictions through an allocation formula. This restricted fund reflects the allocations to the City of Cerritos that are used to offset qualifying operational programs and projects in the Capital Improvement Program.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: MEASURE "A" FUND
CODE: 231
TYPE: SPECIAL REVENUE FUNDS

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	(310,000)	—
REVENUES	—	—	—	510,000	300,000
TOTAL FUNDS AVAILABLE	—	—	—	200,000	300,000
EXPENDITURES					
Operating Expenditures:					
Community Development	—	—	—	—	—
Administrative Services	—	—	—	—	—
Capital Projects:					
Parks and Open Spaces	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement Fund	—	(310,000)	—	(200,000)	(300,000)
TOTAL TRANSFERS	—	(310,000)	—	(200,000)	(300,000)
ENDING BALANCE (June 30)	—	(310,000)	—	—	—

Measure "A" was approved by the Los Angeles County electorate in 2016 to provide funding for a variety of local and regional park and open space improvements. Revenue is derived via a County-wide property tax increase of \$0.015 per square foot of building area. This fund reflects revenues received by the City of Cerritos that are reserved for the completion of improvement projects for the City's parks and open spaces.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: MEASURE "W" FUND
CODE: 232
TYPE: SPECIAL REVENUE FUNDS

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	306,243	460,703	—	18,959	—
REVENUES	938,478	974,048	2,847,500	954,500	3,394,500
TOTAL FUNDS AVAILABLE	1,244,721	1,434,751	2,847,500	973,459	3,394,500
EXPENDITURES					
Operating Expenditures:					
Community Development	—	—	—	—	—
Administrative Services	—	—	—	—	—
Capital Projects:					
Water Improvements	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Sewer Fund	—	(15,833)	(50,000)	—	—
From/(To) Water Fund	(784,018)	(2,295,807)	(2,023,000)	(2,584,524)	(2,523,000)
From/(To) General Fund	—	895,848	(774,500)	1,611,065	(871,500)
TOTAL TRANSFERS	(784,018)	(1,415,792)	(2,847,500)	(973,459)	(3,394,500)
ENDING BALANCE (June 30)	460,703	18,959	—	—	—
DUE TO GENERAL FUND FOR PROJECT LOAN:					
cp17199 Groundwater Remediation-Civic Center		895,848		2,506,912	1,635,412

Measure "W" was approved by the Los Angeles County electorate in 2018 for regional and municipal projects that improve water quality and help to increase regional water supply. Revenue is derived via a County-wide parcel tax increase of \$0.025 per square foot of impermeable space. This fund reflects revenues received by the City of Cerritos that are reserved for the completion of projects relating to water quality improvement.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: ASSESSMENT DISTRICT # 6 FUND
CODE: 241
TYPE: SPECIAL REVENUE FUNDS

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	79,319	120,713	150,912	183,837	226,037
REVENUES	141,394	163,124	130,200	142,200	142,400
TOTAL FUNDS AVAILABLE	220,713	283,837	281,112	326,037	368,437
EXPENDITURES					
Operating Expenditures:					
Legislative and Administrative	—	—	—	—	—
Community Safety	—	—	—	—	—
Public Works	100,000	100,000	100,000	100,000	100,000
Administrative Services	—	—	—	—	—
TOTAL EXPENDITURES	100,000	100,000	100,000	100,000	100,000
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	120,713	183,837	181,112	226,037	268,437

The AD #6 Maintenance District Fund contains revenues and maintenance expenditures related to the industrial area bounded by Bloomfield Avenue, 166th Street, Carmenita Road and the northern City limits. There are no restrictions on the use of these funds, which are used to offset City of Cerritos operational costs.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: LOS COYOTES LIGHTING DISTRICT
CODE: 242
TYPE: SPECIAL REVENUE FUNDS

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	—
REVENUES	98,612	105,889	98,600	108,600	108,600
TOTAL FUNDS AVAILABLE	98,612	105,889	98,600	108,600	108,600
EXPENDITURES					
Operating Expenditures:					
Legislative and Administrative	62,306	61,948	74,347	73,742	86,261
Public Works	1,259,410	1,221,526	1,479,248	1,471,663	1,499,709
Administrative Services	173,263	187,734	250,120	238,402	260,166
TOTAL EXPENDITURES	1,494,979	1,471,208	1,803,715	1,783,807	1,846,136
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	1,396,367	1,365,319	1,705,115	1,675,207	1,737,536
TOTAL TRANSFERS	1,396,367	1,365,319	1,705,115	1,675,207	1,737,536
ENDING BALANCE (June 30)	—	—	—	—	—

The Los Coyotes Lighting and Landscaping District Fund is a restricted fund that recovers costs for street lighting and landscaping. Revenue is collected from Cerritos Towne Center tenants in accordance with contractual agreements.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: LOCAL LAW ENFORCEMENT BLOCK GRANT
CODE: 262
TYPE: SPECIAL REVENUE FUNDS

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	—
REVENUES	—	—	—	—	—
TOTAL FUNDS AVAILABLE	—	—	—	—	—
EXPENDITURES					
Operating Expenditures:					
Community Safety	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	—
From/(To) Municipal Improvement Fund	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE(June 30)	—	—	—	—	—

When utilized, this fund contains revenue from the Justice Assistance Grant, which enables local agencies to develop comprehensive approaches to eliminating crime and public nuisances. Revenues received are transferred to the General Fund to fund allowable expenditures, resulting in no expenditures being budgeted in the fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: COPS SB 3229 GRANT FUND
CODE: 264
TYPE: SPECIAL REVENUE FUNDS

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	—
REVENUES	169,888	165,271	165,000	165,000	165,000
TOTAL FUNDS AVAILABLE	169,888	165,271	165,000	165,000	165,000
EXPENDITURES					
Operating Expenditures:					
Public Works	—	—	—	—	—
Community Safety	—	—	—	—	—
Administrative Services	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	(169,888)	(165,271)	(165,000)	(165,000)	(165,000)
TOTAL TRANSFERS	(169,888)	(165,271)	(165,000)	(165,000)	(165,000)
ENDING BALANCE (June 30)	—	—	—	—	—

COPS SB 3229 Grant Fund was passed in 1996 to make grant funding available to cities and counties for law enforcement purposes. Available monies have been used to fund law enforcement personnel at the Los Cerritos Center through reimbursements to the General Fund.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: ENVIRONMENTAL FUND
CODE: 266
TYPE: SPECIAL REVENUE FUNDS

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	397	719	—	2,328	—
REVENUES	19,276	36,168	106,070	21,900	21,970
TOTAL FUNDS AVAILABLE	19,673	36,887	106,070	24,228	21,970
EXPENDITURES					
Operating Expenditures:					
Public Works	—	—	—	—	—
Community Safety	—	—	—	—	—
Administrative Services	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	(18,954)	(34,559)	(106,070)	(24,228)	(21,970)
TOTAL TRANSFERS	(18,954)	(34,559)	(106,070)	(24,228)	(21,970)
ENDING BALANCE (June 30)	719	2,328	—	—	—

This restricted fund includes revenues from environmentally-oriented grant programs and reimburses the General Fund for program related expenditures.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: AMERICAN RESCUE PLAN FUND
CODE: 269
TYPE: SPECIAL REVENUE FUNDS

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	—
REVENUES	6,271,600	—	—	—	—
TOTAL FUNDS AVAILABLE	6,271,600	—	—	—	—
EXPENDITURES					
Operating Expenditures:					
Public Works	—	—	—	—	—
Community Safety	6,271,600	—	—	—	—
Administrative Services	—	—	—	—	—
TOTAL EXPENDITURES	6,271,600	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds ⁹					
From/(To) General Fund	—	—	—	—	—
From/(To) Street Improvement Fund	—	—	—	—	—
From/(To) Municipal Improvement Fund	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	—	—	—	—	—

As directed by the City Council in the FY 2021-22 Budget Resolution, this restricted fund was established to track emergency federal funding provided to the City by order of the American Rescue Plan Act of 2021 for the purposes of fiscal recovery from the COVID-19 pandemic. This fund reflects resources received by the City of Cerritos that are reserved for pandemic-driven revenue loss offsets.

⁹ The American Rescue Plan Act (ARPA) funding of approximately \$6.3 M will be completely received by June 30, 2022 and reassigned from Capital Improvement Program use to a General Fund transfer in FY 2021-22 to offset Police and Safety Services expenditures related to the Los Angeles Sheriff's Department contract in accordance with the U.S. Department of the Treasury final rule for use of these Federal funds. Any resulting savings in General Fund operations will be available for unrestricted use at the City Council's discretion.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: HOUSING ASSET FUND
CODE: 280
TYPE: SPECIAL REVENUE FUNDS

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	23,325,458	23,390,022	23,573,791	23,775,272	23,852,405
REVENUES	222,763	424,780	1,977,133	1,827,133	1,788,546
TOTAL FUNDS AVAILABLE	23,548,221	23,814,802	25,550,924	25,602,405	25,640,951
EXPENDITURES					
Operating Expenditures:					
Legislative and Administrative	11,465	26,058	30,000	80,000	80,000
Special Studies	139,635	4,651	50,000	10,000	35,000
Housing Services Programs	7,099	8,821	10,000	60,000	10,000
Senior Housing	—	—	—	—	—
TOTAL EXPENDITURES	158,199	39,530	90,000	150,000	125,000
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement	—	—	(1,600,000)	(1,600,000)	(1,410,000)
TOTAL TRANSFERS	—	—	(1,600,000)	(1,600,000)	(1,410,000)
ENDING BALANCE (June 30)	23,390,022	23,775,272	23,860,924	23,852,405	24,105,951
Successor Agency-Loan Revenues ¹⁰			1,315,818	1,315,818	1,163,546
Successor Agency Loan	10,152,007	9,411,133	8,131,629	8,131,630	6,968,084
CITY HOUSING ASSET FUND-EST. RESERVE	13,238,015	14,364,139	14,413,477	14,404,957	15,974,321
RESTRICTED RESERVES FOR PROJECTS:					
cp21701 - Proposed Mixed / Use Residential Infill Development	4,000,000	1,000,000	1,600,000	1,600,000	1,410,000
TOTAL RESTRICTED RESERVES	6,000,000	7,000,000	8,600,000	8,600,000	10,010,000

The Housing Asset Fund has been established to account for City transactions that were necessary during the dissolution of the former Cerritos Redevelopment Agency. The portion of the fund balance relating to the SERAF receivable is considered long term in nature and is not available for current expenditures.

¹⁰ Previous Budgets calculated the Successor Agency principal loan repayments as loan balance reductions only. This loan revenue offset allows for the principal repayment to show as revenue to facilitate understanding of changes in net fund balances and recognize cash inflows for planning purposes.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: COMMUNITY DEVELOPMENT BLOCK GRANT
CODE: 290
TYPE: SPECIAL REVENUE FUNDS

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	(448,764)	(20,908)	—	—	—
REVENUES	464,379	512,813	230,000	236,101	200,000
TOTAL FUNDS AVAILABLE	15,615	491,905	230,000	236,101	200,000
EXPENDITURES					
Capital Project					
Parks and Open Space	—	—	—	—	—
Government Buildings	—	—	—	—	—
Streets and Highways	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	—
From/(To) Municipal Improvement	(36,523)	(491,904)	(230,000)	(236,101)	(200,000)
From/(To) Street Improvement Fund	—	—	—	—	—
TOTAL TRANSFERS	(36,523)	(491,904)	(230,000)	(236,101)	(200,000)
ENDING BALANCE (June 30)	(20,908)	1	—	—	—

The Community Development Block Grant Fund (CDBG) is a restricted fund that recovers costs for the removal of material and architectural barriers that restrict the mobility and accessibility of elderly or severely disabled persons to public facilities and improvements. Available monies are used for Americans with Disability Act (ADA) related improvements to playground equipment at City parks and other allowable improvement projects. CDBG is a federally funded reimbursement grant where expenditures must be incurred prior to the receipt of the revenues.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: MUNICIPAL IMPROVEMENT FUND
CODE: 410
TYPE: CAPITAL PROJECTS FUND

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	(192,848)	—	—	—	—
REVENUES	3,601,137	873	1,077,620	2,635,142	795
TOTAL FUNDS AVAILABLE	3,408,289	873	1,077,620	2,635,142	795
EXPENDITURES					
Capital Projects:					
Parks and Open Space	483,800	1,652,364	2,185,000	2,757,500	2,530,000
Government Buildings	8,756,673	4,269,931	4,900,000	9,648,479	6,660,000
Streets and Highways	2,754,881	7,400,261	14,972,364	16,787,477	14,050,000
Traffic Signals	28,943	7,900	90,000	178,296	350,000
Sewer Projects	—	—	—	—	—
Other Projects	580,790	212,774	2,226,565	5,761,345	5,160,000
Capital Outlay	—	—	—	—	—
TOTAL EXPENDITURES	12,605,087	13,543,230	24,373,929	35,133,097	28,750,000
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	5,851,110	4,989,132	6,547,380	10,857,570	10,089,205
From/(To) Art in Public Places Fund	283,500	182,221	176,565	337,065	—
From/(To) CCPA Endowment Fund	210	598,159	—	2,715,843	2,900,000
From/(To) RMRA Fund	755,262	1,913,828	1,000,000	1,182,143	1,278,816
From/(To) Street Improvement Fund	1,170,193	3,911,151	11,217,364	11,949,963	9,841,363
From/(To) Trash Franchise Fund	—	974,642	1,639,130	1,983,400	1,755,185
From/(To) SB821	—	—	25,000	25,000	25,000
From/(To) Measure "A" Fund	—	310,000	—	200,000	300,000
From/(To) Measure "M" Fund	1,100,000	171,320	860,870	1,410,870	949,636
From/(To) Housing Asset Fund	—	—	1,600,000	1,600,000	1,410,000
From/(To) CDBG Fund	36,523	491,904	230,000	236,101	200,000
From/(To) AQMD Fund	—	—	—	—	—
From/(To) American Rescue Plan Fund	—	—	—	—	—
From/(To) Equipment Replacement Fund	—	—	—	—	—
TOTAL TRANSFERS	9,196,798	13,542,357	23,296,309	32,497,955	28,749,205
ENDING BALANCE (June 30)	—	—	—	—	—

The Municipal Improvement Fund includes revenues, expenditures, and transfers associated with non-enterprise related Capital Improvement Program projects such as street, park, and government building improvements.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: SEWER FUND
CODE: 214
TYPE: ENTERPRISE FUNDS

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	—
REVENUES	97,285	73,200	93,450	87,900	88,930
TOTAL FUNDS AVAILABLE	97,285	73,200	93,450	87,900	88,930
EXPENSES					
Direct Operating Expenses:					
Water & Power	454,751	495,173	214,679	215,546	215,639
BALANCE BEFORE OVERHEAD EXPENSES	(357,466)	(421,973)	(121,229)	(127,646)	(126,709)
OVERHEAD EXPENSES					
Indirect Overhead Expenses:					
Legislative and Administrative	48,103	44,808	53,778	60,864	71,196
Public Works	558,219	681,806	725,972	814,963	850,525
Administrative Services	138,358	139,080	184,410	199,964	218,446
TOTAL OVERHEAD EXPENSES	744,680	865,694	964,160	1,075,791	1,140,167
Capital Project	81,640	294,615	100,000	518,000	300,000
TOTAL EXPENSES	1,281,071	1,655,482	1,278,839	1,809,337	1,655,806
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) Municipal Improvement Fund	—	—	—	—	—
From/(To) Measure "W"	—	15,833	50,000	—	—
From/(To) General Fund	1,183,786	1,566,449	1,135,389	1,721,437	1,566,876
TOTAL TRANSFERS	1,183,786	1,582,282	1,185,389	1,721,437	1,566,876
ENDING BALANCE (June 30)	—	—	—	—	—
SPECIAL ITEMS					
Forgiveness of Interfund Loan	—	—	—	(13,584,730)	—
TOTAL SPECIAL ITEMS	—	—	—	(13,584,730)	—
LOAN OWED TO GENERAL FUND	12,018,281	13,584,730	15,715,176	—	—

The Sewer Fund is a restricted enterprise fund which holds revenues and expenses related to sewer maintenance and improvement projects. Historically, monies advanced by the General Fund were treated as loans. In FY 2023-24, in accordance with City Council direction, this loan was forgiven. Going forward, transfers from the General Fund will have no expectation of repayment.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: WATER FUND
CODE: 510
TYPE: ENTERPRISE FUNDS

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	2,609,086	1,951,380	—	78,145	—
REVENUES	11,712,139	11,296,329	12,732,700	12,727,321	11,901,750
TOTAL FUNDS AVAILABLE	14,321,225	13,247,709	12,732,700	12,805,466	11,901,750
EXPENSES					
Direct Operating Expenses:					
Water & Power	9,269,608	9,429,476	9,849,396	9,878,653	9,868,850
BALANCE BEFORE OVERHEAD EXPENSES	5,051,617	3,818,233	2,883,304	2,926,813	2,032,900
OVERHEAD EXPENSES					
Indirect Overhead Expenses:					
Legislative and Administrative	593,200	543,948	652,882	659,694	771,573
Public Works	909,180	1,019,712	1,170,887	1,163,113	1,275,554
Administrative Services	2,044,405	1,931,166	2,496,569	2,407,370	2,646,551
TOTAL OVERHEAD EXPENSES	3,546,785	3,494,826	4,320,338	4,230,177	4,693,678
Capital Projects:					
Water Improvements	591,926	2,860,352	3,523,000	4,967,436	5,723,000
TOTAL EXPENSES	13,408,319	15,784,654	17,692,734	19,076,266	20,285,528
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	254,456	319,283	2,937,034	3,686,276	5,860,778
From/(To) Measure "W"	784,018	2,295,807	2,023,000	2,584,524	2,523,000
From/(To) Reclaimed Water	—	—	—	—	—
TOTAL TRANSFERS	1,038,474	2,615,090	4,960,034	6,270,800	8,383,778
ENDING BALANCE (June 30)	1,951,380	78,145	—	—	—
SPECIAL ITEMS					
Forgiveness of Interfund Loan	—	—	—	(10,751,969)	—
TOTAL SPECIAL ITEMS	—	—	—	(10,751,969)	—
LOAN OWED TO GENERAL FUND	10,432,685	10,751,969	14,746,894	—	—
RESTRICTED RESERVES FOR PROJECTS:					
cp17197 - C5 Water Well	2,184,842	1,859,010	934,842	916,789	916,789
TOTAL RESTRICTED RESERVES	2,184,842	1,859,010	934,842	916,789	916,789

The Water Fund is a restricted enterprise fund associated with the City's water enterprise. Projections for water revenues include consumption patterns and anticipated usage reductions associated with State-mandated legislation. Historically, monies advanced by the General Fund were treated as loans. In FY 2023-24, in accordance with City Council direction, this loan was forgiven. Going forward, transfers from the General Fund will have no expectation of repayment.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: RECLAIMED WATER FUND
CODE: 550
TYPE: ENTERPRISE FUNDS

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	1,850,512	1,939,725	1,544,232	1,767,783	1,803,177
REVENUES	1,229,423	855,204	1,031,500	1,239,500	1,253,650
TOTAL FUNDS AVAILABLE	3,079,935	2,794,929	2,575,732	3,007,283	3,056,827
EXPENSES					
Direct Operating Expenses:					
Water & Power	744,520	614,021	669,895	683,085	697,462
BALANCE BEFORE OVERHEAD EXPENSES	2,335,415	2,180,908	1,905,837	2,324,198	2,359,365
OVERHEAD EXPENSES					
Indirect Overhead Expenses:					
Legislative and Administrative	64,837	57,814	69,401	64,990	76,005
Public Works	90,871	124,762	141,520	129,410	142,887
Administrative Services	239,982	230,549	278,847	251,621	277,526
TOTAL OVERHEAD EXPENSES	395,690	413,125	489,768	446,021	496,418
Capital Projects:					
Water Improvements	—	—	525,000	75,000	575,000
TOTAL EXPENSES	1,140,210	1,027,146	1,684,663	1,204,106	1,768,880
TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	—	—	—	—	—
From/(To) Street Fund	—	—	—	—	—
From/(To) Water Fund	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	1,939,725	1,767,783	891,069	1,803,177	1,287,947

The Reclaimed Water Fund is a restricted fund that provides for the operation and improvements of the City's tertiary water system, which allows for the sale and use of reclaimed water to irrigate parks, medians, and other open spaces.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: ELECTRIC UTILITY FUND
CODE: 570
TYPE: ENTERPRISE FUNDS

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	318,909	500,696	439,167	527,715	591,861
REVENUES	5,477,821	6,993,593	8,943,500	7,987,280	7,783,000
TOTAL FUNDS AVAILABLE	5,796,730	7,494,289	9,382,667	8,514,995	8,374,861
EXPENSES					
Direct Operating Expenses:					
Water & Power	5,876,297	7,451,434	8,424,803	7,760,644	7,525,960
Magnolia Bonds 2003	857,850	860,750	860,750	857,750	857,000
TOTAL DIRECT OPERATING EXPENSES	6,734,147	8,312,184	9,285,553	8,618,394	8,382,960
BALANCE BEFORE OVERHEAD EXPENSES	(937,417)	(817,895)	97,114	(103,399)	(8,099)
OVERHEAD EXPENSES					
Indirect Overhead Expenses:					
Legislative and Administrative	—	—	—	—	—
Public Works	37,878	23,788	24,900	24,854	24,738
Administrative Services	18,628	144,040	137,556	137,636	156,432
TOTAL INDIRECT OVERHEAD EXPENSES	56,506	167,828	162,456	162,490	181,170
TOTAL EXPENSES	6,790,653	8,480,012	9,448,009	8,780,884	8,564,130
TRANSFERS					
From/(To) General Fund ¹¹	857,850	860,750	860,750	857,750	857,000
Loan from General Fund	572,573	586,887	—	—	—
From General Fund - Debt Service	64,196	65,801	—	—	—
TOTAL TRANSFERS	1,494,619	1,513,438	860,750	857,750	857,000
ENDING BALANCE (June 30)	500,696	527,715	795,408	591,861	667,731
LOAN OWED TO GENERAL FUND	23,475,492	24,062,379	23,475,492	24,062,379	24,062,379
LOAN OWED TO GENERAL FUND- DEBT SERVICE	2,632,040	2,697,841	2,632,040	2,697,841	2,697,841

The City of Cerritos Electric Utility has been continuously serving electricity to customers within the City since 2005. The Electric Utility Fund is a restricted fund for utility-related activities. In accordance with City Council direction, monies advanced by the General Fund to the Electric Utility that are not reimbursed at the fiscal year's end constitute a loan from the General Fund to be repaid at an interest rate of 2.5%. The rate was reduced from 12% to 2.5% on the loan balance beginning with the Fiscal Year 2012-2013. Commencing in Fiscal Year 2013-2014, electric billing was outsourced, which significantly reduced staff time overhead charges. However, the Electric Utility still incurs some slight administrative staff time allocations from various City divisions.

¹¹ The Electric Utility's debt service obligations related to the Magnolia Power Project will be funded through a portion of the proceeds the Successor Agency to the Cerritos Redevelopment Agency will receive as part of a recent settlement of outstanding litigation between the Successor Agency and the State Department of Finance.

FUND: EQUIPMENT REPLACEMENT FUND
CODE: 620
TYPE: INTERNAL SERVICE FUNDS

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	10,546,200	10,600,595	10,600,594	10,603,670	10,603,655
REVENUES	49,037	114,445	140,800	155,800	170,800
TOTAL FUNDS AVAILABLE	10,595,237	10,715,040	10,741,394	10,759,470	10,774,455
EXPENSES					
Operating Expenditures:					
Legislative and Administrative	—	—	—	—	—
Public Works	—	—	—	—	—
Administrative Services	594,642	661,375	325,060	330,361	61,130
Capital Outlay	—	—	994,800	1,645,518	1,832,100
TOTAL EXPENSES	594,642	661,375	1,319,860	1,975,879	1,893,230
TOTAL TRANSFERS					
Other Sources and (Uses) of Funds					
From/(To) General Fund	600,000	550,000	1,179,060	1,820,064	1,722,440
From/(To) Municipal Improvement Fund	—	—	—	—	—
From/(To) Water Fund	—	—	—	—	—
From/(To) Reclaimed Water Fund	—	—	—	—	—
TOTAL TRANSFERS	600,000	550,000	1,179,060	1,820,064	1,722,440
ENDING BALANCE (June 30)	10,600,595	10,603,665	10,600,594	10,603,655	10,603,665

The Equipment Replacement Fund provides for the regular maintenance and replacement of the City's equipment and office equipment inventory.

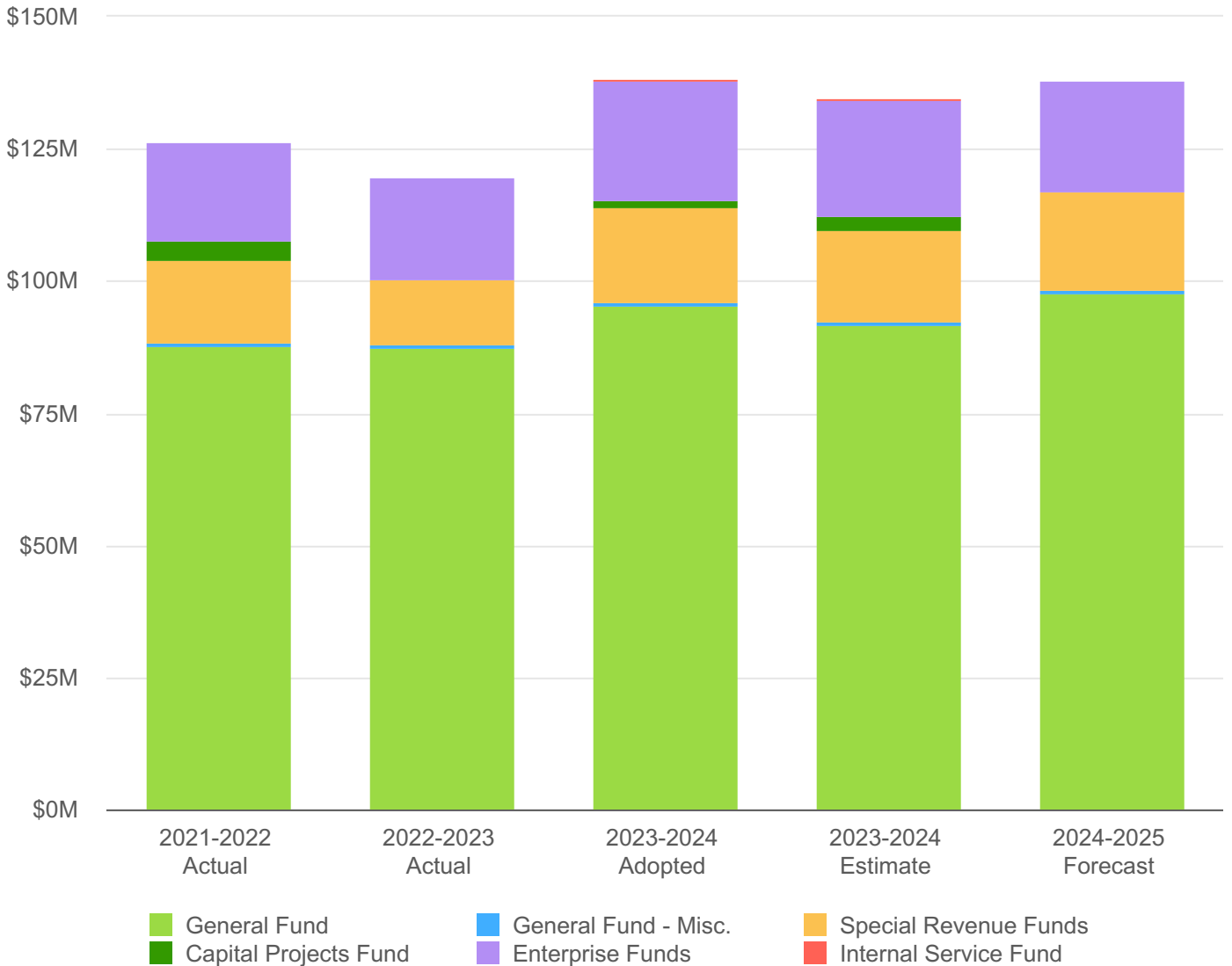
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City of Cerritos
Financial Program: 2024-2025
Revenues

REVENUES

SUMMARY OF REVENUES BY FUND TYPE AND YEAR

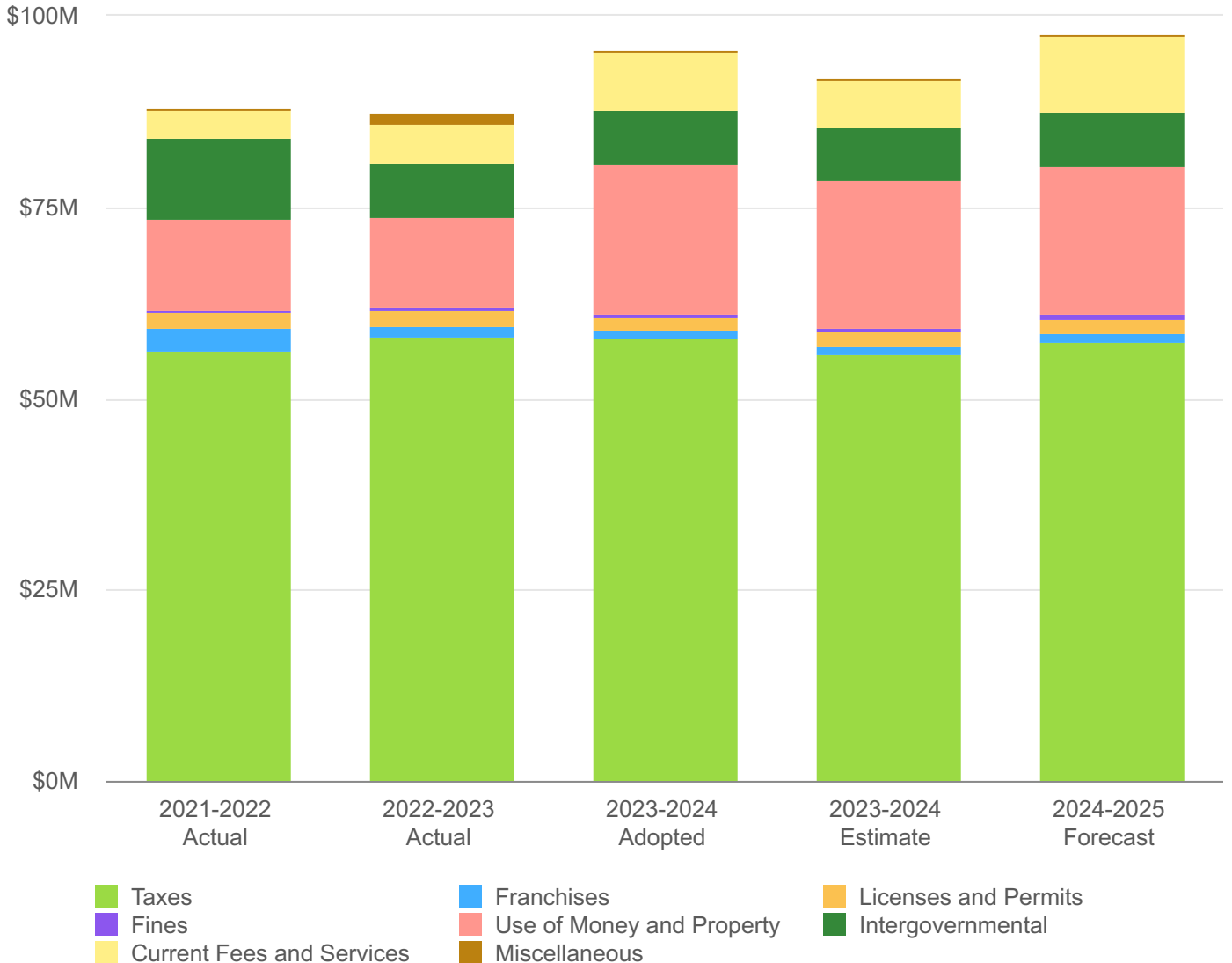
CITY OF CERRITOS	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 FORECAST
General Fund	87,968,285	87,359,834	95,574,590	91,897,472	97,674,020
General Fund - Misc.	421,668	767,071	655,682	676,750	908,910
Special Revenue Funds	15,853,191	12,266,874	17,950,384	17,133,556	18,407,992
Capital Projects Funds	3,601,137	873	1,077,620	2,635,142	795
Enterprise Funds	18,516,668	19,218,329	22,801,150	22,042,001	21,027,330
Internal Service Funds	49,037	114,445	140,800	155,800	170,800
TOTAL CITY OF CERRITOS	126,409,986	119,727,426	138,200,226	134,540,721	138,189,847



REVENUES

SUMMARY OF GENERAL FUND REVENUES BY REVENUE TYPE AND YEAR

CITY OF CERRITOS	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 FORECAST
Taxes	56,321,409	58,201,057	57,839,534	55,763,819	57,381,612
Franchises	2,953,692	1,423,457	1,250,000	1,250,000	1,300,000
Licenses and Permits	2,060,386	2,080,992	1,698,250	1,875,250	1,798,250
Fines	383,335	411,983	342,000	494,239	755,600
Use of Money and Property	11,878,773	11,732,358	19,666,363	19,128,173	19,270,505
Intergovernmental	10,616,187	7,144,397	7,074,500	6,894,740	7,044,000
Current Fees and Services	3,490,239	5,002,269	7,441,960	6,252,358	9,884,510
Miscellaneous	264,264	1,363,321	261,983	238,893	239,543
TOTAL CITY OF CERRITOS	87,968,285	87,359,834	95,574,590	91,897,472	97,674,020



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REVENUES

FUND: General Fund
CODE: 110

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 FORECAST
TAXES					
40130 (000) Business License	1,171,650	1,255,934	1,200,000	1,200,000	1,300,000
40133 (000) Business License - Software	—	—	—	—	—
40135 (000) Business License - Tobacco Retail	750	250	1,000	500	500
40160 (141) Documentary Transfer Taxes	408,716	222,745	265,000	400,000	400,000
40180 (000) No-Low Property Tax	4,172,055	4,273,917	4,198,000	4,198,000	4,300,000
40230 (000) Sales Tax	45,357,612	46,712,812	46,995,534	44,785,319	46,001,112
40232 (000) Sales Tax Reimbursement	—	—	—	—	—
40245 (000) Pass Thru From CRA	516,351	534,598	500,000	500,000	550,000
40246 (000) ABX1 26 PTR Residual	2,277,117	2,549,292	2,350,000	2,350,000	2,500,000
40250 (000) Transient Occupancy Tax	1,235,045	1,427,146	1,200,000	1,200,000	1,200,000
41701 (000) General Tax Levy	1,182,113	1,224,363	1,130,000	1,130,000	1,130,000
41702 (000) General Tax Levy - AD#6	—	—	—	—	—
TOTAL TAXES	56,321,409	58,201,057	57,839,534	55,763,819	57,381,612

FRANCHISES

40171 (141) Franchise - Utility	799,109	991,512	750,000	800,000	825,000
40172 (000) Franchise - Trash	1,703,447	—	—	—	—
40173 (141) Franchise - Cable	451,136	431,945	500,000	450,000	475,000
TOTAL FRANCHISES	2,953,692	1,423,457	1,250,000	1,250,000	1,300,000

LICENSES AND PERMITS

41109 (211) Building Permits - City	404,091	423,391	400,000	400,000	400,000
41110 (211) Building Permits - County	1,455,972	1,467,622	1,100,000	1,300,000	1,200,000
41111 (211) General Plan Maintenance Fee	—	—	—	—	—
41115 (000) Green Building Permits Standards Fee	176	338	250	250	250
41120 (321) Excavation Permit	121,301	119,442	120,000	100,000	120,000
41123 (231) Occupancy Permit Processing	46,646	44,117	50,000	50,000	50,000
41125 (353) Tree Trimming Permit	32,200	26,082	28,000	25,000	28,000
TOTAL LICENSES AND PERMITS	2,060,386	2,080,992	1,698,250	1,875,250	1,798,250

FINES AND FORFEITURES

41205 (451) Administrative Citations	23,860	12,641	2,000	12,600	15,600
41205 (452) Administrative Citations	—	—	—	—	—
41210 (451) Court Fines	36,390	43,914	20,000	17,370	20,000
41210 (452) Court Fines	—	—	—	—	—
41220 (451) Forfeitures & Seizures	—	—	—	—	—
41230 (451) Parking Bail / State	23,054	40,755	60,000	52,000	55,000
41240 (451) Parking Fines	206,353	224,330	190,000	317,269	570,000
41250 (451) Vehicle Fines	93,678	90,343	70,000	95,000	95,000
TOTAL FINES & FORFEITURES	383,335	411,983	342,000	494,239	755,600

REVENUES

FUND: General Fund (cont.)

CODE: 110

	2021-2022	2022-2023	2023-2024	2023-2024	2024-2025
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
REV. FROM USE OF MONEY & PROP.					
41321 (000) Bldg & Ground Lease - Lincoln	544,240	345,601	544,240	544,240	544,240
41322 (000) Bldg & Ground Lease - Towne Center	5,164,920	3,998,932	6,969,410	6,708,560	7,396,820
41323 (000) Bldg & Ground Lease - Auto Storage	533,201	346,159	542,570	547,890	547,890
41324 (000) Bldg & Ground Lease - Others	90,047	102,539	98,870	97,420	100,340
41325 (000) Bldg & Ground Lease - Jaguar / Land Rover	319,175	249,625	319,170	319,170	319,170
41326 (000) Bldg & Ground Lease - NW Studebaker / 183	639,503	661,673	709,660	714,140	714,140
41327 (000) Bldg & Ground Lease - 12616 183rd St	415,302	575,110	582,310	593,390	593,390
41328 (000) Bldg & Ground Lease - 12880 Moore St	428,797	360,770	453,770	—	—
41329 (000) Bldg & Ground Lease - 17423 Studebaker Rd	131,888	149,989	142,630	142,630	148,330
41335 (000) Community Facilities District	10,924	10,928	10,800	10,800	10,800
41336 (000) Developer Mitigation - Aria	87,024	89,125	92,000	92,000	92,000
41340 (442) Concessions	—	—	—	—	—
41340 (621) Concessions	—	—	—	—	97,800
41350 (000) Interest Income	1,645,213	2,604,539	2,400,000	2,400,000	2,200,000
41350 (261) Interest Income	488,562	355,790	145,259	145,259	—
41354 (000) Gain or Loss on Sale of Investment	—	—	—	—	—
41360 (422) Rent - Facility	17,455	22,552	25,000	23,000	25,000
41360 (441) Rent - Facility	181,832	169,709	175,000	160,000	185,000
41360 (443) Rent - Facility	64,355	105,261	80,000	80,000	80,000
41360 (571) Rent - Facility	67,533	77,778	85,000	86,000	86,000
41360 (621) Rent - Facility	—	—	—	—	160,000
41360 (661) Rent - Facility	392,176	730,070	400,000	400,000	500,000
41361 (000) Rental Participation - Lincoln	61,616	62,066	60,000	104,000	105,000
41362 (000) Rental Participation - Towne Ctr (Vestar)	87,389	155,383	93,000	156,000	158,000
41364 (000) Rental Participation - Sheraton	322,889	417,940	335,000	400,000	410,000
41366 (000) Rental Participation - Towne Ctr (Tiarna)	—	—	—	—	—
41367 (000) Rental Participation - Towne Ctr (Arden)	33,470	—	—	—	—
41368 (000) Rental Participation - AT&T	112,345	126,419	125,000	126,000	128,000
41370 (000) Rent - Property	14,400	14,400	14,400	14,400	14,400
41382 (000) Site Improvement - Towne Center	24,517	—	—	—	—
41650 (000) Sale of Land	—	—	—	—	—
41699 (000) CRA Loan Repayment	—	—	5,263,274	5,263,274	4,654,185
TOTAL REV. FROM USE OF MONEY & PROP.	11,878,773	11,732,358	19,666,363	19,128,173	19,270,505

REVENUES

FUND: General Fund (cont.)
CODE: 110

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 FORECAST
INTERGOVERNMENTAL					
41452 (571) Grant - Library	—	—	2,000	—	—
41458 (571) Grant - Childhood Literacy Grant	—	—	—	—	—
41475 (311) Grants - Others	—	—	—	—	—
41475 (441) Grants - Others	—	—	—	—	—
41475 (561) Grants - Others	6,216	956	—	—	—
41475 (571) Grants - Others	—	8,500	150,000	10,240	5,000
41475 (661) Grants - Others	—	—	190,000	152,000	154,000
41479 (000) Motor Vehicle In Lieu - Reimbursement	6,363,654	6,620,725	6,630,000	6,630,000	6,780,000
41480 (000) Motor Vehicle In Lieu	57,818	50,611	35,000	35,000	45,000
41485 (000) SB90 State Mandated Reimbursement	5,034	428,605	32,500	32,500	25,000
41495 (000) Other Agency Contribution	4,148,465	—	—	—	—
41710 (000) Reimbursement - Administrative	—	—	—	—	—
41750 (000) Reimbursement - Staff Time	35,000	35,000	35,000	35,000	35,000
TOTAL INTERGOVERNMENTAL	10,616,187	7,144,397	7,074,500	6,894,740	7,044,000

REVENUES

FUND: General Fund (cont.)
CODE: 110

	2021-2022	2022-2023	2023-2024	2023-2024	2024-2025
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
CURRENT FEES & SERVICES					
41508 (000) Cal-Card Rebate	3,342	5,166	3,000	3,000	3,000
41511 (321) Checking & Inspection Fees	26,847	13,626	25,000	25,000	25,000
41512 (621) Credit Card Discount Fee	(60,095)	(105,092)	(150,000)	(150,000)	—
41513 (551) Coffee & Beverage Sales	2,842	4,351	2,000	2,000	2,000
41527 (442) Golf Course Revenues	593,525	338,621	500,000	500,000	500,000
41530 (621) Handling Fee	84,485	142,954	165,360	165,360	223,400
41531 (451) Gas / Fuel Sales	142,450	127,905	120,000	120,000	127,000
41532 (441) Fingerprinting Reimbursement	—	15	60	60	60
41532 (451) Fingerprinting Reimbursement	218	295	500	500	500
41534 (571) Library Fees & Fines	33,544	45,585	40,000	45,000	45,000
41535 (000) Film Shoot Revenue	—	—	—	—	—
41539 (422) Membership Fees	24,700	27,400	35,000	35,000	35,000
41539 (443) Membership Fees	27,455	33,677	35,000	28,000	30,000
41539 (571) Membership Fees	38,773	51,460	40,000	50,000	50,000
41547 (231) Planning & Zoning Fees	173,831	145,908	150,000	150,000	150,000
41549 (621) Program Advertising Revenue	—	—	—	—	—
41552 (422) Registration Fees	2,935	9,257	25,000	25,000	25,000
41552 (441) Registration Fees	146,230	284,714	250,000	200,000	275,000
41552 (442) Registration Fees	14,031	14,709	10,000	16,500	17,000
41552 (443) Registration Fees	69,204	262,031	200,000	230,000	250,000
41552 (571) Registration Fees	310	895	1,000	1,110	1,110
41554 (443) Recreational Swim Fees	66,495	92,857	100,000	80,000	100,000
41560 (421) Sponsored Events	—	—	600	600	600
41560 (441) Sponsored Events	22,939	40,482	7,100	40,138	37,500
41562 (321) Subdivision Fees	1,994	3,790	2,500	2,500	2,500
41563 (422) Subscription Fees	—	—	30	30	30
41564 (451) Sheriff Security Services	149,248	124,196	180,000	107,750	110,000
41565 (621) Ticket Sales - Box Office	1,781,002	3,270,895	5,625,000	4,500,000	7,800,000
41566 (621) Ticket Sales - Donated	(350)	(2,580)	(1,900)	(1,900)	(1,900)
41567 (661) Ticket Sales - Rental	121,907	47,439	55,000	55,000	55,000
41705 (000) Assessment - Auto Storage Maintenance	21,780	21,076	21,010	21,010	21,010
41707 (000) Business License - Certified ACC	597	637	700	700	700
41781 (531) Sheriff Cost Recovery	—	—	—	—	—
TOTAL CURRENT FEES & SERVICES	3,490,239	5,002,269	7,441,960	6,252,358	9,884,510

REVENUES

FUND: General Fund (cont.)

CODE: 110

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 FORECAST
MISCELLANEOUS REVENUES					
41502 (611) Artist Merchandise / Taxable	—	—	—	—	—
41502 (621) Artist Merchandise / Taxable	3,385	9,931	18,500	12,000	12,000
41502 (671) Artist Merchandise / Taxable	—	—	—	—	—
41506 (422) Boutique Sales	—	2,270	3,000	3,000	3,000
41506 (571) Boutique Sales	3,692	4,801	3,900	2,060	2,060
41506 (621) Boutique Sales	—	—	—	—	—
41506 (671) Boutique Sales	—	—	—	—	—
41514 (422) Consignment Sales	20	413	(500)	(500)	(500)
41515 (000) Cash Short / Over	(2)	(47)	—	—	—
41515 (211) Cash Short / Over	—	—	—	—	—
41515 (421) Cash Short / Over	—	—	—	—	—
41515 (422) Cash Short / Over	(42)	(49)	—	—	—
41515 (441) Cash Short / Over	—	(2)	—	—	—
41515 (442) Cash Short / Over	(14)	(49)	—	—	—
41515 (443) Cash Short / Over	—	(68)	—	—	—
41515 (451) Cash Short / Over	—	—	—	—	—
41515 (531) Cash Short / Over	(100)	11	—	—	—
41515 (571) Cash Short / Over	(46)	(36)	—	—	—
41515 (621) Cash Short / Over	—	5	—	—	—
41515 (671) Cash Short / Over	—	—	—	—	—
41517 (571) Debit Card Revenue	9,045	13,323	11,000	1,430	1,430
41518 (422) Donation	50	—	—	—	—
41518 (441) Donation	—	—	—	—	—
41537 (451) Safety Center Merchandise Sale	—	—	—	—	—
41538 (000) Maps & Publications	—	—	—	—	—
41538 (141) Maps & Publications	—	—	—	—	—
41538 (211) Maps & Publications	—	—	—	—	—
41538 (231) Maps & Publications	1,065	491	500	250	500
41538 (311) Maps & Publications	—	—	—	—	—
41538 (321) Maps & Publications	502	110	—	—	—
41538 (363) Maps & Publications	792	539	—	600	600
41538 (411) Maps & Publications	—	—	—	—	—
41538 (451) Maps & Publications	—	—	—	—	—
41538 (531) Maps & Publications	—	—	—	—	—
41538 (532) Maps & Publications	—	—	—	—	—
41555 (000) Returned Check Charge	130	160	75	75	75
41555 (441) Returned Check Charge	—	—	—	—	—
41555 (671) Returned Check Charge	—	—	—	—	—
41581 (000) Vendor Registration Fees	—	—	—	—	—
41581 (421) Vendor Registration Fees	—	—	—	—	—
41581 (422) Vendor Registration Fees	2,200	2,400	2,400	2,400	2,800
41605 (441) Anniversary Revenue	—	—	—	—	—
41631 (000) CDBG Fund Exchange	—	—	—	—	—
41631 (441) CDBG Fund Exchange	—	—	—	—	—
41635 (000) Legal Settlements	—	1,157,464	—	—	—
41660 (000) Sale of Surplus Property	—	—	—	—	—

REVENUES

FUND: General Fund (cont.)

CODE: 110

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 FORECAST
MISCELLANEOUS REVENUES (cont.)					
41660 (551) Sale of Surplus Property	6,133	70,242	10,000	10,000	10,000
41670 (442) Merchandise Sales	2,182	2,040	5,000	5,000	5,000
41670 (443) Merchandise Sales	352	618	1,500	1,500	1,000
41671 (422) Merchandise Sales / Non-Taxable	140	96	350	350	350
41671 (443) Merchandise Sales / Non-Taxable	2,266	3,419	2,500	2,000	2,500
41671 (571) Merchandise Sales / Non-Taxable	170	96	150	120	120
41671 (621) Merchandise Sales / Non-Taxable	—	—	—	—	—
41690 (000) Miscellaneous Revenue	24,842	10,627	10,000	5,000	5,000
41690 (141) Miscellaneous Revenue	102	36	500	500	500
41690 (311) Miscellaneous Revenue	—	—	—	—	—
41690 (422) Miscellaneous Revenue	—	—	1,500	1,500	1,500
41690 (441) Miscellaneous Revenue	—	48	—	—	—
41690 (442) Miscellaneous Revenue	—	904	—	—	—
41690 (443) Miscellaneous Revenue	—	336	—	—	—
41690 (451) Miscellaneous Revenue	—	—	—	—	—
41690 (531) Miscellaneous Revenue	—	—	—	—	—
41690 (532) Miscellaneous Revenue	—	—	—	—	—
41690 (571) Miscellaneous Revenue	—	—	—	—	—
41690 (621) Miscellaneous Revenue	—	—	—	—	—
41690 (671) Miscellaneous Revenue	—	—	—	—	—
41720 (000) Damage to City Property	—	—	—	—	—
41720 (141) Damage to City Property	—	—	—	—	—
41720 (531) Damage to City Property	31,008	75,367	50,000	50,000	50,000
41765 (000) Reimbursement - Other Expense	—	—	—	—	—
41765 (111) Reimbursement - Other Expense	8	169	—	—	—
41765 (121) Reimbursement - Other Expense	—	—	—	—	—
41765 (141) Reimbursement - Other Expense	—	—	—	—	—
41765 (211) Reimbursement - Other Expense	5,591	—	—	—	—
41765 (221) Reimbursement - Other Expense	—	—	—	—	—
41765 (231) Reimbursement - Other Expense	—	—	—	—	—
41765 (251) Reimbursement - Other Expense	—	—	—	—	—
41765 (321) Reimbursement - Other Expense	—	—	—	—	—
41765 (331) Reimbursement - Other Expense	1,145	—	—	—	—
41765 (341) Reimbursement - Other Expense	—	322	—	—	—
41765 (342) Reimbursement - Other Expense	—	—	—	—	—
41765 (343) Reimbursement - Other Expense	—	—	—	—	—
41765 (344) Reimbursement - Other Expense	—	—	—	—	—
41765 (352) Reimbursement - Other Expense	—	—	—	—	—
41765 (354) Reimbursement - Other Expense	—	—	—	—	—
41765 (362) Reimbursement - Other Expense	—	—	—	—	—
41765 (363) Reimbursement - Other Expense	—	24	—	—	—
41765 (365) Reimbursement - Other Expense	—	—	—	—	—
41765 (421) Reimbursement - Other Expense	5,490	5,454	3,600	3,600	3,600
41765 (422) Reimbursement - Other Expense	—	—	—	—	—
41765 (441) Reimbursement - Other Expense	945	—	—	—	—
41765 (443) Reimbursement - Other Expense	—	1,085	—	—	—

REVENUES

FUND: General Fund (cont.)

CODE: 110

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 FORECAST
MISCELLANEOUS REVENUES (cont.)					
41765 (451) Reimbursement - Other Expense	1,450	360	—	—	—
41765 (452) Reimbursement - Other Expense	—	—	—	—	—
41765 (521) Reimbursement - Other Expense	—	—	—	—	—
41765 (531) Reimbursement - Other Expense	—	—	—	—	—
41765 (532) Reimbursement - Other Expense	—	—	—	—	—
41765 (541) Reimbursement - Other Expense	138,008	—	138,008	138,008	138,008
41765 (551) Reimbursement - Other Expense	—	378	—	—	—
41765 (552) Reimbursement - Other Expense	—	—	—	—	—
41765 (561) Reimbursement - Other Expense	—	—	—	—	—
41765 (571) Reimbursement - Other Expense	130	—	—	—	—
41765 (611) Reimbursement - Other Expense	—	—	—	—	—
41765 (621) Reimbursement - Other Expense	—	—	—	—	—
41765 (631) Reimbursement - Other Expense	—	—	—	—	—
41765 (641) Reimbursement - Other Expense	—	—	—	—	—
41765 (651) Reimbursement - Other Expense	—	—	—	—	—
41765 (661) Reimbursement - Other Expense	23,625	33	—	—	—
41765 (671) Reimbursement - Other Expense	—	—	—	—	—
41790 (121) Legal Cost Reimbursement	—	—	—	—	—
41790 (362) Legal Cost Reimbursement	—	—	—	—	—
41790 (451) Legal Cost Reimbursement	—	—	—	—	—
41790 (452) Legal Cost Reimbursement	—	—	—	—	—
TOTAL MISCELLANEOUS REVENUES	264,264	1,363,321	261,983	238,893	239,543
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110 - GENERAL FUND TOTAL	87,968,285	87,359,834	95,574,590	91,897,472	97,674,020

REVENUES

General Fund - Misc.

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 FORECAST
112 CCPA ENDOWMENT FUND					
41350 (000) Interest Income	59,058	174,496	135,000	150,000	250,000
41475 (000) Grants - Others	—	—	—	—	—
41518 (000) Donation	90,844	210,313	190,000	190,000	290,000
41607 (000) Arts Education Program Revenue	—	—	—	—	—
41631 (000) CDBG Fund Exchange	—	—	—	—	—
41690 (000) Miscellaneous Revenue	26	56	182	150	150
TOTAL 112 CCPA ENDOWMENT FUND	149,928	384,865	325,182	340,150	540,150
113 EARTHQUAKE PREPAREDNESS					
41350 (000) Interest Income	19,091	47,645	51,000	56,000	78,000
TOTAL 113 EARTHQUAKE PREPAREDNESS	19,091	47,645	51,000	56,000	78,000
114 BUSINESS LICENSE SOFTWARE					
40133 (000) Business License - Software	34,694	35,309	30,000	30,000	30,000
41350 (000) Interest Income	938	2,680	1,000	1,100	4,760
TOTAL 114 BUSINESS LICENSE SOFTWARE	35,632	37,989	31,000	31,100	34,760
115 ART IN PUBLIC PLACES					
41350 (000) Interest Income	6,756	13,750	21,000	21,000	21,000
41518 (000) Donation	129,064	134,206	150,000	150,000	150,000
41690 (000) Miscellaneous Revenue	—	55,000	—	—	—
TOTAL 115 ART IN PUBLIC PLACES	135,820	202,956	171,000	171,000	171,000
116 GENERAL PLAN MAINTENANCE FEE					
41111 (211) General Plan Maintenance Fee	79,129	87,442	75,000	75,000	75,000
41350 (000) Interest Income	2,068	6,174	2,500	3,500	10,000
TOTAL 116 GENERAL PLAN MAINT. FEE	81,197	93,616	77,500	78,500	85,000
GENERAL FUND - MISC. TOTAL	421,668	767,071	655,682	676,750	908,910

REVENUES

Special Revenue Funds

		2021-2022	2022-2023	2023-2024	2023-2024	2024-2025
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
210 ROAD MAINT. AND REHAB. ACT (RMRA)						
40203 (000)	Road Maintenance and Rehabilitation - (RMRA)	1,004,571	1,101,949	1,130,160	1,182,143	1,278,816
41350 (000)	Interest Income	7,992	22,579	8,000	10,000	24,000
TOTAL 210 RMRA FUND		1,012,563	1,124,528	1,138,160	1,192,143	1,302,816
211 STREET IMPROVEMENT FUND						
40174 (000)	Franchise - Trash Set Aside	84,000	—	—	—	—
40175 (000)	LA CMTA STPL Exchange	—	—	—	—	143,000
41350 (000)	Interest Income	—	—	—	—	—
41441 (000)	Hwy Users Tax - 2105	277,353	281,069	306,674	300,576	306,538
41442 (000)	Hwy Users Tax - 2106	163,118	166,147	175,491	173,916	177,335
41443 (000)	Hwy Users Tax - 2107	331,551	383,050	390,263	410,547	418,926
41444 (000)	Hwy Users Tax - 2107.5	7,500	6,000	7,880	6,000	6,000
41446 (000)	Hwy Users Tax - 2103	395,264	402,420	470,649	434,684	438,458
41460 (000)	American Recovery and Reinvestment Act-S	—	—	—	—	—
41475 (000)	Grants - Others	566,645	—	1,550,000	655,000	2,000,000
41495 (000)	Other Agency Contribution	414,090	1,365,210	1,842,364	3,321,356	850,000
41690 (000)	Miscellaneous Revenue	—	—	—	—	—
TOTAL 211 STREET IMPROVEMENT FUND		2,239,521	2,603,896	4,743,321	5,302,079	4,340,257
212 TRASH FRANCHISE FUND						
40172 (000)	Franchise - Trash	—	1,679,464	1,919,400	1,983,400	2,052,815
41350 (000)	Interest Income	—	—	—	4,000	4,200
TOTAL 212 TRASH FRANCHISE FUND		—	1,679,464	1,919,400	1,987,400	2,057,015
213 DRAINAGE FUND						
41350 (000)	Interest Income	—	—	—	—	—
41519 (321)	Drainage Fee	3,540	2,860	2,500	2,500	2,500
TOTAL 213 DRAINAGE FUND		3,540	2,860	2,500	2,500	2,500
215 SB821 FUND						
41350 (000)	Interest Income	—	—	—	—	—
41451 (411)	Grants - SB 821	25,000	—	25,000	25,000	30,000
TOTAL 215 SB821 FUND		25,000	—	25,000	25,000	30,000
216 AQMD FUND						
41350 (000)	Interest Income	3,403	8,772	9,000	12,500	13,500
41420 (000)	AQMD Revenue	65,759	62,590	55,000	55,000	55,000
41475 (000)	Grants - Others	—	—	—	—	—
TOTAL 216 AQMD FUND		69,162	71,362	64,000	67,500	68,500

REVENUES

Special Revenue Funds (Continued)

		2021-2022	2022-2023	2023-2024	2023-2024	2024-2025
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
217 MEASURE "R" FUND						
40205 (000)	Measure "R" Tax	785,286	818,139	874,000	874,000	837,914
41350 (000)	Interest Income	781	1,892	1,000	1,000	1,220
TOTAL 217 MEASURE R FUND		786,067	820,031	875,000	875,000	839,134
218 PROPOSITION "A" FUND						
40210 (000)	Proposition "A" Tax	1,262,499	1,315,496	1,400,000	1,400,000	1,346,900
41350 (000)	Interest Income	9,888	29,886	15,000	25,000	45,000
41459 (000)	Grant-National Transit Database Program	152,045	185,192	100,000	180,000	150,000
41571 (221)	Transit Revenue - C.O.W.	8,892	1,250	1,000	1,000	1,000
41572 (221)	Transit Revenue - Dial-A-Ride	—	—	—	—	—
TOTAL 218 PROPOSITION A FUND		1,433,324	1,531,824	1,516,000	1,606,000	1,542,900
219 PROPOSITION "C" FUND						
40220 (000)	Proposition "C" Tax	1,047,217	1,091,167	1,100,000	1,100,000	1,117,218
41350 (000)	Interest Income	3,256	12,602	5,000	19,000	19,000
41475 (000)	Grants - Others	—	—	—	—	—
41571 (221)	Transit Revenue - C.O.W.	14,052	12,632	10,000	10,000	10,000
TOTAL 219 PROPOSITION C FUND		1,064,525	1,116,401	1,115,000	1,129,000	1,146,218
220 MEASURE "M" FUND						
40204 (000)	Measure "M" Tax	888,642	925,490	991,000	975,000	949,636
41350 (000)	Interest Income	4,457	8,923	6,500	6,500	8,000
TOTAL 220 MEASURE M FUND		893,099	934,413	997,500	981,500	957,636
231 MEASURE "A" FUND						
40206 (000)	Measure "A" Tax	—	—	—	510,000	300,000
41350 (000)	Interest Income	—	—	—	—	—
TOTAL 231 MEASURE A FUND		—	—	—	510,000	300,000
232 MEASURE "W" FUND						
40207 (000)	Measure "W" Tax	934,207	938,046	2,846,000	938,000	3,368,000
41350 (000)	Interest Income	4,271	36,002	1,500	16,500	26,500
TOTAL 232 MEASURE W FUND		938,478	974,048	2,847,500	954,500	3,394,500
241 AD #6 MAINTENANCE DISTRICT						
41350 (000)	Interest Income	491	1,909	200	2,200	2,400
41702 (000)	General Tax Levy - AD#6	140,903	161,215	130,000	140,000	140,000
TOTAL 241 AD #6 MAINTENANCE DISTRICT		141,394	163,124	130,200	142,200	142,400
242 LOS COYOTES LIGHTING DISTRICT						
41350 (000)	Interest Income	—	—	—	—	—
41703 (000)	Assessment - Landscape	98,612	105,889	98,600	108,600	108,600
TOTAL 242 LOS COYOTES LIGHTING DIST.		98,612	105,889	98,600	108,600	108,600

REVENUES

Special Revenue Funds (Continued)

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 FORECAST
262 LOCAL LAW ENFORCEMENT GRANT					
41350 (000) Interest Income	—	—	—	—	—
41475 (000) Grants - Others	—	—	—	—	—
TOTAL 262 LOC. LAW ENFORCE. GRANT	—	—	—	—	—
264 COPS SB 3229 GRANT FUND					
41350 (000) Interest Income	—	—	—	—	—
41475 (000) Grants - Others	169,888	165,271	165,000	165,000	165,000
TOTAL 264 COPS SB 3229 GRANT FUND	169,888	165,271	165,000	165,000	165,000
266 ENVIRONMENTAL FUND					
41350 (000) Interest Income	322	1,610	600	2,000	2,600
41475 (000) Grants - Others	18,954	34,559	105,470	19,900	19,370
TOTAL 266 OTHER GRANT	19,276	36,169	106,070	21,900	21,970
269 AMERICAN RESCUE PLAN FUND					
41495 (000) Other Agency Contribution	6,271,600	—	—	—	—
TOTAL 266 OTHER GRANT	6,271,600	—	—	—	—
280 HOUSING ASSET FUND					
41350 (000) Interest Income	72,658	185,833	175,000	175,000	385,000
41350 (261) Interest Income	122,140	88,948	36,315	36,315	—
41475 (211) Grants - Others	—	150,000	—	70,000	—
41650 (000) Sale of Land	—	—	450,000	230,000	240,000
41699 (000) CRA Loan Repayment	—	—	1,315,818	1,315,818	1,163,546
41745 (000) Reimbursement - Residential Loan	27,965	—	—	—	—
TOTAL 280 HOUSING	222,763	424,781	1,977,133	1,827,133	1,788,546
290 COMM. DEV. BLOCK GRANT FUND					
41465 (000) CDBG - Comm. Dev. Block Grant	464,379	512,813	230,000	236,101	200,000
TOTAL 290 C.D.B.G. FUND	464,379	512,813	230,000	236,101	200,000
SPECIAL REVENUE FUNDS TOTAL	15,853,191	12,266,874	17,950,384	17,133,556	18,407,992

REVENUES

Capital Projects Funds

	2021-2022	2022-2023	2023-2024	2023-2024	2024-2025
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
410 MUNICIPAL IMPROVEMENT FUND					
41323 (000) Bldg & Ground Lease - Auto Storage	—	—	—	—	—
41350 (000) Interest Income	—	—	—	—	—
41465 (000) CDBG - Comm. Dev. Block Grant	—	—	—	—	—
41475 (000) Grants - Others	—	—	76,840	281,317	—
41475 (441) Grants - Others	—	—	—	—	—
41545 (321) Park Fees	1,062	858	750	750	750
41546 (321) Parkway Tree Fees	75	15	30	75	45
41720 (000) Damage to City Property	3,600,000	—	—	—	—
41765 (000) Reimbursement - Other Expense	—	—	1,000,000	2,353,000	—
TOTAL MUNICIPAL IMPROVEMENT FUND	3,601,137	873	1,077,620	2,635,142	795
CAPITAL PROJECTS FUNDS TOTAL	3,601,137	873	1,077,620	2,635,142	795

REVENUES

Enterprise Funds

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 FORECAST
214 SEWER FUND					
41350 (000) Interest Income	(2,643)	(9,501)	(2,850)	(2,850)	(2,850)
41557 (321) Sewer Connection Fees	6,666	2,250	2,500	3,000	3,200
41558 (532) Sewer Maintenance Fees	93,478	80,750	94,000	88,000	88,880
41570 (532) Sewer - Uncollectible Accounts	(216)	(298)	(200)	(250)	(300)
41690 (000) Miscellaneous Revenue	—	—	—	—	—
TOTAL 214 SEWER FUND	97,285	73,201	93,450	87,900	88,930
510 WATER ENTERPRISE					
41350 (000) Interest Income	23,236	29,159	25,000	30,000	30,000
41475 (000) Grants - Others	—	—	—	—	—
41524 (532) Fires Lines Service Fee	500,649	507,256	450,000	520,000	525,200
41533 (532) Late Charge	1,365	3,885	500	4,000	4,000
41555 (532) Returned Check Charge	1,290	1,970	1,200	2,000	2,000
41590 (532) Water - Uncollectible Accounts	(9,706)	(20,474)	(18,000)	(21,000)	(22,000)
41591 (362) Water Service Fees	5,555	1,875	2,000	2,000	2,000
41592 (532) Water Meter Sales	—	—	200	—	—
41593 (532) Water Sales - Regular	10,101,494	9,140,414	10,300,000	10,120,000	10,221,200
41594 (362) Water Sales - Construction	2,407	3,092	1,800	3,000	3,000
41595 (532) Water Sales - Wholesale	599,103	891,327	1,000,000	700,000	707,000
41596 (362) Water Rights	—	—	—	—	—
41597 (532) Water Sales - City of Cerritos	424,239	411,985	470,000	425,000	429,250
41635 (000) Legal Settlements	42,288	325,832	500,000	942,221	—
41660 (000) Sale of Surplus Property	—	—	—	—	—
41675 (364) Sale of Water Emergency Kits	100	—	—	100	100
41690 (000) Miscellaneous Revenue	10	9	—	—	—
41690 (532) Miscellaneous Revenue	—	—	—	—	—
41760 (000) Reimbursement - Other Agency	2,514	—	—	—	—
41790 (362) Legal Cost Reimbursement	17,595	—	—	—	—
TOTAL 510 WATER ENTERPRISE	11,712,139	11,296,330	12,732,700	12,727,321	11,901,750
550 RECLAIMED WATER					
41350 (000) Interest Income	11,123	24,654	31,500	24,500	26,500
41475 (000) Grants - Others	—	—	—	—	—
41495 (000) Other Agency Contribution	—	—	—	—	—
41588 (366) Water Sales - Reclaimed - Regular	1,218,300	830,551	1,000,000	1,215,000	1,227,150
TOTAL 550 RECLAIMED WATER	1,229,423	855,205	1,031,500	1,239,500	1,253,650

REVENUES

Enterprise Funds (Continued)

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 FORECAST
570 ELECTRIC UTILITY FUND					
41350 (000) Interest Income	6,337	15,493	8,000	16,000	16,000
41425 (000) CARB-GHG Emission Reduction	—	—	—	—	—
41523 (000) Electric Sales for Resale	—	—	—	—	—
41525 (000) Electric Revenue - Regular	4,334,416	5,554,579	6,000,000	6,000,000	5,766,000
41526 (000) Electric Revenue - City	1,136,089	1,419,238	2,932,500	1,970,670	2,000,000
41531 (368) Gas / Fuel Sales	—	—	—	—	—
41645 (000) Rebates	—	—	—	—	—
41690 (000) Miscellaneous Revenue	979	4,283	3,000	610	1,000
41699 (000) CRA Loan Repayment	—	—	—	—	—
Total 570 Electric Utility Fund	5,477,821	6,993,593	8,943,500	7,987,280	7,783,000
ENTERPRISE FUNDS TOTAL	18,516,668	19,218,329	22,801,150	22,042,001	21,027,330

Internal Service Funds

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 FORECAST
620 EQUIPMENT REPLACEMENT FUND					
41350 (000) Interest Income	49,037	114,445	140,800	155,800	170,800
41370 (551) Rent - Property	—	—	—	—	—
41660 (000) Sale of Surplus Property	—	—	—	—	—
41690 (000) Miscellaneous Revenue	—	—	—	—	—
Total 620 Equipment Replacement Fund	49,037	114,445	140,800	155,800	170,800
INTERNAL SERVICE FUNDS TOTAL	49,037	114,445	140,800	155,800	170,800
TOTAL CITY OF CERRITOS	126,409,986	119,727,426	138,200,226	134,540,721	138,189,847

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City of Cerritos
Financial Program: 2024-2025
Expenditures Summary

EXPENDITURES SUMMARY

SUMMARY OF EXPENDITURES BY DEPARTMENT AND YEAR

CITY DEPARTMENTS	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
Legislative and Administrative	3,400,026	3,176,370	3,820,590	3,880,996	4,570,200	4,575,200
Community Development	6,126,960	5,189,476	7,354,838	7,289,349	7,399,519	7,425,769
Public Works	34,953,403	38,709,603	45,472,582	43,874,674	45,660,870	45,660,870
Community & Cultural Services	11,177,392	12,507,706	16,344,132	15,726,577	17,157,129	17,157,129
Community Safety	11,891,370	25,128,297	22,004,903	21,761,810	23,595,479	23,595,479
Administrative Services	10,338,731	11,340,055	14,927,237	15,001,088	16,100,525	16,115,956
Theater	4,258,140	6,346,318	9,619,449	9,293,754	11,799,251	11,799,251
Labor Contingency					—	
TOTAL CITY DEPARTMENTS	82,146,022	102,397,825	119,543,731	116,828,248	126,282,973	126,329,654
CAPITAL IMPROVEMENT PROGRAM (CIP)						
All Projects	14,015,596	17,034,234	28,521,929	40,693,533	35,348,000	35,348,000
TOTAL CIP	14,015,596	17,034,234	28,521,929	40,693,533	35,348,000	35,348,000
TOTAL EXPENDITURES	96,161,618	119,432,059	148,065,660	157,521,781	161,630,973	161,677,654

EXPENDITURES SUMMARY

SUMMARY OF EXPENDITURES BY CLASSIFICATION FOR FY 2024-2025

CITY DEPARTMENTS	PERSONNEL	OPERATIONS AND MAINTENANCE	CAPITAL OUTLAY	TOTAL EXPENDITURES
Legislative and Administrative	3,055,300	1,519,900	—	4,575,200
Community Development	3,177,969	4,247,800	—	7,425,769
Public Works	15,035,408	30,384,312	241,150	45,660,870
Community & Cultural Services	14,689,492	2,467,637	—	17,157,129
Community Safety	2,791,720	20,797,759	6,000	23,595,479
Administrative Services	7,218,886	7,064,970	1,832,100	16,115,956
Theater	5,014,301	6,784,950	—	11,799,251
Labor Contingency	—			—
TOTAL CITY DEPARTMENTS	50,983,076	73,267,328	2,079,250	126,329,654
CAPITAL IMPROVEMENT ACTIVITIES				
Government Buildings			6,660,000	6,660,000
Other Projects			5,160,000	5,160,000
Parks and Open Space			2,530,000	2,530,000
Sewer Improvements			300,000	300,000
Streets and Highways			14,050,000	14,050,000
Traffic Signals			350,000	350,000
Water Improvements			6,298,000	6,298,000
TOTAL CIP			35,348,000	35,348,000
TOTAL EXPENDITURES	50,983,076	73,267,328	37,427,250	161,677,654

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City of Cerritos
Financial Program: 2024-2025
Departmental Activity and Expenditures Budget

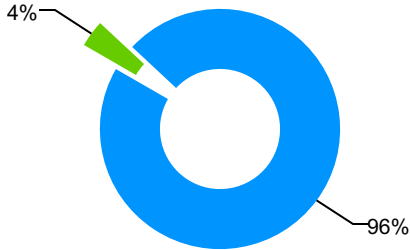
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**LEGISLATIVE
AND
ADMINISTRATIVE**

LEGISLATIVE AND ADMINISTRATIVE

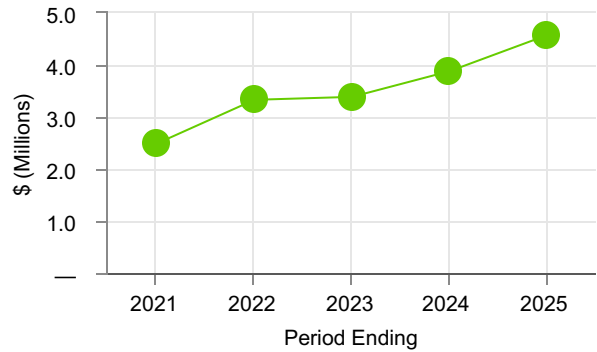
Graphical Budget Data

Percent of Operating Budget



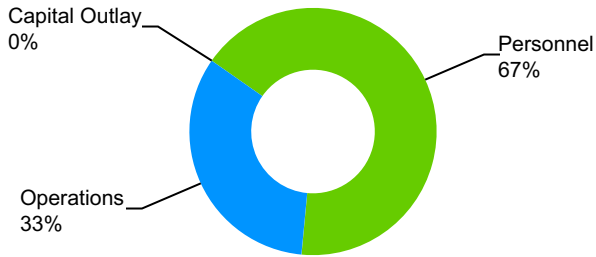
■ Legislative and Administrative ■ Other Departments

Budget History

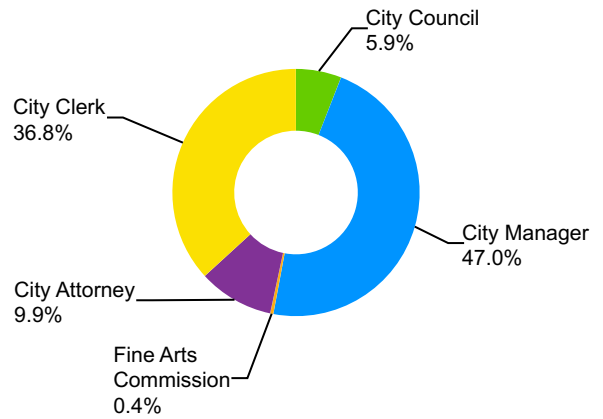


● Budget

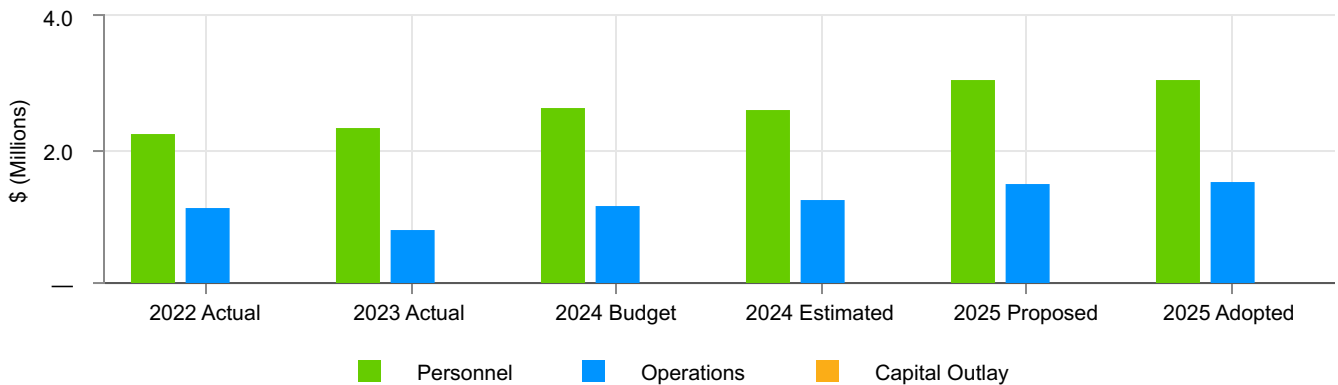
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Administrative
ACTIVITY: City Council
CODE: 111

ACTIVITY SUMMARY

CLASSIFICATION	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
Personnel Expense	200,391	217,289	211,392	214,650	219,090	219,090
Operations and Maintenance	63,916	78,709	48,000	48,000	48,000	53,000
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	264,307	295,998	259,392	262,650	267,090	272,090

OVERVIEW COMMENTARY

As defined in Article IV of the City Charter, the City Council is composed of five members elected at large by the citizens of Cerritos to serve for four-year overlapping terms. As the City's policy making legislative body, the City Council is responsible to the residents of Cerritos for the implementation of all programs and services provided by the City. Annually, the City Council reorganizes, choosing one of its members to serve as Mayor and one of its members to serve as Mayor Pro Tem, both terms commencing in April and continuing for one year.

The City Council acts upon all legislative matters concerning the City by approving and adopting all ordinances, resolutions, contracts and other matters requiring overall policy decisions and leadership. The Council appoints the City Manager, the City Attorney and the City Clerk / City Treasurer as well as the various commissions, boards and citizen advisory committees which ensure broad-based citizen input into the affairs of the City.

In reaching policy decisions, the City Council reviews proposals designed to meet community needs and sustain demanded service levels, initiates new programs to upgrade existing services, determines the ability of the City to provide financing for the proposed budget as submitted by the City Manager and oversees the expenditure of all City funds throughout the fiscal year.

Regular City Council meetings are held in the Cerritos City Council Chambers on the second and fourth Thursday of each month. In addition, following public notice, the Council may hold special meetings as may from time to time be appropriate.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Administrative
ACTIVITY: City Council
CODE: 111

ACTIVITY OBJECTIVES

1. To provide overall legislative policy guidance and direction in the development of programs and services for the City.
2. To ensure that all municipal services are effectively delivered in the most efficient and economic manner possible.
3. To represent the needs, desires and demands of the citizens of Cerritos to the local, county, state and federal representatives.
4. To consider implementation of both short-term and long-range programs to guide the growth and development of the City physically, culturally, socially and economically.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Administrative

ACTIVITY: City Council

CODE: 111

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	68,584	79,923	112,702	114,439	117,660	117,660
52400 Employee Benefits	131,807	137,366	98,690	100,211	101,430	101,430
TOTAL PERSONNEL EXPENSE	200,391	217,289	211,392	214,650	219,090	219,090
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	24,000	18,000	—	—	—	—
53020 Dues and Publications	11,488	—	—	—	—	—
53080 Travel and Meeting	25,367	58,681	45,000	45,000	45,000	50,000
61170 Electronic Information	—	—	—	—	—	—
63410 Program Expenses and Supplies	—	37	—	—	—	—
63520 Special Supplies	618	—	—	—	—	—
67060 Cellular Phone	2,443	1,991	3,000	3,000	3,000	3,000
TOTAL OPERATIONS AND MAINTENANCE	63,916	78,709	48,000	48,000	48,000	53,000
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	264,307	295,998	259,392	262,650	267,090	272,090

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DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Administrative
ACTIVITY: City Manager
CODE: 121

ACTIVITY OVERVIEW

CLASSIFICATION	2021-2022	2022-2023	2023-2024	2023-2024	2024-2025	2024-2025
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
Personnel Expense	1,414,198	1,432,353	1,589,840	1,545,900	1,911,597	1,911,597
Operations and Maintenance	260,497	177,809	241,200	301,200	238,900	238,900
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	1,674,695	1,610,162	1,831,040	1,847,100	2,150,497	2,150,497

OVERVIEW COMMENTARY

Pursuant to Article V of the City Charter, the City Manager serves as the City's chief administrative officer and is responsible for planning, organizing and directing the municipal activities with the exception of those activities specifically exempt by the Charter. This office prepares and submits the annual budget to the City Council and advises the Council on the financial conditions and needs of the City. The City Manager makes recommendations to the Council on the affairs of the City and ensures that all applicable ordinances and state laws are enforced. The City Manager attends all Council meetings and advises the Council on legislative and policy matters.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Administrative
ACTIVITY: City Manager
CODE: 121

ACTIVITY OBJECTIVES

1. To assist the City Council in its development of policy to address the needs and issues of the community by providing project costs and benefits for alternative policy decisions.
2. To encourage improvement and innovation in the quality, efficiency, delivery and effectiveness of municipal services.
3. To provide overall direction for the implementation of City Council policy through the centralization of authority and responsibility.
4. To keep the City Council apprised of pending state and federal legislation to enable effective input to elected representatives of Cerritos.
5. To keep the City Council fully informed of all aspects of municipal affairs and operations.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in funding for Travel and Meetings to provide for additional travel for educational purposes (53080).	+\$15,130
Decrease in Professional Services to reflect the completion of certain special projects (61430).	-\$25,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Administrative
ACTIVITY: City Manager
CODE: 121

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	685,298	742,827	772,824	844,951	1,024,175	1,024,175
51021 Overtime	6,562	10,827	1,590	8,090	3,000	3,000
52010 Regular Earnings - Part Time	—	—	24,115	—	24,115	24,115
52015 Special Project Earnings - Part Time	39,631	40,189	44,287	—	—	—
52400 Employee Benefits	682,707	638,510	747,024	692,859	860,307	860,307
TOTAL PERSONNEL	1,414,198	1,432,353	1,589,840	1,545,900	1,911,597	1,911,597
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	18,600	13,950	—	—	—	—
53020 Dues and Publications	46,390	50,269	72,300	76,000	80,000	80,000
53070 Reimbursed Mileage	—	—	150	150	150	150
53080 Travel and Meeting	10,358	16,463	15,000	15,000	30,000	30,000
61130 Delivery Service	92	—	100	100	100	100
61430 Professional Services	155,531	69,844	100,000	100,000	75,000	75,000
61580 Temporary Help	—	—	—	56,300	—	—
63410 Program Expenses and Supplies	24,116	23,654	45,000	45,000	45,000	45,000
63520 Special Supplies	3,770	1,676	6,250	6,250	6,250	6,250
67060 Cellular Phone	1,640	1,953	2,400	2,400	2,400	2,400
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	260,497	177,809	241,200	301,200	238,900	238,900
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,674,695	1,610,162	1,831,040	1,847,100	2,150,497	2,150,497

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DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Administrative
ACTIVITY: Fine Arts and Historical Commission
CODE: 123

ACTIVITY OVERVIEW

CLASSIFICATION	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
Personnel Expense	1,938	5,168	6,869	6,480	6,480	6,480
Operations and Maintenance	150	362	12,000	12,000	12,000	12,000
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	2,088	5,530	18,869	18,480	18,480	18,480

OVERVIEW COMMENTARY

The City Council adopted Resolution 2001-44 which provided for the organization and duties of the Fine Arts and Historical Commission. It is a five member Commission appointed by the Mayor and City Council to serve two-year terms.

The Commission is advisory to the City Council on matters of:

1. Administration of the Public Art Program relative to the selection, acquisition and placement of public art.
2. Programming and activities to enhance the artistic, historic and cultural experiences for the community.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Administrative
ACTIVITY: Fine Arts and Historical Commission
CODE: 123

ACTIVITY DESCRIPTION

1. To act in an advisory capacity to the City Council in matters pertaining to the acquisition and placement of public artwork throughout the community.
2. To promote and stimulate community interest and support in public art and cultural programs for the City.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Administrative
ACTIVITY: Fine Arts and Historical Commission
CODE: 123

	2021-2022	2022-2023	2023-2024	2023-2024	2024-2025	2024-2025
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
52010 Regular Earnings - Part Time	1,800	4,800	6,360	6,000	6,000	6,000
52400 Employee Benefits	138	368	509	480	480	480
TOTAL PERSONNEL	1,938	5,168	6,869	6,480	6,480	6,480
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	500	500	500	500
53080 Travel and Meeting	—	200	10,000	10,000	10,000	10,000
61430 Professional Services	150	150	1,200	1,200	1,200	1,200
63520 Special Supplies	—	12	300	300	300	300
TOTAL OPERATIONS AND MAINTENANCE	150	362	12,000	12,000	12,000	12,000
ACTIVITY TOTAL	2,088	5,530	18,869	18,480	18,480	18,480

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DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Administrative

ACTIVITY: City Attorney

CODE: 131

ACTIVITY OVERVIEW

CLASSIFICATION	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
Personnel Expense	—	—	—	—	—	—
Operations and Maintenance	298,368	308,707	451,200	451,200	451,200	451,200
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	298,368	308,707	451,200	451,200	451,200	451,200

OVERVIEW COMMENTARY

As set forth in Article VI of the City Charter, the City Attorney is appointed by the City Council to serve as legal advisor to the City on all matters of law as these relate to the conduct of municipal affairs. The City Attorney advises the City Council, City Manager and all City officers, regularly attends City Council and Planning Commission meetings, reviews, approves or prepares ordinances and resolutions, and contracts, conducts legal negotiations, reviews legal documents for form and content, provides legal opinions and advice, and oversees actions and proceedings in which the City is a party.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Administrative
ACTIVITY: City Attorney
CODE: 131

ACTIVITY OBJECTIVES

1. To provide legal support and advice to the City Council, Planning Commission, other Boards and City officials in the form of research and compilation of legal opinions as requested and required.
2. To defend the City's official actions.
3. To review, approve or prepare all legal documents prior to submittal to the City Council or Planning Commission for legal completeness and content.
4. To review and enforce compliance, where applicable, with the provisions of the municipal code.
5. To inform the City Council, Planning Commission and staff of the legislative and other legal developments which may have an effect on the administration and operations of the City.
6. To oversee actions or proceedings in courts of competent jurisdiction on all legal matters in which the City is a party.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Administrative
ACTIVITY: City Attorney
CODE: 131

	2021-2022	2022-2023	2023-2024	2023-2024	2024-2025	2024-2025
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	—	—	—	—	—	—
52400 Employee Benefits	—	—	—	—	—	—
TOTAL PERSONNEL	—	—	—	—	—	—
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	600	600	600	600
53080 Travel and Meeting	—	—	600	600	600	600
61310 Legal Services	269,845	284,231	400,000	400,000	400,000	400,000
61315 Legal Services - Special Counsel	28,523	24,476	50,000	50,000	50,000	50,000
TOTAL OPERATIONS AND MAINTENANCE	298,368	308,707	451,200	451,200	451,200	451,200
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	298,368	308,707	451,200	451,200	451,200	451,200

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DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Legislative and Administrative
ACTIVITY: City Clerk / City Treasurer
CODE: 141

ACTIVITY OVERVIEW

CLASSIFICATION	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
Personnel Expense	643,777	696,512	825,289	837,966	918,133	918,133
Operations and Maintenance	516,791	259,461	434,800	463,600	764,800	764,800
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	1,160,568	955,973	1,260,089	1,301,566	1,682,933	1,682,933

OVERVIEW COMMENTARY

As set forth in Article VI of the City Charter, the City Clerk / Treasurer is appointed by the City Council to serve as the agency's municipal corporate governance Officer. The Office of the City Clerk / Treasurer is a service Department which administers the City's primary citywide municipal corporate governance programs including legislative services, information and records management, elections administration, and legal and regulatory compliance with Federal, State, and local statutes. Additionally, the Office officiates legal proceedings on behalf of the City to ensure full transparency to the public and interested parties and serves as the agency's Notary Public.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Legislative and Administrative
ACTIVITY: City Clerk / City Treasurer
CODE: 141

ACTIVITY OBJECTIVES

Legislative Administration / Clerk of the Council

The Office of the City Clerk / City Treasurer prepares the Agenda for the City's various legislative bodies, verifies that required legal notices have been posted, distributed and published, and transacts and preserves the physical and electronic documentation required to enact Council policies, including official meeting minutes, resolutions, ordinances, and the City Policy and Procedure Manual. The City Clerk / City Treasurer administers official Oaths of Office and serves as the Secretary for the Cerritos City Council, Successor Agency to the Cerritos Redevelopment Agency, the Public Financing Authority, and the Cuesta Villas Housing Authority.

Municipal Secretary

The Office of the City Clerk / City Treasurer serves as the focal point for official communication with the City as a legal entity. The City Clerk / City Treasurer receives and facilitates accurate and timely processing of claims, summons, and subpoenas, officiates at public bid proceedings, processes official appeals, and receives/distributes other official correspondence directed at the municipal corporation. The Office of the City Clerk / City Treasurer serves as a Notary Public for official City business.

Custodian of Official Records / Records Manager

The Office of the City Clerk / City Treasurer oversees the preservation and protection of the public record, including all actions taken by the City Council and other City legislative and advisory bodies, and preserves documents in the required media formats for effective archiving and retrieval. The Office of the City Clerk / City Treasurer receives and processes all requests for records under the California Public Records Act and the Federal Freedom of Information Act, administers the codification of the City's adopted Ordinances, and is the custodian of the official City Seal.

Elections Official

The Office of the City Clerk / City Treasurer administers federal, state and local procedures through which local government representatives are selected and the public can exercise its initiative, referendum, and recall rights. The Office of the City Clerk / City Treasurer manages the election process from pre-planning, candidate nominations, ballot preparation and distribution, semi-official and official canvass, certification of election results and filing of final campaign disclosure documents.

Political Reform Act Filing Officer

The Office of the City Clerk / City Treasurer is mandated by the California Political Reform Act to perform specified duties related to campaign disclosures and statements of economic interests. This includes facilitating, maintaining, and updating the City's Conflict of Interest Code, providing public access to statements, ensuring compliance with filing schedules, reviewing filed statements for errors and omissions, and coordinating with the State Fair Political Practices Commission. Additionally, the Office of the City Clerk / City Treasurer facilitates and tracks compliance of required ethics training under California statute AB 1234 and City Policy No. 1.12.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in anticipated expenditures for Election supplies and services in general municipal election year including, but not limited to, candidate nomination period proceedings, ballot preparation/distribution, voter/Council initiated measures, Proposition 218 proceedings, State-certified materials, training, and consultant services, as needed (61160).	+\$300,000
Increase in anticipated expenditures for Legal Advertising (61320).	+\$30,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Legislative and Administrative
ACTIVITY: City Clerk / City Treasurer
CODE: 141

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	307,134	381,361	431,726	438,382	460,672	460,672
51021 Overtime	2,908	1,801	3,000	3,000	6,000	6,000
52010 Regular Earnings - Part Time	18,412	—	—	—	—	—
52400 Employee Benefits	315,323	313,350	390,563	396,584	451,461	451,461
TOTAL PERSONNEL	643,777	696,512	825,289	837,966	918,133	918,133
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	4,800	3,600	—	—	—	—
53020 Dues and Publications	1,727	2,015	2,500	2,500	2,500	2,500
53070 Reimbursed Mileage	109	152	700	500	700	700
53080 Travel and Meeting	999	14,740	15,000	15,000	15,000	15,000
61080 Codification	1,275	1,326	4,000	4,000	4,000	4,000
61130 Delivery Service	6	—	500	500	500	500
61160 Election Expense	336,069	14,885	50,000	50,000	350,000	350,000
61320 Legal Advertising	51,939	57,380	40,000	70,000	70,000	70,000
61430 Professional Services	113,887	158,896	300,000	300,000	300,000	300,000
61460 Recordation Expense	893	324	1,500	500	1,500	1,500
61580 Temporary Help	—	—	—	—	—	—
63520 Special Supplies	4,487	5,543	20,000	20,000	20,000	20,000
67060 Cellular Phone	600	600	600	600	600	600
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	516,791	259,461	434,800	463,600	764,800	764,800
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,160,568	955,973	1,260,089	1,301,566	1,682,933	1,682,933

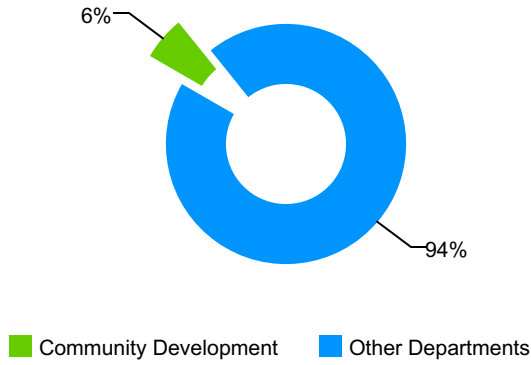
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COMMUNITY DEVELOPMENT

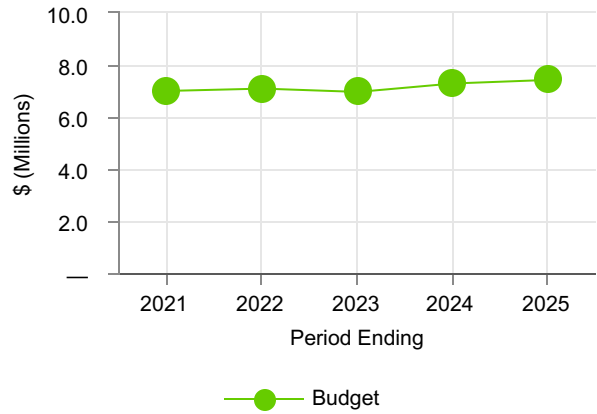
COMMUNITY DEVELOPMENT

Graphical Budget Data

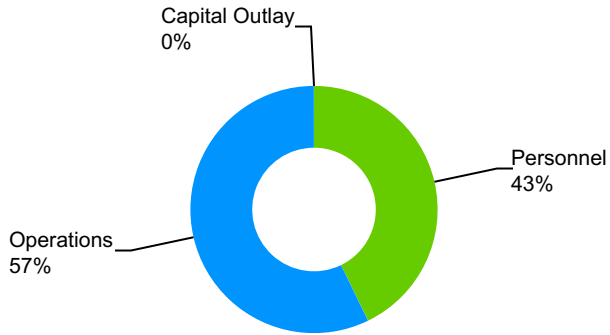
Percent of Operating Budget



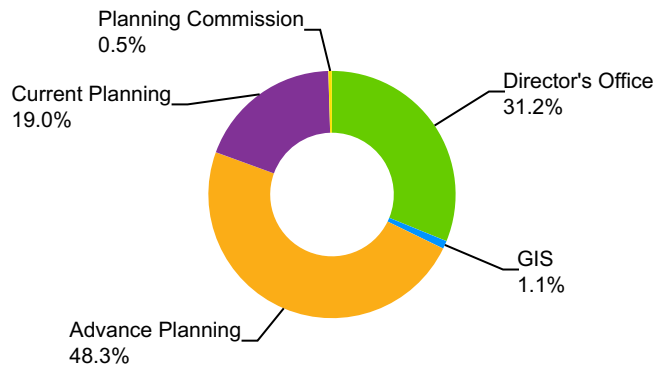
Budget History



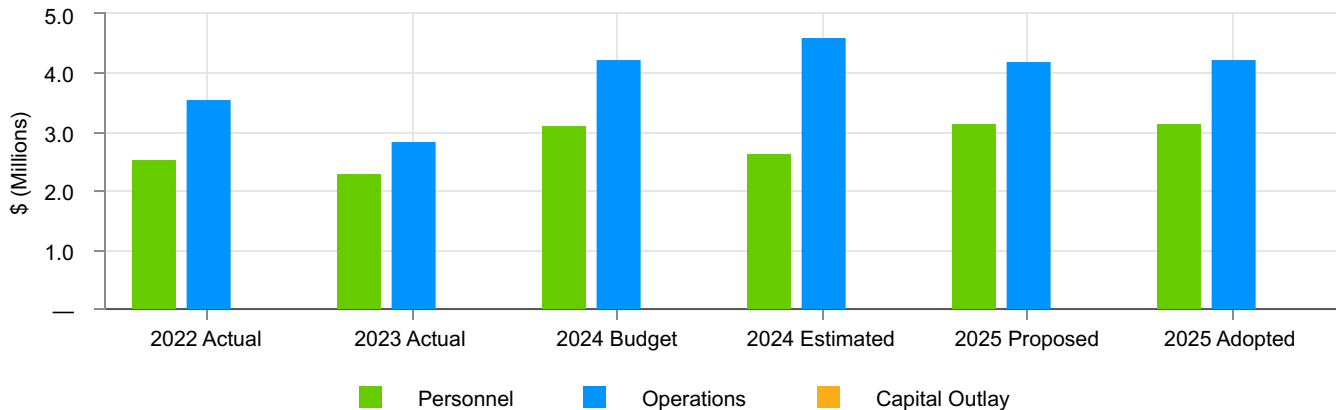
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community Development

CODE: 200

OVERVIEW COMMENTARY

The Department of Community Development is responsible for overseeing, administering, and implementing the City's planning, development, land use, business license, and building and safety programs. Organizationally, the Department incorporates the functions of several operating divisions which include the Office of the Director, the Advance Planning Team, the Current Planning Team, and Geographic Information Services (GIS).

Through the Department's Director, who is appointed by the City Manager to administer departmental operations, the Department of Community Development ensures that a sound and workable environmental protection program is designed and maintained for the City consistent with the high standards of environmental quality desired by, and for, the residents of Cerritos. In concert with the City Council and the Planning Commission, the staff of this Department is responsible for conducting an annual review of the City's General Plan so that Development Code Standards and Land Use Policies are continually updated based upon current planning principles and practices. Through this review process, the General Plan and Development Code provide for an orderly program of planning development within the City.

ACTIVITY SUMMARY

CLASSIFICATION	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
Personnel Expense	2,564,170	2,325,146	3,113,588	2,652,608	3,177,969	3,177,969
Operations and Maintenance	3,562,790	2,864,330	4,241,250	4,636,741	4,221,550	4,247,800
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	6,126,960	5,189,476	7,354,838	7,289,349	7,399,519	7,425,769

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Office of the Director
CODE: 211

ACTIVITY DESCRIPTION

The Office of the Director is responsible for the overall supervision of the Department of Community Development, including the Advance Planning / Economic Development, Current Planning, GIS, and Building and Safety Divisions. The Office of the Director provides the required leadership and administrative support necessary to ensure the effective operation of all Divisions within the Department using a coordinated, team-based approach to the implementation of public policy relative to municipal urban and regional planning. Working in concert with the City’s elected and appointed officials and under the direction of the City Manager, the Office of the Director is responsible for directing and managing the City’s municipal planning function and preparing detailed analysis and recommendations for consideration by the Planning Commission and City Council / Successor Agency to ensure economic development through high-quality, environmentally responsible development throughout the City.

ACTIVITY OBJECTIVES

1. To provide administrative support, assistance and direction relative to Planning Commission agenda and report preparation, public hearing posting and mailing, material acquisition, budget control, and special research projects.
2. To develop and maintain mechanisms whereby citizen input influences and directs planning policies within the community.
3. To oversee and monitor the ongoing development and maintenance of the Cerritos Auto Square, administer related contracts, manage all City-owned properties, and provide staff support to the City Council.
4. To oversee and monitor the development and construction process for all areas in the City.
5. Streamline and facilitate all phases of the development process for applicants.

ACTIVITY WORKLOAD STATISTICS	2022-2023 ACTUAL	2023-2024 ESTIMATED	2024-2025 FORECASTED
Building permits issued	2,844	2,000	2,000
Building permits valuation	\$49,143,962	\$50,000,000	\$50,000,000
Planning Commission agenda items	30	20	25

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Professional Services due to partial completion of the Economic Development Strategic Plan as part of the Strategic Financial Plan (61430).	-\$20,000
Increase in Special Studies due to the rezoning of Sites A and 7 identified in the City's Housing Element (61520).	+\$11,250

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development
ACTIVITY: Office of the Director
CODE: 211

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	363,413	325,809	412,997	419,364	518,269	518,269
51021 Overtime	—	—	—	—	—	—
52010 Regular Earnings - Part Time	90	—	—	—	—	—
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	380,987	301,805	373,333	379,089	544,183	544,183
TOTAL PERSONNEL	744,490	627,614	786,330	798,453	1,062,452	1,062,452
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	4,800	3,600	—	—	—	—
53020 Dues and Publications	1,503	—	2,200	1,000	2,000	2,000
53070 Reimbursed Mileage	32	51	400	200	400	400
53080 Travel and Meeting	489	4,097	15,000	15,000	15,000	15,000
61120 County Building and Safety Services	1,079,709	1,043,475	1,100,000	1,100,000	1,100,000	1,100,000
61131 Document Storage	—	—	—	—	—	—
61430 Professional Services	1,329	475	85,000	30,000	65,000	65,000
61520 Special Studies	139,635	4,651	50,000	10,000	35,000	61,250
61580 Temporary Help	19,179	65,108	—	—	—	—
63250 Office Supplies	1,321	1,825	1,500	1,500	1,500	1,500
63520 Special Supplies	—	—	—	—	—	—
67060 Cellular Phone	1,200	950	1,200	1,200	1,200	1,200
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	1,490	3,513	5,000	5,000	5,000	5,000
TOTAL OPERATIONS AND MAINTENANCE	1,250,687	1,127,745	1,260,300	1,163,900	1,225,100	1,251,350
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,995,177	1,755,359	2,046,630	1,962,353	2,287,552	2,313,802

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Geographic Information Services
CODE: 212

ACTIVITY DESCRIPTION

1. Provide a high level of comprehensive GIS services to all City departments, Councils and Commissions, and ultimately, the public.
2. Oversee the continued development and implementation of the Cerritos Enterprise GIS System through the conversion of new and existing data into electronic geo-coded format and the development of appropriate GIS application software.
3. Provide professional assistance and cartographic services to all Cerritos GIS users and maximize the benefits, cost savings, and increased operational efficiencies of GIS within the City's work environment.
4. Coordinate the use of outside GIS services including system design, maintenance, and conversion consultants.
5. Provide technical knowledge, implementation support and project management services to all City departments utilizing the Cerritos GIS system, with special emphasis on Community Development, Public Works, and Community Safety.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Professional Services for consultant GIS services due to reduction of in-house GIS staff (61430).	+\$45,000
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development
ACTIVITY: Geographic Information Services
CODE: 212

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	100,166	131,391	171,784	1,000	—	—
52010 Regular Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	107,775	130,358	161,476	2,000	—	—
TOTAL PERSONNEL	207,941	261,749	333,260	3,000	—	—
OPERATIONS AND MAINTENANCE						
53070 Reimbursed Mileage	—	—	—	—	—	—
61170 Electronic Information	16,835	16,922	25,000	25,000	25,000	25,000
61430 Professional Services	—	—	5,000	50,000	50,000	50,000
63110 Computer Supplies	914	1,930	3,000	3,000	3,000	3,000
TOTAL OPERATIONS AND MAINTENANCE	17,749	18,852	33,000	78,000	78,000	78,000
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	225,690	280,601	366,260	81,000	78,000	78,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Advance Planning
CODE: 221

ACTIVITY DESCRIPTION

The Advance Planning / Economic Development Division is responsible for maintaining the City's General Plan, Development Code and Economic Development Strategic Plan, and for using these documents as a guideline for the development of programs which will meet the community's future needs. Preparation of environmental impact studies for proposed land use changes are conducted by the Advance Planning Team. The Advance Planning / Economic Development Division prepares special studies which address land use, economic, transportation, and other community related issues and concerns. The development and implementation of housing programs is conducted by the Advance Planning Team. Advance Planning is responsible for maintaining and updating the demographic and statistical data base for the City. The Advance Planning / Economic Development Division is responsible for the administration of public transportation programs, such as Dial-A-Ride and fixed-route transit, and the implementation of those programs. Advance Planning makes recommendations and prepares legislation aimed at alleviating and / or preventing future land use problems.

ACTIVITY OBJECTIVES

1. Review and update the City's General Plan, Development Code and Development Map.
2. Preparation and implementation of the City's Affordable Housing Program.
3. Facilitate the implementation of the Economic Development Strategic Plan.
4. Monitor legislation and programs at the local, regional, state, and federal levels in order to determine their impact on the City's planning program and to make recommendations as to their adoption and implementation.
5. Prepare an analysis and inventory of residential, retail, commercial, and industrial uses.
6. Identify and analyze community public transit needs and administrate Proposition "A" and Proposition "C" funded projects.
7. Manage the Cerritos Dial-A-Ride and Cerritos On Wheels (COW) fixed-route transit programs.
8. Prepare and maintain a computerized demographic data base and statistical profile.
9. Manage and coordinate the lease of City-owned properties.
10. Coordinate special projects between department divisions and other City department staff.

ACTIVITY WORKLOAD STATISTICS	2022-2023	2023-2024	2024-2025
	ACTUAL	ESTIMATED	FORECASTED
Fixed-Route Transit Ridership (COW)	22,500	20,000	20,000
Dial-A-Ride Ridership	14,305	14,000	15,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Housing Services Program expenditures due to the completion of the remediation of a City-owned affordable senior housing unit (61325).	-\$50,000
Increase So. Cal. Edison ground rent for use by Cerritos Auto Square for inventory parking. This is a pass-through expense covered by participating auto dealers and recouped by the City (65132).	+\$23,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development
ACTIVITY: Advance Planning
CODE: 221

	2021-2022	2022-2023	2023-2024	2023-2024	2024-2025	2024-2025
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	279,134	282,319	350,407	331,209	364,230	364,230
52400 Employee Benefits	300,712	267,865	330,631	312,128	327,807	327,807
TOTAL PERSONNEL	579,846	550,184	681,038	643,337	692,037	692,037
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	1,800	1,800	—	—	—	—
53070 Reimbursed Mileage	119	230	400	200	400	400
61325 Housing Services Program	17,605	6,392	60,000	60,000	10,000	10,000
61430 Professional Services	70,000	—	10,000	20,000	10,000	10,000
63409 Transit Programs / Prop. "A"	1,611,160	531,966	1,250,000	1,250,000	1,250,000	1,250,000
63411 Community Programs	277	—	7,000	1,000	7,000	7,000
63412 Transit Programs / Prop. "C"	30,000	625,606	1,000,000	1,000,000	1,000,000	1,000,000
63413 Trip Reduction Program - AQMD	33,355	10,269	55,000	55,000	55,000	55,000
65132 Rent Building and Grounds	511,421	526,763	542,000	988,091	565,000	565,000
67060 Cellular Phone	300	450	600	600	600	600
TOTAL OPERATIONS AND MAINTENANCE	2,276,037	1,703,476	2,925,000	3,374,891	2,898,000	2,898,000
CAPITAL OUTLAY						
79010 Land	—	—	—	—	—	—
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79060 Motor Vehicles	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	2,855,883	2,253,660	3,606,038	4,018,228	3,590,037	3,590,037

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Current Planning
CODE: 231

ACTIVITY DESCRIPTION

Current Planning is responsible for administration of the Cerritos Municipal Code as it relates to development plans, subdivisions, tract and parcel maps, zone changes, conditional use permits, business licenses, and variances. The Division confers with and provides advice to architects, builders, contractors, engineers, and the general public concerning the City's development policies and standards. The Division functions as project managers for major modifications including conceptual design review, report writing, Power Point preparation and presentation to the Planning Commission and City Council. The Division analyzes proposed development and ensures compliance with the City's zoning ordinance and General Plan. Responsibilities also include evaluating environmental impacts on proposed projects and preparation of California Environmental Quality Act (CEQA) documentation. Current Planning furnishes information regarding zoning and land use to public and private sectors as well as reviews and approves applications for all minor development modifications. Business License staff in the Current Planning Division is responsible for the collection of business license revenues, the intake and processing of new business license applications, and the annual renewal of existing licenses for Cerritos-based businesses, as well as contractors and service providers doing work in Cerritos. Business License staff also coordinates among City departments for the processing of film permit applications for commercial filming at City facilities.

ACTIVITY OBJECTIVES

1. To ensure that development in the community produces the maximum benefit to the City of Cerritos and its citizens.
2. To ensure that industrial and commercial uses and related developments will enhance the environmental quality and provide a stable economic base for the community.
3. Provide informed and helpful service to the residential and business communities, developers, associated City departments and other public agencies.
4. Improve data availability, administrative processes and record keeping through increased use of computer based systems.
5. Maintain an effective reciprocal feedback system between Advance Planning / Economic Development, Building and Safety and Current Planning divisions as well as other City departments.

ACTIVITY WORKLOAD STATISTICS	2022-2023	2023-2024	2024-2025
	ACTUAL	ESTIMATED	FORECASTED
Precise Plans	14	15	15
Conditional Use Permits	7	2	2
Administrative Approvals	3,131	2,000	2,000
Business Licenses Issued			
Local	216	200	250
Out of town	699	600	600
Renewals	2,195	2,000	2,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development
ACTIVITY: Current Planning
CODE: 231

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	485,865	437,845	639,946	585,946	678,814	678,814
52010 Regular Earnings - Part Time	18,763	21,072	47,880	48,618	46,866	46,866
52400 Employee Benefits	497,988	407,139	604,528	553,814	678,360	678,360
TOTAL PERSONNEL	1,002,616	866,056	1,292,354	1,188,378	1,404,040	1,404,040
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	1,200	2,700	—	—	—	—
53020 Dues and Publications	—	—	—	—	—	—
53070 Reimbursed Mileage	192	76	1,300	500	1,000	1,000
61430 Professional Services	7,027	—	—	—	—	—
61520 Special Studies	—	—	—	—	—	—
63410 Program Expenses and Supplies	2,186	1,301	3,000	3,000	3,000	3,000
63520 Special Supplies	163	60	500	500	500	500
67060 Cellular Phone	750	1,200	1,200	1,200	1,200	1,200
TOTAL OPERATIONS AND MAINTENANCE	11,518	5,337	6,000	5,200	5,700	5,700
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,014,134	871,393	1,298,354	1,193,578	1,409,740	1,409,740

PLANNING COMMISSION

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community Development
ACTIVITY: Planning Commission
CODE: 251

OVERVIEW COMMENTARY

The powers, duties and responsibilities of the Planning Commission are set forth in Article VII of the City Charter, in Ordinance No. 175, and in the laws of the State of California. The Planning Commission consists of five members, appointed by the Mayor and City Council, to serve two-year, overlapping terms of office.

The Planning Commission sits as an advisory body to the City Council in establishing policies governing the growth and development of the City. The Commission is empowered to, and must, review all zoning applications and precise plans for development, conduct public hearings, and make final determinations on these in the form of recommendations to the City Council. The Planning Commission conducts public hearings and makes recommendations to the City Council on matters such as adoption of the City's General Plan, changes in the City's Development Code and Development Standards, Environmental Impact Reports, Subdivision and Parcel Map applications, Conditional Use Permits, and various other types of development applications.

ACTIVITY SUMMARY

CLASSIFICATION	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
Personnel Expense	29,277	19,543	20,606	19,440	19,440	19,440
Operations and Maintenance	6,799	8,920	16,950	14,750	14,750	14,750
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	36,076	28,463	37,556	34,190	34,190	34,190

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Development
ACTIVITY: Planning Commission
CODE: 251

ACTIVITY DESCRIPTION

1. To provide advice and assistance to the City Council in the establishment of policies governing land use and physical development in the City.
2. To review and forward recommendations to the City Council on all applications for private and public developments within the City.
3. To assess the potential economic, demographic and aesthetic impact of proposed plans for physical development within the City.
4. To annually review the City's General Plan and Development Code and to make appropriate recommendations to the City Council concerning any required changes in these land use policy documents.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Development

ACTIVITY: Planning Commission

CODE: 251

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
52010 Regular Earnings - Part Time	27,000	17,950	19,080	18,000	18,000	18,000
52400 Employee Benefits	2,277	1,593	1,526	1,440	1,440	1,440
TOTAL PERSONNEL	29,277	19,543	20,606	19,440	19,440	19,440
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	2,750	2,875	3,000	3,000	3,000	3,000
53020 Dues and Publications	—	—	1,000	1,000	1,000	1,000
53080 Travel and Meeting	1,895	4,469	10,000	10,000	10,000	10,000
61580 Temporary Help	1,706	881	2,200	—	—	—
63520 Special Supplies	448	695	750	750	750	750
TOTAL OPERATIONS AND MAINTENANCE	6,799	8,920	16,950	14,750	14,750	14,750
ACTIVITY TOTAL	36,076	28,463	37,556	34,190	34,190	34,190

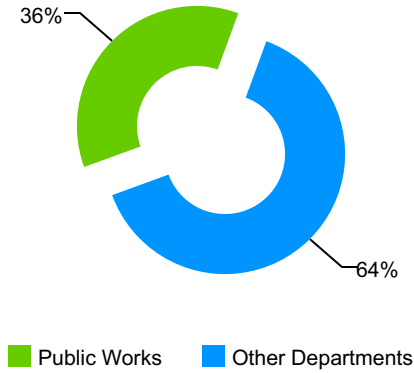
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PUBLIC WORKS

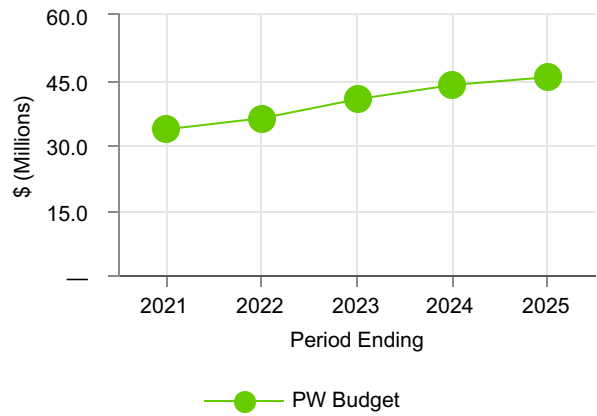
PUBLIC WORKS

Graphical Budget Data

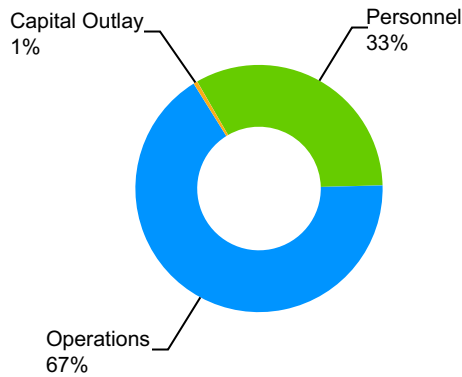
Percent of Operating Budget



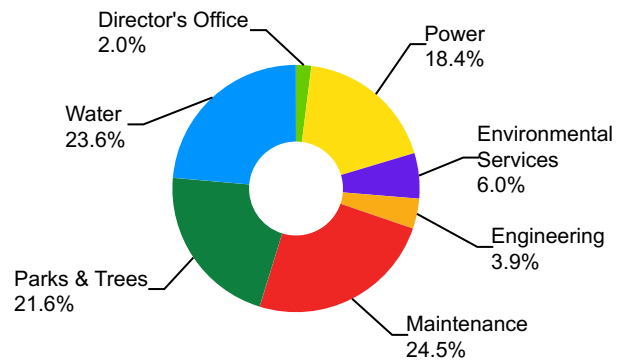
Budget History



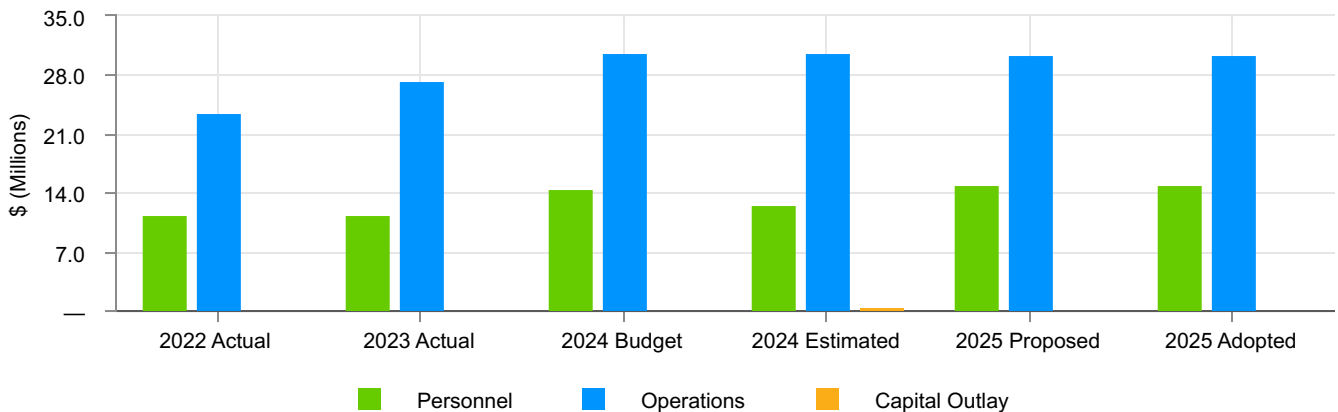
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Public Works

CODE: 300

OVERVIEW COMMENTARY

The Department of Public Works is responsible for administering and implementing the Capital Improvement Program (CIP), providing maintenance services to City facilities, and managing the Water & Power utilities. The Department consists of six major divisions which include Engineering, Environmental Services, General Maintenance, Parks and Trees, Water, and Electric Utility.

The Department of Public Works coordinates the planning, budgeting, design, contract administration and inspection of all Capital Improvement Projects. The Department also oversees the development of new water and energy projects, as well as the procurement of additional assets through contracts administration.

The Department of Public Works is vested with the responsibility of managing and maintaining a variety of municipal services and facilities including streets, safety lighting, traffic signals, street sweeping, refuse collection, storm drains, sewers, municipal buildings, vehicles and equipment, 21 neighborhood and community parks, public swim facility, municipal golf course, street trees, medians and parkways.

Together with other City departments, the Department of Public Works is responsible for reviewing proposed developments, reporting to the Planning Commission and City Council, implementing City standards, plan checking, inspection of private developments, and reviewing proposed developments regarding all water related issues.

The Department of Public Works is also responsible for managing and maintaining two multi-faceted services in the Cerritos Water Utility and the Cerritos Electric Utility. Organizationally, it incorporates the functions of several utility operating divisions, including Water Management, Water Production and Distribution, Water Operations (Potable), Water Operations (Reclaimed), Water Inspection, and the Operations Division of the Cerritos Electric Utility.

The Water Utility provides water to more than 16,000 residential and commercial accounts; emergency water service to the Fire Department; and recycled water to a majority of the public parks and arterial landscaping throughout the City. The Cerritos Electric Utility was created to provide reliable electricity to customers in the City of Cerritos. In order to provide electricity, the Department of Public Works participates in the Magnolia Power Project, under membership through the Southern California Public Power Authority, and interfaces with state and federal regulatory agencies such as the California Public Utilities Commission, the California Energy Commission, the California Independent System Operator and the Federal Energy Regulatory Commission.

ACTIVITY SUMMARY

CLASSIFICATION	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
Personnel Expense	11,420,377	11,417,776	14,537,096	12,687,695	15,035,408	15,035,408
Operations and Maintenance	23,533,026	27,291,827	30,799,486	30,788,759	30,384,312	30,384,312
Capital Outlay	—	—	136,000	398,220	241,150	241,150
TOTAL BUDGET*	34,953,403	38,709,603	45,472,582	43,874,674	45,660,870	45,660,870

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Office of the Director
CODE: 311

ACTIVITY DESCRIPTION

The responsibilities of the Office of the Director include direct supervision, coordination and control of all departmental activities for the Engineering, Environmental Services, Maintenance, Parks and Trees, Water, and Electric Utility Divisions. The Director of Public Works is appointed by the City Manager and functions in a staff capacity to advise elected and appointed officers concerning the City's public works needs and requirements.

The Director of Public Works also serves as the General Manager for Water and Power. Staff assigned to the Director's office ensure that the administrative programs of the Department of Public Works are consistent with the City's policies and procedures.

This office is responsible for:

- (a) Administration of the City's Capital Improvement Program;
- (b) Administering contracts for both construction projects and maintenance programs;
- (c) Managing departmental programs and personnel;
- (d) Researching funding sources and securing grants;
- (e) Providing a variety of data and information vital for the City's decision-making process and policy formation to elected and appointed City officials;
- (f) Coordinating departmental programs and activities with other departments, government agencies, businesses and the general public.

ACTIVITY OBJECTIVES

1. To develop and achieve departmental goals through the establishment of effective and efficient systems, procedures, and programs.
2. To constantly evaluate departmental programs, projects and reports in an effort to maximize productivity.
3. To increase the efficiency of the department's efforts in the areas of contract management, maintenance services, and cost-benefit analysis.
4. Develop and implement new programs to meet community needs and legislative compliance.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Temporary Help expenditures due to permanent positions being filled by City staff, thereby reducing the need of temporary staff to provide administrative support to the Department (61580).	-\$90,000
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: Office of the Director
CODE: 311

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	391,618	345,299	426,296	267,969	414,288	414,288
52010 Regular Earnings - Part Time	9,457	431	77,575	66,361	90,080	90,080
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	326,618	296,631	399,535	301,964	385,650	385,650
TOTAL PERSONNEL	727,693	642,361	903,406	636,294	890,018	890,018
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	4,800	3,600	—	—	—	—
53020 Dues and Publications	763	1,685	2,780	2,780	2,780	2,780
53070 Reimbursed Mileage	—	—	100	100	150	150
53080 Travel and Meeting	11	3,634	15,000	15,000	15,000	15,000
61430 Professional Services	23,776	2,723	—	—	—	—
61580 Temporary Help	73,863	150,172	90,000	169,360	—	—
63250 Office Supplies	168	135	300	300	300	300
63520 Special Supplies	—	—	—	—	—	—
67060 Cellular Phone	650	1,200	1,200	1,200	1,200	1,200
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	1,640	842	1,000	1,000	1,000	1,000
TOTAL OPERATIONS AND MAINTENANCE	105,671	163,991	110,380	189,740	20,430	20,430
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	4,000	4,000	4,000	4,000
TOTAL CAPITAL OUTLAY	—	—	4,000	4,000	4,000	4,000
ACTIVITY TOTAL	833,364	806,352	1,017,786	830,034	914,448	914,448

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Engineering
CODE: 321

ACTIVITY DESCRIPTION

The Engineering Division functions in a staff capacity within the Department of Public Works to supply engineering support to the City for activities such as the administration of public works projects, design of capital improvement projects, traffic engineering services, subdivision map review and plan checking, survey and inspection services, and the performance of related technical tasks. The Deputy Director of Public Works also serves as the City Engineer. Personnel assigned to the Engineering Division coordinate and administer activities supplied to the City by private contractors for public works construction projects including street and bridge construction, traffic signal construction, sewer and storm drain installation, and similar capital construction work. Engineering plan checking for both private and public construction is also a primary responsibility of the Engineering Division and NPDES.

ACTIVITY OBJECTIVES

1. Provide oversight for City engineering functions, including approval of engineering plans, survey documents, and subdivision maps;
2. Facilitate the safe movement of traffic through standardized design and construction of street improvements.
3. Reduce delay time and to increase traffic flow capacity of City arterial streets through continual upgrading and monitoring of traffic signal systems.
4. Provide for the safe movement of traffic on City streets by continual monitoring and upgrading of highway and street facilities.
5. Provide design and construction project management for capital improvements.
6. Provide plan checking and inspection for public improvements by private developers pursuant to current City standards.

ACTIVITY WORKLOAD STATISTICS	2022-2023	2023-2024	2024-2025
	ACTUAL	ESTIMATED	FORECASTED
Permits issued	197	210	225
Grading plan checks processed	10	5	9
Parcel / tract maps, lot line adjustments processed and easements	1	3	3
Traffic studies	3	5	7
Designed projects in-house	20	26	21

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Professional Services expenditures for temporary contract staff that is no longer needed to manage the design and construction of street rehabilitation projects in accordance with the Pavement Management Plan (61430).	-\$50,000
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: Engineering
CODE: 321

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	469,520	534,708	725,711	613,758	770,748	770,748
51021 Overtime	—	—	3,944	3,944	4,000	4,000
52400 Employee Benefits	505,113	505,703	649,493	547,448	739,922	739,922
TOTAL PERSONNEL	974,633	1,040,411	1,379,148	1,165,150	1,514,670	1,514,670
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	7,200	5,400	—	—	—	—
53020 Dues and Publications	904	995	1,500	1,500	1,500	1,500
53070 Reimbursed Mileage	—	—	1,200	1,200	1,200	1,200
53080 Travel and Meeting	—	—	1,700	—	1,700	1,700
53090 Uniform and Shoes	720	637	750	750	1,300	1,300
53091 Vehicle Operations	1,740	99	2,700	2,700	2,700	2,700
61070 Checking and Inspection	31,514	24,891	30,000	50,000	35,000	35,000
61130 Delivery Service	—	—	500	—	500	500
61180 Engineering Services	—	—	1,000	1,000	1,000	1,000
61430 Professional Services	83,824	150,610	275,000	274,200	225,000	225,000
61520 Special Studies	120	—	7,250	7,250	7,250	7,250
63230 Maps and Publications	—	189	250	250	750	750
63250 Office Supplies	550	611	750	750	750	750
63520 Special Supplies	448	14,527	1,500	4,500	3,500	3,500
65176 Traffic Signal Camera Enforcement	—	—	—	—	—	—
67060 Cellular Phone	2,300	2,400	3,000	2,400	3,000	3,000
69200 CDBG - Staff Time Expense Reimbursement	—	—	—	—	—	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	129,320	200,359	327,100	346,500	285,150	285,150
CAPITAL OUTLAY						
79030 Improvements	—	—	—	—	—	—
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,103,953	1,240,770	1,706,248	1,511,650	1,799,820	1,799,820

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Environmental Services
CODE: 331

ACTIVITY DESCRIPTION

The Environmental Services Division is responsible for the City's refuse collection and street sweeping functions, and the custodial maintenance of all City facilities. The Division also administers the City's integrated waste management programs, which include source reduction, recycling, household hazardous waste and organic waste recycling. The Division is also responsible for overseeing the City's compliance with the National Pollutant Discharge Elimination System (NPDES) permit requirements.

ACTIVITY OBJECTIVES

1. To maintain clean and sanitary conditions in all residential, industrial and commercial areas of the City through regularly scheduled refuse collection, a service provided in the City under private contract.
2. To administer Citywide recycling programs required by State mandates.
3. To develop and distribute educational materials to City residents and businesses on waste management and other resource conservation programs. This includes residential and commercial recycling programs, household hazardous waste disposal, source reduction, organic waste recycling, edible food recovery and used oil recycling.
4. To coordinate compliance with State and local enforcement agency regulations.
5. To prepare reporting documents for environmental program requirements for submittal to regulatory agencies.
6. To identify and procure funding from outside sources for Public Works programs and services.
7. To maintain sanitary and safe conditions on all residential and commercial streets through regularly scheduled street sweeping, a service provided in the City under private contract.
8. To ensure that City facilities remain in a neat and sanitary condition on a day-to-day basis.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Custodial Services expenditures for contract custodial fees as a result of an increase to the California minimum wage (61110).	+\$31,430
Increase in Storm Water Management expenditures to provide funding for State-mandated commercial / industrial property storm water inspections (61560).	+\$50,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Environmental Services
CODE: 331

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	486,108	511,915	550,055	528,055	562,130	562,130
51021 Overtime	2,954	8,753	10,600	21,800	12,000	12,000
52010 Regular Earnings - Part Time	95,635	43,900	46,364	47,079	48,070	48,070
52021 Overtime Earnings - Part Time	765	804	—	200	—	—
52400 Employee Benefits	609,188	580,360	565,733	544,280	634,840	634,840
TOTAL PERSONNEL	1,194,650	1,145,732	1,172,752	1,141,414	1,257,040	1,257,040
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	2,400	1,350	—	—	—	—
53020 Dues and Publications	—	—	500	500	500	500
53070 Reimbursed Mileage	22	—	1,200	600	600	600
53090 Uniform and Shoes	3,034	3,829	5,600	5,600	5,600	5,600
61110 Custodial Services	760,375	931,339	988,570	988,570	1,020,000	1,020,000
61191 Environmental Grant Expenditures	7,729	40,814	19,900	19,900	19,370	19,370
61250 Hazardous Waste Disposal	5,000	5,000	7,500	7,500	10,000	10,000
61360 Permit Fees	2,272	2,136	12,000	12,000	15,000	15,000
61430 Professional Services	148,334	177,182	100,000	100,000	100,000	100,000
61550 Special Waste	2,000	2,000	2,500	2,500	5,000	5,000
61560 Storm Water Management	98,956	105,203	100,000	150,000	150,000	150,000
63520 Special Supplies	108,466	111,985	120,000	120,000	120,000	120,000
63530 Small Tools	2,543	2,683	7,500	7,500	7,500	7,500
65131 Rent Other Equipment	—	—	1,200	1,200	1,200	1,200
65154 Street Sweeping	—	—	—	—	—	—
67040 Electricity	4,538	4,355	6,000	6,000	6,000	6,000
67060 Cellular Phone	1,000	900	900	900	900	900
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	1,146,669	1,388,776	1,373,370	1,422,770	1,461,670	1,461,670
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	2,000	2,000	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	2,000	2,000	—	—
ACTIVITY TOTAL	2,341,319	2,534,508	2,548,122	2,566,184	2,718,710	2,718,710

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: General Maintenance
CODE: 341

ACTIVITY DESCRIPTION

The purpose of this activity is to supervise and oversee all maintenance responsibilities within the City, except for those maintenance activities normally performed by the Parks, Environmental Services and Water Divisions. Included among the responsibilities of the General Maintenance activity are the administration of all maintenance service contracts (including the traffic signal maintenance contract, sewer and storm drain maintenance, graffiti removal and various contracts which the City has with the Los Angeles County Department of Public Works). Additional responsibilities assigned to General Maintenance include the overall maintenance of municipally owned structures and streets, sewers, storm drains, and public rights-of-way.

ACTIVITY OBJECTIVES

1. To maintain clean and sanitary conditions through all residential, industrial and commercial areas of the City.
2. To maintain the public rights-of-way in a clean and sanitary manner through the provision of regularly scheduled clean up and weed abatement along unimproved rights-of-way.
3. To ensure the security of City streets after dark through the provision of street lighting.
4. Prevent flooding by ensuring maintenance of storm / sewer system.
5. Provide routine maintenance of sewer lines and protect the health of Cerritos residents through immediate response to emergency calls.

ACTIVITY WORKLOAD STATISTICS

	2022-2023	2023-2024	2024-2025
	ACTUAL	ESTIMATED	FORECASTED
Sewer lines maintained (miles)	109.32	109.32	109.32
Sewer lift stations	6	6	6

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Storm Drain Maintenance expenditures to cover increased costs (65140). + \$20,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: General Maintenance
CODE: 341

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	245,788	187,187	321,742	300,708	353,040	353,040
51021 Overtime	—	—	—	—	—	—
52010 Regular Earnings - Part Time	10,266	21,428	—	—	—	—
52400 Employee Benefits	275,398	156,520	303,118	307,791	321,270	321,270
TOTAL PERSONNEL	531,452	365,135	624,860	608,499	674,310	674,310
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	2,700	—	—	—	—
53020 Dues and Publications	—	—	360	360	360	360
53030 Education and Training	—	—	2,400	2,400	2,400	2,400
53070 Reimbursed Mileage	—	37	320	320	320	320
53080 Travel and Meeting	—	—	—	—	—	—
53090 Uniform and Shoes	628	—	1,270	1,270	2,500	2,500
53091 Vehicle Operations	4,963	585	9,850	9,850	9,850	9,850
61380 Printing	—	—	300	300	300	300
61430 Professional Services	5,837	4,795	6,250	7,250	7,250	7,250
61530 Soil Sterilization and Weed Abatement	5,510	2,090	5,800	5,800	5,800	5,800
63250 Office Supplies	49	88	120	120	120	120
63270 Photo Film and Processing	—	—	—	—	—	—
63410 Program Expenses and Supplies	50,831	39,278	64,000	64,000	64,000	64,000
63520 Special Supplies	334	27	360	360	5,000	5,000
63530 Small Tools	567	730	730	730	3,000	3,000
65015 Artwork Maintenance	95,247	85,493	150,000	150,000	150,000	150,000
65050 Equipment and Machinery Maintenance	112,045	112,225	143,000	143,000	145,000	145,000
65090 Off Street Maintenance	25,164	37,031	53,000	53,000	55,000	55,000
65134 Sewer Maintenance	334,470	455,329	454,000	554,000	555,000	555,000
65140 Storm Drain Maintenance	43,856	60,085	65,000	80,000	85,000	85,000
65151 Street Lights - Maintenance	1,115,692	1,074,252	1,285,000	1,285,000	1,290,000	1,290,000
67010 Water	43	42	60	60	60	60
67060 Cellular Phone	1,200	950	1,200	1,200	1,200	1,200
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	1,800,036	1,875,737	2,243,020	2,359,020	2,382,160	2,382,160
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79060 Motor Vehicles	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	2,331,488	2,240,872	2,867,880	2,967,519	3,056,470	3,056,470

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: General Maintenance - Street
CODE: 342

ACTIVITY DESCRIPTION

Funds are provided within the General Maintenance Division's Street Maintenance activity to undertake a variety of maintenance functions which include the resurfacing and sealing of all public streets and highways; bridge maintenance; traffic signal maintenance; pavement marking and striping; traffic and street name sign maintenance and replacement; storm sewer maintenance; emergency sanitary sewer services; curb, gutter and sidewalk maintenance; and the repair of storm damage throughout the City. These functions are performed under contracts issued to the County of Los Angeles and to various private firms.

ACTIVITY OBJECTIVES

1. To ensure that a comprehensive maintenance program is developed and implemented for municipally-owned facilities in the public rights-of-way.
2. To provide for traffic safety through the maintenance of safety devices and signs.
3. To forestall future capital expenditures through ongoing preventative street maintenance.
4. To ensure pedestrian safety through the maintenance of curbs, gutters and sidewalks.

ACTIVITY WORKLOAD STATISTICS	2022-2023	2023-2024	2024-2025
	ACTUAL	ESTIMATED	FORECASTED
Miles of sidewalk maintained	242.16	242.16	242.16
Miles of curb and gutters maintained	256	256	256
Total street mileage maintained	136.33	136.33	136.33
Traffic signals maintained	90	91	91
Bridges maintained	16	16	16

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Street Special Supplies to cover supply cost increases (63520).	+\$10,300
Increase in Street Sign Maintenance expenditures to cover additional replacements and increased costs (65153).	+\$43,800

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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: General Maintenance - Street
CODE: 342

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	—	—	137,228	79,086	139,020	139,020
51021 Overtime	—	—	1,123	1,123	1,123	1,123
52400 Employee Benefits	139	170	141,351	81,464	129,290	129,290
TOTAL PERSONNEL	139	170	279,702	161,673	269,433	269,433
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	120	120	120	120
53030 Education and Training	—	—	2,400	2,400	2,400	2,400
53070 Reimbursed Mileage	—	—	380	380	380	380
53090 Uniform and Shoes	701	613	730	730	3,730	3,730
53091 Vehicle Operations	4,378	—	5,230	5,230	5,230	5,230
61430 Professional Services	3,344	—	3,500	3,500	3,500	3,500
63520 Special Supplies	709	1,944	6,700	6,700	17,000	17,000
63530 Small Tools	—	—	350	350	3,000	3,000
65030 Bridge Maintenance	1,176	—	22,000	22,000	22,000	22,000
65070 Marking and Striping	43,053	9,873	143,000	143,000	143,000	143,000
65133 Roadside Maintenance	1,069	20,825	33,000	33,000	33,000	33,000
65153 Street Sign - Maintenance	4,029	354	6,200	6,200	50,000	50,000
65155 Street Maintenance - City	350,505	111,693	400,000	400,000	400,000	400,000
65156 Street Maintenance - County	22,272	—	100,000	100,000	100,000	100,000
65171 Traffic Signal Maintenance - State	20,493	13,382	16,000	16,000	16,000	16,000
65172 Traffic Signal Maintenance - City	275,512	444,108	360,000	400,000	360,000	360,000
65174 Traffic Signal - Power	184,630	188,149	210,000	210,000	210,000	210,000
65175 Traffic and Regulatory Signs	14,347	21,455	70,000	70,000	70,000	70,000
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	926,218	812,396	1,379,610	1,419,610	1,439,360	1,439,360
CAPITAL OUTLAY						
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	926,357	812,566	1,659,312	1,581,283	1,708,793	1,708,793

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: General Maintenance - Vehicle
CODE: 343

ACTIVITY DESCRIPTION

The Vehicle Maintenance Division provides internal vehicle, equipment and field maintenance support for the City. The activities of this Division relate to maintenance, repair, modification, and fabrication of multiple types of City equipment. Activities range from minor repairs to major overhauls. This Division is also responsible for the inspection and monitoring of service from vendors to assure receipt of quality and economical service.

ACTIVITY OBJECTIVES

1. To extend the anticipated service life of all City-owned vehicles and equipment through routine and preventative maintenance.
2. To inspect, maintain, repair and overhaul all City equipment.
3. To provide centralized in-house maintenance support functions for all City departments.
4. To evaluate service vehicles, determine their service life and advise of replacement needs.

ACTIVITY WORKLOAD STATISTICS	2022-2023	2023-2024	2024-2025
	ACTUAL	ESTIMATED	FORECASTED
Passenger vehicles maintained	3	3	3
Light industrial vehicles maintained (1 ton or below)	56	58	60
Heavy industrial vehicles maintained (over 1 ton)	11	11	13
Tractors maintained	10	10	10
Miscellaneous small power equipment maintained	316	380	458

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Special Supplies expenditures to cover increased costs (63520). + \$10,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: General Maintenance - Vehicle
CODE: 343

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	240,335	293,878	235,076	172,790	231,980	231,980
51021 Overtime	2,835	3,712	567	567	567	567
52400 Employee Benefits	260,722	278,427	232,723	12,381	232,723	232,723
TOTAL PERSONNEL	503,892	576,017	468,366	185,738	465,270	465,270
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	340	340	340	340
53030 Education and Training	—	200	2,400	2,400	2,400	2,400
53070 Reimbursed Mileage	—	—	170	170	170	170
53090 Uniform and Shoes	2,187	2,738	3,750	3,750	3,750	3,750
53091 Vehicle Operations	2,254	2,224	3,700	3,700	3,700	3,700
61340 Outside Services	31,904	31,315	70,000	70,000	70,000	70,000
63520 Special Supplies	87,190	97,786	106,000	85,960	116,000	116,000
63530 Small Tools	1,370	1,427	1,460	2,000	3,000	3,000
65131 Rent Other Equipment	—	—	450	450	3,000	3,000
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
69970 Non-Cap Expenditures - Machinery	—	—	—	—	5,135	5,135
TOTAL OPERATIONS AND MAINTENANCE	124,905	135,690	188,270	168,770	207,495	207,495
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	628,797	711,707	656,636	354,508	672,765	672,765

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: General Maintenance - Facility
CODE: 344

ACTIVITY DESCRIPTION

The Facility Maintenance section is responsible for the maintenance of all municipal structures including the Cerritos City Hall, Cerritos Library, Cerritos Park East, Liberty Park, Heritage Park, Corporate Yard, Sports Complex, Cerritos Center for the Performing Arts, Cerritos Senior Center, Sheriff's Station and all other municipal structures.

ACTIVITY OBJECTIVES

1. To ensure that all facilities remain in a safe and useful condition on a day-to-day basis.
2. To supply non-custodial maintenance and rehabilitation services to the City in an effort to ensure the extended life of municipal structures.

ACTIVITY WORKLOAD STATISTICS	2022-2023 ACTUAL	2023-2024 ESTIMATED	2024-2025 FORECASTED
Building square footage maintained:			
Cerritos City Hall	55,000	55,000	55,000
Cerritos Library	88,780	88,780	88,780
Cerritos Park East	20,000	20,000	20,000
Liberty Park	15,300	15,300	15,300
Heritage Park	2,000	2,000	2,000
Frontier Park	700	700	700
Westgate Park	800	800	800
Golf Course	2,475	2,475	2,475
Corporate Yard	25,000	25,000	25,000
Joe A. Gonsalves Park	600	600	600
Sports Complex	3,700	3,700	3,700
Cerritos Center for the Performing Arts	158,000	158,000	158,000
Cerritos Senior Center	27,500	27,500	27,500
Cerritos Sheriff's Station	81,000	81,000	81,000
TOTAL SQUARE FT	480,855	480,855	480,855

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Air Conditioning Maintenance expenditures to cover increased costs (65010).	+\$205,000
Increase in Building and Grounds expenditures to cover increased costs (65020).	+\$25,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: General Maintenance - Facility
CODE: 344

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	314,710	270,657	411,980	418,331	457,380	457,380
51021 Overtime	3,441	7,540	8,427	8,427	8,427	8,427
52400 Employee Benefits	352,642	263,620	382,003	387,892	457,380	457,380
TOTAL PERSONNEL	670,793	541,817	802,410	814,650	923,187	923,187
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	240	240	240	240
53030 Education and Training	—	—	2,400	2,400	2,400	2,400
53070 Reimbursed Mileage	—	—	380	380	380	380
53090 Uniform and Shoes	2,462	2,085	2,580	3,940	3,940	3,940
53091 Vehicle Operations	9,793	18,448	5,300	5,300	5,300	5,300
61340 Outside Services	6,873	7,079	7,240	7,240	7,240	7,240
61360 Permit Fees	3,323	2,959	3,280	3,280	3,280	3,280
61430 Professional Services	55,673	62,740	63,000	63,000	72,000	72,000
63520 Special Supplies	63,653	38,621	72,000	72,000	72,000	72,000
63530 Small Tools	576	1,177	1,390	2,390	3,000	3,000
65010 Air Conditioning Maintenance	185,300	290,040	290,000	539,700	495,000	495,000
65020 Building and Grounds	492,895	649,750	625,000	650,000	650,000	650,000
65110 Playground Equipment Maintenance	39,023	25,135	41,240	41,240	42,500	42,500
65131 Rent Other Equipment	301	—	960	960	1,000	1,000
65132 Rent Building and Grounds	—	—	820	820	1,000	1,000
67010 Water	73,185	70,676	85,900	85,900	86,000	86,000
67030 Natural Gas	79,512	130,768	97,800	97,800	97,800	97,800
67040 Electricity	1,898,038	2,113,976	2,298,800	2,298,800	2,300,000	2,300,000
67050 Telephone	159,977	164,999	180,000	180,000	180,000	180,000
67060 Cellular Phone	600	600	600	600	600	600
69120 Property Taxes	4,719	4,752	5,000	5,000	5,000	5,000
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	3,075,903	3,583,805	3,783,930	4,060,990	4,028,680	4,028,680
CAPITAL OUTLAY						
79010 Land	—	—	—	—	—	—
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	3,746,696	4,125,622	4,586,340	4,875,640	4,951,867	4,951,867

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: General Maintenance - Swim Center
CODE: 345

ACTIVITY DESCRIPTION

The Swim Center Maintenance Division is responsible for the maintenance operations associated with the Cerritos Olympic Swim Center facility.

ACTIVITY OBJECTIVES

1. To ensure that the facility of 39,044 square feet remains in a neat and sanitary condition on a daily basis.
2. To ensure the programming of maximum leisure activities (swimming) through proper maintenance.
3. To supply non-custodial maintenance and rehabilitation services to the City in an effort to ensure the extended life of the municipal structure.
4. Guarantee water quality to meet Health Department standards.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Building and Grounds expenditures to cover increased costs (65020).	+\$80,000
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: General Maintenance - Swim Center
CODE: 345

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	—	8,233	52,608	53,419	65,910	65,910
51021 Overtime	—	—	424	424	424	424
52400 Employee Benefits	130	6,904	49,979	50,750	64,920	64,920
TOTAL PERSONNEL	130	15,137	103,011	104,593	131,254	131,254
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	75	75	120	120	120	120
53030 Education and Training	—	—	1,200	1,200	1,200	1,200
53070 Reimbursed Mileage	—	—	120	120	120	120
53090 Uniform and Shoes	—	—	800	800	800	800
53091 Vehicle Operations	1,705	—	1,880	1,880	1,880	1,880
61340 Outside Services	13,110	4,303	4,300	4,300	8,000	8,000
61360 Permit Fees	218	—	480	480	480	480
61430 Professional Services	47,754	22,841	19,000	19,000	21,000	21,000
63520 Special Supplies	24,678	34,044	46,000	46,000	46,000	46,000
63530 Small Tools	576	446	1,000	1,000	3,000	3,000
65010 Air Conditioning Maintenance	24,110	23,587	36,000	36,000	38,000	38,000
65020 Building and Grounds	92,538	112,529	70,000	141,720	150,000	150,000
65131 Rent Other Equipment	—	—	790	790	1,000	1,000
67010 Water	17,088	16,502	23,500	23,500	24,000	24,000
67030 Natural Gas	132,714	183,232	150,000	150,000	150,000	150,000
67040 Electricity	200,227	196,265	220,000	220,000	220,000	220,000
67050 Telephone	3,062	3,078	3,200	3,200	3,200	3,200
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	557,855	596,902	578,390	650,110	668,800	668,800
CAPITAL OUTLAY						
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	557,985	612,039	681,401	754,703	800,054	800,054

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Parks / Trees Management
CODE: 351

ACTIVITY DESCRIPTION

The Parks and Trees Management Division is responsible for the overall supervision, coordination and administrative control of the Parks Maintenance, Street Tree Maintenance, Median Maintenance, and Golf Course Maintenance Programs. Examples of the duties performed include review of landscape design and specifications for various types of landscape projects undertaken throughout the City, review and approval of landscape and irrigation plans for public landscape projects, the performance of field inspections to ensure conformance with the City's landscape requirements and weed abatement of public rights-of-way. The Activity Workload Statistics shown below reflect all parks, trees and median / parkway-related projects and field inspections completed and forecasted for the given fiscal years listed.

ACTIVITY OBJECTIVES

1. To maintain the City's image of a park-like community and support the City's designation as a Tree City USA through the development of landscaping standards and specifications.
2. To coordinate the functional areas of responsibility

ACTIVITY WORKLOAD STATISTICS	2022-2023	2023-2024	2024-2025
	ACTUAL	ESTIMATED	FORECASTED
Public landscape projects completed	20	20	24
Private landscape projects reviewed and checked	15	12	12
Field inspections performed	150	125	130

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: Parks / Trees Management
CODE: 351

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	125,502	135,015	147,680	149,957	153,260	153,260
52010 Regular Earnings - Part Time	5,957	—	—	—	—	—
52400 Employee Benefits	132,000	130,031	121,836	123,714	122,960	122,960
TOTAL PERSONNEL	263,459	265,046	269,516	273,671	276,220	276,220
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	2,700	—	—	—	—
53090 Uniform and Shoes	—	—	—	—	—	—
67060 Cellular Phone	600	600	600	600	600	600
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	4,200	3,300	600	600	600	600
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	267,659	268,346	270,116	274,271	276,820	276,820

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Parks / Trees Maintenance - Median and Parkway
CODE: 352

ACTIVITY DESCRIPTION

The Median and Parkway Maintenance Division provides landscape maintenance for center medians, arterial parkways and certain landscaped areas along the 91 and 605 Freeways. A portion of funds for Assessment District #6 will be derived from a special maintenance district. One half the cost of maintaining the Del Amo Boulevard and Valley View Avenue center medians and part of the Pioneer Boulevard center median will be paid for through joint agreements with the Cities of Lakewood, Buena Park and La Mirada. This Division also oversees the landscape maintenance of AD-6, ADP-2, the Cerritos Center for the Performing Arts and the Cerritos Senior Center at Pat Nixon Park.

ACTIVITY OBJECTIVES

1. To ensure aesthetic standards are achieved through the maintenance of all City arterial parkways, center medians and public open space areas.
2. To provide a continuing program of landscape replacement and renovation to ensure the lasting appearance of the City's public landscaped areas.
3. To facilitate an ongoing weed mitigation program along improved public rights-of-way for safety and aesthetic value.
4. Oversee the contract maintenance of the center medians, AD-6 landscape areas, arterial street parkways, ADP-2 landscape areas, freeway landscape areas, landscape areas adjacent to the Cerritos Center for the Performing Arts, and the Cerritos Senior Center at Pat Nixon Park.

ACTIVITY WORKLOAD STATISTICS	2022-2023	2023-2024	2024-2025
	ACTUAL	ESTIMATED	FORECASTED
Total approximate square feet of center street medians	1,000,000	1,000,000	1,000,000
Total approximate square feet of ADP-2 & AD-6 buffer landscape area	1,128,000	1,128,000	1,128,000
Total approximate square footage of sidewalk planters	972,163	972,163	972,163
Total square footage of freeway landscape	797,000	797,000	797,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works

ACTIVITY: Parks / Trees Maintenance - Median and Parkway

CODE: 352

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	78,379	83,971	92,093	93,513	93,900	93,900
51021 Overtime	2,110	4,364	1,484	1,484	1,484	1,484
52400 Employee Benefits	90,841	88,229	88,404	89,767	95,780	95,780
TOTAL PERSONNEL	171,330	176,564	181,981	184,764	191,164	191,164
OPERATIONS AND MAINTENANCE						
53090 Uniform and Shoes	741	722	800	800	800	800
53091 Vehicle Operations	3,343	3,783	3,800	3,800	3,800	3,800
61340 Outside Services	1,133	6,870	10,300	10,300	10,300	10,300
61430 Professional Services	1,480,865	1,947,674	1,934,320	1,934,320	1,934,320	1,934,320
63520 Special Supplies	4,078	3,986	5,180	5,180	5,180	5,180
63530 Small Tools	—	223	225	225	225	225
67010 Water	394,479	360,171	475,000	475,000	475,000	475,000
67040 Electricity	34,106	14,042	45,000	45,000	45,000	45,000
67060 Cellular Phone	—	—	480	480	480	480
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
69970 Non-Cap Expenditures - Machinery	1,774	4,583	4,590	4,590	4,590	4,590
TOTAL OPERATIONS AND MAINTENANCE	1,920,519	2,342,054	2,479,695	2,479,695	2,479,695	2,479,695
CAPITAL OUTLAY						
79030 Improvements	—	—	—	—	—	—
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	2,091,849	2,518,618	2,661,676	2,664,459	2,670,859	2,670,859

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Parks / Trees Maintenance - Parkway Trees
CODE: 353

In 1999, the City of Cerritos was designated as a Tree City USA by the National Arbor Foundation. This designation was granted for the City's commitment to the preservation and maintenance of the approximately 28,000 trees located in the parks, arterial street parkways, center medians and public open spaces.

ACTIVITY DESCRIPTION

The Parkway Trees Division is responsible for planting, maintaining, repairing, and replacing all trees located in City rights-of-way and in other public areas. Personnel assigned to this division are skilled in all aspects of tree care and urban forestry management.

ACTIVITY OBJECTIVES

1. To preserve municipal beautification efforts and support the City's designation as a Tree City USA through a comprehensive tree maintenance program.
2. To continually monitor the health of street and parkway trees and take steps necessary to ensure public safety and to prevent, when possible, tree related diseases.
3. To grow at the City nursery a portion of the special trees for public and street tree programs.
4. Oversee the contract trimming of all City-owned trees.
5. Provide assistance to the Cerritos Property Preservation Commission regarding implementation of the City's tree removal policy.

ACTIVITY WORKLOAD STATISTICS	2022-2023	2023-2024	2024-2025
	ACTUAL	ESTIMATED	FORECASTED
New street trees planted by City	350	250	400
Street trees maintained	28,700	28,511	29,100
Street trees trimmed	6,500	7,000	7,500
Service calls made	280	300	500

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works

ACTIVITY: Parks / Trees Maintenance - Parkway Trees

CODE: 353

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	361,813	358,135	653,790	463,234	671,700	671,700
51021 Overtime	5,425	11,692	6,680	6,680	6,680	6,680
52010 Regular Earnings - Part Time	—	—	—	—	—	—
52015 Special Project Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	443,982	405,056	660,340	481,922	631,410	631,410
TOTAL PERSONNEL	811,220	774,883	1,320,810	951,836	1,309,790	1,309,790
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	340	120	3,200	3,200	3,200	3,200
53070 Reimbursed Mileage	349	486	—	—	—	—
53080 Travel and Meeting	—	—	700	700	700	700
53090 Uniform and Shoes	4,287	4,240	6,400	6,400	6,400	6,400
53091 Vehicle Operations	20,743	18,751	23,000	23,000	23,000	23,000
61430 Professional Services	614,711	1,035,510	868,000	868,000	870,000	870,000
63280 Plant and Trees	4,730	10,936	10,900	10,900	10,900	10,900
63520 Special Supplies	10,818	10,640	10,840	10,840	10,840	10,840
63530 Small Tools	—	—	330	330	330	330
67010 Water	3,579	3,007	5,000	5,000	5,000	5,000
67060 Cellular Phone	617	606	960	960	960	960
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	660,174	1,084,296	929,330	929,330	931,330	931,330
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,471,394	1,859,179	2,250,140	1,881,166	2,241,120	2,241,120

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Parks / Trees Maintenance - Parks
CODE: 354

ACTIVITY DESCRIPTION

The Park Maintenance Division provides parks and grounds keeping services for the City-owned park and open space system. The City's park system consists of Cerritos Civic Center, Cerritos Park East, Heritage Park, Liberty Park, Sports Complex, Cerritos Corporate Yard, 19 neighborhood parks and six community open space areas.

ACTIVITY OBJECTIVES

1. To ensure public parks and open space areas are properly and attractively maintained for safe public enjoyment.
2. To maintain sports fields in safe and playable condition.
3. To repair damaged landscaped areas promptly and efficiently in order to encourage and provide for the constant use of public open-space lands.
4. To control weeds along improved rights-of-way as needed for safety and aesthetic value.

ACTIVITY WORKLOAD STATISTICS	2022-2023	2023-2024	2024-2025
	ACTUAL	ESTIMATED	FORECASTED
Total park and public acreage maintained includes:	213	213	213

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works

ACTIVITY: Parks / Trees Maintenance - Parks

CODE: 354

	2021-2022	2022-2023	2023-2024	2023-2024	2024-2025	2024-2025
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	1,302,161	1,516,206	1,657,999	1,493,500	1,708,180	1,708,180
51021 Overtime	23,688	37,905	14,341	14,341	14,341	14,341
52010 Regular Earnings - Part Time	—	25,148	50,848	51,632	55,080	55,080
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	1,489,541	1,461,226	1,716,941	1,543,847	1,803,500	1,803,500
TOTAL PERSONNEL	2,815,390	3,040,485	3,440,129	3,103,320	3,581,101	3,581,101
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	2,608	3,453	4,080	4,080	5,000	5,000
53070 Reimbursed Mileage	—	28	—	—	—	—
53080 Travel and Meeting	47	—	7,500	7,500	7,500	7,500
53090 Uniform and Shoes	16,767	19,858	20,150	20,150	20,150	20,150
53091 Vehicle Operations	58,686	40,591	50,000	50,000	50,000	50,000
61340 Outside Services	270	2,138	3,380	3,380	3,380	3,380
61430 Professional Services	17,681	33,401	70,000	70,000	70,000	70,000
63520 Special Supplies	91,776	117,871	125,210	125,210	133,000	133,000
63530 Small Tools	1,356	1,494	3,600	3,600	3,600	3,600
65020 Building and Grounds	—	4,110	4,170	4,170	4,170	4,170
65131 Rent Other Equipment	—	151	950	950	950	950
67010 Water	166,936	143,222	200,000	200,000	200,000	200,000
67060 Cellular Phone	600	600	1,440	1,440	1,440	1,440
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
69970 Non-Cap Expenditures - Machinery	—	—	1,400	1,400	1,400	1,400
TOTAL OPERATIONS AND MAINTENANCE	356,727	366,917	491,880	491,880	500,590	500,590
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	3,172,117	3,407,402	3,932,009	3,595,200	4,081,691	4,081,691

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Parks / Trees Maintenance - Golf Course
CODE: 355

ACTIVITY DESCRIPTION

The Golf Course Maintenance Division is assigned the responsibility of maintaining a nine-hole executive golf course consisting of approximately 29 acres, which includes 15 sand traps, a 1.5 acre lake, a practice driving range, an 18-hole practice putting green and an 8,000 square foot turf nursery.

ACTIVITY OBJECTIVES

1. To ensure aesthetic standards of the golf course are maintained through proper landscape maintenance practices.
2. To accommodate quality golf course play and promote an enjoyable experience for all level of players.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works

ACTIVITY: Parks / Trees Maintenance - Golf Course

CODE: 355

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	131,006	130,397	226,586	230,079	223,520	223,520
51021 Overtime	19,149	11,203	2,016	2,016	2,016	2,016
52400 Employee Benefits	155,580	141,457	226,596	230,089	216,810	216,810
TOTAL PERSONNEL	305,735	283,057	455,198	462,184	442,346	442,346
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	—	—	—	—
53070 Reimbursed Mileage	—	—	—	—	—	—
53080 Travel and Meeting	—	—	—	—	—	—
53090 Uniform and Shoes	1,316	2,322	2,400	2,400	2,400	2,400
53091 Vehicle Operations	6,424	6,083	7,200	7,200	7,200	7,200
61340 Outside Services	—	340	6,000	6,000	6,000	6,000
61430 Professional Services	2,150	3,802	7,870	7,870	7,870	7,870
63520 Special Supplies	29,728	44,225	44,685	44,685	44,685	44,685
63530 Small Tools	713	1,016	1,080	1,080	1,080	1,080
65010 Air Conditioning Maintenance	352	88	580	580	580	580
65020 Building and Grounds	2,951	3,769	15,800	15,800	15,800	15,800
67010 Water	25,347	19,981	35,780	35,780	35,780	35,780
67030 Natural Gas	1,127	1,466	1,800	1,800	1,800	1,800
67040 Electricity	37,444	43,816	37,000	37,000	37,000	37,000
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	107,552	126,908	160,195	160,195	160,195	160,195
CAPITAL OUTLAY						
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	413,287	409,965	615,393	622,379	602,541	602,541

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Water Management
CODE: 362

ACTIVITY DESCRIPTION

The Water Superintendent is responsible for overall management and administration of the Water Division. Through this office, various water operating services which include Water Production and Distribution, Water Operations, Water Inspection, and Water Quality Control are managed to assure efficient and effective operations. Also included is the overall management and administration of the City's Reclaimed Water System. The primary function of this office is to ensure system capabilities which always exceed system demands, to evaluate and advise City officers of water requirements and projected future costs, and to ensure an uninterrupted source of water supply that meets or exceeds all water quality standards.

ACTIVITY OBJECTIVES

1. To supervise implementation of water related Capital Projects.
2. To plan and coordinate all Water Division activities.
3. To evaluate and use the most cost effective operation of water facilities.
4. Purchase and lease additional water rights as they become available.
5. To sign up additional reclaimed water users.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: Water Management
CODE: 362

	2021-2022	2022-2023	2023-2024	2023-2024	2024-2025	2024-2025
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	302,303	335,813	442,365	404,341	448,688	448,688
51021 Overtime	1,159	—	—	—	—	—
52010 Regular Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	300,664	301,760	388,365	359,864	388,365	388,365
TOTAL PERSONNEL	604,126	637,573	830,730	764,205	837,053	837,053
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,000	2,700	—	—	—	—
53020 Dues and Publications	28,840	27,143	36,830	41,830	41,830	41,830
53030 Education and Training	2,789	765	12,000	12,000	12,000	12,000
53070 Reimbursed Mileage	78	—	360	860	860	860
53080 Travel and Meeting	—	50	600	600	600	600
53090 Uniform and Shoes	596	943	1,950	2,925	2,925	2,925
53091 Vehicle Operations	60	—	500	500	500	500
61180 Engineering Services	—	—	5,500	5,500	5,500	5,500
61310 Legal Services	—	660	10,000	10,000	10,000	10,000
61430 Professional Services	30,869	13,232	25,000	25,000	25,000	25,000
61612 Water Master Assessment	63,718	78,483	75,720	75,720	75,720	75,720
63230 Maps and Publications	136	107	5,500	5,500	5,500	5,500
63250 Office Supplies	450	436	500	500	500	500
63520 Special Supplies	795	375	1,000	1,000	1,000	1,000
67060 Cellular Phone	1,675	1,500	2,400	2,400	2,400	2,400
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	197	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	133,203	126,394	177,860	184,335	184,335	184,335
CAPITAL OUTLAY						
79030 Improvements	—	—	—	—	—	—
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	737,329	763,967	1,008,590	948,540	1,021,388	1,021,388

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Water Production and Distribution
CODE: 363

ACTIVITY DESCRIPTION

Within the Water Division, the Production and Distribution section is responsible for adequate delivery of treated water to water system consumers. Major functional areas of responsibility include: water reservoir and storage operations, pumping operations, water treatment to meet all health department standards, and operations of the related control system. Maintenance of all the major functional areas is also part of the activity. Production and Distribution is responsible for adequate water stored to supply normal and emergency operating conditions. The water operations telemetry system allows control of various water facilities from a central location. It also provides instantaneous data from all locations in the water system.

ACTIVITY OBJECTIVES

1. To accomplish repairs and maintenance whenever possible without outside assistance at lower cost to the City.
2. To ensure efficient operation of system pumps and motors.
3. To achieve maximum production of wells ensuring lower cost of water to consumers.
4. To ensure adequate reservoir levels so peak system demand and emergencies can be met.

	2022-2023	2023-2024	2024-2025
ACTIVITY WORKLOAD STATISTICS	ACTUAL	ESTIMATED	FORECASTED
Acre feet of water purchased (from MWD)	97.38	0	50
Acre feet of water rights pumped (from wells)	7,103	8,000	8,100
MWD water costs (\$ per acre foot)	\$1,313	\$1,379	\$1,439
Well pumping assessments (\$ per acre foot)	\$394	\$411	\$428

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Professional Services expenditures due to the completion of several maintenance / repair projects (61430).	-\$11,500
Decrease in MWD Purchase due to lower usage of imported water (67020).	-\$284,750
Decrease in Machinery and Equipment expenditures due to servicing of existing equipment has been completed (79070).	-\$60,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: Water Production and Distribution
CODE: 363

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	231,119	260,230	328,600	333,666	333,000	333,000
51021 Overtime	127,095	131,805	143,100	143,100	100,000	100,000
52400 Employee Benefits	306,800	313,917	318,742	323,656	349,650	349,650
TOTAL PERSONNEL	665,014	705,952	790,442	800,422	782,650	782,650
OPERATIONS AND MAINTENANCE						
53070 Reimbursed Mileage	132	191	2,300	2,300	2,300	2,300
53080 Travel and Meeting	—	—	2,400	2,400	2,400	2,400
53090 Uniform and Shoes	3,261	4,706	9,850	9,850	9,850	9,850
53091 Vehicle Operations	8,566	2,500	10,500	10,500	10,500	10,500
61340 Outside Services	122,763	142,362	204,300	204,300	206,300	206,300
61360 Permit Fees	21,552	24,651	47,360	47,360	47,660	47,660
61430 Professional Services	24,443	15,816	19,500	19,500	8,000	8,000
63520 Special Supplies	15,777	37,861	30,000	30,000	30,000	30,000
63530 Small Tools	325	807	2,830	7,830	7,830	7,830
65212 Water Production Equipment	70,902	48,472	80,410	89,410	89,410	89,410
65213 Water Well Pumping Assessment	3,221,041	3,367,898	3,452,400	3,452,400	3,452,400	3,452,400
67020 MWD Purchase	69,427	210,242	534,750	250,000	250,000	250,000
67030 Natural Gas	411,439	545,783	411,032	411,032	411,032	411,032
67040 Electricity	25,428	30,784	23,000	23,000	23,000	23,000
67050 Telephone	18,173	18,406	19,940	19,940	19,940	19,940
67060 Cellular Phone	—	—	400	400	400	400
67070 Power	451,173	522,619	522,680	522,680	522,680	522,680
69050 Leased Water Rights	756,993	760,743	790,200	793,200	793,200	793,200
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	5,221,395	5,733,841	6,163,852	5,896,102	5,886,902	5,886,902
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79060 Motor Vehicles ¹²	—	—	—	132,600	—	—
79070 Machinery and Equipment	—	—	60,000	60,000	—	—
TOTAL CAPITAL OUTLAY	—	—	60,000	192,600	—	—
ACTIVITY TOTAL	5,886,409	6,439,793	7,014,294	6,889,124	6,669,552	6,669,552

¹² See [Property Control Capital Outlay Detail](#) for Capital Equipment details.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Water Operations
CODE: 364

ACTIVITY DESCRIPTION

The Water Operations function is to maintain the water transmission pipelines, water mains, water service lines, valves, pressure regulators, air and vacuum release devices, fire hydrants, and water service meters. Personnel assigned to Water Operations perform installations, repairs and preventative maintenance to the water system, which includes a valve maintenance program, a flushing program and a meter change out program. This area of the Water Division is also responsible for reading all water meters in the City on a bimonthly basis and responding to requests from water customers regarding water consumption and checking for possible leaks.

ACTIVITY OBJECTIVES

1. To install, repair and perform good preventative maintenance ensuring added years of operation to the City water system.
2. To guarantee the uninterrupted delivery of water to consumers through a constant preventative maintenance and repair program.
3. To carry out a meter change out program, where older system meters will be replaced with new meters. Also, to adapt existing meters with remote reading technology.
4. To carry out an on-going flushing program to reduce sediment that builds up in the City's piping system.

	2022-2023	2023-2024	2024-2025
ACTIVITY WORKLOAD STATISTICS	ACTUAL	ESTIMATED	FORECASTED
Total number of water services	15,750	15,756	15,759
Total number of fire services	299	302	305
Miles of water mains in service	183	183	184
Total fire hydrants in service	1,681	1,682	1,684
Water main, services & fire hydrant repairs	35	35	40
Water meters changed	446	420	450
High water bill complaints requiring field follow-up or meter testing	100	130	110

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Outside Services expenditures to cover increased costs (61340).	+\$40,000
Increase in Water Meters expenditures to cover increased cost of brass materials (63710).	+\$15,000
Increase in Special Supplies expenditures to cover the cost of purchasing needed safety supplies such as traffic control signs and safety cones (63520).	+\$12,400
Increase in Water-Special Maintenance expenditures to cover the price increase of brass materials (65211).	+\$20,000
Increase in Motor Vehicles expenditures due to anticipated Motor Vehicles (79060).	+\$120,000
Increase in Machinery and Equipment expenditures due to anticipated Equipment Purchase (79070).	+\$47,150

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: Water Operations
CODE: 364

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	326,755	330,772	431,526	384,828	447,720	447,720
51021 Overtime	109,512	115,246	127,200	127,200	100,000	100,000
52400 Employee Benefits	413,988	384,977	435,841	388,676	461,152	461,152
TOTAL PERSONNEL	850,255	830,995	994,567	900,704	1,008,872	1,008,872
OPERATIONS AND MAINTENANCE						
53070 Reimbursed Mileage	—	183	1,700	1,700	1,700	1,700
53080 Travel and Meeting	—	—	500	500	500	500
53090 Uniform and Shoes	4,943	5,060	7,740	7,740	7,740	7,740
53091 Vehicle Operations	26,936	37,798	18,000	18,000	18,000	18,000
61340 Outside Services	100,649	156,463	171,480	211,480	211,480	211,480
61430 Professional Services	8,684	9,840	19,600	19,600	19,600	19,600
63520 Special Supplies	8,962	5,129	8,460	20,860	20,860	20,860
63530 Small Tools	3,077	2,649	5,720	9,120	9,120	9,120
63675 Emergency Water Storage Supplies	—	—	2,000	2,000	2,000	2,000
63710 Water Meters	50,225	55,889	75,330	90,330	90,330	90,330
65020 Building and Grounds	534	—	700	700	700	700
65131 Rent Other Equipment	—	351	1,500	1,500	1,500	1,500
65210 Distribution Systems	88,273	58,106	63,000	63,000	63,000	63,000
65211 Water - Special Maintenance	16,300	14,106	22,000	67,000	42,000	42,000
67060 Cellular Phone	10,983	13,437	12,000	12,000	12,000	12,000
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
69970 Non-Cap Expenditures - Machinery	2,596	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	322,162	359,011	409,730	525,530	500,530	500,530
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79060 Motor Vehicles ¹³	—	—	70,000	199,620	190,000	190,000
79070 Machinery and Equipment	—	—	—	—	47,150	47,150
TOTAL CAPITAL OUTLAY	—	—	70,000	199,620	237,150	237,150
ACTIVITY TOTAL	1,172,417	1,190,006	1,474,297	1,625,854	1,746,552	1,746,552

¹³ See [Property Control Capital Outlay Detail](#) for Motor Vehicle details.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Water Inspection
CODE: 365

ACTIVITY DESCRIPTION

The Water Inspection activity has been established within the Water Division to ensure the continuing quality of water delivered to consumers through an on-going program of treatment and testing. Samples are taken at scheduled intervals throughout the year from specific locations within the water system on a selected basis to undergo professional laboratory testing including bacteriological content and chemical analysis. Personnel assigned to this section also provide cross-connection control through inspection of backflow prevention devices within the water system. Also included is the inspection of all newly constructed water lines, fire hydrants and water services and marking the location of water facilities as required by outside contractors.

ACTIVITY OBJECTIVES

1. To ensure that water quality within the distribution system is maintained in accordance with federal, state and county water quality standards and promptly respond to questions from the consumers regarding water quality.
2. To provide field inspection of all backflow prevention devices.
3. To conduct an on-going program of cross-connection control.
4. To inspect all newly constructed water facilities.
5. To respond to all water location requests from contractors.

ACTIVITY WORKLOAD STATISTICS	2022-2023	2023-2024	2024-2025
	ACTUAL	ESTIMATED	FORECASTED
Backflow device testing notices sent to others	150	160	174
City-owned backflow devices tested	153	169	169
Cross-connection inspections performed	—	1	24
Bacteriological samples performed	1,216	1,216	1,216
Color, odor, turbidity tests performed	274	276	276
Chemical, radiological, gen. mineral samples	240	240	240
T.H.M. (Trihalomethane samples)	96	96	96

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Outside Processing expenditures to cover increased costs / samples from City parking structure NPDES samples (61350).	+\$15,216
Increase in Water - Special Maintenance expenditures to cover the cost of testing, parts, and replacement of backflow units (65211).	+\$24,000

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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: Water Inspection
CODE: 365

	2021-2022	2022-2023	2023-2024	2023-2024	2024-2025	2024-2025
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	71,136	80,624	84,350	85,650	96,600	96,600
52400 Employee Benefits	80,319	80,353	78,445	79,654	101,430	101,430
TOTAL PERSONNEL	151,455	160,977	162,795	165,304	198,030	198,030
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	340	340	1,150	1,150	1,150	1,150
53070 Reimbursed Mileage	—	—	240	240	240	240
53080 Travel and Meeting	—	—	200	200	200	200
53090 Uniform and Shoes	950	693	1,900	1,900	1,900	1,900
53091 Vehicle Operations	1,450	—	5,400	5,400	5,400	5,400
61350 Outside Processing	76,683	69,613	80,434	84,682	95,650	95,650
61611 Water Treatment Services	145,534	182,357	202,880	234,100	209,100	209,100
63520 Special Supplies	866	2,929	3,100	3,100	3,100	3,100
63530 Small Tools	85	245	200	5,200	5,200	5,200
65211 Water - Special Maintenance	24,779	43,016	45,000	69,000	69,000	69,000
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	250,687	299,193	340,504	404,972	390,940	390,940
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	402,142	460,170	503,299	570,276	588,970	588,970

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Reclaimed Water Operations
CODE: 366

ACTIVITY DESCRIPTION

The Reclaimed Water Operations account is responsible for ensuring adequate delivery of reclaimed water to reclaimed water system consumers.

ACTIVITY OBJECTIVES

1. To install, repair and perform good preventative maintenance ensuring added years of operation to the reclaimed water system.
2. To guarantee the uninterrupted supply of reclaimed water to consumers through a constant preventative maintenance and repair program.
3. To work in conjunction with the Los Angeles County Sanitation District to ensure that the water quality within the distribution system is maintained in accordance with federal, state and county water quality standards.
4. To connect privately owned landscape areas in the AD-6 area to reclaimed water.

ACTIVITY WORKLOAD STATISTICS	2022-2023	2023-2024	2024-2025
	ACTUAL	ESTIMATED	FORECASTED
Total acre feet of water produced	1,705	1,800	1,800
Total number of water services	262	262	264
Total miles of water main in service	29	29	29

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Water Production Equipment expenditures to cover the increased costs of preventive maintenance (65212). + \$12,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: Reclaimed Water Operations
CODE: 366

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51021 Overtime	—	42	—	—	—	—
TOTAL PERSONNEL	—	42	—	—	—	—
OPERATIONS AND MAINTENANCE						
53080 Travel and Meeting	—	—	100	100	100	100
53091 Vehicle Operations	241	—	3,000	3,000	3,000	3,000
61340 Outside Services	37,528	50,622	36,000	46,000	36,000	36,000
61430 Professional Services	13,150	—	13,500	13,500	13,500	13,500
63520 Special Supplies	973	—	500	500	500	500
63530 Small Tools	—	94	400	400	400	400
63710 Water Meters	—	—	3,000	10,000	10,000	10,000
63720 Water Purchase	401,947	347,670	300,750	300,750	300,750	300,750
65020 Building and Grounds	—	—	300	300	300	300
65131 Rent Other Equipment	—	—	500	500	500	500
65132 Rent Building and Grounds	49,488	103,221	86,000	86,000	89,000	89,000
65210 Distribution Systems	—	—	—	—	—	—
65212 Water Production Equipment	37,721	(48,318)	73,000	66,000	85,000	85,000
67070 Power	378,472	200,600	216,440	216,440	216,440	216,440
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	919,520	653,889	733,490	743,490	755,490	755,490
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	919,520	653,931	733,490	743,490	755,490	755,490

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Public Works
ACTIVITY: Electric Utility
CODE: 368

ACTIVITY DESCRIPTION

The Electric Utility Division provides reliable electricity to customers in the City of Cerritos based on an “opt-in” model. The Electric Utility provides an economically priced alternative to the prevailing electrical supplier. These goals are accomplished through the implementation of a Community Aggregation program using the opportunities created by Assembly Bill 80 and other legislation.

ACTIVITY OBJECTIVES

By virtue of its ownership in the Magnolia Power Project, the City has become an active member in the Southern California Public Power Authority (SCPPA), a joint powers authority that acts as the financing agent for generation and transmission projects for the twelve municipally owned electric utilities in Southern California. The energy generated at the Magnolia plant, located in Burbank, is delivered to customers within the City of Cerritos. Southern California Edison, as the owner of the infrastructure, is obligated to provide delivery services to the customers contracting for electric service from the City. The Magnolia Power Plant is a long-term investment that will provide reliable and efficient power to the City for many years. Additionally, the Cerritos Electric Utility (CEU) began receiving hydroelectric power from the Boulder Canyon Project (BCP) in October 2017, and in December 2024 will begin receiving solar power from the Daggett Solar Project. These power procurements provide an optimum means to deal with consumer peak power demand. .

ACTIVITY WORKLOAD STATISTICS	2022-2023	2023-2024	2024-2025
	ACTUAL	ESTIMATED	FORECASTED
Owned and Contracted Capacity (mW)	13.0	18.0	18.0
Energy Sales (mWh)	66,719	68,000	73,000
Number of Service Accounts	278	278	1,000
Boulder Canyon Project (BCP) (MWh)	4,039	4,000	4,500

SIGNIFICANT ACTIVITY PROGRAM CHANGES	CHANGES
Increase in Magnolia Power Plant O&M to fund CEU's contractually obligated proportionate share operations and maintenance at the Magnolia Power Plant (67095).	+\$171,250
Increase in Power Scheduling Fee expenditures to cover additional scheduling fees associated with the Daggett Solar Project (67103).	+\$21,000
Decrease in Fuel Expense expenditures reflects a reduction in unit price of natural gas (67120).	-\$746,340
Decrease in Billing Management expenditures reflects a lower than anticipated cost in contracted billing management services (67190).	-\$69,280
Increase in Administrative Fees – SCPPA expenditures to cover the increased costs of administrative service provided by SCPPA (69013).	+\$20,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Public Works
ACTIVITY: Electric Utility
CODE: 368

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	81,102	112,861	124,789	126,713	131,625	131,625
52010 Regular Earnings - Part Time	—	—	64,808	—	—	—
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	97,479	102,034	167,676	136,561	151,375	151,375
TOTAL PERSONNEL	178,581	214,895	357,273	263,274	283,000	283,000
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	1,800	1,350	—	—	—	—
53020 Dues and Publications	3,806	—	5,500	5,500	5,500	5,500
53070 Reimbursed Mileage	—	—	—	120	—	—
53080 Travel and Meeting	—	—	100	100	100	100
61050 Bank Charges and Fees	8,083	10,667	12,000	12,000	12,000	12,000
61310 Legal Services	138,826	38,137	25,000	25,000	25,000	25,000
61430 Professional Services	3,500	112,642	120,000	120,000	120,000	120,000
63250 Office Supplies	507	70	1,000	1,000	1,000	1,000
63520 Special Supplies	—	48	5,000	5,000	5,000	5,000
67060 Cellular Phone	325	600	600	600	600	600
67085 Additional Energy Resources	10,000	—	200,000	200,000	200,000	200,000
67095 Magnolia Power Plant O & M	862,848	903,672	858,750	1,029,170	1,030,000	1,030,000
67101 Electric Transmission Scheduling Fee	350,400	350,448	350,400	350,400	350,400	350,400
67103 Power Scheduling Fee	48,000	72,000	105,000	102,000	126,000	126,000
67105 Transmission Losses	390	276	5,000	5,000	5,000	5,000
67110 Electric Special Assessment	—	—	50,000	50,000	50,000	50,000
67115 Reliability Service	—	—	65,000	65,000	65,000	65,000
67116 Cap and Trade / Green House Gas	—	—	320,000	—	320,000	320,000
67117 Renewable Portfolio	—	—	737,000	591,200	737,000	737,000
67118 Load Growth	—	—	—	—	—	—
67120 Fuel Expense	2,097,911	3,088,966	3,200,000	3,200,000	2,453,660	2,453,660
67121 Fuel Transportation	200,592	184,968	215,000	215,000	215,000	215,000
67131 Energy Resources WAPA	49,001	48,523	49,000	49,000	49,000	49,000
67132 Capacity WAPA	48,915	48,892	58,000	58,000	58,000	58,000
67133 LCRB Dam Fund	12,834	10,370	14,000	14,000	14,000	14,000
67134 LCR MSCP - Multi-Species Conservation Prog.	3,495	3,892	4,000	4,000	4,000	4,000
67135 BCP Capital Investment Repayment - Per Sch.	43,734	43,734	43,740	43,740	43,740	43,740
67146 Major Maintenance - Cap Impr (Reserves)	517,608	394,632	518,000	518,000	518,000	518,000
67147 Spare Parts - Cap Impr (Reserves)	6,000	24,000	56,480	56,480	56,480	56,480
67190 Billing Management	80,400	80,400	250,000	130,100	180,770	180,770
67191 General and Administrative	17,640	17,136	25,890	25,890	25,890	25,890
67193 Grid Management Charges	288,544	1,023,557	300,000	350,000	300,000	300,000
67194 Debt Service - Project B	768,000	852,000	858,820	858,820	858,820	858,820
67198 Regulatory Compliance	5,686	—	50,000	50,000	50,000	50,000
69013 Administrative Fees - SCPPA	201,465	127,388	200,000	220,000	220,000	220,000
69045 Interest Expense on Advances	—	—	225,000	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	5,770,310	7,438,368	8,928,280	8,355,120	8,099,960	8,099,960
ACTIVITY TOTAL	5,948,891	7,653,263	9,285,553	8,618,394	8,382,960	8,382,960

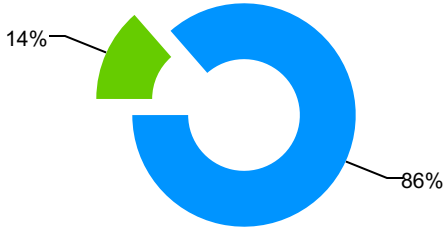
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COMMUNITY AND CULTURAL SERVICES

COMMUNITY AND CULTURAL SERVICES

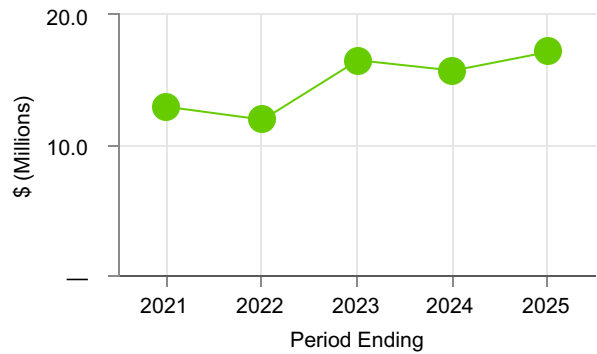
Graphical Budget Data

Percent of Operating Budget



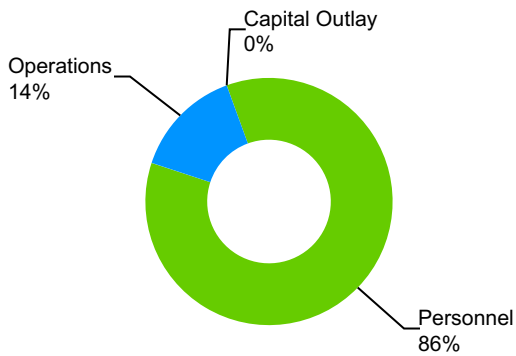
■ Community and Cultural Services
■ Other Departments

Budget History

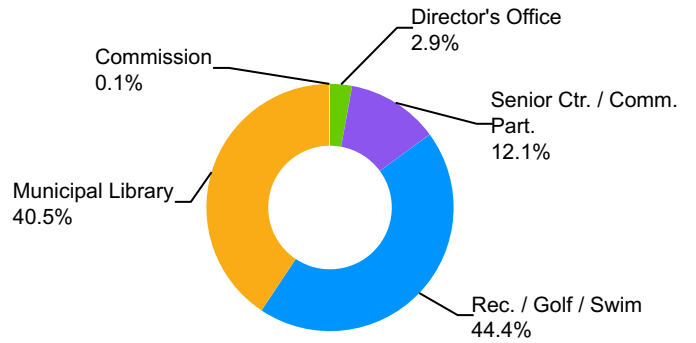


● Budget

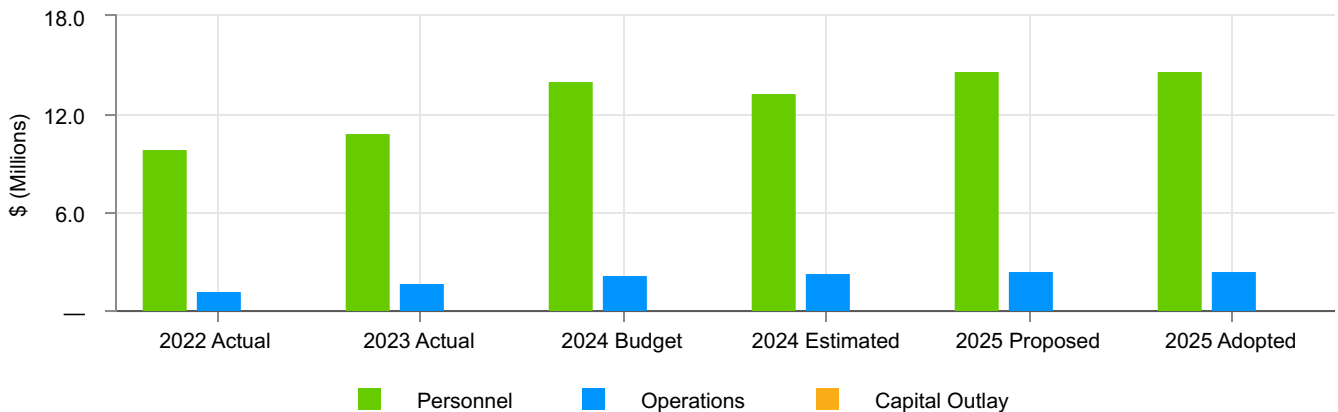
Department Breakdown



Division Breakdown



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community and Cultural Services

CODE: 400

OVERVIEW COMMENTARY

The Department of Community and Cultural Services, formed in FY 2024-2025 following the reorganization of the former Department of Community and Safety Services, is dedicated to enhancing the City's social, recreational, and cultural programs while providing contracted facility rental services. The Department is divided into five main operating divisions, which include the Office of the Director, Community Participation, Senior Center, Recreation Services, and the newly incorporated Municipal Library division. These divisions collaboratively deliver direct staff services in the development and implementation of programs aimed at enriching recreational and social opportunities in Cerritos, along with promoting cultural engagement through library services and the City's Artwork in Public Places Program

Responsibilities of the Department include: (1) providing a balanced program of recreation and leisure services for the community; (2) coordinating public and private agency programs made available to residents; (3) acting as a liaison between City officials and community groups; (4) organizing community special events; (5) researching, coordinating, and managing various types of grant programs to provide additional financial assistance to the City in meeting increased service demands; and (6) enhancing cultural enrichment and lifelong learning opportunities through the Municipal Library and the City's Artwork in Public Places Program.

ACTIVITY SUMMARY

CLASSIFICATION	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
Personnel Expense	9,942,529	10,837,284	14,130,502	13,385,592	14,689,492	14,689,492
Operations and Maintenance	1,234,863	1,670,422	2,213,630	2,340,985	2,467,637	2,467,637
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	11,177,392	12,507,706	16,344,132	15,726,577	17,157,129	17,157,129

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community and Cultural Services
ACTIVITY: Office of the Director
CODE: 411

ACTIVITY DESCRIPTION

The Office of the Director is responsible for the administration and management of the Department of Community and Cultural Services. The division is tasked with planning and coordinating a diverse array of services, including recreational, library, cultural, human, community, and senior-focused activities and special events.

The Office of the Director also manages various capital projects related to cultural and recreational infrastructure, including park development programs of the City. Additionally, the office actively seeks alternative funding sources by researching and preparing state and federal grant applications to support the City's cultural, recreational, and community service objectives.

ACTIVITY OBJECTIVES

1. To provide administrative guidance and support to the operational divisions of the department, ensuring they are aligned with the City's goals for community and cultural development.
2. To facilitate effective partnerships and act as a liaison between the City of Cerritos and various cultural, recreational, and educational institutions and organizations.
3. To oversee and manage capital projects related to the expansion and enhancement of community facilities, including parks, community centers, and the municipal library.
4. To explore and secure grant funding for projects and programs that aim to enrich the community's cultural and recreational landscape.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community and Cultural Services
ACTIVITY: Office of the Director
CODE: 411

	2021-2022	2022-2023	2023-2024	2023-2024	2024-2025	2024-2025
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	295,704	326,819	337,483	342,686	241,416	241,416
52400 Employee Benefits	268,476	251,767	292,582	297,093	234,173	234,173
TOTAL PERSONNEL	564,180	578,586	630,065	639,779	475,589	475,589
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	2,700	—	—	—	—
53020 Dues and Publications	—	—	200	200	200	200
53070 Reimbursed Mileage	—	—	200	200	200	200
53080 Travel and Meeting	—	7,008	10,000	10,000	15,000	15,000
63520 Special Supplies	—	—	250	250	250	250
67060 Cellular Phone	600	600	1,200	1,200	1,200	1,200
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	4,200	10,308	11,850	11,850	16,850	16,850
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	568,380	588,894	641,915	651,629	492,439	492,439

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community and Cultural Services
ACTIVITY: Community Participation
CODE: 421

ACTIVITY DESCRIPTION

The Community Participation Division of the Department of Community and Cultural Services is a vital link between the City officials and the residents of Cerritos. Personnel assigned to this division advise Cerritos residents of all ages of the availability of services supplied by the City, other governmental agencies, non-profit social services groups and various organizations. Technical staff assistance is provided to individuals and groups desiring to become involved in various City activities. This Division coordinates City Council directed memorial and remembrance ceremonies, and community celebrations that recognize dignitaries and volunteers, commemorate groundbreakings and dedicate new facilities. This Division also oversees the operation of the Senior Center.

ACTIVITY OBJECTIVES

1. Keep abreast of the changing programs and service needs and interests of the community.
2. Design and establish appropriate programs and services for residents of all ages.
3. Plan and execute awards and recognition programs and ceremonies for dignitaries, officials and volunteers.
4. Utilize all available resources to provide service, consumer information, and referral to our community.
5. Develop, implement, supervise and evaluate programs and services to benefit the senior citizen population of our community.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community and Cultural Services
ACTIVITY: Community Participation
CODE: 421

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	150,605	166,252	177,010	179,739	195,460	195,460
51021 Overtime	662	765	1,081	1,081	1,100	1,100
52400 Employee Benefits	162,621	149,052	165,890	168,447	201,320	201,320
TOTAL PERSONNEL	313,888	316,069	343,981	349,267	397,880	397,880
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	2,700	2,700	—	—	—	—
53020 Dues and Publications	—	—	1,200	1,200	1,200	1,200
53070 Reimbursed Mileage	451	609	600	600	600	600
53080 Travel and Meeting	—	69	400	400	400	400
61340 Outside Services	—	—	600	600	600	600
61380 Printing	1,711	3,018	3,500	3,500	3,500	3,500
63130 Community Awards	6,992	2,831	3,000	3,000	3,000	3,000
63250 Office Supplies	573	191	1,500	1,500	2,500	2,500
63310 Postage	29	—	1,000	1,000	1,000	1,000
63410 Program Expenses and Supplies	50,738	71,657	81,230	126,230	83,400	83,400
63411 Community Programs	123,171	120,824	167,140	167,140	158,490	158,490
63520 Special Supplies	507	1,305	5,000	5,000	5,000	5,000
67060 Cellular Phone	450	600	600	600	600	600
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	187,322	203,804	265,770	310,770	260,290	260,290
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	501,210	519,873	609,751	660,037	658,170	658,170

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community and Cultural Services
ACTIVITY: Senior Center
CODE: 422

ACTIVITY DESCRIPTION

This sub-division conducts all non-maintenance operations at the Cerritos Senior Center. Community Participation personnel are responsible for developing, implementing, supervising, and evaluating programs and services for the area's aging population. Technical staff assistance is provided to individuals and senior organizations desiring to become involved in center activities. Fostering wellness and independent living for seniors is accomplished through educational programs, enrichment, social and human services, information and referral, and fitness classes. Healthy lifestyles for seniors is also achieved through the utilization of the Center's fitness / wellness center.

ACTIVITY OBJECTIVES

1. Oversee and coordinate the development and operations of the Cerritos Senior Center.
2. Keep abreast of the changing needs and interests of the adult community.
3. Utilize all available resources to provide services, enrichment opportunities and referrals to the adult / senior population.
4. Develop, implement, supervise and evaluate all programs and services to benefit the aging population of our community.
5. Provide meeting / banquet facilities for residents and adult community groups.
6. Manage a senior center volunteer program and to manage a volunteer recognition program.
7. Foster positive intergenerational relationships and promote knowledge about people of all ages.
8. Maintain senior health and independence through fitness, wellness and educational programming.

ACTIVITY WORKLOAD STATISTICS	2022-2023 ACTUAL	2023-2024 ESTIMATED	2024-2025 FORECASTED
Co-Sponsored Classes	9,456	11,798	12,978
Senior Center Classes and Special Events	19,574	22,336	24,570
Fitness Center Attendance	25,887	29,346	32,281
Public Access Computer Usage	927	892	981
Congregate Meal and Home Delivered Meals	47,532	36,128	39,741
Human Services Appointments (HICAP & HSA)	57	154	169
Senior Organization Attendance	12,446	19,664	21,630
Facility Reservation Attendance	4,324	7,270	7,997
Volunteer Hours	4,175	5,903	6,493

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Non-Capital Expenditures for furniture and equipment needs (69950). + \$60,470

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community and Cultural Services

ACTIVITY: Senior Center

CODE: 422

	2021-2022	2022-2023	2023-2024	2023-2024	2024-2025	2024-2025
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	292,230	318,054	324,742	218,928	289,030	289,030
51021 Overtime	1,838	1,783	2,120	2,120	2,120	2,120
52010 Regular Earnings - Part Time	150,699	211,355	372,473	378,215	408,350	408,350
52021 Overtime Earnings - Part Time	191	897	1,749	1,749	1,560	1,560
52400 Employee Benefits	391,496	334,024	468,011	353,058	417,991	417,991
TOTAL PERSONNEL	836,454	866,113	1,169,095	954,070	1,119,051	1,119,051
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	—	—	—	—
53030 Education and Training	—	—	—	—	—	—
53070 Reimbursed Mileage	66	27	750	750	750	750
53080 Travel and Meeting	—	—	200	200	200	200
53090 Uniform and Shoes	85	2,248	2,200	2,200	2,200	2,200
61360 Permit Fees	241	—	500	500	500	500
61380 Printing	92	675	13,100	13,100	13,100	13,100
61430 Professional Services	7,936	27,070	88,900	88,900	80,900	80,900
63110 Computer Supplies	595	971	4,200	4,200	4,200	4,200
63130 Community Awards	51	192	300	300	300	300
63140 Inventory for Resale	—	2,528	3,500	3,500	3,500	3,500
63250 Office Supplies	2,449	4,022	5,060	5,060	5,060	5,060
63270 Photo Film and Processing	—	—	—	—	—	—
63310 Postage	1,794	—	2,050	2,050	2,050	2,050
63410 Program Expenses and Supplies	7,214	33,536	49,550	49,550	49,550	49,550
63411 Community Programs	50,992	56,666	62,010	62,010	66,361	66,361
63520 Special Supplies	1,817	4,292	4,560	4,560	4,560	4,560
67060 Cellular Phone	600	550	600	600	600	600
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	60,470	60,470
TOTAL OPERATIONS AND MAINTENANCE	73,932	132,777	237,480	237,480	294,301	294,301
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	910,386	998,890	1,406,575	1,191,550	1,413,352	1,413,352

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community and Cultural Services
ACTIVITY: Recreation Services
CODE: 441

ACTIVITY DESCRIPTION

The Recreation Services Division of the Department of Community and Cultural Services organizes and provides a variety of recreation activities for the Cerritos community. Personnel assigned to this Division plan, develop, and administer a safe and comprehensive recreation program at the City's community centers and parks. Programs and activities for all ages are offered through this Division and include: arts, crafts, dance, music, excursions, special interest classes, special events, sports leagues, tennis lessons, and adaptive recreation programs.

ACTIVITY OBJECTIVES

1. To ensure that activities are planned for residents of every age group and interest group in such a way that as many citizens as possible are involved in quality leisure activities.
2. To utilize all available resources by cooperating and interacting with other community organizations and agencies.
3. To strive for organizational efficiency and maximum cost effectiveness.
4. To keep current with the changing program needs and interests of the community by soliciting citizen input.
5. To monitor the changing developments within the recreation services field and apply where applicable.

	2022-2023	2023-2024	2024-2025
ACTIVITY WORKLOAD STATISTICS	ACTUAL	ESTIMATED	FORECASTED
Participants in Division Programs	50,896	70,000	75,000
Drop-in Facility Usage	444,083	475,000	475,000
Facility Reservation Usage	117,859	122,000	125,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in program expense to cover funding for Spring Fling Event (63410).	+\$20,000
Increase in non-cap furniture, fixtures and equipment to cover the cost of replacement banquet tables, BBQs, portable sound system, treadmill and upright bike (69950).	+\$31,200

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community and Cultural Services
ACTIVITY: Recreation Services
CODE: 441

	2021-2022	2022-2023	2023-2024	2023-2024	2024-2025	2024-2025
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	906,478	1,057,072	1,143,380	1,161,007	1,290,562	1,290,562
51021 Overtime	8,164	4,811	5,300	5,300	5,300	5,300
52010 Regular Earnings - Part Time	636,352	851,465	1,494,600	1,365,878	1,280,146	1,280,146
52021 Overtime Earnings - Part Time	2,904	6,280	—	—	—	—
52400 Employee Benefits	1,046,661	945,564	1,394,960	1,389,790	1,726,124	1,726,124
TOTAL PERSONNEL	2,600,559	2,865,192	4,038,240	3,921,975	4,302,132	4,302,132
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	2,700	—	—	—	—
53020 Dues and Publications	7,802	7,920	8,200	10,000	10,000	10,000
53070 Reimbursed Mileage	1,336	959	5,000	5,000	5,000	5,000
53080 Travel and Meeting	—	606	1,700	1,700	1,700	1,700
53090 Uniform and Shoes	539	14,167	16,000	16,000	16,000	16,000
53091 Vehicle Operations	128	564	1,300	1,300	1,300	1,300
61130 Delivery Service	—	—	—	—	—	—
61260 Insurance - General	595	1,181	3,000	3,000	3,000	3,000
61380 Printing	2,315	4,884	8,000	8,000	8,000	8,000
61430 Professional Services	142,450	304,861	303,000	272,000	306,000	306,000
61580 Temporary Help	15,600	20,675	42,600	42,600	42,600	42,600
63410 Program Expenses and Supplies	149,482	244,927	295,700	315,700	317,200	317,200
63411 Community Programs	—	2,230	4,000	4,000	4,000	4,000
63520 Special Supplies	7,890	14,355	25,000	25,000	25,000	25,000
65132 Rent Building and Grounds	61,676	69,309	113,000	108,000	115,000	115,000
67050 Telephone	1,158	490	2,000	2,000	2,000	2,000
67060 Cellular Phone	750	600	3,000	3,000	3,000	3,000
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	31,200	31,200
69970 Non-Cap Expenditures - Machinery	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	395,321	690,428	831,500	817,300	891,000	891,000
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	2,995,880	3,555,620	4,869,740	4,739,275	5,193,132	5,193,132

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community and Cultural Services
ACTIVITY: Golf Course
CODE: 442

ACTIVITY DESCRIPTION

This Division conducts all non-maintenance operations at the Cerritos Iron-Wood Nine Golf Course. Activities by this Division include the safe and efficient operation of the driving range and pro shop and coordination of activities for the Cerritos golfing community, including lessons, tournaments and general play.

ACTIVITY OBJECTIVES

1. To provide a properly supervised leisure activity (golf) for the residents of Cerritos.
2. To ensure that golf activities, including lessons and special events, are planned for residents of every age and interest.
3. To increase the number and type of programs and to maintain the quality of operations.
4. To strive for organizational efficiency and cost effectiveness.
5. To successfully supervise operations of the restaurant and pro shop facility.

ACTIVITY WORKLOAD STATISTICS	2022-2023	2023-2024	2024-2025
	ACTUAL	ESTIMATED	FORECASTED
Classes / special events	734	1,100	1,000
Number of rounds of golf	16,882	3,500	30,000
Driving range participants	38,633	60,000	55,000
Total course revenue	\$352,576	\$305,000	\$550,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Professional Services to cover the actual costs of golf lessons (61430).	+\$52,000
Increase in non-cap furniture, fixtures and equipment to cover the cost of replacement tables, rental bags and golf clubs (69950).	+\$11,800

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community and Cultural Services
ACTIVITY: Golf Course
CODE: 442

	2021-2022	2022-2023	2023-2024	2023-2024	2024-2025	2024-2025
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	77,234	83,982	85,860	87,184	91,000	91,000
51021 Overtime	1,694	799	1,060	1,060	1,000	1,000
52010 Regular Earnings - Part Time	139,496	185,800	426,120	367,786	374,000	374,000
52021 Overtime Earnings - Part Time	892	1,601	—	—	—	—
52400 Employee Benefits	94,406	110,138	159,424	150,159	257,560	257,560
TOTAL PERSONNEL	313,722	382,320	672,464	606,189	723,560	723,560
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	—	—	—	—
53070 Reimbursed Mileage	33	27	500	500	500	500
53080 Travel and Meeting	—	—	400	400	400	400
53090 Uniform and Shoes	—	1,565	3,000	3,000	3,000	3,000
53091 Vehicle Operations	3,588	481	1,500	1,500	1,500	1,500
61340 Outside Services	—	—	4,000	4,000	4,000	4,000
61380 Printing	1,951	260	3,500	3,500	2,000	2,000
61430 Professional Services	6,454	9,087	17,000	69,000	69,000	69,000
63140 Inventory for Resale	280	2,175	6,000	6,000	6,000	6,000
63410 Program Expenses and Supplies	2,427	804	7,300	7,300	7,300	7,300
63520 Special Supplies	9,758	16,372	30,000	55,000	30,000	30,000
65020 Building and Grounds	331	6,500	10,000	10,000	10,000	10,000
65131 Rent Other Equipment	3,262	5,317	7,000	7,000	7,000	7,000
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	11,800	11,800
TOTAL OPERATIONS AND MAINTENANCE	28,084	42,588	90,200	167,200	152,500	152,500
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	341,806	424,908	762,664	773,389	876,060	876,060

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community and Cultural Services
ACTIVITY: Swim and Fitness Center
CODE: 443

ACTIVITY DESCRIPTION

This Division conducts all non-maintenance operations at the Cerritos Olympic Swim and Fitness Center. Activities by this Division include conducting swim lessons, recreational and lap swimming and adaptive recreation swim classes.

ACTIVITY OBJECTIVES

1. To provide a specialized leisure activity swim and fitness facility for all patrons.
2. To provide a safe and properly supervised swim and fitness facility for all patrons.
3. To ensure that swim activities are planned for every age group and interest.
4. To strive for organizational efficiency and cost effectiveness.

ACTIVITY WORKLOAD STATISTICS	2022-2023	2023-2024	2024-2025
	ACTUAL	ESTIMATED	FORECASTED
Swim lessons attendance	129,469	115,000	75,000
Recreational swim attendance	31,060	14,000	15,000
Other pool use attendance	59,675	55,000	50,000
Fitness center attendance	25,776	20,000	22,000
Total pool revenue	\$436,710	\$470,000	\$375,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in non-cap furniture, fixtures and equipment to cover the cost of replacement treadmills (69950).	+\$15,000
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community and Cultural Services
ACTIVITY: Swim and Fitness Center
CODE: 443

	2021-2022	2022-2023	2023-2024	2023-2024	2024-2025	2024-2025
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	140,272	149,409	159,000	161,451	166,000	166,000
51021 Overtime	969	119	1,166	1,166	1,200	1,200
52010 Regular Earnings - Part Time	516,066	791,595	1,096,040	834,703	869,250	869,250
52021 Overtime Earnings - Part Time	2,967	5,478	—	—	—	—
52400 Employee Benefits	241,863	160,092	375,240	324,025	444,468	444,468
TOTAL PERSONNEL	902,137	1,106,693	1,631,446	1,321,345	1,480,918	1,480,918
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	6,000	11,370	18,000	16,200	19,800	19,800
53070 Reimbursed Mileage	—	164	500	500	500	500
53080 Travel and Meeting	—	—	—	—	—	—
53090 Uniform and Shoes	4,143	4,206	12,000	12,000	12,000	12,000
61380 Printing	614	1,042	1,500	1,500	1,500	1,500
61430 Professional Services	3,228	3,608	7,000	7,000	7,000	7,000
63140 Inventory for Resale	615	—	3,000	3,000	3,000	3,000
63410 Program Expenses and Supplies	1,113	3,093	5,100	5,100	5,100	5,100
63520 Special Supplies	2,865	8,672	8,000	8,000	8,000	8,000
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	15,000	15,000
TOTAL OPERATIONS AND MAINTENANCE	18,578	32,155	55,100	53,300	71,900	71,900
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	920,715	1,138,848	1,686,546	1,374,645	1,552,818	1,552,818

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community and Cultural Services
ACTIVITY: Municipal Library
CODE: 571

ACTIVITY DESCRIPTION

The goal of the Cerritos Library is to be the most innovative, creative and forward-looking public library in the country. The Library's commitment to providing convenient access to collections of skillfully selected library materials in all formats, people-oriented professional help with questions and a friendly, inviting and safe facility will continue. In addition, the community-focused Library provides enhanced "on ground" and "online" services; promotes the enjoyment of reading, the book, and lifelong learning; and provides community meeting space; museum-quality exhibitions; technology classes and online research databases accessible from the homes, offices or schools of Cerritos Library cardholders.

ACTIVITY OBJECTIVES

1. To plan, develop and implement educational programs for all ages.
2. To enhance collection development of all information formats, including print and electronic resource materials.
3. To offer Conference Center facilities for technology training, community meeting spaces and educational and cultural programming.
4. To plan, develop and implement museum-quality exhibits and permanent and traveling displays of cultural, historical and artistic significance.
5. To implement applications of a variety of technologies that will enhance understanding and learning.

ACTIVITY WORKLOAD STATISTICS	2022-2023 ACTUAL	2023-2024 ESTIMATED	2024-2025 FORECASTED
Informational questions	45,886	46,000	46,000
Public computer sessions	27,712	27,800	28,000
Library materials added	9,741	10,000	10,000
Circulation of Library materials	215,375	217,000	220,000
Electronic collection circulation	19,926	20,000	20,000
Patrons using the Library	368,900	370,000	375,000
Registered borrowers	17,904	18,000	18,000
Attendance at programs (in-person and virtual)	14,018	14,000	14,000

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase to Non-Cap Expenditures – Improvement for one-time expenses for flooring repairs in the staff lounge, chair upholstery repairs and additional Skyline Room speakers (69930).	+\$18,670
Increase to Non-Cap Expenditures – FF&E for one-time expenses for replacement tables and trashcans for the Skyline Room and replacement of staff chairs due to damage from wear and tear (69950).	+\$63,216

ACTIVITY EXPENDITURES

DEPARTMENT: Community and Cultural Services

ACTIVITY: Municipal Library

CODE: 571

	2021-2022	2022-2023	2023-2024	2023-2024	2024-2025	2024-2025
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	1,515,987	1,647,153	1,729,253	1,751,912	1,780,740	1,780,740
51021 Overtime	3,916	2,860	3,180	3,180	3,180	3,180
52010 Regular Earnings - Part Time	940,741	1,172,871	1,730,853	1,554,454	1,769,439	1,769,439
52021 Overtime Earnings - Part Time	0	0	0	0	0	0
52400 Employee Benefits	1,947,570	1,893,764	2,173,572	2,276,941	2,630,523	2,630,523
TOTAL PERSONNEL	4,408,214	4,716,648	5,636,858	5,586,487	6,183,882	6,183,882
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	2,700	0	0	0	0
53020 Dues and Publications	3,150	3,155	3,800	3,800	3,800	3,800
53070 Reimbursed Mileage	4	0	700	300	350	350
53080 Travel and Meeting	372	609	1,500	1,500	1,650	1,650
53090 Uniform and Shoes	2,842	744	4,000	4,000	4,000	4,000
61050 Bank Charges and Fees	811	1,197	1,000	1,000	1,000	1,000
61170 Electronic Information	101,641	82,816	105,010	105,010	106,300	106,300
61350 Outside Processing	58,686	61,135	71,010	63,510	61,300	61,300
61380 Printing	431	3,994	5,000	5,000	5,000	5,000
61430 Professional Services	74,573	73,583	86,130	90,145	86,130	86,130
63010 Audio Visual Materials	24,219	20,359	35,500	35,500	35,500	35,500
63020 Books and Library Materials	189,824	175,818	261,500	261,500	261,500	261,500
63140 Inventory for Resale	1,853	1,347	2,000	2,000	2,000	2,000
63310 Postage	4,000	4,000	5,000	5,000	5,000	5,000
63410 Program Expenses and Supplies	11,664	44,909	42,000	52,240	42,000	42,000
63520 Special Supplies	21,213	25,856	28,030	28,030	32,930	32,930
63550 Subscription and Periodicals	19,950	26,012	25,000	25,000	25,000	25,000
65050 Equipment and Machinery Maintenance	0	19,044	20,000	35,000	0	0
65131 Rent Other Equipment	2,170	1,375	3,150	3,150	3,150	3,150
65132 Rent Building and Grounds	3,300	3,300	4,200	4,200	4,200	4,200
67060 Cellular Phone	1,800	2,400	1,800	1,800	1,800	1,800
69930 Non-Cap Expenditures - Improvement	0	0	0	0	18,670	18,670
69950 Non-Cap Expenditures - FF&E	0	0	0	0	63,216	63,216
69970 Non-Cap Expenditures - Machinery	0	0	0	0	0	0
TOTAL OPERATIONS AND MAINTENANCE	526,103	554,353	706,330	727,685	764,496	764,496
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	0	0	0	0	0	0
79070 Machinery and Equipment	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0	0
ACTIVITY TOTAL	4,934,317	5,271,001	6,343,188	6,314,172	6,948,378	6,948,378

PARKS AND RECREATION COMMISSION

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community and Cultural Services
ACTIVITY: Parks and Recreation Commission
CODE: 462

OVERVIEW COMMENTARY

This Commission provides for the operation of the Parks and Recreation functions. The Commission is a five-person body appointed by the members of the City Council which has the responsibility of advising the City Council and City staff in matters relating to parks and recreation facilities and programs.

ACTIVITY SUMMARY

CLASSIFICATION	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE	3,375	5,663	8,353	6,480	6,480	6,480
OPERATIONS AND MAINTENANCE	1,323	4,009	15,400	15,400	16,300	16,300
CAPITAL OUTLAY	—	—	—	—	—	—
TOTAL BUDGET	4,698	9,672	23,753	21,880	22,780	22,780

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community and Cultural Services
ACTIVITY: Parks and Recreation Commission
CODE: 462

ACTIVITY DESCRIPTION

1. To act in an advisory capacity to the City Council and City staff in matters pertaining to acquisition, development and maintenance of public parks and recreational facilities and related projects at the specific request of the City Council.
2. To advise in the planning of the parks and recreational programs for the residents of the City.
3. To promote and stimulate public interest and, to that end, to solicit to the furthest extent possible the cooperation of school authorities and other private and public agencies interested therein.
4. To assist in the formulation of general policies on parks and recreational services for approval by the City Council.
5. To make periodic inventories of recreation services that exist or may be needed and to interpret the needs of the public to the City Council and City staff.
6. To review the parks and related aspects of the Capital Improvement Program of the City.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community and Cultural Services
ACTIVITY: Parks and Recreation Commission
CODE: 462

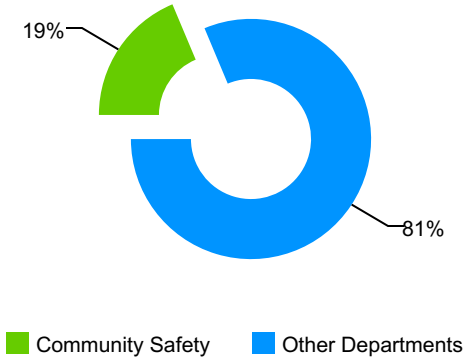
	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
52010 Regular Earnings - Part Time	3,100	5,100	7,738	6,000	6,000	6,000
52400 Employee Benefits	275	563	615	480	480	480
TOTAL PERSONNEL	3,375	5,663	8,353	6,480	6,480	6,480
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	500	2,250	3,000	3,000	3,000	3,000
53020 Dues and Publications	—	—	1,000	1,000	1,000	1,000
53080 Travel and Meeting	—	322	10,000	10,000	10,000	10,000
61580 Temporary Help	525	998	900	900	1,500	1,500
63520 Special Supplies	298	439	500	500	800	800
TOTAL OPERATIONS AND MAINTENANCE	1,323	4,009	15,400	15,400	16,300	16,300
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	4,698	9,672	23,753	21,880	22,780	22,780

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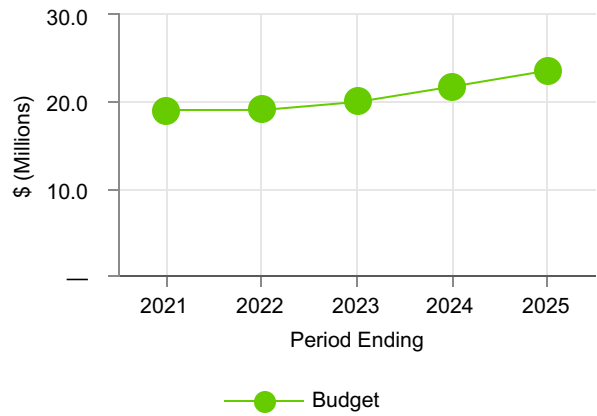
COMMUNITY SAFETY

DEPARTMENTAL ACTIVITY DETAIL

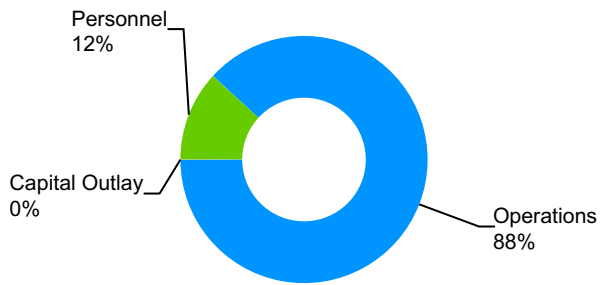
Percent of Operating Budget



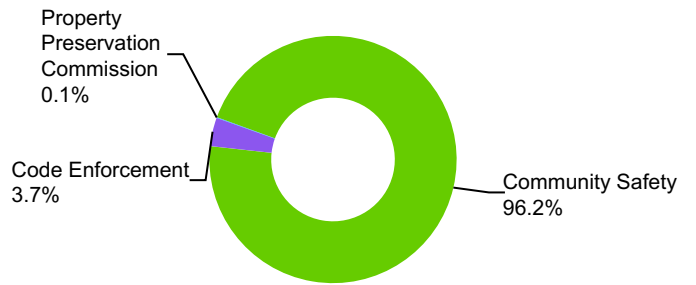
Budget History



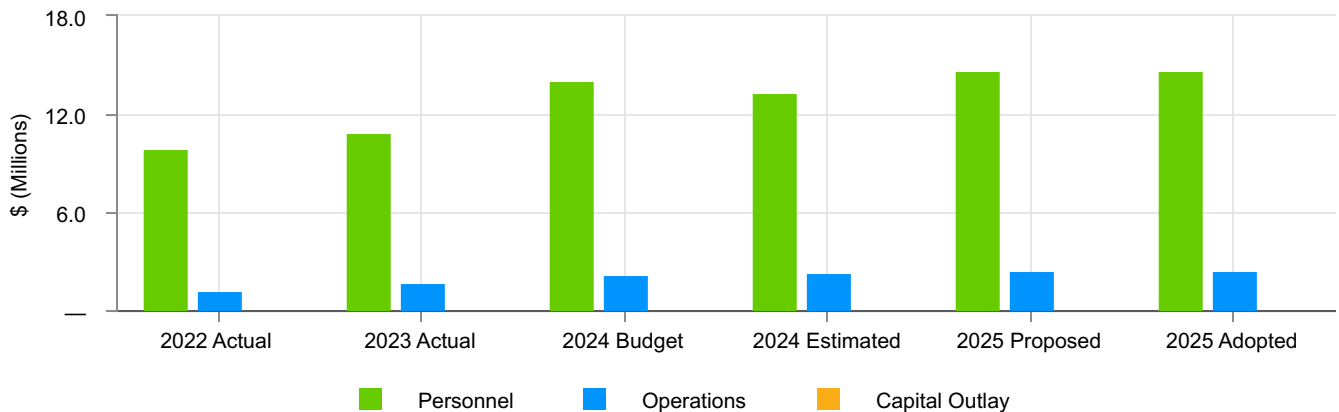
Department Breakdown



Division Breakdown



Activity Summary



DEPARTMENTAL ACTIVITY DETAIL

DEPARTMENT: Community Safety

CODE: 450

OVERVIEW COMMENTARY

Community Safety is dedicated to ensuring the safety and security of all residents in the City. Reporting directly to the City Manager, Community Safety is divided into two operating divisions: Community Safety and Code Enforcement. The Community Safety division develops and implements public safety programs while overseeing the City's contract with the Los Angeles County Sheriff's Department (LASD) for law enforcement services, ensuring a coordinated approach to law enforcement and community safety initiatives. The Code Enforcement division is tasked with ensuring compliance with city codes and regulations, promoting high standards for community maintenance, and enhancing the quality of life for all residents by addressing issues related to property conditions and municipal ordinances. Together, these divisions work collaboratively to uphold public safety and community standards in the City.

ACTIVITY SUMMARY

CLASSIFICATION	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
Personnel Expense	1,111,678	1,185,265	1,893,883	1,623,468	2,791,720	2,791,720
Operations and Maintenance	10,779,692	23,943,032	20,111,020	20,138,342	20,797,759	20,797,759
Capital Outlay	—	—	—	—	6,000	6,000
TOTAL BUDGET	11,891,370	25,128,297	22,004,903	21,761,810	23,595,479	23,595,479

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Safety
ACTIVITY: Community Safety
CODE: 451

ACTIVITY DESCRIPTION

This section coordinates and directs all Public Safety Services for the City of Cerritos. Services include Law Enforcement, Fire Protection, Disaster Preparedness, Animal Control, Health Services, Parking Enforcement, and School Crossing Guards. Contract services are provided by the Los Angeles County Sheriff's Department (LASD), Los Angeles County Consolidated Fire Protection District, Los Angeles County Health Department and City of Long Beach Animal Care Services.

ACTIVITY OBJECTIVES

1. Enhance the policing effectiveness of the Sheriff's operation by increasing patrol activities at the Los Cerritos Center, Towne Center and Civic Center and actively tracking crime trends in the City.
2. Expand community involvement by improving the level of activity of the current Neighborhood Watch Program.
3. Enhance the overall effectiveness of LASD personnel through added emphasis on training and crime analysis.
4. Promote emergency preparedness in homes and businesses.
5. To act as City liaison at Local Area Workforce Investment Board meetings and functions.

ACTIVITY WORKLOAD STATISTICS	2022-2023	2023-2024	2024-2025
	ACTUAL	ESTIMATED	FORECASTED
Temporary and Annual Parking Permits	26,623	14,301	20,462
Animal Control Incidents	2,325	2,237	2,237
Fires	98	105	102
Law Enforcement Service Requests	17,104	17,896	17,500
Self-generated Observations	10,119	11,482	10,805

SIGNIFICANT ACTIVITY PROGRAM CHANGES	CHANGES
Increase in Vehicle Operations due to increase in fuel costs (53091).	+\$30,000
Increase in Animal Control Services reflects changes in contract services and increase in compensation schedule; increase is offset by license fees (61020).	+\$18,166
Increase in Police and Safety Services due to a contract adjustment, increase in liability and replacement ALPR vehicles (61370).	+\$591,373
Increase in Professional Services for graffiti surveillance monitoring (61430).	+\$48,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Safety
ACTIVITY: Community Safety
CODE: 451

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	60,171	64,002	66,844	67,875	427,632	427,632
52010 Regular Earnings - Part Time	390,202	509,956	827,410	725,616	824,672	824,672
52021 Overtime Earnings - Part Time	894	426	—	—	—	—
52400 Employee Benefits	118,736	90,999	250,879	236,685	697,551	697,551
TOTAL PERSONNEL	570,003	665,383	1,145,133	1,030,176	1,949,855	1,949,855
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	5,303	5,140	7,000	7,000	7,000	7,000
53070 Reimbursed Mileage	—	—	100	100	100	100
53080 Travel and Meeting	456	804	3,000	3,000	3,000	3,000
53090 Uniform and Shoes	5,506	6,600	7,000	7,000	7,000	7,000
53091 Vehicle Operations	139,145	157,252	120,000	120,000	150,000	150,000
61020 Animal Control Services	257,200	433,578	534,600	534,600	552,766	552,766
61220 Finger Printing Expense	309	295	3,000	3,000	2,000	2,000
61370 Police and Safety Services	10,084,109	22,982,842	19,023,870	18,990,192	19,615,243	19,615,243
61340 Outside Services	72,956	81,994	80,000	80,000	80,000	80,000
61380 Printing	2,924	7,049	10,000	10,000	10,000	10,000
61430 Professional Services	158,631	204,549	220,000	268,000	268,000	268,000
61580 Temporary Help	—	20,376	—	21,000	—	—
63250 Office Supplies	255	1,266	3,000	3,000	3,000	3,000
63410 Program Expenses and Supplies	10,449	7,662	25,000	25,000	25,000	25,000
63520 Special Supplies	9,049	7,809	15,000	15,000	15,000	15,000
65080 Office Furniture and Fixtures	—	—	—	—	—	—
67060 Cellular Phone	419	256	2,500	2,500	2,500	2,500
69901 Non-Capitalizable Expenditures	21,961	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	10,768,672	23,917,472	20,054,070	20,089,392	20,740,609	20,740,609
CAPITAL OUTLAY						
79030 Improvements	—	—	—	—	—	—
79050 Furniture Fixtures and Office	—	—	—	—	4,000	4,000
79060 Motor Vehicles	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	4,000	4,000
ACTIVITY TOTAL	11,338,675	24,582,855	21,199,203	21,119,568	22,694,464	22,694,464

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Safety
ACTIVITY: Code Enforcement
CODE: 452

ACTIVITY DESCRIPTION

The Code Enforcement Unit plays a vital role in implementing the development standards of the City. This Unit investigates and acts upon all zoning and related violations, issues warnings and citations to individuals responsible for such violations, assists the City Attorney and District Attorney in the preparation of legal action against offenders and assists other department personnel to ensure compliance with the General Plan, the Development Code and the Municipal Code. The Code Enforcement Unit also acts as staff liaison to the Property Preservation Commission. The Code Enforcement Unit manages the Citywide Pride Program.

ACTIVITY OBJECTIVES

1. Respond to at least 95% of all code violation complaints received from the community within 24 hours.
2. Monitor non-conforming commercial industrial uses and structures that have been noticed for abatement and are required to be brought into compliance with existing code requirements.
3. Inspect all residential properties for adherence to property maintenance standards.
4. Direct and implement all phases of the City Beautification Program for the purpose of encouraging improved property maintenance and increasing property values.
5. Implement the property maintenance ordinance through the Property Preservation Commission and hold joint meetings with the Planning Commission as required.
6. Identify sections of the Municipal Code which need to be amended to attain City goals.
7. Ensure that all new construction and modifications to existing structures are in compliance with all applicable codes and process plans in a timely manner.
8. Develop, implement, and administer programs to maintain and improve residential, commercial and industrial properties in the City through the use of proactive code enforcement and innovative assistance programs.
9. Monitor and address homelessness in City.

ACTIVITY WORKLOAD STATISTICS	2022-2023	2023-2024	2024-2025
	ACTUAL	ESTIMATED	FORECASTED
Code Enforcement cases processed	1,828	1,950	1,975
Cerritos Property Preservation Commission case hearings	36	38	45
Property Preservation tree appeals	0	0	0
City prosecutor cases	5	2	5
Administrative citations	48	58	60
Homeless Encampment Cleanup	8	22	25

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Safety
ACTIVITY: Code Enforcement
CODE: 452

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	209,948	224,066	325,358	246,374	352,596	352,596
52010 Regular Earnings - Part Time	62,156	44,118	76,774	77,958	81,210	81,210
52400 Employee Benefits	262,571	242,220	338,265	262,480	401,579	401,579
TOTAL PERSONNEL	534,675	510,404	740,397	586,812	835,385	835,385
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	285	300	500	500	600	600
53080 Travel and Meeting	—	—	5,000	5,000	5,000	5,000
53090 Uniform and Shoes	—	540	600	600	700	700
53091 Vehicle Operations	3,333	1,539	5,000	5,000	5,000	5,000
61310 Legal Services	2,844	12,040	15,000	13,000	15,000	15,000
61430 Professional Services	1,639	3,432	10,000	5,000	10,000	10,000
63230 Maps and Publications	—	—	250	250	250	250
63411 Community Programs	—	—	1,000	—	1,000	1,000
63520 Special Supplies	469	2,544	4,000	4,000	4,000	4,000
67060 Cellular Phone	1,700	1,606	2,500	2,500	2,500	2,500
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	10,270	22,001	43,850	35,850	44,050	44,050
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	2,000	2,000
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	2,000	2,000
ACTIVITY TOTAL	544,945	532,405	784,247	622,662	881,435	881,435

PROPERTY PRESERVATION COMMISSION

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Community Safety
ACTIVITY: Property Preservation Commission
CODE: 461

OVERVIEW COMMENTARY

The Property Preservation Commission consists of five members appointed by the Mayor and City Council. The Commission considers matters related to the maintenance and appearance of property. The Commission holds public hearings to determine if a property is in violation of the City's property maintenance code. The Commission also holds public hearings to consider residents' requests to remove parkway trees. The Commission serves as an advisory body to the City Council when establishing health and safety policies related to property maintenance.

The Commission oversees the annual beautification program known as Citywide Pride. The Citywide Pride Program encourages property maintenance through positive reinforcement by recognizing property owners who maintain their property exceptionally well.

ACTIVITY SUMMARY

CLASSIFICATION	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE	7,000	9,478	8,353	6,480	6,480	6,480
OPERATIONS AND MAINTENANCE	750	3,559	13,100	13,100	13,100	13,100
CAPITAL OUTLAY	—	—	—	—	—	—
TOTAL BUDGET	7,750	13,037	21,453	19,580	19,580	19,580

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Community Safety
ACTIVITY: Property Preservation Commission
CODE: 461

ACTIVITY DESCRIPTION

1. To review cases related to the Property Maintenance ordinance in order to maintain property values and to prevent any possible neighborhood deterioration.
2. To review and forward recommendations to the City Council as they pertain to the Property Maintenance ordinance and on any matters as directed by the City Council.
3. To take the lead in activities such as the Citywide Pride Program which serves to promote community beautification and educate residents in proper maintenance techniques.
4. To serve as an appeals board for residents requesting the removal of parkway trees and make decisions approving or denying the tree removal.
5. To serve as an appeals board for residents requesting semi-annual parking permits and make decisions approving or denying issuance of parking permits.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Community Safety
ACTIVITY: Property Preservation Commission
CODE: 461

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
52010 Regular Earnings - Part Time	6,450	8,600	7,738	6,000	6,000	6,000
52400 Employee Benefits	550	878	615	480	480	480
TOTAL PERSONNEL	7,000	9,478	8,353	6,480	6,480	6,480
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	750	2,875	3,000	3,000	3,000	3,000
53080 Travel and Meeting	—	684	10,000	10,000	10,000	10,000
63520 Special Supplies	—	—	100	100	100	100
TOTAL OPERATIONS AND MAINTENANCE	750	3,559	13,100	13,100	13,100	13,100
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	7,750	13,037	21,453	19,580	19,580	19,580

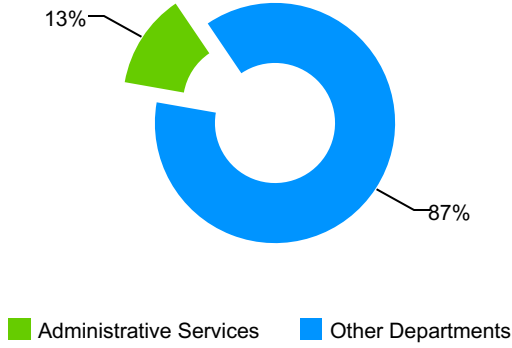
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ADMINISTRATIVE SERVICES

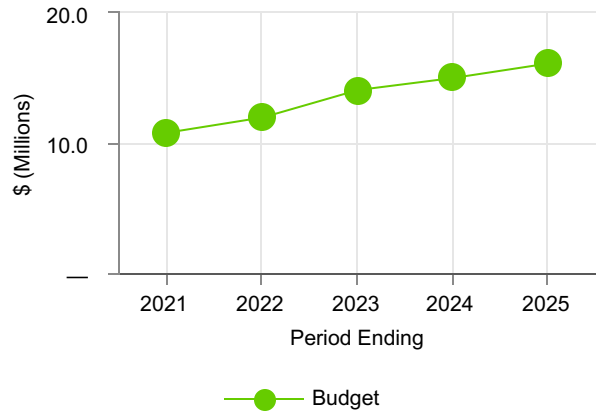
ADMINISTRATIVE SERVICES

Graphical Budget Data

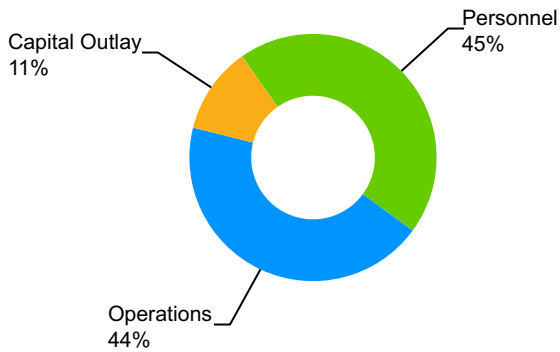
Percent of Operating Budget



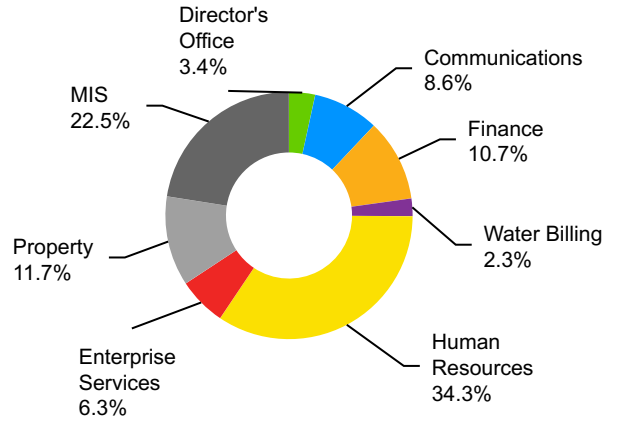
Budget History



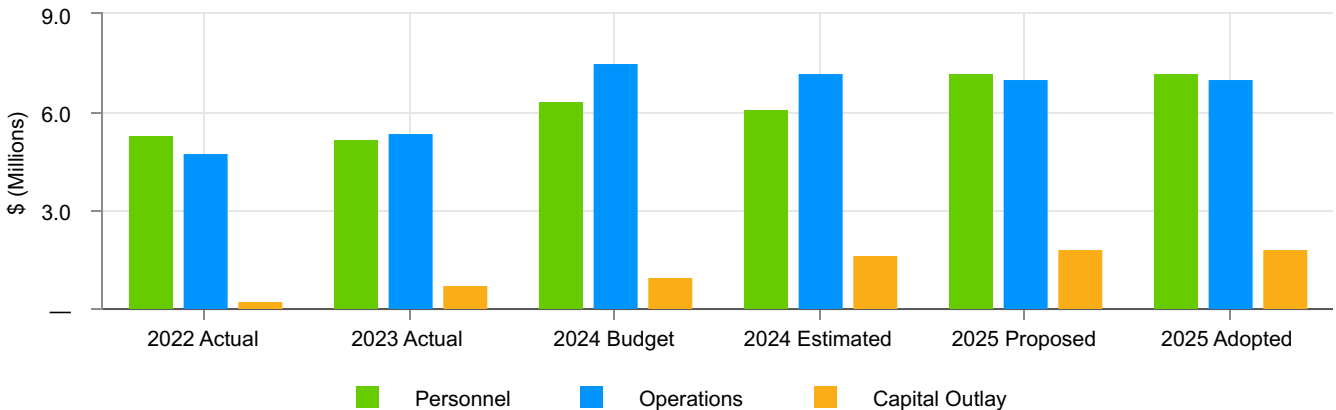
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Administrative Services

CODE: 500

OVERVIEW COMMENTARY

The Department of Administrative Services is organized and responsible for coordinating the day-to-day activities of various internal operations and supplying specialized staff to all operating departments. The Department is divided into six operational divisions inclusive of eight cost control centers: Office of the Director of Administrative Services, Communications, Finance, Water Billing, Human Resources, Enterprise Services, Property Control, and Management Information Services.

The personnel of this Department also function in an advisory capacity to other City Departments in providing technical information for the accomplishment of tasks, printing and graphic design, employee consultation, vendor contracts, and dissemination of specialized financial information required for effective budget implementation.

ACTIVITY SUMMARY

CLASSIFICATION	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
Personnel Expense	5,298,100	5,234,493	6,376,565	6,129,918	7,203,455	7,218,886
Operations and Maintenance	4,801,547	5,399,121	7,555,872	7,225,652	7,064,970	7,064,970
Capital Outlay	239,084	706,441	994,800	1,645,518	1,832,100	1,832,100
TOTAL BUDGET	10,338,731	11,340,055	14,927,237	15,001,088	16,100,525	16,115,956

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services

ACTIVITY: Office of the Director

CODE: 511

ACTIVITY DESCRIPTION

The Office of the Director is responsible for coordinating, supervising, and ensuring the effective implementation of all departmental programs and activities consistent with City policies and sound management practices, including the preparation and monitoring of the City-wide budget as proposed and directed by the City Manager. The Director is appointed by the City Manager and, through this office, elected and appointed officials are continually advised of the City's budget, finance, personnel, procurement, data processing, and communications activities and requirements.

ACTIVITY OBJECTIVES

1. To develop overall departmental program objectives, which serve to guide the staff of the appropriate operating divisions and to ensure that the department's goals are consistent with the City's goals;
2. To provide professional expertise in the development and budget management of the City's personnel, purchasing, property control, financial activity, communications, telecommunications, risk management and related programs, and to apply all legislation related to these areas as appropriate for Cerritos;
3. To provide for effective administration of the City's annual budget process in a manner which protects the City's fiscal position and to implement related legislation in accordance with legal deadlines;
4. To oversee the risk management program and to stabilize general liability and workers' compensation claims by promoting such a program;
5. To provide a complete and current management information base to operating departments on a regular basis in order to enhance their day-to-day operations;
6. To optimize the City's data processing capabilities;
7. To coordinate the refinement of a comprehensive communications and advanced information system that will benefit the Cerritos community and to operate a governmental access component within this system;
8. To continually refine the City's finance systems in order to enhance the City's management capabilities, fulfill management reporting requirements, and ultimately increase the responsiveness to the community.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Office of the Director
CODE: 511

	2021-2022	2022-2023	2023-2024	2023-2024	2024-2025	2024-2025
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	191,231	181,562	375,043	274,405	384,966	248,610
51021 Overtime	—	—	318	318	300	300
52010 Regular Earnings - Part Time	600	—	—	—	—	—
52015 Special Project Earnings - Part Time	—	—	—	—	—	—
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	200,421	161,547	293,092	238,469	338,770	218,777
TOTAL PERSONNEL	392,252	343,109	668,453	513,192	724,036	467,687
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	2,400	—	—	—	—
53020 Dues and Publications	260	471	500	500	500	500
53070 Reimbursed Mileage	—	—	—	—	—	—
53080 Travel and Meeting	—	8,843	15,000	15,000	15,000	15,000
61130 Delivery Service	—	—	100	100	100	100
61380 Printing	4,280	5,117	5,500	5,500	5,500	5,500
61430 Professional Services	56,310	35,102	60,000	60,000	60,000	60,000
61580 Temporary Help	—	—	—	20,000	—	—
63520 Special Supplies	218	332	1,000	1,000	1,000	1,000
67060 Cellular Phone	600	500	1,200	850	1,200	1,200
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	65,268	52,765	83,300	102,950	83,300	83,300
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	457,520	395,874	751,753	616,142	807,336	550,987

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services

ACTIVITY: Communications

CODE: 521

ACTIVITY DESCRIPTION

The Communications Division is responsible for providing a variety of information to the public and news media. Information channels utilized include: interpersonal and telephone contact, correspondence, news releases, special brochures and pamphlets, handbooks and directories, employee publications, slide and video presentations, tours, newsletters, advertisements, magazines, the Internet, social media, radio and television. The Division is also responsible for handling cable television customer service complaints and operating the City's cable television channel.

ACTIVITY OBJECTIVES

1. To promote knowledge and use of municipal services, events and programs with the creation of targeted communications programs.
2. To respond to news media inquiries about the City's policies, programs and projects by acting as the liaison between City staff and journalists.
3. To inform residents of new or existing City ordinances, upcoming City events or construction projects, City recreation and Library programs, and issues affecting the community through a monthly City newsletter.
4. To handle cable television customer service complaints and coordinate the broadcast of City Council, Planning Commission, Fine Arts and Historical Commission, Property Preservation Commission and Parks and Recreation Commission meetings and the production and broadcast of public service programming on the City's cable television channel.

ACTIVITY WORKLOAD STATISTICS	2022-2023	2023-2024	2024-2025
	ACTUAL	ESTIMATED	FORECAST
Advertisements	47	6	5
Newsletters	44	36	36
Press Releases	340	261	100
Proclamations	144	124	135
Certificates of Recognition	152	284	285
Photo Assignments	51	72	70
Tours	1	0	0
Special Brochures and Publications	5	8	10
Video Productions	65	128	150
Live Cablecast of City Council and Commission Meetings	53	60	60
Updates to City Homepage	1,689	1,566	1,750
Flyers	15	15	20
Updates to City Intranet	437	292	350
TV3 messages	116	224	250
Posts to Social Media	778	2,464	3,000
Media Contacts		34	50
Graphic Design Projects		1,204	1,350

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Printing due to printing of CCPA Brochure and Calendar of Events moved to Theater Marketing Budget. (61380).	-\$226,510
Decrease in Professional Services due to website redesign being completed. (61430).	-\$56,060
Decrease in Postage due to all CCPA postage being moved to Theater Marketing Budget. (63310).	-\$384,245

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Communications
CODE: 521

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	343,945	413,242	510,041	474,475	491,901	491,901
51021 Overtime	—	—	—	—	—	—
52010 Regular Earnings - Part Time	—	10,549	—	—	—	—
52400 Employee Benefits	384,582	404,108	468,764	467,981	486,982	486,982
TOTAL PERSONNEL	728,527	827,899	978,805	942,456	978,883	978,883
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	2,700	—	—	—	—
53020 Dues and Publications	17,831	33,557	32,360	32,360	35,020	35,020
53070 Reimbursed Mileage	173	211	450	450	450	450
53080 Travel and Meeting	479	869	1,400	1,400	1,500	1,500
61130 Delivery Service	—	—	150	150	150	150
61340 Outside Services	1,200	—	10,000	9,699	10,000	10,000
61380 Printing	176,758	335,330	402,160	413,160	175,650	175,650
61430 Professional Services	49,153	133,364	176,450	166,450	120,390	120,390
63270 Photo Film and Processing	2,233	1,138	5,200	5,200	8,700	8,700
63310 Postage	222,692	389,590	429,550	468,550	45,305	45,305
63520 Special Supplies	4,115	9,663	9,000	9,000	14,000	14,000
67060 Cellular Phone	600	600	600	600	600	600
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	478,834	907,022	1,067,320	1,107,019	411,765	411,765
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,207,361	1,734,921	2,046,125	2,049,475	1,390,648	1,390,648

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Finance
CODE: 531

ACTIVITY DESCRIPTION

The Finance Division is responsible for the comprehensive management of the City and Successor Agency's financial activities, including accounting, treasury management, debt administration, water billing, financial reporting, and the oversight of the City's annual operating and capital improvement budgets. The Division ensures the City's financial stability, compliance with regulations, and effective use of resources, supporting the long-term fiscal health of the organization.

ACTIVITY OBJECTIVES

1. Validate the City's financial integrity by annually receiving an unqualified opinion from the City's independent auditor and pursuing excellence in financial reporting as recognized by the GFOA.
2. Oversee the development, consolidation, and presentation of the City's operating and capital budgets, ensuring alignment with strategic goals and financial sustainability.
3. Manage the City's debt issuance program and explore financing opportunities to support the City's Capital Improvement Program, ensuring resources are available for critical infrastructure projects.
4. Maintain accurate and complete financial records, pay vendors in a timely and accurate manner, and serve the public and the organization by supplying meaningful and timely reports and information. Comply with all mandated reporting requirements and inform City Management officials and the City Council regarding financial matters.
5. Actively manage the City's investment portfolio within the guidelines of the adopted investment policy and GASB 31, ensuring the security and optimal return on investments.
6. Manage the water billing system and other billing processes to ensure compliance with legal requirements and to support the continued operation of essential City services.
7. Enhance cross-training within the Division to ensure a flexible and knowledgeable team capable of adapting to changing demands and improving service delivery.

ACTIVITY WORKLOAD STATISTICS	2022-2023 ACTUAL	2023-2024 ESTIMATED	2024-2025 FORECASTED
Number of accounts payable checks issued	3,756	3,172	3,000
Number of accounts payable electronic funds transfers issued	1,500	2,396	2,500
Number of accounts payable wire transfer payments issued	138	150	150
Total accounts payable	5,394	5,718	5,650

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Bank Charges & Fees related to change in banking institution (61050). + \$10,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Finance
CODE: 531

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	565,888	598,070	770,230	716,476	754,442	754,442
51021 Overtime	1,560	5,553	—	—	—	—
52010 Regular Earnings - Part Time	56,746	76,960	26,852	26,956	29,283	29,283
52400 Employee Benefits	627,194	592,879	729,312	740,556	742,805	742,805
TOTAL PERSONNEL	1,251,388	1,273,462	1,526,394	1,483,988	1,526,530	1,526,530
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	2,700	—	—	—	—
53020 Dues and Publications	2,035	3,381	4,572	3,072	3,000	3,000
53070 Reimbursed Mileage	—	243	—	—	—	—
53080 Travel and Meeting	975	3,096	5,000	2,000	—	—
61040 Auditing	46,265	55,540	56,000	78,000	63,000	63,000
61050 Bank Charges and Fees	122,354	108,937	95,000	100,000	105,000	105,000
61380 Printing	92	1,577	1,000	1,000	1,000	1,000
61430 Professional Services	20,345	72,974	30,545	30,545	30,725	30,725
63520 Special Supplies	1,240	1,958	2,000	1,000	1,000	1,000
67060 Cellular Phone	600	600	1,200	1,200	1,200	1,200
69080 Miscellaneous Expenses	—	—	—	—	—	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	197,506	251,006	195,317	216,817	204,925	204,925
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,448,894	1,524,468	1,721,711	1,700,805	1,731,455	1,731,455

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Water Billing
CODE: 532

ACTIVITY DESCRIPTION

The Water Billing Division administers all water, reclaimed water and sewer accounts. Responsibilities include the processing of all applications for water and sewer services; maintenance of all customer records; processing of weekly service billings, daily receipts of payments, customer account adjustments and corrections; and maintenance of the daily service list for turn-ons, turn-offs and re-reads. This Division responds to customer complaints and inquiries, conducts daily upload and download of customer data for the Public Works Department and provides general assistance, information and support for the operation of the water system.

ACTIVITY OBJECTIVES

1. Provide best possible service to all customers. Effectively and efficiently manage the operations of the water billing system. Promptly respond to customer inquiries and concerns.
2. Provide information and support to the Public Works Department for their analysis, compliance reporting and special project requirements.
3. Timely billing and collection of all water and sewer accounts; consistent follow-up of overdue accounts and maximize collection of delinquent accounts.
4. Continue to seek for operational and systems improvements in the water billing system.
5. Enhance cross-training responsibilities within the Division.

ACTIVITY WORKLOAD STATISTICS	2022-2023 ACTUAL	2023-2024 ESTIMATED	2024-2025 FORECASTED
Domestic water	15,353	15,400	15,400
City services	358	358	358
Reclaimed water	264	264	265
Irrigation	610	610	610
State and wholesale	18	18	18
Number of bills processed	89,304	85,662	85,662
Water consumption billed (units)	2,229,334	2,100,000	2,150,000
Number of applications processed:			
Owner occupant	479	499	499
Renters	401	359	359
Commercial	53	55	55
Number of turn-offs	315	325	325

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Bank Charges & Fees related to change in banking institution (61050).	-\$15,000
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Water Billing
CODE: 532

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	143,655	83,687	77,427	78,621	70,830	70,830
51021 Overtime	—	—	—	—	—	—
52010 Regular Earnings - Part Time	—	166	26,956	—	48,157	48,157
52400 Employee Benefits	132,044	82,268	82,278	78,969	89,272	89,272
TOTAL PERSONNEL	275,699	166,121	186,661	157,590	208,259	208,259
OPERATIONS AND MAINTENANCE						
61050 Bank Charges and Fees	77,263	67,308	65,000	50,000	50,000	50,000
61380 Printing	7,000	8,590	13,000	13,000	13,000	13,000
61430 Professional Services	54,748	55,764	58,000	64,000	65,000	65,000
63310 Postage	30,000	31,590	28,000	35,000	35,000	35,000
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	169,011	163,252	164,000	162,000	163,000	163,000
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	444,710	329,373	350,661	319,590	371,259	371,259

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Human Resources
CODE: 541

ACTIVITY DESCRIPTION

The Human Resources Division manages the administration of the City's recruitment, hiring, onboarding, classification, compensation, payroll, and employee records functions. Recruitment activities are coordinated to provide for the selection of qualified candidates to City service. The Division maintains the City's Classification / Compensation Plan by conducting classification and salary studies and by preparing job specifications that accurately reflect responsibilities assigned to each City position. Employee records are maintained in accordance with industry best practices and statutory requirements.

ACTIVITY OBJECTIVES

1. Provide centralized support to City management and employees in the areas of recruitment, hiring, onboarding, classification, compensation, payroll, and employee records management, ensuring compliance with local, state, and federal employment laws.
2. Facilitate the recruitment, selection, and onboarding of qualified candidates, ensuring the City is staffed with the most capable personnel across all departments.
3. Maintain the City's Classification/Compensation Plan through regular classification and salary studies, ensuring job specifications accurately reflect the responsibilities and requirements of each position.
4. Ensure accurate and secure maintenance of employee records, adhering to industry best practices and statutory requirements for recordkeeping and data privacy.

ACTIVITY WORKLOAD STATISTICS	2022-2023 ACTUAL	2023-2024 ESTIMATED	2024-2025 FORECASTED
Positions filled through recruitment (Full-Time)	28	15	10
Positions filled through recruitment (Part-Time)	113	100	100
Processed applications for employment	1,525	1,300	1,500
General Liability claims investigated	102	100	100
Workers' Compensation claims processed	6	10	10

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Insurance-General is based on the JPIA annual contribution and aggregate retrospective deposit estimates (61260).	+\$796,600
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Human Resources
CODE: 541

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	456,375	492,909	524,594	567,319	697,060	582,200
51021 Overtime	10,950	6,196	5,406	5,406	5,406	5,406
52010 Regular Earnings - Part Time	64,223	96,601	145,050	132,055	145,170	145,170
52400 Employee Benefits	477,379	440,443	503,246	542,871	732,669	621,255
TOTAL PERSONNEL	1,008,927	1,036,149	1,178,296	1,247,651	1,580,305	1,354,031
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	2,700	—	—	—	—
53020 Dues and Publications	250	350	2,630	2,630	2,630	2,630
53030 Education and Training	30,303	37,310	30,000	30,000	30,000	30,000
53040 Employee Awards	10,202	8,306	15,000	15,000	15,000	15,000
53060 Recruitment Expense	14,764	23,256	30,000	30,000	39,000	39,000
53070 Reimbursed Mileage	—	—	320	320	320	320
53080 Travel and Meeting	343	1,332	1,400	1,400	1,400	1,400
61130 Delivery Service	10	—	600	600	600	600
61260 Insurance - General	2,468,847	2,094,456	3,104,550	3,104,550	3,901,150	3,901,150
61270 Insurance - Earthquake Self Insurance	—	—	115,920	—	—	—
61310 Legal Services	60,308	33,203	109,960	109,960	109,960	109,960
61380 Printing	—	1,188	7,930	7,930	7,930	7,930
61430 Professional Services	56,859	133,372	60,000	105,000	60,000	60,000
63250 Office Supplies	110	110	110	110	110	110
63270 Photo Film and Processing	—	—	760	760	760	760
63410 Program Expenses and Supplies	—	—	2,850	2,850	2,850	2,850
63520 Special Supplies	2,222	2,103	3,660	3,660	3,660	3,660
67060 Cellular Phone	600	600	1,200	1,200	1,200	1,200
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	2,648,418	2,338,286	3,486,890	3,415,970	4,176,570	4,176,570
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	3,657,345	3,374,435	4,665,186	4,663,621	5,756,875	5,530,601

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Enterprise Services
CODE: 551

ACTIVITY DESCRIPTION

The Enterprise Services Division delivers a broad range of critical services that support the effective and efficient operation of the City's departments. Key responsibilities within this Division include comprehensive risk management, procurement oversight, contract management, employee relations, and the administration of various workplace safety and employee engagement initiatives. Enterprise Services ensures that the City's operations align with strategic goals, regulatory compliance, and best practices, fostering a positive work environment.

ACTIVITY OBJECTIVES

1. Implement risk management strategies to identify, mitigate, and ensure compliance with industry regulations through regular assessments and audits.
2. Oversee procurement and contract management, ensuring cost-effective acquisitions, legal compliance, and effective vendor relationships, while maintaining a centralized contract database.
3. Enhance employee productivity through performance management systems, regular evaluations, and development programs, while fostering a positive workplace culture.
4. Develop and implement employee engagement initiatives, including regular feedback sessions and team-building activities.
5. Develop and enforce workplace safety protocols, manage workers' compensation claims, and collaborate with insurance providers to minimize risks and ensure compliance.
6. Provide ongoing logistical support, including the delivery of supplies, mail coordination, and management of storage facilities, while administering City documents and processing purchase orders.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Transfer of maintenance expenditures from Property Control (65080).

+\$13,540

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Enterprise Services
CODE: 551

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	124,838	131,222	144,966	147,201	151,420	410,844
51021 Overtime	284	208	1,060	1,060	1,060	1,060
52010 Regular Earnings - Part Time	20,677	18,759	23,765	24,131	27,320	27,320
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	139,578	131,729	152,142	154,488	172,690	411,320
TOTAL PERSONNEL	285,377	281,918	321,933	326,880	352,490	850,544
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	130	140	260	260	260	260
53030 Education and Training	—	—	250	250	—	—
53070 Reimbursed Mileage	63	—	100	100	200	200
53080 Travel and Meeting	—	—	100	100	—	—
53090 Uniform and Shoes	608	787	760	760	760	760
53091 Vehicle Operations	2,410	3,200	5,300	5,300	3,800	3,800
61130 Delivery Service	4,109	4,226	5,630	5,630	5,600	5,600
63250 Office Supplies	35,460	37,391	45,000	45,000	46,000	46,000
63310 Postage	21,209	40,058	55,000	55,000	55,000	55,000
63520 Special Supplies	38,546	34,788	37,500	37,500	37,500	37,500
65080 Office Furniture and Fixtures	1,609	1,722	2,100	2,100	15,640	15,640
65130 Rent Office Equipment	2,014	3,691	4,800	4,800	5,320	5,320
67060 Cellular Phone	224	365	300	300	300	300
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	106,382	126,368	157,100	157,100	170,380	170,380
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	391,759	408,286	479,033	483,980	522,870	1,020,924

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Property Control
CODE: 552

ACTIVITY DESCRIPTION

This activity is performed by Enterprise Services, which provides purchasing coordination of non-capitalized equipment (single or grouping of items \$1,000 to \$10,000) and of capitalized equipment (single items in excess of \$10,000), along with the maintenance of status records for items classified as City capital property costing over \$10,000. Expenditures in this cost center are allocated to the Equipment Replacement Fund.

ACTIVITY OBJECTIVES

1. Assign property control numbers and tags to all equipment purchased at \$10,000 or more and maintain a complete fixed assets file.
2. Provide City Departments annual reports indicating all capital equipment items assigned to each cost center and update these reports as required for inventory control and surplus equipment tracking.
3. Maintain any maintenance contracts assigned to Property Control.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in anticipated equipment purchases under \$10,000 for Non-cap Expenditures – Furniture, Fixtures & Office Equipment (69950).	-\$65,870
Decrease in anticipated equipment purchases under \$10,000 for Non-cap Expenditures - Machinery (69970).	-\$188,260
Increase in equipment purchases under \$10,000 for Furniture, Fixtures and Office Equipment (79050).	+\$16,450
Decrease in anticipated expenditures for Motor Vehicles (79060).	-\$309,090
Increase in anticipated expenditures for Machinery and Equipment (79070).	+\$1,129,940

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Property Control
CODE: 552

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
TOTAL PERSONNEL	—	—	—	—	—	—
OPERATIONS AND MAINTENANCE						
61340 Outside Services	—	—	—	—	—	—
65080 Office Furniture and Fixtures	163,647	41,321	42,800	42,800	33,000	33,000
65130 Rent Office Equipment	—	—	—	—	—	—
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	42,618	94,702	76,000	81,000	10,130	10,130
69960 Non-Cap Expenditures - Vehicles	4,465	—	—	—	—	—
69970 Non-Cap Expenditures - Machinery	184,890	282,501	206,260	206,561	18,000	18,000
TOTAL OPERATIONS AND MAINTENANCE	395,620	418,524	325,060	330,361	61,130	61,130
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	65,735	14,389	16,000	40,000	32,450	32,450
79060 Motor Vehicles	—	89,022	748,240	1,270,458	439,150	439,150
79070 Machinery and Equipment	173,349	603,030	230,560	335,060	1,360,500	1,360,500
TOTAL CAPITAL OUTLAY	239,084	706,441	994,800	1,645,518	1,832,100	1,832,100
ACTIVITY TOTAL	634,704	1,124,965	1,319,860	1,975,879	1,893,230	1,893,230

DEPARTMENTAL ACTIVITY DETAIL

PROPERTY CONTROL EQUIPMENT DETAIL

DEPARTMENT: Administrative Services
ACTIVITY: Property Control
CODE: 552

AREA	EQUIPMENT DESCRIPTION	69950 NON-CAP FF&E	69970 NON-CAP MACHINERY	79050 FF&E	79060 MOTOR VEHICLES	79070 EQUIP. & MACHINERY
342	One Ton Truck with Flatbed	—	—	—	80,000	—
353	Super Duty Truck with Service Body	—	—	—	73,000	—
354	Fairway Mower	—	—	—	—	98,000
354	Heavy Duty Dump Truck	—	—	—	74,000	—
354	Pro Gator Utility Vehicle	—	—	—	45,500	—
354	Rake-O-Vac	—	—	—	—	24,000
354	Seed/Fertilizer Spreader	—	—	—	—	10,500
355	Greens Mower	—	—	—	—	62,000
355	Reels for Greens Mower	—	—	—	—	14,000
443	Swim Timing System	—	—	—	—	17,000
451	Fixed ALPR Cameras	—	—	—	—	215,000
451	Mobile ALPR Cameras	—	—	—	—	20,000
452	Full Size Pickup Truck	—	—	—	46,650	—
551	Breakroom Seating - Corporate Yard	10,130	—	—	—	—
551	Gym Equipment - City Hall	—	18,000	—	—	—
551	Postage Machines	—	—	32,450	—	—
561	Datacenter Server Replacements	—	—	—	—	250,000
651	Audio Consoles (2) - Main Theater	—	—	—	—	500,000
651	Cargo Truck	—	—	—	120,000	—
651	Portable Wheelchair Lift	—	—	—	—	40,000
651	Production Lighting Equipment	—	—	—	—	110,000
PROPERTY CONTROL EQUIP. DETAIL TOTAL		10,130	18,000	32,450	439,150	1,360,500

DEPARTMENT: Public Works
ACTIVITY: Water Operations

AREA	EQUIPMENT DESCRIPTION ¹⁴	69950 NON-CAP FF&E	69970 NON-CAP MACHINERY	79050 FF&E	79060 MOTOR VEHICLES	79070 EQUIP. & MACHINERY
364	Backhoe Loader	—	—	—	190,000	—
364	Trailer Mounted Compressor	—	—	—	—	47,150
WATER EQUIP. DETAIL TOTAL		—	—	—	190,000	47,150

¹⁴ Equipment in this detail section is budgeted in [Water Production and Distribution \(363\)](#) and [Water Operations \(364\)](#).

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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Administrative Services
ACTIVITY: Management Information Services
CODE: 561

ACTIVITY DESCRIPTION

The Management Information Services (MIS) Division plays a critical role in advancing the City's operational efficiency and effectiveness through the adoption of innovative technologies to enhance service delivery and community services. A primary focus of the division is information technology (IT) governance by way of strategic alignment, risk management, resource management, performance management, compliance, decision-making processes, and stakeholder engagement. Additionally, execution of comprehensive cyber security frameworks, including the development and enforcement of information technology (IT) policies and strategies to safeguard the City's data and critical infrastructure, are vital. Additionally, the division successfully manages information and operational technology, including but not limited to business continuity and disaster recovery, incident response, network and server infrastructure, voice over internet protocol (VoIP) telephony, supervisory control and data acquisition (SCADA), and audio-video technology, through effective project management.

ACTIVITY GOALS AND OBJECTIVES

1. Strategic planning of the City's innovation and technology to facilitate enhanced services to the Cerritos community through the IT Management Maturity Model.
2. Develop an artificial intelligence framework and policy to facilitate the appropriate use while mitigating risks through employee training and awareness. Implement artificial intelligence within the City's enterprise application portfolio and network security frameworks.
3. Enhance infrastructure efficiency and reliability by replacing five virtualization hosts with upgraded hardware, ensuring seamless performance and scalability to meet evolving operational demands.
4. Establish a robust mobile workforce infrastructure, facilitating seamless connectivity and collaboration across devices and applications to enhance productivity, agility, and flexibility, and drive future innovation.

ACTIVITY WORKLOAD STATISTICS	2022-2023 ACTUAL	2023-2024 ESTIMATED	2024-2025 FORECASTED
Helpdesk tickets opened/closed/percent resolved	1915/1907/99.6	2204/2195/99.6	2000/2000/99.5
Percentage of Helpdesk tickets resolved during initial contact	61 %	64 %	70 %
Top Helpdesk ticket category	Software-28.7%	Software-30%	Software-30%
Virus/Malware Helpdesk tickets/successful breach/remediation	19/0/19-1%	2/0/2 -<1%	15/0/15-<1%

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Travel and Meeting due to additional staff training opportunities (53080).	+\$11,300
Increase in Electronic Information due to (61170).	+\$10,000
Increase in Computer Supplies due to contractual software support, maintenance, and subscription expenditures (63110).	+\$116,950
Decrease in Computer Software due to a carryover of the partial expenditure related to Strategic Goal G5-01 to modernize the City's Enterprise Resource Planning software (63121).	-\$400,000
Increase in Office Furniture and Fixtures due to anticipated increases in datacenter infrastructure maintenance costs (65080).	+\$11,000
Decrease in non-capitalized expenditures associated with strategic equipment replacements and core IT projects (69950).	-\$38,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Administrative Services
ACTIVITY: Management Information Services
CODE: 561

	2021-2022	2022-2023	2023-2024	2023-2024	2024-2025	2024-2025
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	652,749	684,965	803,597	734,752	930,432	930,432
52010 Regular Earnings - Part Time	18,383	—	—	—	—	—
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	684,798	620,870	712,426	723,409	902,520	902,520
TOTAL PERSONNEL	1,355,930	1,305,835	1,516,023	1,458,161	1,832,952	1,832,952
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	7,200	5,400	—	—	—	—
53020 Dues and Publications	1,634	1,045	2,535	2,535	2,800	2,800
53070 Reimbursed Mileage	29	45	500	500	500	500
53080 Travel and Meeting	5,731	5,229	9,000	9,000	20,300	20,300
61130 Delivery Service	—	—	50	50	50	50
61170 Electronic Information	177,924	215,524	211,000	211,000	221,000	221,000
61430 Professional Services	18,057	62,739	125,000	131,000	130,500	130,500
61580 Temporary Help	—	—	—	80,000	—	—
63110 Computer Supplies	416,665	495,017	509,600	593,150	626,550	626,550
63121 Computer Software	—	—	800,000	400,000	400,000	400,000
63250 Office Supplies	1,000	791	1,000	1,000	1,000	1,000
63520 Special Supplies	4,724	4,877	5,000	5,000	5,000	5,000
65080 Office Furniture and Fixtures	—	120,382	135,000	132,000	146,000	146,000
67060 Cellular Phone	3,600	3,600	4,200	4,200	4,200	4,200
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	103,944	227,249	274,000	164,000	236,000	236,000
69970 Non-Cap Expenditures - Machinery	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	740,508	1,141,898	2,076,885	1,733,435	1,793,900	1,793,900
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
79070 Machinery and Equipment	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	2,096,438	2,447,733	3,592,908	3,191,596	3,626,852	3,626,852

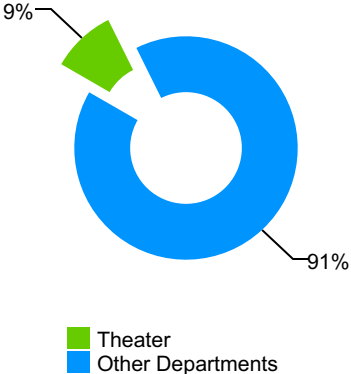
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THEATER

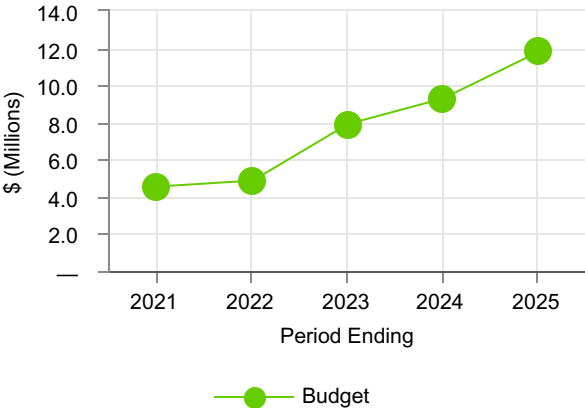
THEATER

Graphical Budget Data

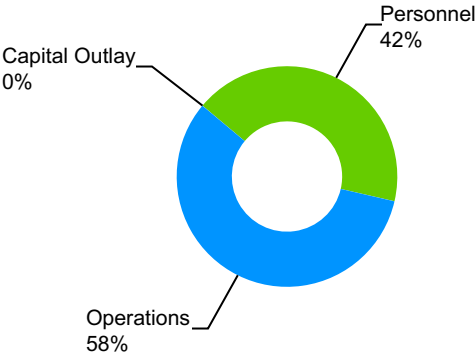
Percent of Operating Budget



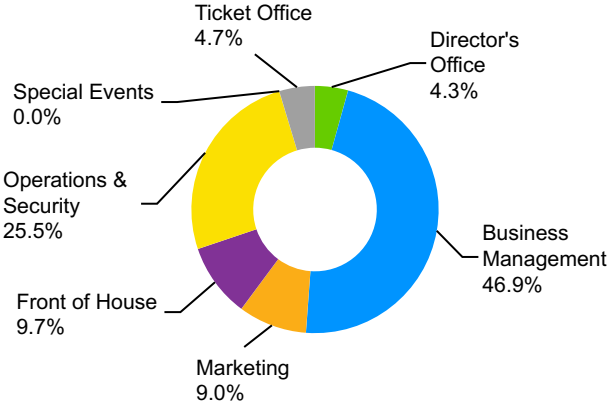
Budget History



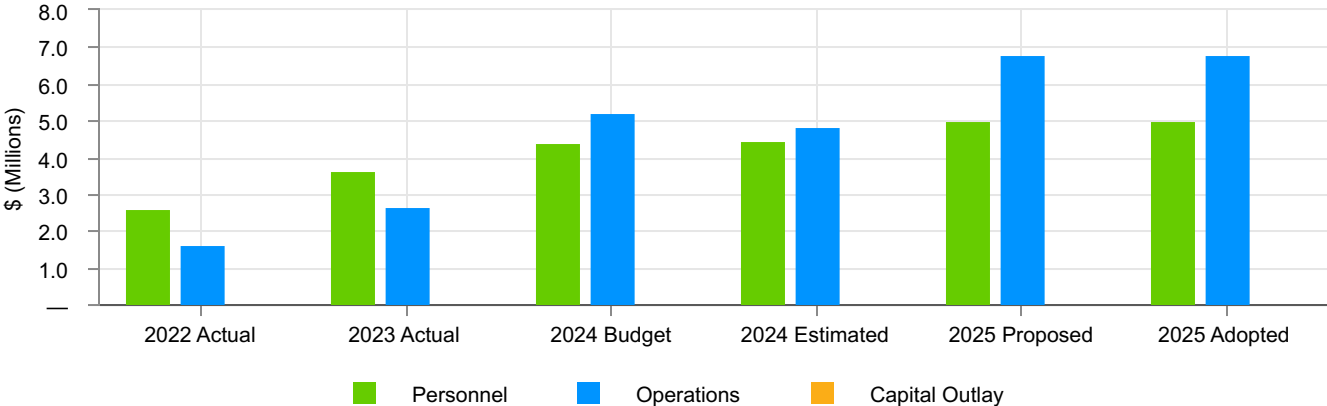
Department Budget Composition



Division Composition



Activity Summary



DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Theater

CODE: 600

OVERVIEW COMMENTARY

The Theater Department operates Cerritos Center for the Performing Arts (CCPA), a City-owned facility designed to promote the enjoyment and cultural enrichment of the community through the performing arts and contribute to the positive public relations image of the City of Cerritos through its innovative design and programming. In an effort to enhance and enrich the social, educational, and cultural environment for the citizens of Cerritos, the Theater Department works to present a diverse mix of professional performances each year as a presenter of music, dance, theater and educational programs. Additionally, the Theater Department provides coordination and support for City of Cerritos events and for many local and regional community organizations seeking to use the flexible and multi-purpose CCPA event facilities, professional event staff, and equipment which are accessible to the public.

As a public facility and regional attraction, CCPA has the added benefit of serving as an economic development tool for the City, which is used to attract, retain, and grow local business for the purposes of generating sales tax and transient occupancy tax revenues from retail-commercial and hotel developments in Cerritos. CCPA remains a centerpiece within the Cerritos community and is considered to be a regional landmark in Southern California with a strategic and central location, midway between downtown Los Angeles and south Orange County.

The world-class theater facilities at CCPA feature modern entertainment production systems and a flexible seating and performance space ranging from the 1,800-seat Large Arena venue, to the 1,400-seat Lyric Theater, to the 900-seat Drama setting. CCPA's theater can be reconfigured into six (6) different primary venues, making it suitable for a variety of performances and events:

- Lyric Theater
- Drama
- Concert Hall
- Large Arena
- Cabaret
- In-the-Round

This multi-purpose facility also provides various unique event spaces, meeting rooms, catering facilities, and several outdoor locations serving to meet the needs of the patrons, special event clients, and community.

ACTIVITY SUMMARY

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
CLASSIFICATION						
Personnel Expense	2,629,508	3,659,040	4,409,849	4,442,104	5,014,301	5,014,301
Operations and Maintenance	1,628,632	2,687,278	5,209,600	4,851,650	6,784,950	6,784,950
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	4,258,140	6,346,318	9,619,449	9,293,754	11,799,251	11,799,251

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Theater

CODE: 600

SUBSIDIZED EVENTS COMMENTARY

Through Theater Department operations, the City subsidizes a number of organizations and activities that use CCPA facilities, staff, and equipment for special events. The following page is a summary of subsidized events for Fiscal Year 2023-24.

For the upcoming Fiscal Year 2024-25, it is expected that the following requests will be received:

- Cerritos Regional Chamber of Commerce - 1 event. The subsidy is expected to be approximately \$24,000.
- Cerritos Resident Clubs (A Groups) - 1 event. Resident Clubs (A Groups) are given 6 hours of room usage at no charge and pay 70% of all labor and equipment plus any additional hours at the normal rate. The subsidy is expected to be approximately \$6,000.
- City Hosted Events (includes off-site events) - 31 events. The subsidy is expected to be approximately \$280,000.

In addition to those events listed above, the CCPA offers Cerritos residents a 15% discount off of the hourly event rate and Cerritos businesses a 10% discount off of the hourly event rate.

DEPARTMENTAL ACTIVITY OVERVIEW

DEPARTMENT: Theater

CODE: 600

SUBSIDIZED EVENTS ACTIVITY SUMMARY

FISCAL YEAR 2023-24

(Booked through March 30, 2024 and estimated through June 30, 2024)

	Facility Rental Rate	Equipment Rental Rate	Labor Costs	CCPA Subsidy	<u>Estimated</u> Community Served
Cerritos Regional Chamber of Commerce					
Taste of the Region	\$ 11,000	\$ 950	\$ 11,954	\$ 23,904	1,500
A-Groups (Resident Clubs)					
Tzu Chi	3,600	792	1,796	6,188	300
City Hosted Events at CCPA					
Planning Commission Meeting	3,000	1,450	3,168	7,618	30
Parks & Recreation Meeting	3,000	1,450	1,031	5,481	30
Senior Center Volunteer Dinner	4,200	—	1,331	5,531	140
City Council Meeting	3,000	1,450	2,497	6,947	30
Fine Arts and Historical Commission Meeting	3,000	1,450	494	4,944	30
California Emergency Services Association	500	—	—	500	10
Gurule Fundraiser	3,600	300	1,367	5,267	100
Celebration of Life for Jimmy Kim	10,000	2,500	8,092	20,592	1,100
Property Preservation Commission Meeting	3,000	1,450	2,846	7,296	30
Planning Commission Meeting	3,000	1,450	2,756	7,206	30
Parks and Recreation Meeting	3,000	1,450	724	5,174	30
Wenger Corp Meeting	1,500	275	49	1,824	30
Community Transit Workshop	1,500	500	396	2,396	12
Retirement Celebration for Art Gallucci	10,500	2,000	17,731	30,231	250
Employee Recognition and Holiday Luncheon	10,500	2,000	5,050	17,550	150
Martin Luther King Day Ceremony	3,000	950	3,600	7,550	330
Cerritos Auto Square Documentary	12,500	2,500	9,000	24,000	1,000
Mayoral Transition	12,500	1,250	13,843	27,593	450
Volunteer Appreciation - Arts Ambassador Social	9,000	2,500	6,695	18,195	125

DEPARTMENTAL ACTIVITY OVERVIEW

FISCAL YEAR 2023-24 (continued)

	Facility Rental Rate	Equipment Rental Rate	Labor Costs	CCPA Subsidy	<u>Estimated</u> Community Served
City Hosted Events at Various Sites					
Summer Concerts in the Park	\$ —	\$ 4,000	\$ 4,074	\$ 8,074	600
Summer Concerts in the Park	—	4,000	4,263	8,263	550
Summer Concerts in the Park	—	4,000	5,037	9,037	350
Summer Concerts in the Park	—	4,000	3,591	7,591	1,500
Summer Concerts in the Park	—	4,000	4,490	8,490	350
Summer Concerts in the Park	—	4,000	3,944	7,944	1,200
Halloween Festival Los Cerritos Center	—	550	425	975	3,000
Veterans Day Ceremony	—	2,000	2,397	4,397	300
Tree Lighting Ceremony	—	5,000	5,125	10,125	1,000
Strategic Planning Commission Meeting	—	1,750	1,370	3,120	50
City Talent Showcase	—	1,500	925	2,425	50
Memorial Day Ceremony	—	2,000	2,158	4,158	350
City Projects & Facility Maintenance					
Facility painting, repairs, and maintenance on behalf of Public Works	—	1,500	120,250	121,750	—
Total	\$ 114,900	\$ 64,967	\$ 252,469	\$ 432,336	15,007

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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater
ACTIVITY: Office of the Director
CODE: 611

ACTIVITY DESCRIPTION

The Office of the Director is responsible for the administration and management of the Theater Department, which operates Cerritos Center for the Performing Arts. The Director is responsible for planning, directing, and coordinating the programs of the various activities within the department including Business Management, Special Events Services, Box Office, Performance Management, Front of House, and Operations and Security. Division managers within the department report directly to the Director, who, in turn, is responsible to the City Manager for ensuring that all departmental programs are implemented efficiently, effectively, and economically, in accordance City practices and procedures.

ACTIVITY OBJECTIVES

1. To maintain the establishment of Cerritos Center for the Performing Arts as a world-class performing arts center and organization.
2. To streamline staffing, organizational policies, and procedures.
3. To program a variety of performing arts events including music, dance, and theater.
4. To expand fundraising efforts.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes.

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
ACTIVITY: Office of the Director
CODE: 611

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	169	142,198	175,093	200,639	260,330	260,330
52010 Regular Earnings - Part Time	—	—	—	—	—	—
52015 Special Project Earnings - Part Time	—	—	—	—	—	—
52021 Overtime Earnings - Part Time	—	—	—	—	—	—
52400 Employee Benefits	386	127,155	154,463	177,406	234,295	234,295
TOTAL PERSONNEL	555	269,353	329,556	378,045	494,625	494,625
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	—	3,200	—	—	—	—
53080 Travel and Meeting	—	5,629	15,000	15,000	15,000	15,000
61050 Bank Charges and Fees	—	—	—	—	—	—
61130 Delivery Service	—	—	—	—	—	—
61290 Marketing Expense	—	—	—	—	—	—
67060 Cellular Phone	—	550	600	600	600	600
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	—	9,379	15,600	15,600	15,600	15,600
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	555	278,732	345,156	393,645	510,225	510,225

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater
ACTIVITY: Business Management
CODE: 621

ACTIVITY OBJECTIVES

1. To provide general administrative support to all Theater Department cost centers.
2. To assist in the preparation and monitoring of the Theater Department's annual operating budget.
3. To ensure that all Theater Department financial transactions are accomplished in accordance with City policies and procedures.
4. To ensure that all Theater Department financial matters are accomplished in the most efficient and cost effective manner possible.
5. To coordinate various business management activities for the Theater Department including performance contracting, artist payments, show settlements, grant applications, and analytics.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Permit Fees due to reduced costs in venue management software and transfer of responsibility to the MIS Division (61360).	-\$31,500
Decrease in Professional Services due to bar service expenses transferred to the Front of House Division (61430).	-\$68,500
Increase in Program Expenses due to a reduction in artist bonus projections, along with artist related buyouts being transferred from the Front of House Division (61440).	+\$92,500
Increase in Program Expenses And Supplies due to additional artist fees associated with an increase in number and quality of performances open to the public and associated with arts education (63410).	+\$750,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
ACTIVITY: Business Management
CODE: 621

	2021-2022	2022-2023	2023-2024	2023-2024	2024-2025	2024-2025
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	90,655	99,188	140,450	131,446	253,740	253,740
52400 Employee Benefits	107,373	106,166	128,260	120,073	235,978	235,978
TOTAL PERSONNEL	198,028	205,354	268,710	251,519	489,718	489,718
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	2,065	2,113	5,000	8,300	11,600	11,600
61130 Delivery Service	104	231	500	500	500	500
61360 Permit Fees	40,496	52,893	122,200	111,200	90,700	90,700
61380 Printing	—	1,168	1,500	1,500	1,500	1,500
61430 Professional Services	46,238	58,223	75,000	74,000	6,500	6,500
61440 Program Expense	94,952	214,174	315,000	245,000	407,500	407,500
63121 Computer Software	—	—	—	—	—	—
63250 Office Supplies	—	499	500	500	1,000	1,000
63310 Postage	5,000	10,000	10,000	10,000	5,000	5,000
63410 Program Expenses and Supplies	965,200	1,694,300	3,750,000	3,055,000	4,500,000	4,500,000
63510 Signage / Flags / Display	158	1,152	5,000	5,000	3,000	3,000
63520 Special Supplies	1,091	6,181	6,000	4,000	4,000	4,000
67060 Cellular Phone	600	600	600	600	600	600
69090 Miscellaneous Reimbursements	4,625	3,573	2,000	2,000	2,000	2,000
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	961	1,597	5,000	5,000	5,000	5,000
TOTAL OPERATIONS AND MAINTENANCE	1,161,490	2,046,704	4,298,300	3,522,600	5,038,900	5,038,900
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,359,518	2,252,058	4,567,010	3,774,119	5,528,618	5,528,618

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater

ACTIVITY: Performance Marketing & Sales

CODE: 631

ACTIVITY OBJECTIVES

1. Increase ticket sales for performances at the Cerritos Center for the Performing Arts through direct mail marketing pieces, mass media and digital advertising, and social media channels.
2. Quantitatively measure effectiveness of marketing pieces and advertising and adjust plans for maximum effectiveness.
3. Conduct ongoing news media public relations outreach to promote publication and broadcast of listings, feature articles, and performance reviews to promote ticket sales.
4. Provide marketing design and support to promote facility rental sales.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Marketing Expense to reflect consolidation of marketing expenses into one account (61290).	+\$676,000
Decrease in Printing to consolidate direct mail expenses in marketing expense account (61380).	-\$38,000
Increase in Professional Services for a contract consultant to provide marketing services for the theater (61430).	+\$250,000
Decrease in Postage to consolidate direct mail expenses in marketing expense account (63310).	-\$144,800

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
ACTIVITY: Performance Marketing & Sales
CODE: 631

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	—	—	—	—	—	—
52400 Employee Benefits	426	521	—	—	—	—
TOTAL PERSONNEL	426	521	—	—	—	—
OPERATIONS AND MAINTENANCE						
53070 Reimbursed Mileage	—	—	500	100	100	100
53080 Travel and Meeting	—	—	400	200	—	—
61130 Delivery Service	—	—	500	250	—	—
61290 Marketing Expense	30,042	74,277	74,000	224,000	750,000	750,000
61380 Printing	23,513	21,224	38,500	38,500	—	—
61430 Professional Services	—	—	50,000	50,000	300,000	300,000
63250 Office Supplies	—	—	300	300	300	300
63270 Photo Film and Processing	—	111	1,000	500	500	500
63310 Postage	127,460	126,566	144,800	234,800	—	—
63510 Signage / Flags / Display	5,854	6,730	8,500	8,500	9,000	9,000
63520 Special Supplies	85	250	500	500	100	100
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	186,954	229,158	319,000	557,650	1,060,000	1,060,000
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	187,380	229,679	319,000	557,650	1,060,000	1,060,000

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater

ACTIVITY: Front of the House Management (FOH)

CODE: 641

ACTIVITY OBJECTIVES

1. To provide a welcoming environment and experience for all Cerritos Center for the Performing Arts guest artists and audiences.
2. To ensure that every patron is treated with respect and attention, and is invited to return to the Cerritos Center for the Performing Arts in the future.
3. To coordinate the CCPA Arts Ambassador (volunteer) program through scheduling, communications, and recruitment.
4. To coordinate rentals for a variety of special events in various conference, meeting and banquet facilities for individuals, community groups, businesses and other outside users.
5. To ensure that all Front of House activities are accomplished in the most efficient and cost effective manner possible.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Front Of House Expenses due to artist buyouts transferred to and bar services expenses transferred from the Business Management Division and artist hospitality transferred from the Operations Division (61240).

-\$32,500

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
ACTIVITY: Front of the House Management (FOH)
CODE: 641

	2021-2022	2022-2023	2023-2024	2023-2024	2024-2025	2024-2025
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	89,355	134,349	142,464	144,660	273,510	273,510
51021 Overtime	4,352	9,872	12,720	12,720	10,000	10,000
52010 Regular Earnings - Part Time	160,157	228,421	273,374	288,555	319,162	319,162
52021 Overtime Earnings - Part Time	957	2,198	1,590	4,904	1,000	1,000
52400 Employee Benefits	176,301	219,630	214,968	214,968	425,796	425,796
TOTAL PERSONNEL	431,122	594,470	645,116	665,807	1,029,468	1,029,468
OPERATIONS AND MAINTENANCE						
53070 Reimbursed Mileage	11	12	100	100	100	100
53090 Uniform and Shoes	4,614	—	2,000	2,000	2,500	2,500
61130 Delivery Service	—	—	100	—	—	—
61240 Front of the House Expense	46,218	60,696	122,500	150,000	90,000	90,000
61340 Outside Services	—	300	500	500	500	500
61430 Professional Services	6,221	7,924	17,500	17,500	17,500	17,500
63250 Office Supplies	114	—	200	200	200	200
63510 Signage / Flags / Display	—	—	100	100	100	100
63520 Special Supplies	—	—	100	100	100	100
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	—	—	—	—
TOTAL OPERATIONS AND MAINTENANCE	57,178	68,932	143,100	170,500	111,000	111,000
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	488,300	663,402	788,216	836,307	1,140,468	1,140,468

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater

ACTIVITY: Operations and Security

CODE: 651

ACTIVITY OBJECTIVES

1. To produce all Cerritos Center for the Performing Arts events to the highest standards of technical and aesthetic excellence.
2. To operate Cerritos Center for the Performing Arts facilities and equipment, including the building reconfiguration systems safely and efficiently, commensurate with the highest industry standards.
3. To support other citywide events through deployment, installation, and operation of Theater equipment including lighting and sound.
4. To provide a safe and secure environment for all Cerritos Center for the Performing Arts artists, clients, and audiences.
5. To ensure that all Cerritos Center for the Performing Arts event production and security operations are accomplished in the most efficient and cost effective manner possible, and in compliance with City policies related to access control and patron safety.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Outside Services due to a transfer of expenses to professional services associated with stage labor and technical support (61340).	-\$21,500
Decrease in Production Expense due to anticipated reductions in production supplies and rentals associated with the upcoming performances (61410).	-\$35,000
Increase in Professional Services due to the consolidation of like services and increases associated with enhanced security services for the upcoming year (61430).	+\$82,000
Increase in Non-Cap Expenditures - FF&E associated with the transfer of equipment purchases from the Property Control Division that did not meet the capitalization threshold as established by Finance (69950).	+\$138,500

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Theater
ACTIVITY: Operations and Security
CODE: 651

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	417,056	515,284	550,374	558,857	570,740	570,740
51021 Overtime	16,474	31,149	55,120	55,120	57,750	57,750
52010 Regular Earnings - Part Time	465,702	679,889	879,294	828,279	863,725	863,725
52021 Overtime Earnings - Part Time	7,664	19,138	21,200	54,756	40,000	40,000
52400 Employee Benefits	693,262	806,042	985,789	975,487	975,568	975,568
TOTAL PERSONNEL	1,600,158	2,051,502	2,491,777	2,472,499	2,507,783	2,507,783
OPERATIONS AND MAINTENANCE						
53010 Auto Allowance	3,600	2,700	—	—	—	—
53020 Dues and Publications	350	350	400	400	—	—
53070 Reimbursed Mileage	42	56	250	250	250	250
53090 Uniform and Shoes	10,833	10,259	12,000	14,000	15,000	15,000
53091 Vehicle Operations	178	383	700	700	700	700
61130 Delivery Service	—	—	100	100	100	100
61340 Outside Services	29,107	48,260	40,000	185,000	18,500	18,500
61360 Permit Fees	—	—	2,200	2,200	2,200	2,200
61410 Production Expense	91,380	170,328	255,000	255,000	220,000	220,000
61430 Professional Services	4,505	10,251	18,000	18,000	100,000	100,000
63250 Office Supplies	58	58	100	100	100	100
63510 Signage / Flags / Display	—	—	100	—	3,000	3,000
63520 Special Supplies	232	1,476	2,000	2,000	2,000	2,000
67060 Cellular Phone	600	600	1,200	600	600	600
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	1,000	1,000	139,500	139,500
TOTAL OPERATIONS AND MAINTENANCE	140,885	244,721	333,050	479,350	501,950	501,950
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	1,741,043	2,296,223	2,824,827	2,951,849	3,009,733	3,009,733

DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Theater
ACTIVITY: Box Office
CODE: 671

ACTIVITY OBJECTIVES

1. To provide prompt, accurate, and courteous service to patrons and guest promoters regarding all ticket orders for, or inquires about, programs at Cerritos Center for the Performing Arts.
2. To accurately account for all Cerritos Center for the Performing Arts ticket sales activity and facility revenues.
3. To coordinate the CCPA Associates Program, accurately account donor and sponsor activity, and facilitate the efficient operation of the Associates Room for donors and sponsors on performance nights.
4. To ensure that all Box Office operations are accomplished in the most efficient and cost effective manner possible..

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Permit Fees due to an anticipated ticketing system replacement (61360).	-\$40,400
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DEPARTMENTAL ACTIVITY DETAIL

ACTIVITY EXPENDITURES

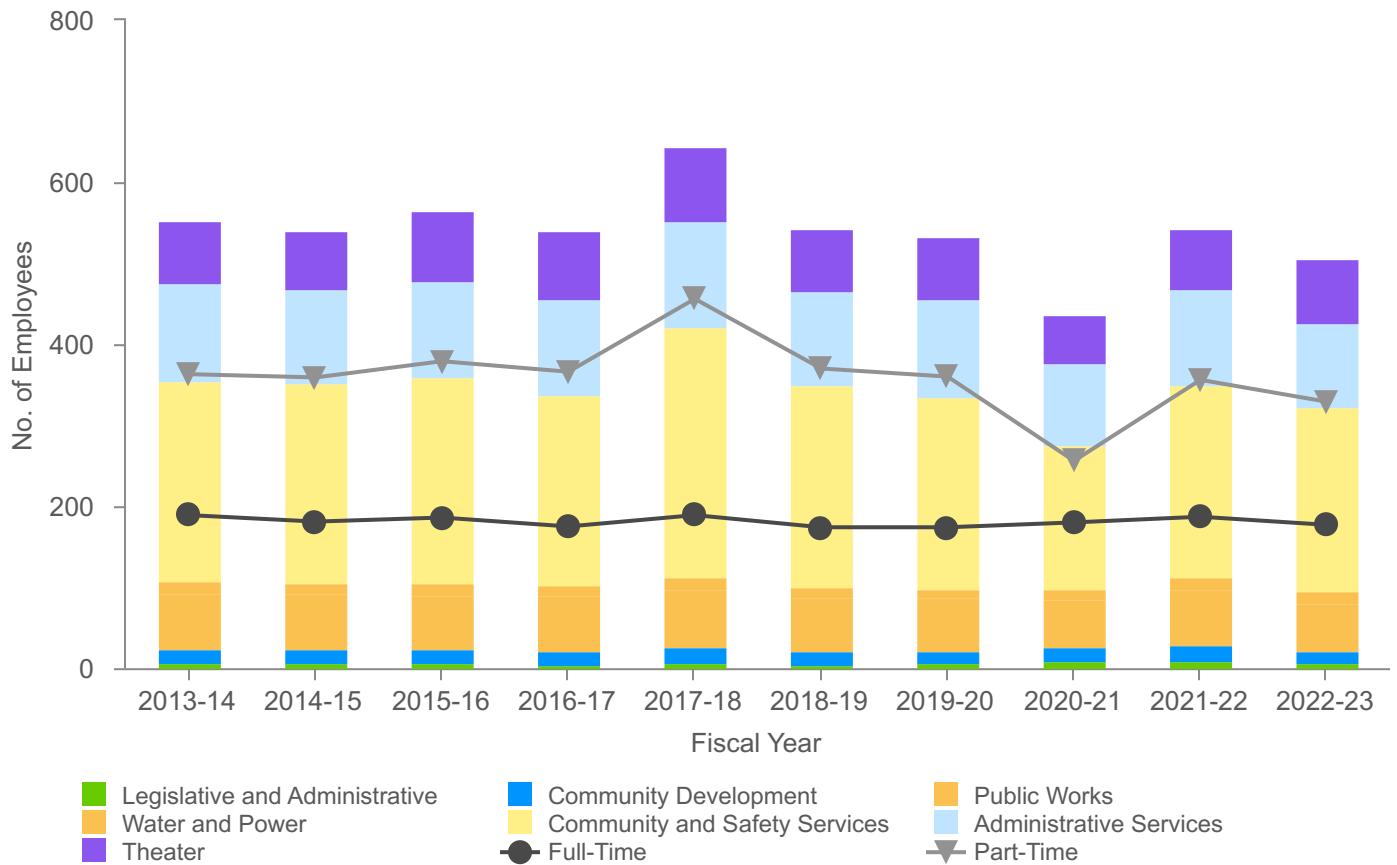
DEPARTMENT: Theater
 ACTIVITY: Box Office
 CODE: 671

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
PERSONNEL EXPENSE						
51010 Regular Earnings	120,031	143,561	154,760	146,484	81,230	81,230
51021 Overtime	8,483	9,849	12,720	12,720	12,720	12,720
52010 Regular Earnings - Part Time	102,317	171,243	241,150	244,868	194,901	194,901
52021 Overtime Earnings - Part Time	2,747	552	—	—	—	—
52400 Employee Benefits	163,646	211,999	266,060	270,162	203,856	203,856
TOTAL PERSONNEL	397,224	537,204	674,690	674,234	492,707	492,707
OPERATIONS AND MAINTENANCE						
53020 Dues and Publications	—	—	650	—	—	—
53070 Reimbursed Mileage	—	—	100	100	100	100
53080 Travel and Meeting	—	—	—	—	—	—
61130 Delivery Service	87	—	200	100	200	200
61340 Outside Services	—	—	500	250	500	500
61360 Permit Fees	76,436	78,775	80,400	90,800	40,000	40,000
61430 Professional Services	975	1,853	7,500	5,000	5,000	5,000
63110 Computer Supplies	—	—	100	100	100	100
63250 Office Supplies	208	588	2,500	1,000	1,000	1,000
63510 Signage / Flags / Display	—	—	100	100	100	100
63520 Special Supplies	4,419	7,168	8,000	8,000	10,000	10,000
69901 Non-Capitalizable Expenditures	—	—	—	—	—	—
69950 Non-Cap Expenditures - FF&E	—	—	500	500	500	500
TOTAL OPERATIONS AND MAINTENANCE	82,125	88,384	100,550	105,950	57,500	57,500
CAPITAL OUTLAY						
79050 Furniture Fixtures and Office	—	—	—	—	—	—
TOTAL CAPITAL OUTLAY	—	—	—	—	—	—
ACTIVITY TOTAL	479,349	625,588	775,240	780,184	550,207	550,207

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**PERSONNEL POSITIONS
AND
CLASSIFICATION TABLES**

FULL-TIME AND PART-TIME CITY EMPLOYEES BY FUNCTION LAST TEN FISCAL YEARS



DEPARTMENT	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Legislative and Administrative	7	7	7	6	7	6	7	11	11	7
Community Development	17	17	18	17	19	17	16	16	18	15
Public Works	71	69	67	68	72	65	65	60	71	59
Water and Power	14	13	15	13	16	14	12	12	13	15
Community and Safety Services	246	248	253	234	307	248	235	177	238	228
Administrative Services	121	115	118	119	132	116	123	103	118	102
Theater	76	71	87	84	92	78	76	57	74	80
TOTAL	552	540	565	541	645	544	534	436	543	506
Full-Time	189	181	186	175	189	174	174	180	187	177
Part-Time	363	359	379	366	456	370	360	256	356	329
TOTAL	552	540	565	541	645	544	534	436	543	506

Source: City of Cerritos ACFR for year ending June 30, 2023

BUDGETED POSITIONS BY DEPARTMENT

CITY COUNCIL, COMMISSIONS, & COMMITTEES

CODE	PERSONNEL POSITIONS	Budgeted
111	City Council	
	Council Member	5
	TOTAL POSITIONS	5
123	Fine Arts and Historical Commission	
	Commissioner	5
	TOTAL POSITIONS	5
251	Planning Commission	
	Commissioner	5
	TOTAL POSITIONS	5
461	Property Preservation Commission	
	Commissioner	5
	TOTAL POSITIONS	5
462	Parks and Recreation Commission	
	Commissioner	5
	TOTAL POSITIONS	5
441	Let Freedom Ring Committee	
	Committee Member	10
	TOTAL POSITIONS	10
451	Community Safety Committee	
	Committee Member	10
	TOTAL POSITIONS	10
TOTAL CITY COUNCIL, COMMISSIONS, & COMMITTEES		45

BUDGETED POSITIONS BY DEPARTMENT

LEGISLATIVE AND ADMINISTRATIVE

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
121	City Manager			
	City Manager	FT		1
	Senior Assistant City Manager	FT	77	1
	Assistant City Manager	FT	68	1
	Assistant to the City Manager	FT	64	1
	Executive Assistant	FT	43	1
	Department Secretary, Confidential	FT	35	1
	Division Secretary, Confidential	TPT	32	1
TOTAL POSITIONS				7
131	City Attorney			
TOTAL POSITIONS				—
141	City Clerk / City Treasurer			
	City Clerk / City Treasurer	FT		1
	Manager	FT	58	1
	Deputy City Clerk, Confidential	FT	37	1
	Secretary / Receptionist	FT	28	1
TOTAL POSITIONS				4
TOTAL LEGISLATIVE AND ADMINISTRATIVE				11

BUDGETED POSITIONS BY DEPARTMENT

COMMUNITY DEVELOPMENT

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
211	Director's Office - Community Development			
	Director of Community Development	FT	72	1
	Management Analyst	FT	46	1
	Economic Development Analyst	FT	46	1
	Building & Safety Clerk	FT	31	2
TOTAL POSITIONS				5
212	Geographic Information System (GIS)			
	GIS Administrator	FT	49	—
	GIS Analyst	FT	42	—
TOTAL POSITIONS				—
221	Advance Planning			
	Advance Planning / Economic Development Manager	FT	55	1
	Associate Planner	FT	42	1
	Planning Assistant	FT	35	1
	Division Secretary	FT	32	1
TOTAL POSITIONS				4
231	Current Planning			
	Current Planning Manager	FT	55	1
	Senior Planner	FT	48	1
	Associate Planner	FT	42	3
	Division Secretary	FT	32	1
	Senior Business License Officer	FT	33	1
	Account Clerk	TPT	29	1
	Planning Intern	TPT	19	1
TOTAL POSITIONS				9
TOTAL COMMUNITY DEVELOPMENT				18

BUDGETED POSITIONS BY DEPARTMENT

PUBLIC WORKS

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
311	Director's Office - Public Works			
	Director of Public Works	FT	72	1
	Management Analyst	FT	46	1
	Department Secretary	FT	35	1
	Secretary / Receptionist	FT	28	1
	Secretary / Receptionist	TPT	28	1
	Public Works Intern	TPT	19	2
		TOTAL POSITIONS		7
321	Engineering			
	Deputy Director of Public Works / City Engineer	FT	64	1
	Associate Civil Engineer	FT	53	1
	Assistant Civil Engineer	FT	49	2
	Public Works Inspector	FT	43	1
	Engineering Aide	FT	34	1
	Division Secretary	FT	32	1
		TOTAL POSITIONS		7
331	Environmental Services			
	Custodial Services Supervisor	FT	41	1
	Custodial Leadworker	FT	32	1
	Custodian II	FT	28	1
	Custodian I	FT	23	4
		TOTAL POSITIONS		7
341	General Maintenance			
	Maintenance Superintendent	FT	58	1
	Maintenance Supervisor	FT	45	1
	Division Secretary	FT	32	1
	Maintenance Mechanic I	FT	31	2
		TOTAL POSITIONS		5
342	Street Maintenance			
	Maintenance Mechanic I	FT	31	1
	Maintenance Mechanic II	FT	35	1
		TOTAL POSITIONS		2
343	Vehicle Maintenance			
	Maintenance Leadworker	FT	38	1
	Maintenance Mechanic II	FT	35	2
		TOTAL POSITIONS		3

BUDGETED POSITIONS BY DEPARTMENT

PUBLIC WORKS (continued)

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
344	Facility Maintenance			
	Building Maintenance Engineer	FT	45	1
	Maintenance Leadworker	FT	38	1
	Building Maintenance Technician	FT	38	1
	Maintenance Mechanic II	FT	35	1
	Maintenance Mechanic I	FT	31	2
		TOTAL POSITIONS		6
345	Swim Center Maintenance			
	Aquatics Maintenance Specialist	FT	33	1
		TOTAL POSITIONS		1
351	Parks and Trees Management			
	Parks Superintendent	FT	58	1
		TOTAL POSITIONS		1
352	Median and Parkway Maintenance			
	Parks Supervisor	FT	45	1
		TOTAL POSITIONS		1
353	Parkway Trees			
	Trees Supervisor	FT	45	1
	Public Works Inspector	FT	43	1
	Trees Leadworker	FT	38	1
	Tree Trimmer II	FT	33	2
	Tree Trimmer I	FT	28	4
		TOTAL POSITIONS		9
354	Parks Maintenance			
	Parks Supervisor	FT	45	1
	Parks Leadworker	FT	38	2
	Park Gardener II	FT	32	10
	Park Gardener I	FT	27	11
	Parks Maintenance Assistant (Unskilled)	TPT	13	3
		TOTAL POSITIONS		27
355	Golf Course Maintenance			
	Parks Leadworker	FT	38	1
	Park Gardener II	FT	32	1
	Park Gardener I	FT	27	1
		TOTAL POSITIONS		3

BUDGETED POSITIONS BY DEPARTMENT

PUBLIC WORKS (continued)

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
362	Water Management			
	Water Superintendent	FT	61	1
	Water Supervisor	FT	47	2
	Division Secretary	FT	32	1
TOTAL POSITIONS				4
363	Water Production and Distribution			
	Production Distribution Maintenance Operator	FT	38	4
TOTAL POSITIONS				4
364	Water Operations			
	Water Meter Repairer	FT	34	1
	Water Maintenance II	FT	33	4
	Water Meter Reader	FT	30	1
TOTAL POSITIONS				6
365	Water Inspection			
	Water Constr./Cross-Conn. Control	FT	43	1
TOTAL POSITIONS				1
366	Reclaimed Water Operations			
TOTAL POSITIONS				—
368	Electric Utility Operations			
	Utilities Administrator ¹⁵	FT	61	1
	Management Analyst ¹⁶	FT	46	1
	Account Clerk	TPT	29	1
TOTAL POSITIONS				3
TOTAL PUBLIC WORKS / WATER AND POWER				97

¹⁵ Utilities Administrator duties, salary, and benefits are 50% shared with Environmental Services (code 331)

¹⁶ Management Analyst duties, salary, and benefits are 50% shared with Water Management (code 362)

BUDGETED POSITIONS BY DEPARTMENT

COMMUNITY AND CULTURAL SERVICES

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
411	Director's Office - Community and Cultural Services			
	Director of Community and Cultural Services	FT	72	1
	Department Secretary	FT	35	1
		TOTAL POSITIONS		2
421	Community Participation			
	Community Participation Manager	FT	53	1
	Division Secretary	FT	32	1
		TOTAL POSITIONS		2
422	Senior Center			
	Senior Services Supervisor	FT	43	1
	Facility / Volunteer Coordinator	FT	32	1
	Human Services Coordinator	FT	32	1
	Senior Services Recreation Coordinator	FT	32	1
	Senior Specialist IV	TPT	19	3
	Senior Specialist III	TPT	13	9
	Senior Specialist II	TPT	7	8
		TOTAL POSITIONS		24
441	Recreation Services			
	Recreation Services Superintendent	FT	61	1
	Recreation Services Supervisor	FT	49	3
	Recreation Services Coordinator	FT	38	5
	Graphic Designer	FT	37	1
	Division Secretary	FT	32	1
	Human Services Coordinator	FT	32	1
	Secretary / Receptionist	FT	28	2
	Graphic Design Artist	TPT	29	1
	Recreation Leader IV	TPT	19	29
	Recreation Leader III	TPT	13	16
	Recreation Leader II	TPT	7	76
		TOTAL POSITIONS		136
442	Golf Course			
	Recreation Services Coordinator	FT	38	1
	Recreation Leader IV	TPT	19	4
	Recreation Leader III	TPT	13	4
	Recreation Leader II	TPT	7	10
		TOTAL POSITIONS		19

BUDGETED POSITIONS BY DEPARTMENT

COMMUNITY AND CULTURAL SERVICES (continued)

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
443	Swim & Fitness Center			
	Recreation Services Coordinator	FT	38	1
	Assistant Aquatics Coordinator	FT	30	1
	Senior Lifeguard	TPT	23	10
	Recreation Leader IV	TPT	19	40
	Recreation Leader III	TPT	13	30
	Recreation Leader II / Cashier	TPT	7	11
TOTAL POSITIONS				93
571	Municipal Library			
	City Librarian and Marketing Manager	FT	64	1
	Librarian II	FT	49	1
	Management Analyst	FT	46	1
	Information Technician II	FT	42	2
	Librarian I	FT	42	3
	Library Supervisor	FT	41	1
	Graphic Designer	FT	37	1
	Senior Library Assistant	FT	37	2
	Library Assistant	FT	32	4
	Library Clerk	FT	29	4
	Librarian I	TPT	42	4
	Library Assistant	TPT	32	6
	Library Clerk	TPT	29	21
	Security / Parking Assistant II	TPT	19	12
	Library Aide	TPT	13	12
	Library Page	TPT	2	21
TOTAL POSITIONS				96
TOTAL COMMUNITY AND CULTURAL SERVICES				372

BUDGETED POSITIONS BY DEPARTMENT

COMMUNITY SAFETY

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
451	Community Safety			
	Public Safety Manager	FT	61	1
	Community Services Supervisor	FT	48	1
	Division Secretary	FT	32	1
	Secretary / Receptionist	FT	28	1
	Community Services Officer	TPT	32	3
	Secretary / Receptionist	TPT	28	4
	Pedestrian Safety Coordinator	TPT	25	1
	Parking Enforcement Officer	TPT	23	5
	Crossing Guard	TPT	13	26
			TOTAL POSITIONS	43
452	Code Enforcement			
	Senior Code Enforcement Officer	FT	43	1
	Code Enforcement Officer	FT	40	3
	Zoning Enforcement Officer	TPT	32	1
	Secretary / Receptionist	TPT	28	1
			TOTAL POSITIONS	6
			TOTAL COMMUNITY SAFETY	49

BUDGETED POSITIONS BY DEPARTMENT

ADMINISTRATIVE SERVICES

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
511	Director's Office - Administrative Services			
	Director of Administrative Services	FT	72	1
	Department Secretary, Confidential	FT	35	1
		TOTAL POSITIONS		2
521	Public Information Services			
	Communications Manager	FT	55	1
	Communications Specialist	FT	43	1
	Video Production Specialist	FT	40	1
	Graphic Designer	FT	37	1
	Media Coordinator	FT	37	1
	Division Secretary	FT	32	1
		TOTAL POSITIONS		6
531	Finance			
	Finance Manager	FT	64	1
	Accountant	FT	47	4
	Accounting Technician	FT	35	3
	Account Clerk	TPT	29	2
		TOTAL POSITIONS		10
532	Water Billing			
	Accounting Technician	FT	35	1
	Account Clerk	TPT	29	1
		TOTAL POSITIONS		2
541	Human Resources			
	Personnel Manager	FT	64	1
	Human Resources Analyst	FT	39	1
	Human Resources Technician, Confidential	FT	35	3
	Division Secretary, Confidential	FT	32	1
	Human Resources Benefits Coordinator, Confidential	TPT	32	2
	Clerical Aide, Confidential	TPT	13	2
	Clerical Aide	TPT	13	1
		TOTAL POSITIONS		11
551	Enterprise Services			
	Enterprise Services Manager	FT	64	1
	Risk Management Administrator	FT	48	1
	Buyer	FT	38	1
	Delivery / Warehouse Clerk	FT	29	1
	Purchasing Clerk	TPT	29	1
		TOTAL POSITIONS		5

BUDGETED POSITIONS BY DEPARTMENT

ADMINISTRATIVE SERVICES (continued)

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
552	Property Control			—
TOTAL POSITIONS				—
561	Management Information Services			
	Information Technology Manager	FT	64	1
	Network Administrator	FT	53	1
	IT Analyst	FT	48	4
	Information Technician II	FT	42	2
TOTAL POSITIONS				8
TOTAL ADMINISTRATIVE SERVICES				44

BUDGETED POSITIONS BY DEPARTMENT

THEATER

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
611	Director's Office - Theater Department			
	Theater Executive Director	FT	72	1
	Department Secretary	FT	35	1
		TOTAL POSITIONS		2
621	Business Management			
	Theater Administrator / Deputy Director	FT	64	1
	Management Analyst	FT	46	1
		TOTAL POSITIONS		2
631	Performance Marketing and Sales			—
		TOTAL POSITIONS		—
641	Front of the House Management			
	Theater Patron Services Manager	FT	60	1
	House Coordinator	FT	37	1
	Event Coordinator	FT	30	1
	Assistant Coordinator	TPT	32	2
	Facility Assistant III	TPT	23	8
	Facility Assistant II	TPT	13	15
	Facility Assistant I	TPT	2	15
		TOTAL POSITIONS		43
651	Operations and Security			
	Technical Administrator	FT	60	1
	Stage Crew Supervisor	FT	37	1
	Audio Specialist	FT	34	1
	Lighting Specialist	FT	34	1
	Master Carpenter	FT	34	1
	Technical Services Assistant	FT	33	1
	Audio Specialist	TPT	32	1
	Assistant Lighting Specialist	TPT	32	2
	Rigger Specialist	TPT	32	1
	Assistant Coordinator	TPT	32	2
	Security / Parking Assistant III	TPT	23	7
	Security / Parking Assistant II	TPT	19	10
	Stage Assistant V	TPT	31	4
	Stage Assistant IV	TPT	23	15
	Stage Assistant III	TPT	19	15
		TOTAL POSITIONS		63

BUDGETED POSITIONS BY DEPARTMENT

THEATER (continued)

CODE	PERSONNEL POSITIONS	Class	Grade	Budgeted
671	Box Office			
	Senior Ticket Office Coordinator	FT	34	1
	Ticket Office Coordinator	FT	31	1
	Assistant Coordinator	TPT	32	1
	Box Office Teller	TPT	23	2
	Box Office Aide II	TPT	13	10
			TOTAL POSITIONS	15
			TOTAL THEATER	125

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**CITY OF CERRITOS CLASSIFICATION TABLE
2024/2025**

CLASSIFICATIONS-FULL-TIME-NON-EXEMPT (Salary last modified 12/1/23)	GRADE	SALARY/MONTHLY
Custodian I	23	4304/5268
Park Gardener I	27	4700/5769
Custodian II Secretary/Receptionist Tree Trimmer I Water Maintenance I	28	4803/5891
Account Clerk Delivery / Warehouse Clerk Library Clerk	29	4914/6036
Assistant Aquatics Coordinator Business License Officer Event Coordinator Water Meter Reader	30	5025/6164
Building and Safety Clerk Maintenance Mechanic I Senior Account Clerk Ticket Office Coordinator	31	5149/6318
Custodial Leadworker Division Secretary Facility / Volunteer Coordinator Human Services Coordinator Library Assistant Park Gardener II Parking Enforcement Coordinator Senior Services Recreation Coordinator	32	5268/6453
Aquatics Maintenance Specialist Senior Business License Officer Technical Services Assistant Tree Trimmer II Water Maintenance II	33	5384/6612
Audio Specialist Corporate Yard Coordinator Engineering Aide Lighting Specialist Master Carpenter Purchasing Assistant Senior Ticket Office Coordinator Water Meter Repairer	34	5503/6769
Accounting Technician Department Secretary Maintenance Mechanic II Planning Assistant	35	5624/6929
Community Safety Officer Graphic Designer House Coordinator Media Coordinator Senior Library Assistant Stage Crew Supervisor	37	5891/7254
Building Maintenance Technician Buyer Maintenance Leadworker Parks Leadworker Production Distribution Maintenance Operator Recreation Services Coordinator Trees Leadworker Water Maintenance Leadworker	38	6036/7422

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

**CITY OF CERRITOS CLASSIFICATION TABLE
2024/2025**

CLASSIFICATIONS-FULL-TIME EXEMPT (Salary last modified 12/1/23)	GRADE	SALARY/MONTHLY
Human Resources Analyst	39	6129/7650
Code Enforcement Officer Information Technician I Video Production Specialist	40	6276/7867
Custodial Services Supervisor Library Supervisor	41	6445/8050
Associate Planner GIS Analyst Information Technician II Librarian I	42	6615/8248
Executive Assistant Assistant City Clerk Communications Specialist Public Works Inspector Senior Code Enforcement Officer Senior Services Supervisor Water Constr./ Cross-Conn. Control Inspector	43	6778/8459
Building Maintenance Engineer Maintenance Supervisor Parks Supervisor Trees Supervisor	45	7110/8893
Management Analyst Economic Development Analyst	46	7287/9098
Accountant Event Sales Manager Marketing Supervisor Water Supervisor	47	7474/9335
Community Services Supervisor IT Analyst Personnel Administrator Risk Management Administrator Senior Planner	48	7650/9572
Assistant Civil Engineer GIS Administrator Librarian II Recreation Services Supervisor Senior Accountant Utility Analyst	49	7867/9810
IT Supervisor	51	8248/10303
Accounting Supervisor Associate Civil Engineer Community Participation Manager Network Administrator Electric Utility Manager Manager	53	9199/11359
Advance Planning Manager Communications Manager Current Planning Manager Environmental Services Manager Public Information Manager Support Services Manager Manager	55	9627/11907
Budget Manager Maintenance Superintendent Parks Superintendent Manager	58	10339/12772

**CITY OF CERRITOS CLASSIFICATION TABLE
2024/2025**

CLASSIFICATIONS-FULL-TIME EXEMPT (Salary last modified 12/1/23)	GRADE	SALARY/MONTHLY
Assistant City Engineer City and Theater Marketing Manager Performance Manager Technical Administrator Theater Patron Services Manager Manager	60	10832/13391
Community Safety Manager Public Safety Manager Recreation Services Superintendent Theater Administrator Utilities Administrator Water Superintendent Manager	61	11097/13720
Manager	62	11359/14051
Assistant to the City Manager City Librarian City Librarian and Marketing Manager Deputy City Manager Deputy Director Public Works / City Engineer Enterprise Services Manager Finance Manager Information Technology Manager Personnel / Risk Manager Theater Administrator / Deputy Director Manager	64	11907/14738
Assistant City Manager Manager	68	13196/16316
Community Development Director Director of Administrative Services Director of Community and Cultural Services Director of Public Works Director of Public Works / City Engineer Theater Executive Director Director	72	14494/17944
Senior Assistant City Manager	77	16314/20211

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

CLASSIFICATIONS APPOINTED BY CITY COUNCIL		SALARY
City Manager	----	\$282,110/yr Effective 12/1/23
City Clerk / City Treasurer	----	\$185,453/yr Effective 12/1/23
City Attorney	----	\$12,075/month Effective 12/30/06

CITY COUNCIL (Salary last modified 12/1/23)		
City Council	----	\$1,960.97/month

**CITY OF CERRITOS CLASSIFICATION TABLE
2024/2025**

CLASSIFICATIONS-FULL-TIME CONFIDENTIAL (Salary last modified 12/1/23)	GRADE	SALARY/MONTHLY
Secretary / Receptionist, Confidential	28	4803/5891
Secretary to the City Clerk, Confidential	30	5025/6164
Division Secretary, Confidential	32	5268/6453
Accounting Technician, Confidential Department Secretary, Confidential Human Resources Technician, Confidential	35	5624/6929
Deputy City Clerk / Records Coordinator, Confidential	37	5891/7254
Administrative Secretary, Confidential	38	6036/7422

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

CLASSIFICATIONS-PART-TIME CONFIDENTIAL (Salary last modified 12/1/23)	GRADE/ TIER	PAY RATE/HOUR
Clerical Aide, Confidential	13	19.69/24.60
	13B	19.12/22.85
	13C	18.56/22.18
	13D	18.03/20.62
Human Resources Assistant, Confidential Secretary / Receptionist, Confidential	28	29.25/35.81
	28B	27.22/33.29
	28C	25.86/31.94
	28D	24.03/29.70
Division Secretary, Confidential Human Resources Benefits Coordinator, Confidential	32	32.16/39.47
	32B	29.91/36.72
	32C	28.54/35.34
	32D	26.55/32.87

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

**CITY OF CERRITOS CLASSIFICATION TABLE
2024/2025**

CLASSIFICATIONS-TEMPORARY-PART-TIME (Salary last modified 12/1/23)	GRADE/ TIER	PAY RATE/HOURLY
Box Office Aide I Facility Assistant I Library Page Recreation Leader Recreation Leader I Security / Parking Assistant I Senior Center Specialist I	2 2B 2C 2D	17.41/19.04 17.15/18.76 16.89/18.48 16.65/18.23
Stage Assistant I	3 3B 3C 3D	17.59/19.23 17.33/18.95 17.07/18.67 16.82/18.39
Recreation Leader II Senior Center Specialist II	7 7B 7C 7D	18.30/21.86 18.01/19.69 17.76/19.43 17.49/19.13
Box Office Aide II Clerical Aide Crossing Guard Facility Assistant II Library Aide Parks Maintenance Assistant (Unskilled) Recreation Leader III Senior Center Specialist III Stage Assistant II	13 13B 13C 13D	19.69/24.60 19.12/22.85 18.56/22.18 18.03/20.62
Administrative Intern Communications Intern Emergency Preparedness Intern Engineering Intern Planning Intern Public Works Intern Recreation Leader IV Security / Parking Assistant II Senior Center Specialist IV Stage Assistant III	19 19B 19C 19D	22.73/28.36 21.16/26.38 19.79/25.02 18.42/23.27
Box Office Teller Custodian I Facility Assistant III Parking Enforcement Officer Security / Parking Assistant III Senior Lifeguard Stage Assistant IV	23 23B 23C 23D	26.20/31.99 24.36/29.74 23.01/28.40 21.40/26.41
Pedestrian Safety Coordinator	25 25B 25C 25D	27.33/33.62 25.42/31.27 24.06/29.91 22.38/27.81
Secretary / Receptionist Water Maintenance I	28 28B 28C 28D	29.25/35.81 27.22/33.29 25.86/31.94 24.03/29.70
Account Clerk Building and Safety Clerk Geographic Information Systems Clerk Graphic Design Artist IT Clerk Library Clerk Purchasing Clerk	29 29B 29C 29D	30.07/36.93 27.97/34.34 26.59/32.96 24.74/30.64

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

**CITY OF CERRITOS CLASSIFICATION TABLE
2024/2025**

CLASSIFICATIONS-TEMPORARY-PART-TIME (Salary last modified 12/1/23)	GRADE/ TIER	PAY RATE/HOURLY
Stage Assistant V	31 31B 31C 31D	31.49/38.60 29.28/35.91 27.95/34.55 25.98/32.15
Assistant Lighting Specialist Audio Specialist Code Enforcement Officer Community Services Officer Division Secretary Library Assistant Rigger Specialist Wardrobe / Backstage Prod. Asst. Zoning Enforcement Officer	32 32B 32C 32D	32.16/39.47 29.91/36.72 28.54/35.34 26.55/32.87

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

CLASSIFICATIONS-TEMPORARY-PART-TIME EXEMPT (Salary last modified 12/1/23)	GRADE/ TIER	PAY RATE/HOURLY
Crime Analyst	40 40B 40C 40D	38.48/48.06 35.77/44.67 34.41/43.34 32.00/40.30
Librarian I	42 42B 42C 42D	40.40/50.38 37.56/46.87 36.19/45.50 33.67/42.30

Note: Classifications listed may include active and inactive classifications; additionally previous salary tables should be referenced.

**CLASSIFICATION STEPS
2024/2025**

CLASSIFICATION STEPS-FULL TIME NON-EXEMPT EMPLOYEES (Salary last modified 12/1/23)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
23 Hourly	24.84	25.36	25.90	26.51	27.11	27.71	28.35	28.98	29.70	30.40
23 Monthly	4,304	4,394	4,489	4,593	4,700	4,803	4,914	5,025	5,149	5,268
25 Hourly	25.90	26.51	27.11	27.71	28.35	28.98	29.70	30.40	31.06	31.74
25 Monthly	4,489	4,593	4,700	4,803	4,914	5,025	5,149	5,268	5,384	5,503
27 Hourly	27.11	27.71	28.35	28.98	29.70	30.40	31.06	31.74	32.44	33.28
27 Monthly	4,700	4,803	4,914	5,025	5,149	5,268	5,384	5,503	5,624	5,769
28 Hourly	27.71	28.35	28.98	29.70	30.40	31.06	31.74	32.44	33.28	33.99
28 Monthly	4,803	4,914	5,025	5,149	5,268	5,384	5,503	5,624	5,769	5,891
29 Hourly	28.35	28.98	29.70	30.40	31.06	31.74	32.44	33.28	33.99	34.83
29 Monthly	4,914	5,025	5,149	5,268	5,384	5,503	5,624	5,769	5,891	6,036
30 Hourly	28.98	29.70	30.40	31.06	31.74	32.44	33.28	33.99	34.83	35.55
30 Monthly	5,025	5,149	5,268	5,384	5,503	5,624	5,769	5,891	6,036	6,164
31 Hourly	29.70	30.40	31.06	31.74	32.44	33.28	33.99	34.83	35.55	36.45
31 Monthly	5,149	5,268	5,384	5,503	5,624	5,769	5,891	6,036	6,164	6,318
32 Hourly	30.40	31.06	31.74	32.44	33.28	33.99	34.83	35.55	36.45	37.23
32 Monthly	5,268	5,384	5,503	5,624	5,769	5,891	6,036	6,164	6,318	6,453
33 Hourly	31.06	31.74	32.44	33.28	33.99	34.83	35.55	36.45	37.23	38.14
33 Monthly	5,384	5,503	5,624	5,769	5,891	6,036	6,164	6,318	6,453	6,612
34 Hourly	31.74	32.44	33.28	33.99	34.83	35.55	36.45	37.23	38.14	39.05
34 Monthly	5,503	5,624	5,769	5,891	6,036	6,164	6,318	6,453	6,612	6,769
35 Hourly	32.44	33.28	33.99	34.83	35.55	36.45	37.23	38.14	39.05	39.98
35 Monthly	5,624	5,769	5,891	6,036	6,164	6,318	6,453	6,612	6,769	6,929
37 Hourly	33.99	34.83	35.55	36.45	37.23	38.14	39.05	39.98	40.88	41.85
37 Monthly	5,891	6,036	6,164	6,318	6,453	6,612	6,769	6,929	7,085	7,254
38 Hourly	34.83	35.55	36.45	37.23	38.14	39.05	39.98	40.88	41.85	42.82
38 Monthly	6,036	6,164	6,318	6,453	6,612	6,769	6,929	7,085	7,254	7,422

Note: In certain cases rounding adjustments may apply.

CLASSIFICATION STEPS-FULL TIME EXEMPT EMPLOYEES (Salary last modified 12/1/23)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
39 Hourly	35.36	36.21	37.19	38.15	39.11	40.04	41.02	42.04	43.14	44.12
39 Monthly	6,129	6,276	6,445	6,615	6,778	6,942	7,110	7,287	7,474	7,650
40 Hourly	36.21	37.19	38.15	39.11	40.04	41.02	42.04	43.14	44.12	45.39
40 Monthly	6,276	6,445	6,615	6,778	6,942	7,110	7,287	7,474	7,650	7,867
41 Hourly	37.19	38.15	39.11	40.04	41.02	42.04	43.14	44.12	45.39	46.45
41 Monthly	6,445	6,615	6,778	6,942	7,110	7,287	7,474	7,650	7,867	8,050
42 Hourly	38.15	39.11	40.04	41.02	42.04	43.14	44.12	45.39	46.45	47.59
42 Monthly	6,615	6,778	6,942	7,110	7,287	7,474	7,650	7,867	8,050	8,248
43 Hourly	39.11	40.04	41.02	42.04	43.14	44.12	45.39	46.45	47.59	48.79
43 Monthly	6,778	6,942	7,110	7,287	7,474	7,650	7,867	8,050	8,248	8,459
45 Hourly	41.02	42.04	43.14	44.12	45.39	46.45	47.59	48.79	50.04	51.31
45 Monthly	7,110	7,287	7,474	7,650	7,867	8,050	8,248	8,459	8,670	8,893
46 Hourly	42.04	43.14	44.12	45.39	46.45	47.59	48.79	50.04	51.31	52.48
46 Monthly	7,287	7,474	7,650	7,867	8,050	8,248	8,459	8,670	8,893	9,098
47 Hourly	43.14	44.12	45.39	46.45	47.59	48.79	50.04	51.31	52.48	53.85
47 Monthly	7,474	7,650	7,867	8,050	8,248	8,459	8,670	8,893	9,098	9,335
48 Hourly	44.12	45.39	46.45	47.59	48.79	50.04	51.31	52.48	53.85	55.25
48 Monthly	7,650	7,867	8,050	8,248	8,459	8,670	8,893	9,098	9,335	9,572
49 Hourly	45.39	46.45	47.59	48.79	50.04	51.31	52.48	53.85	55.25	56.59
49 Monthly	7,867	8,050	8,248	8,459	8,670	8,893	9,098	9,335	9,572	9,810

**CLASSIFICATION STEPS
2024/2025**

CLASSIFICATION STEPS-FULL TIME EXEMPT EMPLOYEES (Salary last modified 12/1/23)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
50 Hourly	46.45	47.59	48.80	50.04	51.31	52.48	53.85	55.25	56.59	57.98
50 Monthly	8,050	8,248	8,460	8,670	8,893	9,098	9,335	9,572	9,810	10,049
51 Hourly	47.59	48.79	50.04	51.31	52.48	53.85	55.25	56.59	57.98	59.44
51 Monthly	8,248	8,459	8,670	8,893	9,098	9,335	9,572	9,810	10,049	10,303
53 Hourly	53.07	54.36	55.54	56.91	58.27	59.65	61.02	62.49	64.02	65.54
53 Monthly	9,199	9,422	9,627	9,864	10,100	10,339	10,577	10,832	11,097	11,359
55 Hourly	55.54	56.91	58.27	59.65	61.02	62.49	64.02	65.54	67.14	68.69
55 Monthly	9,627	9,864	10,100	10,339	10,577	10,832	11,097	11,359	11,637	11,907
58 Hourly	59.65	61.02	62.49	64.02	65.54	67.14	68.69	70.31	71.97	73.68
58 Monthly	10,339	10,577	10,832	11,097	11,359	11,637	11,907	12,187	12,474	12,772
60 Hourly	62.49	64.02	65.54	67.14	68.69	70.31	71.97	73.68	75.51	77.26
60 Monthly	10,832	11,097	11,359	11,637	11,907	12,187	12,474	12,772	13,090	13,391
61 Hourly	64.02	65.54	67.14	68.69	70.31	71.97	73.68	75.51	77.26	79.15
61 Monthly	11,097	11,359	11,637	11,907	12,187	12,474	12,772	13,090	13,391	13,720
62 Hourly	65.54	67.14	68.69	70.31	71.97	73.68	75.51	77.26	79.15	81.06
62 Monthly	11,359	11,637	11,907	12,187	12,474	12,772	13,090	13,391	13,720	14,051
63 Hourly	67.09	68.71	70.39	72.00	73.72	75.48	77.28	79.20	81.03	83.03
63 Monthly	11,630	11,909	12,201	12,480	12,780	13,083	13,395	13,728	14,046	14,393
64 Hourly	68.69	70.31	71.97	73.68	75.51	77.26	79.15	81.06	83.01	85.02
64 Monthly	11,907	12,187	12,474	12,772	13,090	13,391	13,720	14,052	14,388	14,738
68 Hourly	76.13	77.87	79.77	81.67	83.62	85.64	87.69	89.77	91.93	94.13
68 Monthly	13,196	13,497	13,825	14,158	14,494	14,844	15,198	15,559	15,934	16,316
69 Hourly	77.87	79.77	81.67	83.62	85.64	87.69	89.77	91.93	94.13	96.34
69 Monthly	13,497	13,825	14,158	14,494	14,844	15,198	15,559	15,934	16,316	16,700
72 Hourly	83.62	85.64	87.69	89.77	91.93	94.13	96.34	98.71	101.06	103.53
72 Monthly	14,494	14,844	15,198	15,559	15,934	16,316	16,700	17,111	17,517	17,944
73 Hourly	85.62	87.68	89.77	91.92	94.13	96.39	98.71	101.09	103.52	106.02
73 Monthly	14,841	15,196	15,560	15,933	16,316	16,707	17,110	17,521	17,943	18,377
74 Hourly	87.68	89.75	91.90	94.09	96.34	98.68	101.04	103.48	106.02	108.50
74 Monthly	15,197	15,557	15,928	16,308	16,700	17,104	17,513	17,937	18,377	18,807
75 Hourly	89.75	91.90	94.09	96.34	98.68	101.04	103.48	106.02	108.50	111.14
75 Monthly	15,557	15,928	16,308	16,700	17,104	17,513	17,937	18,377	18,807	19,263
76 Hourly	91.90	94.09	96.33	98.68	101.04	103.48	106.02	108.50	111.15	113.84
76 Monthly	15,928	16,308	16,698	17,104	17,513	17,937	18,377	18,807	19,265	19,733
77 Hourly	94.12	96.32	98.67	101.06	103.48	105.97	108.54	111.12	113.84	116.61
77 Monthly	16,314	16,695	17,101	17,517	17,937	18,369	18,815	19,260	19,733	20,211

Note: In certain cases rounding adjustments may apply.

**CLASSIFICATION STEPS
2024/2025**

CLASSIFICATION STEPS-FULL-TIME NON-EXEMPT CONFIDENTIAL EMPLOYEES (Salary last modified 12/1/23)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
28 Hourly	27.71	28.35	28.98	29.70	30.40	31.06	31.74	32.44	33.28	33.99
28 Monthly	4,803	4,914	5,025	5,149	5,268	5,384	5,503	5,624	5,769	5,891
30 Hourly	28.98	29.70	30.40	31.06	31.74	32.44	33.28	33.99	34.83	35.55
30 Monthly	5,025	5,149	5,268	5,384	5,503	5,624	5,769	5,891	6,036	6,164
32 Hourly	30.40	31.06	31.74	32.44	33.28	33.99	34.83	35.55	36.45	37.23
32 Monthly	5,268	5,384	5,503	5,624	5,769	5,891	6,036	6,164	6,318	6,453
35 Hourly	32.44	33.28	33.99	34.83	35.55	36.45	37.23	38.14	39.05	39.98
35 Monthly	5,624	5,769	5,891	6,036	6,164	6,318	6,453	6,612	6,769	6,929
37 Hourly	33.99	34.83	35.55	36.45	37.23	38.14	39.05	39.98	40.88	41.85
37 Monthly	5,891	6,036	6,164	6,318	6,453	6,612	6,769	6,929	7,085	7,254
38 Hourly	34.83	35.55	36.45	37.23	38.14	39.05	39.98	40.88	41.85	42.82
38 Monthly	6,036	6,164	6,318	6,453	6,612	6,769	6,929	7,085	7,254	7,422

Note: In certain cases rounding adjustments may apply.

CLASSIFICATION STEPS-TEMPORARY PART-TIME EMPLOYEES (Salary last modified 12/1/23)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
2 Hourly	17.41	17.59	17.76	17.94	18.12	18.31	18.48	18.67	18.86	19.04
2B Hourly	17.15	17.33	17.49	17.68	17.86	18.03	18.23	18.39	18.57	18.76
2C Hourly	16.89	17.07	17.25	17.41	17.59	17.76	17.94	18.13	18.31	18.48
2D Hourly	16.65	16.82	16.99	17.15	17.33	17.49	17.68	17.86	18.03	18.23
3 Hourly	17.59	17.76	17.94	18.12	18.31	18.48	18.67	18.86	19.04	19.23
3B Hourly	17.33	17.49	17.68	17.86	18.03	18.23	18.39	18.57	18.76	18.95
3C Hourly	17.07	17.25	17.41	17.59	17.76	17.94	18.13	18.31	18.48	18.67
3D Hourly	16.82	16.99	17.15	17.33	17.49	17.68	17.86	18.03	18.23	18.39
7 Hourly	18.30	18.66	19.03	19.42	19.80	20.19	20.61	21.01	21.45	21.86
7B Hourly	18.01	18.19	18.38	18.55	18.74	18.94	19.12	19.32	19.51	19.69
7C Hourly	17.76	17.94	18.12	18.30	18.47	18.66	18.86	19.04	19.23	19.43
7D Hourly	17.49	17.68	17.86	18.03	18.23	18.39	18.56	18.76	18.95	19.13
13 Hourly	19.69	20.18	20.70	21.22	21.75	22.28	22.82	23.40	23.99	24.60
13B Hourly	19.12	19.51	19.91	20.29	20.71	21.11	21.54	21.97	22.41	22.85
13C Hourly	18.56	18.94	19.32	19.69	20.10	20.50	20.92	21.32	21.75	22.18
13D Hourly	18.03	18.31	18.57	18.86	19.13	19.43	19.72	20.03	20.31	20.62
19 Hourly	22.73	23.29	23.89	24.45	25.14	25.75	26.36	27.00	27.77	28.36
19B Hourly	21.16	21.66	22.22	22.73	23.36	23.94	24.49	25.09	25.78	26.38
19C Hourly	19.79	20.31	20.89	21.37	22.00	22.61	23.15	23.74	24.44	25.02
19D Hourly	18.42	18.88	19.41	19.87	20.48	21.01	21.53	22.10	22.73	23.27
23 Hourly	26.20	26.77	27.33	27.95	28.60	29.24	29.89	30.59	31.30	31.99
23B Hourly	24.36	24.88	25.42	25.99	26.59	27.19	27.81	28.46	29.10	29.74
23C Hourly	23.01	23.54	24.06	24.62	25.24	25.85	26.46	27.10	27.73	28.40
23D Hourly	21.40	21.87	22.38	22.93	23.50	24.02	24.60	25.19	25.77	26.41

**CLASSIFICATION STEPS
2024/2025**

CLASSIFICATION STEPS-TEMPORARY PART-TIME EMPLOYEES (Salary last modified 12/1/23)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
25 Hourly	27.33	27.95	28.60	29.24	29.89	30.59	31.30	31.99	32.77	33.62
25B Hourly	25.42	25.99	26.59	27.19	27.81	28.46	29.10	29.74	30.51	31.27
25C Hourly	24.06	24.62	25.24	25.85	26.46	27.10	27.73	28.40	29.14	29.91
25D Hourly	22.38	22.93	23.50	24.02	24.60	25.19	25.77	26.41	27.11	27.81
28 Hourly	29.25	29.89	30.59	31.36	32.01	32.77	33.49	34.25	35.09	35.81
28B Hourly	27.22	27.81	28.46	29.17	29.75	30.51	31.14	31.86	32.66	33.29
28C Hourly	25.86	26.46	27.10	27.81	28.42	29.14	29.78	30.51	31.30	31.94
28D Hourly	24.03	24.60	25.19	25.88	26.42	27.11	27.71	28.37	29.11	29.70
29 Hourly	30.07	30.70	31.49	32.16	32.87	33.65	34.40	35.25	36.04	36.93
29B Hourly	27.97	28.56	29.28	29.91	30.58	31.31	31.99	32.75	33.49	34.34
29C Hourly	26.59	27.22	27.95	28.54	29.21	29.94	30.63	31.40	32.15	32.96
29D Hourly	24.74	25.30	25.98	26.55	27.16	27.85	28.50	29.20	29.89	30.64
31 Hourly	31.49	32.16	32.87	33.65	34.40	35.25	36.04	36.93	37.75	38.60
31B Hourly	29.28	29.91	30.58	31.31	31.99	32.75	33.49	34.34	35.08	35.91
31C Hourly	27.95	28.54	29.21	29.94	30.63	31.40	32.15	32.96	33.73	34.55
31D Hourly	25.98	26.55	27.16	27.85	28.50	29.20	29.89	30.64	31.37	32.15
32 Hourly	32.16	32.87	33.65	34.40	35.25	36.04	36.93	37.75	38.60	39.47
32B Hourly	29.91	30.58	31.31	31.99	32.75	33.49	34.34	35.08	35.91	36.72
32C Hourly	28.54	29.21	29.94	30.63	31.40	32.15	32.96	33.73	34.55	35.34
32D Hourly	26.55	27.16	27.85	28.50	29.20	29.89	30.64	31.37	32.15	32.87
35 Hourly	34.40	35.26	36.04	36.93	37.70	38.61	39.44	40.41	41.41	42.35
35B Hourly	31.99	32.76	33.49	34.34	35.05	35.92	36.68	37.57	38.51	39.41
35C Hourly	30.63	31.42	32.15	32.96	33.69	34.56	35.32	36.21	37.17	38.06
35D Hourly	28.50	29.21	29.89	30.64	31.34	32.16	32.85	33.68	34.54	35.38

Note: In certain cases rounding adjustments may apply.

CLASSIFICATION STEPS-TEMPORARY PART-TIME EXEMPT EMPLOYEES (Salary last modified 12/1/23)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
40 Hourly	38.48	39.44	40.41	41.44	42.46	43.53	44.59	45.75	46.88	48.06
40B Hourly	35.77	36.68	37.57	38.54	39.48	40.51	41.47	42.53	43.59	44.67
40C Hourly	34.41	35.32	36.21	37.19	38.13	39.15	40.13	41.16	42.24	43.34
40D Hourly	32.00	32.85	33.68	34.56	35.48	36.40	37.31	38.28	39.27	40.30
42 Hourly	40.40	41.41	42.43	43.40	44.53	45.65	46.74	48.06	49.19	50.38
42B Hourly	37.56	38.51	39.45	40.38	41.42	42.46	43.48	44.67	45.76	46.87
42C Hourly	36.19	37.17	38.10	39.02	40.05	41.11	42.10	43.34	44.40	45.50
42D Hourly	33.67	34.54	35.45	36.26	37.27	38.22	39.18	40.30	41.29	42.30

Note: In certain cases rounding adjustments may apply.

**CLASSIFICATION STEPS
2024/2025**

CLASSIFICATION STEPS-TEMPORARY PART-TIME CONFIDENTIAL EMPLOYEES (Salary last modified 12/1/23)

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
13 Hourly	19.69	20.18	20.70	21.22	21.75	22.28	22.82	23.40	23.99	24.60
13B Hourly	19.12	19.51	19.91	20.29	20.71	21.11	21.54	21.97	22.41	22.85
13C Hourly	18.56	18.94	19.32	19.69	20.10	20.50	20.92	21.32	21.75	22.18
13D Hourly	18.03	18.31	18.57	18.86	19.13	19.43	19.72	20.03	20.31	20.62
28 Hourly	29.25	29.89	30.59	31.36	32.01	32.77	33.49	34.25	35.09	35.81
28B Hourly	27.22	27.81	28.46	29.17	29.75	30.51	31.14	31.86	32.66	33.29
28C Hourly	25.86	26.46	27.10	27.81	28.42	29.14	29.78	30.51	31.30	31.94
28D Hourly	24.03	24.60	25.19	25.88	26.42	27.11	27.71	28.37	29.11	29.70
32 Hourly	32.16	32.87	33.65	34.40	35.25	36.04	36.93	37.75	38.60	39.47
32B Hourly	29.91	30.58	31.31	31.99	32.75	33.49	34.34	35.08	35.91	36.72
32C Hourly	28.54	29.21	29.94	30.63	31.40	32.15	32.96	33.73	34.55	35.34
32D Hourly	26.55	27.16	27.85	28.50	29.20	29.89	30.64	31.37	32.15	32.87

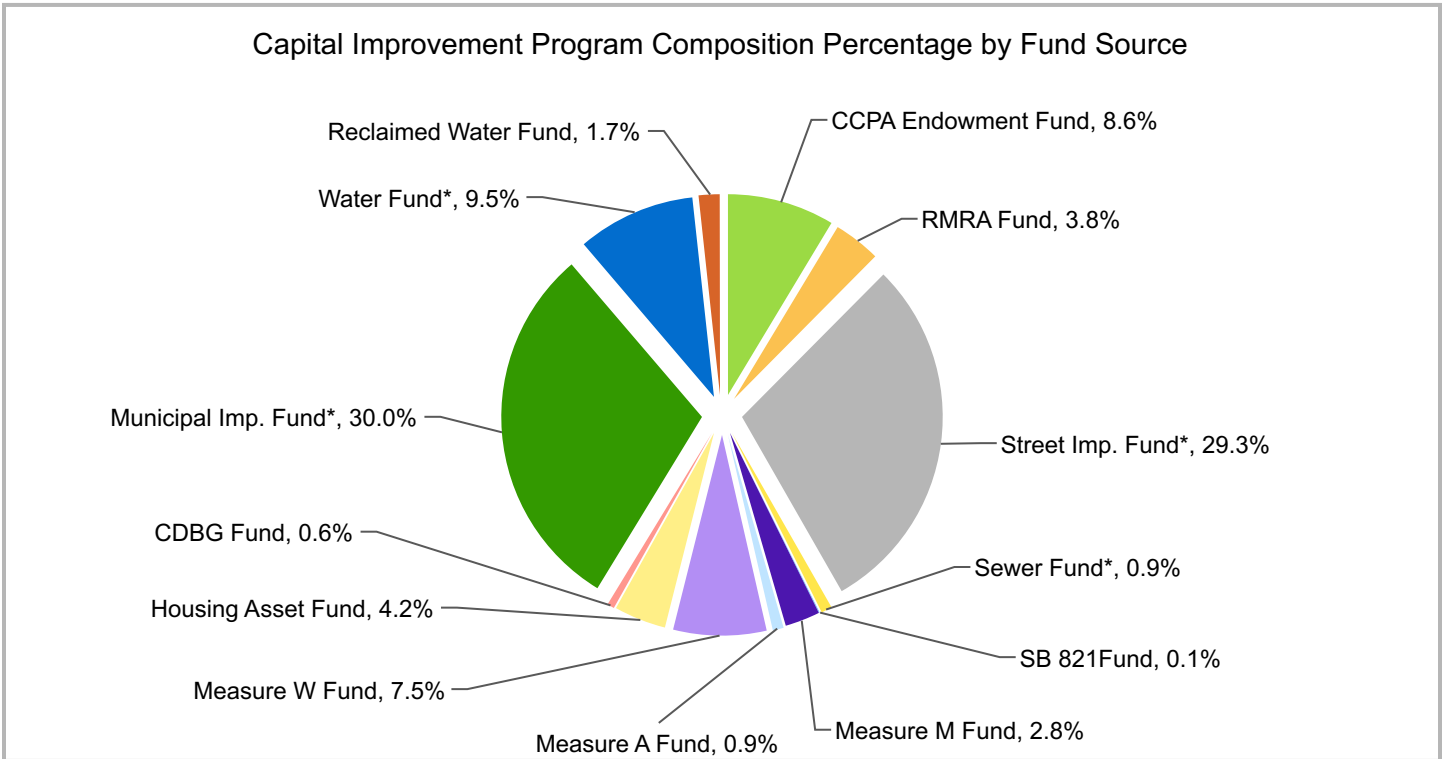
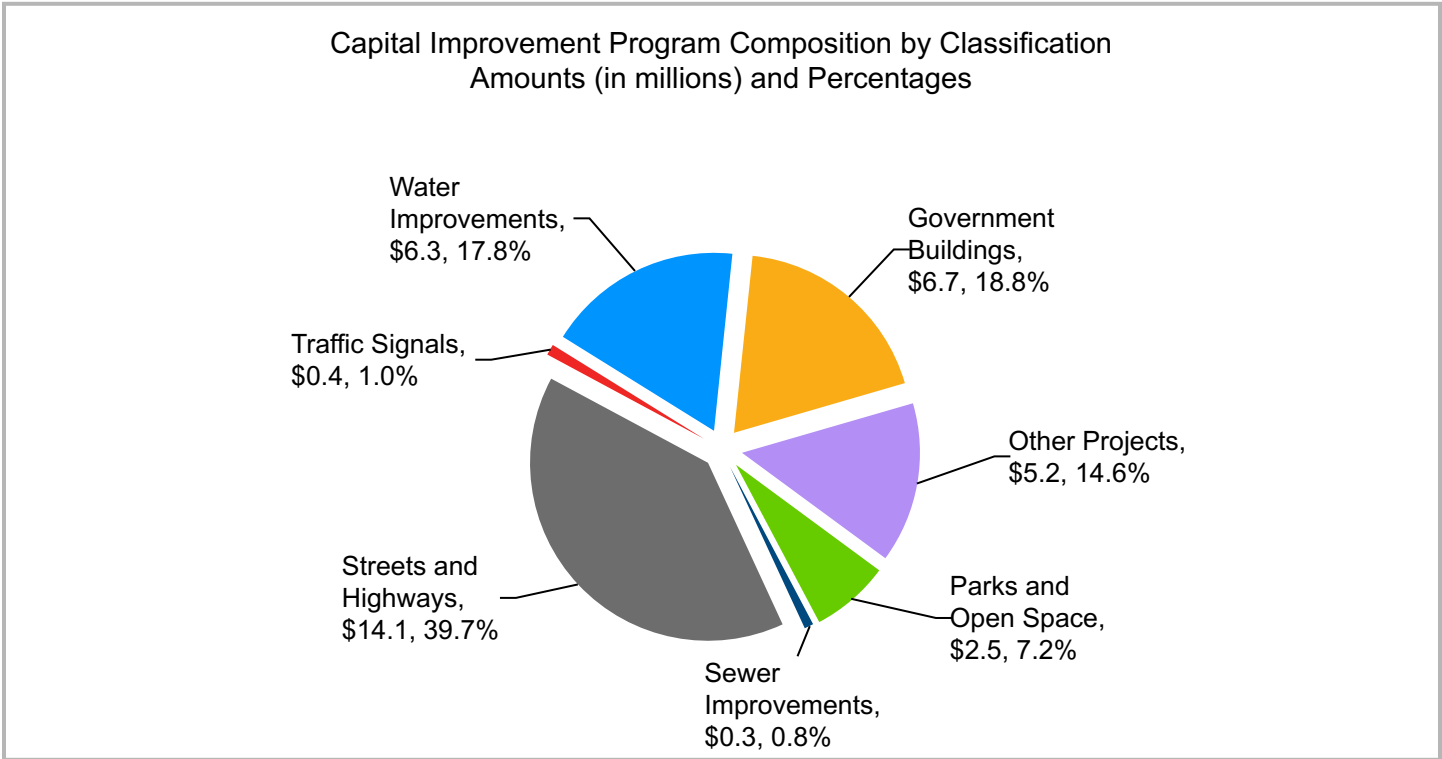
Note: In certain cases rounding adjustments may apply.

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City of Cerritos
Financial Program: 2024-2025
Capital Improvement Program

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

FUND SOURCE AND ACTIVITY CLASSIFICATION COMPOSITIONS FOR FY 2024-25



* See Fund pages for General Fund transfer activity

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

OVERVIEW COMMENTARY

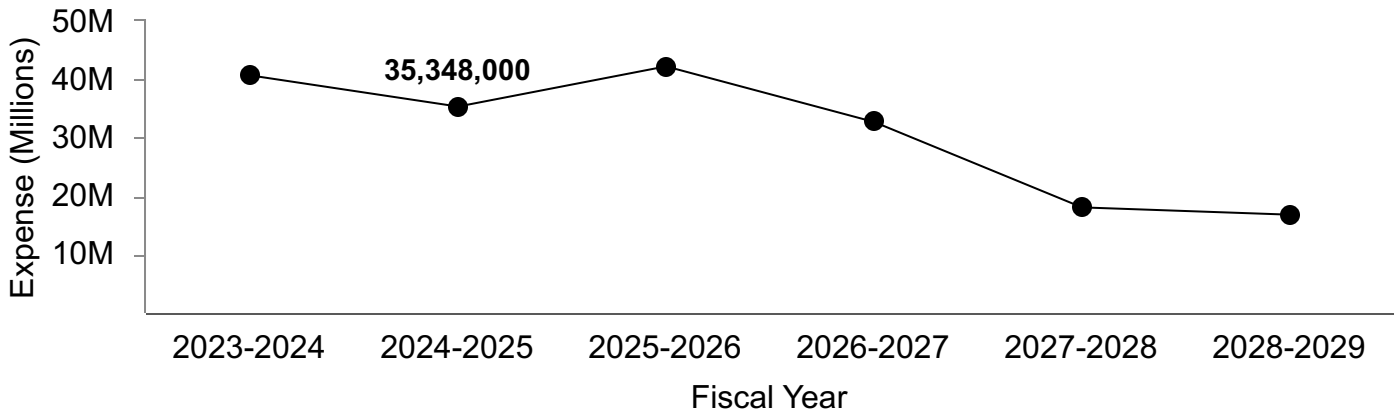
In FY 1973-74, the City embarked upon a new approach to Capital Improvement budgeting when the City Council adopted a five-year projected Capital Improvement Program (CIP). Although the actual projects and dollar amounts of each subsequent CIP have changed to reflect the needs of the community, the City has steadily progressed toward its long range Capital Improvement goals.

The improvement needs set forth in the CIP fall into several broad classifications. Within each of these broad categories, an attempt has been made to prioritize items so that the most critically needed improvements are undertaken early in the overall program. CIP funds are allocated in a manner which will permit the City to attain its development potential in a reasonable and controlled period of time, with a schedule.

As in past years, funds are budgeted for CIP Projects anticipated to be undertaken prior to the end of the fiscal year. Dollar amounts for other needed projects, including inflationary allowances, are incorporated into the subsequent four years. The projects identified in the following CIP represent an assessment of the improvement needs and requirements of the City as they are currently perceived by City Management.

ACTIVITY CLASSIFICATION SUMMARY

CIP YEAR END ESTIMATE & 5-YEAR PLAN



CLASSIFICATION	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	TOTAL EXPENSE
Government Buildings	9,648,479	6,660,000	6,435,000	10,780,000	2,200,000	1,450,000	37,173,479
Other Projects	5,761,345	5,160,000	6,100,000	3,600,000	1,100,000	1,100,000	22,821,345
Parks and Open Space	2,757,500	2,530,000	4,755,000	1,945,000	795,000	795,000	13,577,500
Sewer Improvements	518,000	300,000	1,300,000	1,300,000	1,300,000	1,300,000	6,018,000
Streets and Highways	16,787,477	14,050,000	12,600,000	13,500,000	10,850,000	10,850,000	78,637,477
Traffic Signals	178,296	350,000	1,200,000	50,000	50,000	50,000	1,878,296
Water Improvements	5,042,436	6,298,000	9,840,000	1,540,000	1,790,000	1,290,000	25,800,436
TOTAL	40,693,533	35,348,000	42,230,000	32,715,000	18,085,000	16,835,000	185,906,533

CAPITAL IMPROVEMENT PROGRAM FUND SOURCES BY PROJECT

		2024-2025 Total Budget	Municipal (Gen. Fund)* 410	Municipal Reimb. 410	CCPA Endow 112	Art 115	Measure "A" 231
GOVERNMENT BUILDINGS <i>(Budgeted in Fund 410)</i>							
12068	CERRITOS CENTER FOR THE PERFORMING ARTS CARPET REPLACEMENT	250,000	250,000				
25208	CERRITOS CENTER FOR THE PERFORMING ARTS ENHANCED AIR CONDITIONING FOLLOW SPOT BOOTH	55,000	55,000				
25209	CERRITOS CENTER FOR THE PERFORMING ARTS EXTERIOR ROOF LIGHTING REPLACEMENT	55,000	55,000				
24202	CERRITOS CENTER FOR THE PERFORMING ARTS MOVEMENT SYSTEM PLC REPLACEMENT	100,000	100,000				
12021	CERRITOS CENTER FOR THE PERFORMING ARTS OPERATIONAL IMPROVEMENTS	150,000	150,000				
23201	CERRITOS CENTER FOR THE PERFORMING ARTS PRO-TOWER SAFETY UPGRADES	100,000			100,000		
24204	CERRITOS CENTER FOR THE PERFORMING ARTS REFURBISH/REPLACE THEATER BOX SEATS	100,000	100,000				
12706	CERRITOS CENTER FOR THE PERFORMING ARTS ROOF REPLACEMENT	2,800,000			2,800,000		
24205	CITYWIDE FACILITY LED LIGHT CONVERSION	250,000	250,000				
24206	CITYWIDE FACILITY PAINTING PROGRAM	200,000	200,000				
12703	CIVIC CENTER HVAC REPLACEMENTS	2,000,000	2,000,000				
23210	LIBERTY PARK CARPET REPLACEMENT	70,000	70,000				
23215	LIBRARY SKYLINE ROOM IMPROVEMENTS	25,000	25,000				
18205	SECURITY EQUIPMENT REPLACEMENT FOR CITY FACILITIES	305,000	305,000				
12725	SENIOR CENTER EXTERIOR IMPROVEMENTS	200,000	200,000				
TOTAL GOVERNMENT BUILDINGS		6,660,000	3,760,000	—	2,900,000	—	—
<hr/>							
		2024-2025 Total Budget	Municipal (Gen. Fund)* 410	Municipal Reimb. 410	Art 115	Housing Asset 280	Street Reimb. 211
OTHER PROJECTS <i>(Budgeted in Fund 410)</i>							
23701	CITYWIDE FACILITY NETWORK INFRASTRUCTURE (In conjunction with Arterial Street Rehabilitation Project)	1,000,000	1,000,000				
24701	CITYWIDE FIBER OPTIC NETWORK IMPROVEMENTS	2,500,000	2,500,000				
25701	CITYWIDE WATER FEATURE IMPROVEMENTS	150,000	150,000				
21701	PROPOSED MIXED-USE/RESIDENTIAL INFILL DEVELOPMENT	1,410,000				1,410,000	
19125	SCULPTURE GARDEN IMPROVEMENTS	100,000	100,000				
TOTAL OTHER PROJECTS		5,160,000	3,750,000	—	—	1,410,000	—

* See Fund pages for General Fund transfer activity

CAPITAL IMPROVEMENT PROGRAM FUND SOURCES BY PROJECT

		2024-2025 Total Budget	Municipal (Gen. Fund)* 410	Municipal Reimb. 410	CDBG 290	Measure "A" 231
PARKS AND OPEN SPACE <i>(Budgeted in Fund 410)</i>						
22104	BETTENCOURT PARK OPERATIONAL IMPROVEMENTS	20,000	20,000			
25101	CERRITOS PARK EAST PICNIC SHELTER #1 TABLE REFURBISHMENT	75,000	75,000			
20105	CITY PARK LIGHTING UPGRADES	25,000	25,000			
24104	CITYWIDE PARK IRRIGATION CONTROLLER REPLACEMENT	50,000	50,000			
10073	CITYWIDE PLAYGROUND IMPROVEMENTS	25,000	25,000			
23106	CITYWIDE PLAYGROUND RESURFACING PROGRAM	100,000	100,000			
25102	GOLF COURSE CAFE KITCHEN RENOVATION	100,000	100,000			
23109	GOLF COURSE REFURBISHMENT	75,000	75,000			
25103	GRIDLEY PARK PLAYGROUND EQUIPMENT AND SURFACING REPLACEMENT	590,000	590,000			
23101	HERITAGE PARK PLAY ISLAND RENOVATION	300,000				300,000
20114	REPLACEMENT OF PARK AMENITIES	70,000	70,000			
20106	SPORTS COMPLEX FENCING REFURBISHMENT	100,000	100,000			
23118	SPORTS COMPLEX SOIL RESTORATION, LASER GRADE AND SOD INSTALLATION	1,000,000	1,000,000			
TOTAL PARKS AND OPEN SPACE		2,530,000	2,230,000	—	—	300,000

		2024-2025 Total Budget	Sewer (Gen. Fund)* 214	Measure "W" 232
SEWER IMPROVEMENTS <i>(Budgeted in Fund 214)</i>				
19602	REHABILITATION/REPLACEMENT OF DEWATERING STATIONS	50,000	50,000	
18001	REHABILITATION/REPLACEMENT OF SEWER LIFT STATIONS	50,000	50,000	
23603	SEWER MASTER PLAN DEVELOPMENT	200,000	200,000	
TOTAL SEWER IMPROVEMENTS		300,000	300,000	—

* See Fund pages for General Fund transfer activity

CAPITAL IMPROVEMENT PROGRAM FUND SOURCES BY PROJECT

		2024-2025	Street	Street	SB821	RMRA	Measure	CDBG	Trash
		Total	(Gen. Fund)*	Reimb.			"M"		Franchise
		Budget	211	211	215	210	220	290	212
STREETS AND HIGHWAYS <i>(Budgeted in Fund 410)</i>									
13746	ARTERIAL LANDSCAPING AT VARIOUS LOCATIONS	500,000	500,000						
23303	ARTERIAL STREET REHABILITATION	4,000,000	3,016,363						983,637
24301	ARTERIAL STREET/CENTER MEDIAN IRRIGATION CONTROLLER REPLACEMENT	150,000	150,000						
24302	CDBG-FUNDED CURB RAMP/ SIDEWALK REPAIRS AT CERRITOS TOWNE CENTER	200,000						200,000	
24303	CITYWIDE OVERPASS FENCE REFURBISHMENT	50,000	50,000						
13715	DEL AMO BOULEVARD BRIDGE REPLACEMENT	850,000		850,000					
19301	METRO INTERSECTION (HOT SPOTS) PROJECT (Metro Reimbursement)	2,000,000		2,000,000					
14099	PROGRAM/PARKWAY PLANTER BLOCK WALL IMPROVEMENTS	75,000	75,000						
24304	RESIDENTIAL PARKWAY TREE AND SIDEWALK INSPECTION AND REPAIR PROGRAM	1,000,000	1,000,000						
20702	RESIDENTIAL PINE TREE REFORESTATION PROGRAM	700,000	700,000						
14088	RESIDENTIAL STREET REHABILITATION	3,000,000				1,278,816	949,636		771,548
13054	SIDEWALK CURB AND GUTTER REHABILITATION	1,500,000	1,500,000						
13086	WHEELCHAIR ACCESSIBLE RAMPS	25,000			25,000				
TOTAL STREETS AND HIGHWAYS		14,050,000	6,991,363	2,850,000	25,000	1,278,816	949,636	200,000	1,755,185

		2024-2025	Municipal	Municipal	Street	AQMD	Measure
		Total	(Gen. Fund)*	Reimb.	(Gen. Fund)*	Fund	"M"
		Budget	410	410	211	216	220
TRAFFIC SIGNALS <i>(Budgeted in Fund 410)</i>							
25402	TOWNE CENTER TRAFFIC SIGNAL SIGN REPLACEMENT AND POLE REFURBISHMENT PROJECT	300,000	300,000				
19401	TRAFFIC SIGNAL SAFETY LIGHT UPGRADES CITY WIDE	50,000	50,000				
TOTAL TRAFFIC SIGNALS		350,000	350,000	—	—	—	—

* See Fund pages for General Fund transfer activity

CAPITAL IMPROVEMENT PROGRAM FUND SOURCES BY PROJECT

		2024-2025	Water	Water	Water	Reclaim.	Measure
		Total	(Gen. Fund)*	Def. Rev.	Reimb.	Water	"W"
		Budget	510	510	510	550	232
WATER IMPROVEMENTS							
<i>(Water budgeted in Fund 510, Reclaimed Water budgeted in 550)</i>							
22502	24-INCH RECLAIMED WATER MAIN REPLACEMENT ALONG THE SAN GABRIEL RIVERBED	500,000				500,000	
17028	BETTENCOURT RECLAIMED WATER LINE REPAIR AND TERMINATION	50,000				50,000	
23501	C-1 WELL WATER TREATMENT DESIGN AND CONSTRUCTION	2,700,000	2,700,000				
19504	C-2 WELL SITE CHLORINE ROOM MODIFICATIONS	175,000	175,000				
23502	C-4 WELL SITE CHLORINE ROOM MODIFICATIONS	175,000	175,000				
17709	MISCELLANEOUS RECLAIMED WATER CONVERSIONS	25,000				25,000	
17007	NPDES IMPLEMENTATION PROGRAM	115,000					115,000
22505	REGIONAL STORMWATER CAPTURE FACILITY	2,408,000					2,408,000
17100	VALVE REPLACEMENT PROJECT	150,000	150,000				
TOTAL WATER IMPROVEMENTS		6,298,000	3,200,000	—	—	575,000	2,523,000

FUND SOURCE AND ACTIVITY CLASSIFICATION SUMMARIES

FUNDING SOURCES

112	CCPA Endowment Fund	2,900,000
115	Art in Public Places Trust Fund	—
210	RMRA Fund	1,278,816
211	Street Imp. Fund*	6,991,363
211	Street Imp. Fund (Reimbursement)	2,850,000
212	Trash Franchise Fund	1,755,185
214	Sewer Fund*	300,000
216	AQMD Fund	—
215	SB 821Fund	25,000
220	Measure M Fund	949,636
231	Measure A Fund	300,000
232	Measure W Fund	2,523,000
280	Housing Asset Fund	1,410,000
290	CDBG Fund	200,000
410	Municipal Imp. Fund*	10,090,000
410	Municipal Imp. Fund (Reimbursement)	—
510	Water Fund*	3,200,000
510	Water Fund (Deferred Revenue)	—
510	Water Fund (Reimbursement)	—
550	Reclaimed Water Fund	575,000
TOTAL FUNDING SOURCES		35,348,000

ACTIVITY CLASSIFICATION

1001	Government Buildings	6,660,000
1002	Other Projects	5,160,000
1003	Parks and Open Space	2,530,000
1004	Sewer Improvements	300,000
1005	Streets and Highways	14,050,000
1006	Traffic Signals	350,000
1007	Water Improvements	6,298,000
TOTAL ACTIVITY CLASSIFICATION		35,348,000

* See Fund pages for General Fund transfer activity

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GOVERNMENT BUILDINGS



Cerritos Library located at the Cerritos Civic Center

CERRITOS CENTER FOR THE PERFORMING ARTS CARPET REPLACEMENT

This project provides for the replacement of carpet in several areas of the theater.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
12068	150,000	250,000	—	—	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS ELEVATOR REPLACEMENTS

This project provides for the replacement of the four public elevators at the Cerritos Center for the Performing Arts.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
27201	—	—	—	1,000,000	750,000	—

CERRITOS CENTER FOR THE PERFORMING ARTS ENHANCED AIR CONDITIONING FOLLOW SPOT BOOTH

This project provides for air conditioning improvements to the theater's follow spot booth.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
25208	—	55,000	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

CERRITOS CENTER FOR THE PERFORMING ARTS EXTERIOR ROOF LIGHTING REPLACEMENT

This project provides for the replacement of the exterior rooftop lighting at the Cerritos Center for the Performing Arts with more efficient LED lighting technology.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
25209	—	55,000	—	—	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS HVAC CHILLER REPLACEMENT

This project provides for the replacement of an inoperable alternate chiller to ensure proper cooling in audience seating area and equipment load balance.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
25201	—	—	250,000	—	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS LIGHTING SYSTEM REPLACEMENT

This project provides for the replacement of the CCPA Unison lighting control system in the three main areas of the facility.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
24201	420,000	—	—	—	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS MOVEMENT SYSTEM PLC REPLACEMENT

This project provides for the replacement of the main Programmable Logic Controller (PLC), which is the primary custom control system that operates the floor elevators (lifts), seating towers, and seating wagons.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
24202	50,000	100,000	—	—	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS OPERATIONAL IMPROVEMENTS

This project provides for operational improvements and emergency maintenance to the Cerritos Center for the Performing Arts, including safety upgrades, installation of wall braces, construction of guard railings and air casters.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
12021	182,295	150,000	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

CERRITOS CENTER FOR THE PERFORMING ARTS PARKING LOT LANDSCAPE REFURBISHMENT

This project provides for removal of existing ficus trees, installation of new irrigation, and relandscaping with new trees, shrubs, and groundcover within the parking lot planters at the Cerritos Center for the Performing Arts.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
24203	100,000	—	—	—	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS PARKING LOT REHABILITATION

This project provides for the rehabilitation of the parking lot at the Cerritos Center for the Performing Arts. In addition, the lights in the parking lot will be replaced with more energy efficient LED lighting.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
25202	—	—	1,000,000	—	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS PRO-TOWER SAFETY UPGRADES

This project provides for safety upgrades to the two pro-towers, which will reduce the time and personnel required for configuration changes, resulting in an estimated annual labor reduction of 108 hours.

Funding Source: CCPA Endowment Fund

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23201	400,000	100,000	—	—	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS REFURBISH/REPLACE THEATER BOX SEATS

This project provides for design consulting and refurbishment/replacement of the original 400 CCPA theater box seat arm chairs.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
24204	100,000	100,000	100,000	—	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS ROOF REPLACEMENT

This project provides for the replacement of the roof on the Cerritos Center for the Performing Arts as well as painting the exterior of the facility. Funding to be provided by the Shuttered Venue Operators Grant and CCPA Endowment Fund Reserves.

Funding Source: CCPA Endowment Fund (including remaining SVOG Improvements reserve)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
12706	2,315,843	2,800,000	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

CERRITOS CENTER FOR THE PERFORMING ARTS THEATER STAGE FLOOR RESURFACING

This project provides for the overdue resurfacing of the CCPA theater stage floor, to be completed every 4 to 6 years as recommended by the City's engineering consultant.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
25203	—	—	100,000	—	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS TICKET OFFICE TOWER FALL ARREST SAFETY SYSTEM DESIGN AND INSTALLATION

This project provides for the design and installation of a fall arrest system at the theater ticket office tower. The system will provide increased safety for staff when accessing the tower flagpole, windows, and lighting.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
26201	—	—	100,000	—	—	—

CERRITOS CENTER FOR THE PERFORMING ARTS WINDOW SHADE REPLACEMENTS

This project provides for the replacement of the window shades in the Sierra conference room, front administration offices, and the ticket office.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
26202	—	—	65,000	—	—	—

CERRITOS PARK EAST CALIFORNIA ROOM IMPROVEMENTS

This project provides for improvements of the California Room at Cerritos Park East including replacement of moveable walls, replacement of flooring, and installation of an audio loop system.

Funding Source: Municipal Improvement Fund (General Fund) and Municipal Reimbursement (Measure "A")

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23202	200,000	—	—	—	—	—

CITY HALL CEILING REPLACEMENT

This project provides for the removal and replacement of the "t-bar" ceilings at City Hall, including new lighting and HVAC ceiling registers.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23203	—	—	400,000	2,000,000	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

CITY HALL SECURITY IMPROVEMENTS

This project provides for the design, construction, and installation of various storefronts, security doors, and other facility security enhancements at City Hall.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23204	132,543	—	145,000	—	—	—

CITYWIDE FACILITY LED LIGHT CONVERSION

This project provides for the replacement of fluorescent lighting technology at City facilities with LED lighting fixtures. As a result of AB 2208, fluorescent lamps will no longer be supplied after January 1, 2025.

Funding Source: Municipal Improvement Fund (General Fund) and Energy Efficiency and Conservation Block Grant

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
24205	100,000	250,000	250,000	250,000	250,000	250,000

CITYWIDE FACILITY PAINTING PROGRAM

This project provides for ongoing painting of City facilities.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
24206	168,000	200,000	200,000	200,000	200,000	200,000

CIVIC CENTER ELEVATOR REFURBISHMENT

This project provides for the refurbishment of elevators within the Civic Center, including City Hall and Sheriff's Station.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
25204	—	—	500,000	500,000	—	—

CIVIC CENTER HVAC REPLACEMENTS

This project will fund the design and repair/installation of heating, ventilation and air conditioning equipment in City Hall and the Council Chambers. In addition, the project will fund the refurbishment of the decorative fountains in front of the Sheriff's Station that are currently used as part of the HVAC system.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
12703	250,000	2,000,000	1,500,000	—	—	—

CIVIC CENTER PARKING STRUCTURE REHABILITATION

This project provides for the replacement of the waterproof membrane and miscellaneous repairs to the Civic Center parking structure.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
22209	1,051,027	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

CORPORATE YARD ROOF REPLACEMENT

This project provides for the replacement of the Corporate Yard roof and roof screens, which are over 40 years old.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
18204	334,515	—	—	—	—	—

CORPORATE YARD WAREHOUSE FREIGHT ELEVATOR REPLACEMENT

This project provides for the replacement of the freight elevator at the City's Corporate Yard Warehouse.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23205	—	—	—	350,000	—	—

COUNCIL CHAMBERS AUDIO/VIDEO EQUIPMENT UPGRADES

This project provides for upgrades to the audio/video equipment in the City Council Chambers to a state-of-the-art system with the capability of cablecasting City Council and Commission meetings in a digital format. The estimated project cost includes design consultation, equipment, construction and installation.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
22201	22,170	—	—	—	—	—

COUNCIL CHAMBERS REHABILITATION

This project provides for improvements to the Council Chambers including installation of an audio loop system and carpet replacement throughout the building.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23206	86,524	—	—	—	—	—

HERITAGE PARK BUILDING IMPROVEMENTS

This project provides for improvements of the park building at Heritage Park including interior and exterior painting, replacement and painting of wood siding on the exterior of the building and replacement of the "t-bar" ceiling in the multi-purpose room.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
22210	100,000	—	—	—	—	—

HERITAGE PARK ROOF REPLACEMENT

This project provides for the replacement and installation of a new roof and refurbishment of the adjacent shelter #4 at Heritage Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23208	165,000	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

LIBERTY PARK ANNEX INTERIOR IMPROVEMENTS

This project provides for interior refurbishment at Liberty Park II.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23209	—	—	500,000	5,000,000	—	—

LIBERTY PARK CARPET REPLACEMENT

This project provides for carpet replacement at Liberty Park in the Coordinator’s office, staff office area, Liberty Lounge, and Discovery Depot.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23210	—	70,000	—	—	—	—

LIBRARY CARPET REPLACEMENT

This project provides for the replacement of carpet in the 21st Century Area (second floor) of the Cerritos Library.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
22203	241,498	—	—	—	—	—

LIBRARY ELEVATOR MODERNIZATION

This project provides for the modernization of three elevators located inside the Cerritos Library.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
25206	—	—	—	280,000	—	—

LIBRARY EMERGENCY LIGHTING REHABILITATION

This project provides for the rehabilitation of the Cerritos Library's emergency lighting system, including the replacement of lights, ballasts and backup batteries.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
24207	25,000	—	—	—	—	—

LIBRARY HVAC SYSTEM REPAIRS

This project provides for repairs to the Cerritos Library's HVAC system.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
24208	100,000	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

LIBRARY SKYLINE ROOM IMPROVEMENTS

This project provides for the replacement of non-functioning movable wall panels, blackout and screen roller shades, and fabric wall coverings in the Cerritos Library Skyline Room.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23215	—	25,000	125,000	—	—	—

LIBRARY WINDOWS AND ROOF REPAIR

This project provides for the resealing of the Cerritos Library's windows and repair of the roof to prevent water from entering the building through leaks.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
24209	75,000	—	—	—	—	—

PHONE SYSTEM REPLACEMENT

This project provides for the replacement of the City's telephone system, including equipment, telephones, licensing and cabling. The project will be phased over three years.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
20204	73,386	—	—	—	—	—

SECURITY EQUIPMENT REPLACEMENT FOR CITY FACILITIES

This project provides for the replacement of outdated security equipment at City facilities, including access control, intrusion/fire alarm, surveillance cameras, software and storage.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
18205	163,170	305,000	—	—	—	—

SENIOR CENTER EXTERIOR IMPROVEMENTS

This project provides for exterior painting and refurbishment of the exterior trellises, gazebo, woodwork, benches, and other architectural features at the Cerritos Senior Center at Pat Nixon Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
12725	—	200,000	200,000	200,000	—	—

SENIOR CENTER FLOORING REPLACEMENT

The project provides for the replacement of the flooring, baseboard repairs, facility-wide carpeting, and repairs of the audio loop system in the Cerritos Senior Center at Pat Nixon Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23211	150,000	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

SENIOR CENTER OPERATIONAL IMPROVEMENTS

This project provides for operational improvements and emergency maintenance at the Senior Center, including roof repairs, World Hall woodwork, operational walls, and catering kitchen appliances at the Cerritos Senior Center at Pat Nixon Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
12720	50,000	—	—	—	—	—

SENIOR CENTER ROOF REHABILITATION

This project provides for the replacement of the Senior Center roof.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23212	650,000	—	—	—	—	—

SENIOR CENTER WROUGHT IRON FENCING AND BUILDING REPAIRS & PAINTING

This project provides for repairs and re-painting of the wrought iron fencing and building features at the Senior Center.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23213	87,000	—	—	—	—	—

SHERIFF'S STATION KITCHEN AND BREAK ROOM REFURBISHMENT

This project provides for the refurbishment of the Sheriff's Station kitchen and break room.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
24210	150,000	—	—	—	—	—

SHERIFF'S STATION OPERATIONAL IMPROVEMENTS

This project provides for operational improvements and emergency maintenance to the Sheriff Station, including interior painting, carpet replacement, and locker replacement.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23214	110,857	—	—	—	—	—

SHERIFF'S STATION PATIO DECK REFURBISHMENT

This project provides for the refurbishment of the Sheriff's Station patio deck.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
22207	150,000	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

SWIM/FITNESS CENTER REHABILITATION

This project provides for the replacement of the boiler, roof, and architectural components at the Swim/Fitness Center.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
20201	1,294,651	—	1,000,000	1,000,000	1,000,000	1,000,000

GOVERNMENT BUILDINGS

	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
Activity Total	9,648,479	6,660,000	6,435,000	10,780,000	2,200,000	1,450,000

OTHER PROJECTS



Cerritos Sculpture Garden

CITYWIDE FACILITY NETWORK INFRASTRUCTURE

In connection with the arterial street rehabilitation project, this facility network infrastructure project will implement the opportunistic phased building of a secure fiber optic network through the installation of conduit, pull boxes, interconnects, and all associated infrastructure to connect City facilities in support of City operations, such as Water Department (SCADA), building automation, traffic signal management, surveillance cameras, internet based phone system, office networking, and all future Smart City initiatives.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23701	1,174,280	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000

CITYWIDE FIBER OPTIC NETWORK IMPROVEMENTS

This project provides for the implementation of a secure fiber optic network through the installation of conduit, pull boxes, interconnects, and all associated infrastructure to promote economic development and attract businesses to the City.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
24701	2,500,000	2,500,000	5,000,000	2,500,000	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Other Projects

CITYWIDE WATER FEATURE IMPROVEMENTS

This project provides for improvements to select City water features in need of significant repair. Improvements include pump replacement, motor replacement, and necessary electrical and structural work.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
25701	—	150,000	—	—	—	—

PROPOSED MIXED-USE/RESIDENTIAL INFILL DEVELOPMENT

This project provides for various activities related to the future development of housing in the City of Cerritos, including affordable housing in accordance with State law. Such activities include, but are not limited to, the acquisition of land, conceptual design and project planning, specific plan development, economic analysis, environmental review, processing and reviewing entitlements, and construction and improvements. See Appendix E for more information.

Funding Source: Housing Asset Fund

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
21701	1,600,000	1,410,000	—	—	—	—

PUBLIC SAFETY PUBLIC ART PROJECT

This project provides for the design and installation of a public art project that will pay tribute to public safety services, located at the entrance area of the Cerritos Sheriff Station.

Funding Source: Art in Public Places Fund

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
22701	337,065	—	—	—	—	—

SCULPTURE GARDEN IMPROVEMENTS

This project provides for the construction of improvements in the Cerritos Sculpture Garden including art pieces, landscape restoration, paving repairs, sculpture signage replacement, replastering, lighting and irrigation repairs/replacement. This project has been combined with Capital Project No. 20701, Sculpture Garden Signage.

Funding Source: Art in Public Places Fund and Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
19125	150,000	100,000	100,000	100,000	100,000	100,000

OTHER PROJECTS

	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
Activity Total	5,761,345	5,160,000	6,100,000	3,600,000	1,100,000	1,100,000

PARKS AND OPEN SPACE



Cerritos Iron-Wood Nine Golf Course

BETTENCOURT PARK OPERATIONAL IMPROVEMENTS

This project provides for system modifications at Bettencourt Park, including drainage improvements, system efficiency upgrades, and equipment replacement.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
22104	20,000	20,000	—	—	—	—

CERRITOS PARK EAST BALL FIELD 2 & 3 RENOVATION AND PARKING LOT LANDSCAPE INSTALLATION

This project provides for the infield renovation of baseball field #2, including grading, sod installation, irrigation repair and infield brick dust replacement, installation of an automatic irrigation system in the infield area for baseball field #3, and landscape and irrigation improvements in the parking lot at Cerritos Park East.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
24101	31,000	—	—	—	—	—

CERRITOS PARK EAST BALL FIELD REFURBISHMENT - PHASE I-B

This project provides for the refurbishment of Cerritos Park East Field #2's infield, including new dugouts, seating areas and shade structures.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
12801	—	—	850,000	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

CERRITOS PARK EAST BALL FIELD REFURBISHMENT - PHASE II

This project provides for the refurbishment of Ball Fields #1 and #3 at Cerritos Park East.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23104	—	—	—	900,000	—	—

CERRITOS PARK EAST PICNIC SHELTER #1 TABLE REFURBISHMENT

This project provides for the painting of the picnic tables located at shelter #1 at Cerritos Park East.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
25101	—	75,000	—	—	—	—

CITY PARK LIGHTING UPGRADES

This project provides for lighting upgrades at City park facilities including the conversion of lights to LED.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
20105	25,000	25,000	25,000	25,000	25,000	25,000

CITYWIDE OUTDOOR RESTROOM REFURBISHMENT

This project provides for the design and construction of the interior of the outdoor restroom buildings located at CPE, Joe Gonsalves Park, Frontier Park, Westgate and Liberty Parks, and the Sports Complex.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23105	—	—	250,000	500,000	500,000	500,000

CITYWIDE PARK IRRIGATION CONTROLLER REPLACEMENT

This project provides for the replacement of existing irrigation controllers at various parks with new network-connected irrigation controllers that would allow for City staff to remotely regulate irrigation use for the purpose of conserving valuable potable and reclaimed water resources.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
24104	74,000	50,000	50,000	—	—	—

CITYWIDE PLAYGROUND IMPROVEMENTS

This project provides for various repairs to playground equipment pieces.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
10073	65,000	25,000	25,000	25,000	25,000	25,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

CITYWIDE PLAYGROUND RESURFACING PROGRAM

This project provides for the maintenance and installation of playground color coat resurfacing at various City parks.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23106	—	100,000	100,000	100,000	100,000	100,000

FACILITY PARKING LOT REHABILITATION

This project provides for pavement rehabilitation of the Liberty Park west parking lot.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
10199	—	—	750,000	—	—	—

FRONTIER PARK PICNIC SHELTER RENOVATION

This project provides for the replacement of the picnic shelter at Frontier Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
26101	—	—	75,000	—	—	—

GOLF COURSE CAFE KITCHEN RENOVATION

This project provides for the creation of a storage and break area for golf course staff.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
25102	—	100,000	—	—	—	—

GOLF COURSE REFURBISHMENT

This project provides for improvements at Iron-Wood Nine Golf Course which may include the refurbishment of the greens, fairways and tee boxes.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23109	75,000	75,000	75,000	75,000	75,000	75,000

GOLF COURSE RESTORATION

This project provides for restoration of the Iron-Wood Nine Golf Course in connection with a privately-owned pipeline leak.

Funding source: Municipal Reimbursement (to be reimbursed by private pipeline owner)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23121	1,850,000	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

GONSALVES PARK PLAYGROUND EQUIPMENT AND SURFACING REPLACEMENT

This project provides for the replacement of the playground equipment and surrounding rubberized surfacing at Gonsalves Park.

Funding Source: General Fund

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
26102	—	—	110,000	—	—	—

GRIDLEY PARK PLAYGROUND EQUIPMENT AND SURFACING REPLACEMENT

This project provides for the replacement of the playground equipment and the surrounding rubberized surfacing of both the east and west playground areas at Gridley Park.

Funding Source: Municipal Improvement Fund (General Fund) and Insurance settlement

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
25103	—	590,000	—	—	—	—

HERITAGE PARK BASKETBALL COURT RESURFACING

This project provides for the resurfacing of the two basketball courts located at Heritage Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
26103	—	—	50,000	—	—	—

HERITAGE PARK PLAY ISLAND RENOVATION

This project will provide for the design and construction of renovated play areas, pathways, and associated improvements at the Heritage Park Play Island. The Island was last renovated in the late 1990s and reopened in 2002.

Funding Source: Municipal Reimbursement (pending confirmation of grant, Measure "A")

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23101	—	300,000	—	—	—	—

LIBERTY PARK PLAZA LIGHT REPLACEMENT

This project provides for the replacement of the subterranean lights at the Liberty Park Plaza.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23114	—	—	100,000	250,000	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

LIBERTY PARK RACQUETBALL COURT REHABILITATION

This project provides for exterior repairs, repainting, and the replacement of the roof and wood flooring for three of the racquetball courts at Liberty Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23115	—	—	1,000,000	—	—	—

LIBERTY PARK SOUTH PICKLEBALL COURT INSTALLATION

This project provides for the demolition of a concrete pad and installation of new landscape material and turf. This project was formerly titled Liberty Park South Picnic Shelter Replacement.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
10804	100,000	—	—	—	—	—

LIBERTY PARK TRACK REFURBISHMENT

This project provides for the refurbishment of the Liberty Park community walking track, including the removal of tree roots and resurfacing of the entire track.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23117	—	—	250,000	—	—	—

REPLACEMENT OF PARK AMENITIES

This project provides for the replacement of picnic tables, hot coal containers, BBQs, etc. at City parks.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
20114	70,000	70,000	70,000	70,000	70,000	70,000

SATELLITE PARK PLAYGROUND EQUIPMENT AND SURFACING REPLACEMENT

This project provides for the replacement of the playground equipment and surrounding rubberized surfacing at Satellite Park.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
26104	—	—	200,000	—	—	—

SPORTS COMPLEX FENCING REFURBISHMENT

This project provides for the refurbishment of the perimeter fence at the Cerritos Sports Complex.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
20106	70,000	100,000	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

SPORTS COMPLEX MAINTENANCE AREA SECURITY ENHANCEMENT

This project provides for the construction of a tubular steel security fence on top of an existing six-foot-high block wall in an outdoor equipment storage area and an overhead awning to protect the City-owned equipment at the Sports Complex.

Funding source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
24103	—	—	200,000	—	—	—

SPORTS COMPLEX PLAYGROUND EQUIPMENT AND SURFACING REPLACEMENT

This project provides for the replacement of the playground equipment and surrounding rubberized surfacing at the Sports Complex.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
26105	—	—	175,000	—	—	—

SPORTS COMPLEX SNACK BAR TRELLIS REPLACEMENT

This project provides for the replacement of the Sports Complex snack bar trellis.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23119	—	—	400,000	—	—	—

SPORTS COMPLEX SOIL RESTORATION, LASER GRADE AND SOD INSTALLATION

This project provides for the importing of soil and grading of sports fields 3, 5, and 6 at the Sports Complex.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23118	377,500	1,000,000	—	—	—	—

PARKS AND OPEN SPACE

	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
Activity Total	2,757,500	2,530,000	4,755,000	1,945,000	795,000	795,000

SEWER IMPROVEMENTS



Carmenita Sewer Lift Station

REHABILITATION/REPLACEMENT OF DEWATERING STATIONS

This project provides for the rehabilitation or replacement of the City's existing dewatering stations.

Funding Source: Measure "W"

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
19602	50,000	50,000	50,000	50,000	50,000	50,000

REHABILITATION/REPLACEMENT OF SEWER LIFT STATIONS

This project provides for the rehabilitation or replacement of the City's existing sewer lift stations.

Funding Source: Sewer Fund

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
18001	50,000	50,000	50,000	50,000	50,000	50,000

SEWER MAIN REPLACEMENT/UPGRADES

This project provides for the upgrade of the City's existing sewer mains. The project will be completed in phases over multiple years.

Funding Source: Sewer Fund

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23602	—	—	1,200,000	1,200,000	1,200,000	1,200,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Sewer Improvements

SEWER MASTER PLAN DEVELOPMENT

This project provides for the development of a Sewer Master Plan encompassing the City's sewer system.

Funding Source: Sewer Fund

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23603	418,000	200,000	—	—	—	—

SEWER IMPROVEMENTS

	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
Activity Total	518,000	300,000	1,300,000	1,300,000	1,300,000	1,300,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

STREETS AND HIGHWAYS



Bloomfield Avenue Street Improvements

ARTERIAL LANDSCAPING AT VARIOUS LOCATIONS

This project provides for the addition of landscaping on arterial streets at various locations.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
13746	135,000	500,000	500,000	500,000	500,000	500,000

ARTERIAL STREET REHABILITATION

This item constitutes an ongoing program to improve arterial streets in the City. Rehabilitation will be prioritized in accordance with the City Council's direction to first rehabilitate streets in the "Poor" and "Very Poor" condition categories, in order to maintain the City's arterial street network within the "Good" condition category, as established by the pavement management system.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23303	5,502,189	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000

ARTERIAL STREET/CENTER MEDIAN IRRIGATION CONTROLLER REPLACEMENT

This project provides for the replacement of existing irrigation controllers citywide along arterial streets.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
24301	100,000	150,000	150,000	150,000	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Streets and Highways

BLOOMFIELD AVENUE LANDSCAPE RENOVATION

This project provides for the renovation of the arterial planting area along Bloomfield Avenue between Cerritos High School and South Street.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
22302	366,892	—	—	—	—	—

CARMENITA ROAD AND ARTESIA BLVD REHABILITATION

This project provides for the rehabilitation of Carmenita Road from Artesia Boulevard to northerly City limits, as well as Artesia Boulevard from Carmenita Road to Marquardt Avenue. Due to the recently constructed Interstate 5 improvements, these repairs are funded by Caltrans in consideration that these streets were established as detour routes through Cerritos.

Funding Source: Street Reimbursement 211 (Caltrans funding agreement)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
24305	2,500,000	—	—	—	—	—

CARMENITA ROAD REHABILITATION

This project provides for the funding of asphalt on Carmenita Road from 183rd Street to South Street. The project will also include the replacement of deficient sidewalks, curbs, gutters and disabled accessible ramps, replacement of traffic loops adjustment of manholes and water valves to grade, and thermoplastic striping.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
18301	106,500	—	—	—	—	—

CDBG-FUNDED ADA CURB RAMPS

This project provides for installation of ADA curb ramps in the area located south of College Place, west of Studebaker Road, north of the Artesia Freeway (State Route 91), and east of the San Gabriel River Freeway (Interstate 605).

Funding Source: CDBG Fund

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
20303	6,101	—	—	—	—	—

CDBG-FUNDED CURB RAMP/SIDEWALK REPAIRS AT CERRITOS TOWNE CENTER

This project provides for the construction and retrofit of ADA curb ramps and necessary sidewalk repairs along Towne Center Drive and within the Cerritos Towne Center. The project includes the removal and replacement of existing trees.

Funding Source: CDBG Fund

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
24302	230,000	200,000	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Streets and Highways

CITYWIDE OVERPASS FENCE REFURBISHMENT

This project provides for the refurbishment of fencing along overpasses citywide.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
24303	50,000	50,000	50,000	50,000	50,000	50,000

DEL AMO BOULEVARD BRIDGE REPLACEMENT (DESIGN AND ENVIRONMENTAL CLEARANCE SERVICES)

This project provides for design and environmental clearance studies for the widening of the Del Amo Boulevard bridge at Coyote Creek and modifications to the traffic signal synchronization between the bridge and the I-605 Freeway. Cerritos is the lead agency with Lakewood, La Palma and Cypress also participating under the Highway Bridge Replacement Program.

Funding Source: Street Improvement Fund (Multi-Agency Reimbursements: Cerritos and Lakewood to obtain \$2.4 million from LA County Measure M funds, La Palma and Cypress have obtained the balance of \$1.3 million from OCTA Measure M funds)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
13715	500,000	850,000	850,000	—	—	—

DUMONT AVENUE REHABILITATION

This project provides for the reconstruction of Dumont Avenue between Artesia Boulevard and 183rd Street. This project also includes the rehabilitation of the public alleyway at the northerly end of Dumont.

Funding Source: Measure "M"

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23301	349,900	—	—	—	—	—

MARQUARDT AVENUE BRIDGE OVER COYOTE CREEK

This item provides for the design of the widening and improvements to the Marquardt Avenue bridge over Coyote Creek. This project qualifies for funding under the Caltrans Highway Bridge Replacement and Rehabilitation (HBRR) program. The City of La Palma is the lead agency for this project.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
13052	—	—	600,000	—	—	—

MARQUARDT AVENUE CENTER MEDIAN DESIGN AND CONSTRUCTION

This project provides for the design and construction of center medians on Marquardt Avenue between Artesia and Alondra Boulevards.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23308	—	—	150,000	2,500,000	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Streets and Highways

METRO INTERSECTION (HOT SPOTS) PROJECT

This project provides for the construction of additional left-turn lanes at the intersections of South Street and Carmenita Road and Artesia Boulevard and Bloomfield Avenue.

Funding Source: Street Improvement Fund (Metro Reimbursement)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
19301	655,000	2,000,000	—	—	—	—

PROGRAM/PARKWAY PLANTER BLOCK WALL IMPROVEMENTS

This item is an ongoing program for improvements to damaged block walls adjacent to arterial parkway planters and to provide funding to assist property owners with the reconstruction or replacement of their arterial block walls through the replacement loan program.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
14099	97,721	75,000	75,000	75,000	75,000	75,000

RESIDENTIAL PARKWAY TREE AND SIDEWALK INSPECTION AND REPAIR PROGRAM

This project provides for proactive inspection and repair of sidewalks, curbs, and gutters and replacement of parkway trees within designated residential districts, as available funding allows, where street pavement is not yet in need of rehabilitation.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
24304	350,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000

RESIDENTIAL PINE TREE REFORESTATION PROGRAM

This project provides for the removal of residential pine trees in accordance with the criteria set forth in the City Council-approved Residential Pine Tree Reforestation Program.

Funding Source: Municipal Improvement Fund (General Fund). Street Fund Reimbursements from Metro STPL and CRRSAA-HIP funding for FY 2022-23.

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
20702	732,894	700,000	700,000	700,000	700,000	700,000

RESIDENTIAL STREET REHABILITATION

This item constitutes an ongoing program to improve residential streets and commercial collector streets in the City. Rehabilitation will be prioritized in accordance with the City Council's direction to first rehabilitate streets in the "Poor" and "Very Poor" condition categories, in order to maintain the City's residential/collector street network within the "Good" condition category, as established by the pavement management system. Rehabilitation options include pavement overlay and/or slurry seal applications.

Funding Source: Street Improvement Fund (General Fund), RMRA Fund and Measure "M"

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
14088	3,580,280	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Streets and Highways

SIDEWALK CURB AND GUTTER REHABILITATION

This project will provide funding to do systematic hardscape improvements as identified.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
13054	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000

WHEELCHAIR ACCESSIBLE RAMPS

Wheelchair accessible ramps will be installed at various locations Citywide.

Funding Source: SB821 Fund

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
13086	25,000	25,000	25,000	25,000	25,000	25,000

STREETS AND HIGHWAYS

	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
Activity Total	16,787,477	14,050,000	12,600,000	13,500,000	10,850,000	10,850,000

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TRAFFIC SIGNALS



Traffic Signal at Bloomfield Avenue and 166th Street

DEL AMO BOULEVARD HIGH VISIBILITY PEDESTRIAN CROSSING

This project provides for the installation of a high-intensity activated crosswalk (HAWK) pedestrian crossing system at Del Amo Boulevard and Claretta Avenue.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
25401	—	—	400,000	—	—	—

ILLUMINATED PEDESTRIAN CROSSING UPGRADES

This project will provide funding to replace existing in-pavement flashing LED equipment with overhead rapid flashing beacons at pedestrian crosswalks throughout the City.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
19402	128,296	—	—	—	—	—

TOWNE CENTER TRAFFIC SIGNAL SIGN REPLACEMENT AND POLE REFURBISHMENT PROJECT

This project provides for the replacement of street name signs in Cerritos Towne Center. The project also includes the rehabilitation of existing traffic signals and light poles, including repainting as needed.

Funding Source: Municipal Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
25402	—	300,000	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Traffic Signals

TRAFFIC SIGNAL AT EDWARDS ROAD AND ARTESIA BOULEVARD

This project will provide funding for the installation of a traffic signal at Edwards Road and Artesia Boulevard.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23401	—	—	750,000	—	—	—

TRAFFIC SIGNAL SAFETY LIGHT UPGRADES CITY WIDE

This project provides for upgrading the City-owned safety lights at each signal location to LED technology.

Funding Source: Street Improvement Fund (General Fund)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
19401	50,000	50,000	50,000	50,000	50,000	50,000

TRAFFIC SIGNALS

	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
Activity Total	178,296	350,000	1,200,000	50,000	50,000	50,000

WATER IMPROVEMENTS



Water Storage with Solar Panels, City of Cerritos Corporate Yard

24-INCH RECLAIMED WATER MAIN REPLACEMENT ALONG THE SAN GABRIEL RIVERBED

This project provides for the replacement of the 24-inch reclaimed water main along the eastside of the San Gabriel Riverbed. Due to the corrosion and deterioration of the existing 24-inch water main, there is an immediate need to replace a minimum of a 500-foot section of the existing water main located underneath the 91 Freeway overpass.

Funding Source: Reclaimed Water Fund

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
22502	50,000	500,000	—	—	—	—

BETTENCOURT RECLAIMED WATER LINE REPAIR AND TERMINATION

This project provides for the replacement of the reclaimed water line along Coyote Creek from Rainbow Park to Bettencourt Park.

Funding Source: Reclaimed Water Fund

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
17028	—	50,000	—	—	—	—

C-1 WELL WATER TREATMENT DESIGN AND CONSTRUCTION

This project provides for the design and construction of a water treatment system to treat constituents from groundwater extracted and produced at the C-1 Well site.

Funding Source: Water Fund

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23501	150,000	2,700,000	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

C-2 EAST AND WEST RESERVOIRS - PERIMETER ROOF HANDRAIL SYSTEM

This project provides for the furnishing and installation of a two-rail aluminum handrail around the perimeter of the roofs and tanks at the C-2 East and West Reservoirs.

Funding Source: Water Fund

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
20502	—	—	300,000	—	—	—

C-2 WELL SITE CHLORINE ROOM MODIFICATIONS

This project provides for the modification of the C-2 Well site's current water treatment process from chlorine gas to sodium hypochlorite. Modifications to the system will include the construction of a new enclosure building.

Funding Source: Water Fund

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
19504	—	175,000	2,000,000	—	—	—

C-4 WELL SITE CHLORINE ROOM MODIFICATIONS

This project provides for the modification of the C-4 Well site's current water treatment process from chlorine gas to sodium hypochlorite.

Funding Source: Water Fund

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23502	—	175,000	1,000,000	—	—	—

C-5 WATER WELL

This project provides for the construction of a pump house and all associated water lines and will bring the C-5 water well into production. The addition of the water well will help reduce the need for imported MWD water.

Funding Source: Water Fund (project funded in part by WRD settlement, deferred revenue)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
17197	942,221	—	5,000,000	—	—	—

CITY RESERVOIR REFURBISHMENT

This project provides for the refurbishment and structural upgrades of all City reservoirs. One reservoir will be refurbished per year. This project has been combined with Capital Project No. 17001, City Reservoirs.

Funding Source: Water Fund

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23503	—	—	250,000	250,000	500,000	—

GROUNDWATER REMEDIATION - CIVIC CENTER

This project provides for the replacement of the tiles in the Civic Center parking structure stairwells and diversion of groundwater extracted from the Civic Center parking structure to the sanitary sewer system.

Funding Source: Measure "W" (Local Return)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
17199	2,438,233	—	—	—	—	—

CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

MISCELLANEOUS RECLAIMED WATER CONVERSIONS

This item provides for the conversion of potable water services to reclaimed water services throughout the City.

Funding Source: Reclaimed Water Fund

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
17709	25,000	25,000	25,000	25,000	25,000	25,000

NPDES IMPLEMENTATION PROGRAM

This item provides for programs necessary for implementation of the National Pollutant Discharge Elimination System (NPDES) Municipal Storm Water Permit.

Funding Source: Measure "W" (Local Return)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
17007	146,291	115,000	115,000	115,000	115,000	115,000

POTABLE WATER MASTER PLAN DEVELOPMENT

This project provides for the development of a Potable Water Master Plan encompassing the City's water sources, storage, treatment and delivery systems for potable water.

Funding Source: Water Fund

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23504	261,031	—	—	—	—	—

RECLAIMED WATER MASTER PLAN DEVELOPMENT

This project provides for the development of a Reclaimed Water Master Plan encompassing the City's water sources, storage, treatment and delivery systems for reclaimed water to include video inspection and surveying of all reclaimed water lines to locate deteriorating sections of the City's reclaimed water system.

Funding Source: Reclaimed Water Fund

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23505	180,383	—	—	—	—	—

REGIONAL STORMWATER CAPTURE FACILITY

This project provides for the design of a regional stormwater capture facility, which will provide for the refurbishment of the Sports Complex; including the renovation of sports fields and the replacement of irrigation systems.

Funding Source: Measure "W" (Regional Return)

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
22505	—	2,408,000	—	—	—	—

SCADA SYSTEM UPGRADE

This project provides for the update and maintenance of the Water Division's Supervisory Control and Data Acquisition (SCADA) system.

Funding Source: Water Fund

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
17107	85,000	—	—	—	—	—

STRUCTURAL RETROFIT OF VAULT

This project will provide for the structural retrofit of an existing underground vault located on South Street. The vault was built in 1965 and it protects an 8-inch pressure relief valve.

Funding Source: Water Fund

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
22504	114,277	—	—	—	—	—

VALVE REPLACEMENT PROJECT

This is an ongoing project to replace mainline butterfly valves in the City's water system.

Funding Source: Water Fund

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
17100	150,000	150,000	150,000	150,000	150,000	150,000

WATER MAIN AND APPURTENANCES REPLACEMENT

This project provides for the annual replacement of approximately one mile of water mains and related appurtenances. The project will be completed through annual allocations over the course of seven years.

Funding Source: Water Fund

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
23506	—	—	1,000,000	1,000,000	1,000,000	1,000,000

WELL BOOSTER REHABILITATION

This project provides for the rehabilitation of the City's Well Booster Stations including engine, pump, and motor rehabilitation as well as the replacement of other critical components.

Funding Source: Water Fund

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
24501	300,000	—	—	—	—	—

WELL DESANDER REPLACEMENT

This project provides for the removal and replacement of the well desanders at the City's C-2 and C-4 Well sites.

Funding Source: Water Fund

Project Number	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
24502	200,000	—	—	—	—	—

WATER IMPROVEMENTS

	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
Activity Total	5,042,436	6,298,000	9,840,000	1,540,000	1,790,000	1,290,000

SUCCESSOR AGENCY

TO THE

CERRITOS REDEVELOPMENT AGENCY

Successor Agency to the Cerritos Redevelopment Agency

Financial Program: 2024-2025

**Summary and Statements of
Fund Balances and Reserves**

-- ESTIMATED --
SUMMARY OF SUCCESSOR AGENCY FUNDS AND ESTIMATED BALANCES
FISCAL YEAR 2024-2025

SUCCESSOR AGENCY	Beginning Balance	Revenues	Expenditures	Surplus/ (Shortfall)	Fund Transfer	Ending Balance	Loan/ (Receivable)	Estimated Balance
943 Redev. Property Tax Trust Funds	—	17,593,259	(17,593,259)	—	—	—	—	—
945 Fiscal Agent Bond Reserve Fund	16,346,701	500,000	—	500,000	—	16,846,701	—	16,846,701
TOTAL SUCCESSOR AGENCY	16,346,701	18,093,259	(17,593,259)	500,000	—	16,846,701	—	16,846,701

Summary of fund and estimated balances does not include possible internal revisions to overhead calculations.

STATEMENT OF FUND BALANCES AND RESERVES

FUND: REDEVELOPMENT PROPERTY TAX TRUST FUNDS (RPTTF)
LOS CERRITOS / LOS COYOTES / HOUSING

CODE: 943

TYPE: SUCCESSOR AGENCY FUNDS

	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROJECTED
BEGINNING BALANCE (July 1)	—	—	—	—	—
REVENUES	15,820,454	15,951,584	18,315,957	18,315,957	17,593,259
TOTAL FUNDS AVAILABLE	15,820,454	15,951,584	18,315,957	18,315,957	17,593,259
EXPENSES					
Operating Expenditures:					
Bond Principal	9,785,001	10,275,001	10,795,000	10,795,000	11,445,000
Bond Interest	1,986,361	1,482,475	896,865	896,865	285,528
Bond- Market Value Fluctuation	—	—	—	—	—
SERAF Loan Repayment	—	—	—	—	—
CITY Loan Repayment	4,004,092	4,149,108	6,579,092	6,579,092	5,817,731
Note Payable	—	—	—	—	—
Bond Processing Fees	10,000	10,000	10,000	10,000	10,000
Capital Program Expense- Cerritos Museum	—	—	—	—	—
Administrative Costs	35,000	35,000	35,000	35,000	35,000
Unfunded Pension Liability	—	—	—	—	—
Unfunded OPEB Obligation	—	—	—	—	—
TOTAL EXPENSES	15,820,454	15,951,584	18,315,957	18,315,957	17,593,259
TRANSFERS					
Other Sources (Uses) of Funds					
Payment to County	—	—	—	—	—
Loan from City	—	—	—	—	—
Long Range Property Mgt Plan from City	—	—	—	—	—
Transfer from Fiscal Agent Funds	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	—	—	—	—	—
LOAN OWED TO THE CITY	50,760,034	47,055,664	40,658,146	40,658,146	34,840,415

STATEMENT OF FUND BALANCES AND RESERVES

FUND: BOND RESERVE
LOS CERRITOS / LOS COYOTES

CODE: 945

TYPE: SUCCESSOR AGENCY FUNDS

	2021-2022	2022-2023	2023-2024	2023-2024	2024-2025
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROJECTED
BEGINNING BALANCE (July 1)	14,978,244	15,192,010	15,642,009	15,846,701	16,346,701
REVENUES	213,766	654,691	400,000	500,000	500,000
TOTAL FUNDS AVAILABLE	15,192,010	15,846,701	16,042,009	16,346,701	16,846,701
TRANSFERS					
Other Financing Sources (Uses) of Funds:					
Transfer In	—	—	—	—	—
Transfer to Redevelopment Obligation					
Property Tax Trust Fund	—	—	—	—	—
TOTAL TRANSFERS	—	—	—	—	—
ENDING BALANCE (June 30)	15,192,010	15,846,701	16,042,009	16,346,701	16,846,701

Successor Agency began February 1, 2012; balance represents reserve requirements with the Fiscal Agent.

Successor Agency to the Cerritos Redevelopment Agency

Financial Program: 2024-2025

Revenues

REVENUES

SUCCESSOR AGENCY FUNDS

		2021-2022	2022-2023	2023-2024	2023-2024	2024-2025
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
943 SUCCESSOR AGENCY						
40241 (000)	Property Tax Allocations	15,792,767	15,795,657	18,290,957	18,165,957	17,443,259
41350 (000)	Interest Income	27,687	155,927	25,000	150,000	150,000
TOTAL 943 SUCCESSOR AGENCY		15,820,454	15,951,584	18,315,957	18,315,957	17,593,259
		2021-2022	2022-2023	2023-2024	2023-2024	2024-2025
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
945 SUCCESSOR AGENCY/BOND RESERVE						
41350 (000)	Interest Income	213,766	654,691	400,000	500,000	500,000
TOTAL 945 BOND RESERVE FUND		213,766	654,691	400,000	500,000	500,000
<hr/>						
TOTAL SUCCESSOR AGENCY		16,034,220	16,606,275	18,715,957	18,815,957	18,093,259

Successor Agency to the Cerritos Redevelopment Agency

Financial Program: 2024-2025

Administrative Operating Budget

SUCCESSOR AGENCY ACTIVITY OVERVIEW

DEPARTMENT: Successor Agency
ACTIVITY: Administrative
CODE: Funds 943 / 945

OVERVIEW COMMENTARY

Pursuant to AB 1X 26, as upheld by the California Supreme Court in December 2011, the Cerritos Redevelopment Agency was dissolved on February 1, 2012. Accordingly, the Successor Agency to the Cerritos Redevelopment Agency (Successor Agency) was established in compliance with AB 1X 26.

A Successor Agency is required to make payments and fulfill enforceable obligations of the former Redevelopment Agency. The budgets of the Successor Agency reflect anticipated and actual payments that have been included on the applicable Recognized Obligation Payment Schedule (ROPS) documents. The California Department of Finance approved, in 2018, the Last and Final Recognized Obligation Payment Schedule which allows the Successor Agency to receive and expend the RPTFF distributions up to the maximum approved amount. This enables the Successor Agency to pay off all of the approved enforceable obligations.

ACTIVITY SUMMARY

CLASSIFICATION	2021-2022 ACTUAL	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ESTIMATED	2024-2025 PROPOSED	2024-2025 APPROVED
Personnel Expense	—	—	—	—	—	—
Operations and Maintenance	15,820,454	15,951,584	18,315,957	18,315,957	17,593,259	—
Capital Outlay	—	—	—	—	—	—
TOTAL BUDGET	15,820,454	15,951,584	18,315,957	18,315,957	17,593,259	—

SUCCESSOR ACTIVITY DETAIL

ACTIVITY COMMENTARY

DEPARTMENT: Successor Agency
ACTIVITY: Administrative
CODE: Funds 943 / 945

ACTIVITY OBJECTIVES

The Successor Agency budget has been established in accordance with the provisions of AB 1X 26, and the resulting dissolution of the Cerritos Redevelopment Agency on February 1, 2012.

The budget reflects amounts that have been included on the applicable Recognized Obligation Payment Schedule (ROPS) document.

SUCCESSOR ACTIVITY DETAIL

SUCCESSOR ACTIVITY DETAIL

ACTIVITY EXPENDITURES

DEPARTMENT: Successor Agency

ACTIVITY: Administrative

CODE: Funds 943 / 945

	2021-2022	2022-2023	2023-2024	2023-2024	2024-2025	2024-2025
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	APPROVED

OPERATIONS AND MAINTENANCE

Bond Payments / City Loan	15,775,454	15,906,584	18,270,957	18,270,957	17,548,259	—
Administrative Expense / Trustee Fees	45,000	45,000	45,000	45,000	45,000	—
TOTAL OPERATIONS AND MAINTENANCE	15,820,454	15,951,584	18,315,957	18,315,957	17,593,259	—
ACTIVITY TOTAL	15,820,454	15,951,584	18,315,957	18,315,957	17,593,259	—

SUCCESSOR ACTIVITY DETAIL
SUCCESSOR AGENCY ACTIVITY DETAIL
BOND INTEREST, REDEMPTION AND LOANS

DEPARTMENT: Successor Agency
ACTIVITY: Administrative
CODE: Funds 943 / 945

Los Cerritos Bond Issue

		2021-2022	2022-2023	2023-2024	2023-2024	2024-2025
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
2002 Series A						
23114	Principal	—	—	—	—	—
80130	Interest	—	—	—	—	—
TOTAL 2002 SERIES A		—	—	—	—	—
2002 Series B						
23116	Principal	—	—	—	—	—
80130	Interest	—	—	—	—	—
TOTAL 2002 SERIES B		—	—	—	—	—
ACTIVITY TOTAL		—	—	—	—	—

SUCCESSOR ACTIVITY DETAIL
SUCCESSOR AGENCY ACTIVITY DETAIL
BOND INTEREST, REDEMPTION AND LOANS

DEPARTMENT: Successor Agency
ACTIVITY: Administrative
CODE: Funds 943 / 945

Los Coyotes Bond Issue

		2021-2022	2022-2023	2023-2024	2023-2024	2024-2025
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
1993 Series A						
23121	Principal	—	465,000	7,535,000	7,535,000	—
80130	Interest	520,000	504,888	244,888	244,888	—
TOTAL 1993 SERIES A		520,000	969,888	7,779,888	7,779,888	—
1993 Series B						
23122	Principal	—	—	—	—	—
80130	Interest	—	—	—	—	—
TOTAL 1993 SERIES B		—	—	—	—	—
2002 Series A						
23125	Principal	8,695,000	8,660,000	2,050,000	2,050,000	10,175,000
80130	Interest	1,249,261	818,728	554,476	554,476	252,508
TOTAL 2002 SERIES A		9,944,261	9,478,728	2,604,476	2,604,476	10,427,508
2002 Series B						
23142	Principal	1,090,000	1,150,000	1,210,000	1,210,000	1,270,000
80130	Interest	217,100	158,860	97,500	97,500	33,020
TOTAL 2002 SERIES B		1,307,100	1,308,860	1,307,500	1,307,500	1,303,020
ACTIVITY TOTAL		11,771,361	11,757,476	11,691,864	11,691,864	11,730,528

SUCCESSOR ACTIVITY DETAIL
SUCCESSOR AGENCY ACTIVITY DETAIL
BOND INTEREST, REDEMPTION AND LOANS

DEPARTMENT: Successor Agency
ACTIVITY: Administrative
CODE: Funds 943 / 945

Loan from City of Cerritos

		2021-2022	2022-2023	2023-2024	2023-2024	2024-2025
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
Los Cerritos/Los Coyotes (b)						
80130	Interest	0	0	0	0	0
	Principal	4,004,092	4,149,108	6,579,092	6,579,092	5,817,731
TOTAL LOS CERRITOS/LOS COYOTES		4,004,092	4,149,108	6,579,092	6,579,092	5,817,731
ACTIVITY TOTAL		4,004,092	4,149,108	6,579,092	6,579,092	5,817,731

Loan from Low Mod Fund (c)

		2021-2022	2022-2023	2023-2024	2023-2024	2024-2025
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
Los Cerritos/Los Coyotes						
20146	Principal	0	0	0	0	0
TOTAL LOS CERRITOS/LOS COYOTES		0	0	0	0	0
ACTIVITY TOTAL		0	0	0	0	0

	2021-2022	2022-2023	2023-2024	2023-2024	2024-2025
	ACTUAL	ACTUAL	BUDGET	ESTIMATED	FORECAST
GRAND TOTAL (BIR, Loans & Pass Through)	15,775,454	15,906,584	18,270,957	18,270,957	17,548,259

(a) Loan payments will be made pursuant to a settlement agreement reached between the Successor Agency to the Cerritos Redevelopment Agency and the California State Department of Finance in resolution of outstanding litigation relating to enforceable obligations associated with the former Cerritos Redevelopment Agency.

(b) The loans from the Low and Moderate Income Housing Fund for Los Cerritos and Los Coyotes were merged in Fiscal Year 2015-2016.

Appendix A

**Resolutions No. 2024-12
BUDGET RESOLUTION**

Combined Financial Program: 2024-2025

**CITY OF CERRITOS
SUCCESSOR AGENCY TO THE
CERRITOS REDEVELOPMENT AGENCY**

**RESOLUTION NO. 2024-12
RESOLUTION NO. CSA 2024-01**

A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CERRITOS AND THE SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY, APPROVING AND ADOPTING THE ANNUAL COMBINED FINANCIAL PROGRAM FOR FISCAL YEAR 2024-25, APPROPRIATING THE FUNDS NECESSARY TO MEET THE EXPENDITURES SET FORTH THEREIN, AND APPROVING THE PAY SCHEDULES FOR PERSONNEL EXPENSES AS SET FORTH IN THE EMPLOYEE CLASSIFICATION TABLES AND CLASSIFICATION STEPS

WHEREAS, the City Manager of the City of Cerritos, in accordance with Article IX of the Municipal Charter, has submitted to the City Council of the City of Cerritos a Combined Financial Program for Fiscal Year 2024-25 providing an operating and capital improvement program budget in the total amount of \$161,630,973 of proposed expenditures for general and special City purposes and reflecting revenues available in the total amount of \$138,174,679; and

WHEREAS, the City Council of the City of Cerritos has fixed the date of June 27, 2024 as the date for holding of a public hearing relative to the adoption of said budget; and

WHEREAS, following duly given notice, the City Council of the City of Cerritos did hold such public hearing, receiving, considering, and evaluating all public comments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CERRITOS AND THE SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY DOES RESOLVE AS FOLLOWS:

SECTION 1. The City Manager's proposed Combined Financial Program (herein after referred to as "Budget") for Fiscal Year 2024-25 for general and special City purposes is hereby amended as follows:

A. REVENUE AMENDMENTS

Account No.	Account Name	Explanation of Adjustment	Adjustment
210-000-40203	Road Maintenance and Rehabilitation	Increase in forecasted revenue related to the Road Maintenance and Rehabilitation Act (RMRA)	\$ 15,168

NET REVENUE AMENDMENTS: **\$15,168**

B. PERSONNEL / OPERATIONAL EXPENDITURE AMENDMENTS

Account No.	Account Name	Explanation of Adjustment	Adjustment
110-111-53080	Travel and Meeting	Increase in City Council travel and meeting budget to \$50,000 total, divided equally among the five Councilmembers at \$10,000 each. Any expenses above a Councilmember's \$10,000 allotment require full City Council approval.	\$ 5,000
110-211-61520	Special Studies	Increase in expenses for rezoning specific sites in the Housing Element	\$ 26,250
110-511-51010	Regular Earnings	Reclassification of Budget Manager position (Grade 58) to Enterprise Services Manager (Grade 64)	\$ (136,356)
110-511-52400	Employee Benefits		\$ (119,993)
110-551-51010	Regular Earnings		\$ 144,564
110-551-52400	Employee Benefits		\$ 127,216
110-541-51010	Regular Earnings	Reclassification of Personnel Administrator position (Grade 48) to Risk Management Administrator (Grade 48)	\$ (114,860)
110-541-52400	Employee Benefits		\$ (111,414)
110-551-51010	Regular Earnings		\$ 114,860
110-551-52400	Employee Benefits		\$ 111,414

NET PERSONNEL / OPERATIONAL EXPENDITURE AMENDMENTS: **\$ 46,681**

C. CAPITAL IMPROVEMENT PROGRAM AMENDMENTS

Project No.	Project Name	Explanation of Adjustment	Adjustment

NET CAPITAL IMPROVEMENT PROGRAM AMENDMENTS: **\$0**

D. FUND ASSIGNMENT AMENDMENTS

Fund Number	Fund Name	Explanation of Adjustment	Adjustment

NET FUND ASSIGNMENT AMENDMENTS: **\$0**

SECTION 2. The City Manager’s proposed Budget for Fiscal Year 2024-25 for general and special City purposes, as amended in Section 1, subsections A - D thereof, is approved and adopted in the amount of \$161,677,654 in expenditures and \$138,189,847 in revenues.

SECTION 3. Pursuant to Government Code Section 65401 and Resolution No. PC 2024-11, the Cerritos Planning Commission found the Capital Improvement Program for Fiscal Year 2024-25 in conformity with the Cerritos General Plan and rendered its report thereon to the City Council. The City Council hereby finds and adopts the Capital Improvement Program for Fiscal Year 2024-25 as it is in conformity with the City's General Plan for the reasons set forth in said Resolution No. PC 2024-11 and it indicates the approximate location, size, time of availability, and estimates of cost for specified facilities or improvements subject to the proposed Budget for Fiscal Year 2024-25.

SECTION 4. In accordance with Government Code Sections 20630, 20636, and 20636.1, the City Council hereby approves the pay schedules for personnel expenses as set forth in the attached Employee Classification Tables and Classification Steps, which identify position titles, rates of pay, and time base with an effective date of July 1, 2024. Said approval provides for the posting and publication of the referenced pay schedule, including on the City's website, to facilitate public review in compliance with applicable Government Code Sections.

SECTION 5. The monies necessary to offset the operating expenses, including personnel expenses as detailed in Employee Classification Tables, incurred as set forth in the Budget document for Fiscal Year 2024-25, as adopted by the City Council for the City of Cerritos pursuant to Section 1 hereof, are authorized by this section to be appropriated out of the funds available to the City during Fiscal Year 2024-25.

SECTION 6. As part of the preliminary Budget for Fiscal Year 2024-25, the City Manager / Executive Director of the Successor Agency to the Cerritos Redevelopment Agency has submitted a budget for the Successor Agency to the Cerritos Redevelopment Agency in the amount of \$17,593,259.

SECTION 7. The Successor Agency to the Cerritos Redevelopment Agency Budget for Fiscal Year 2024-25 is hereby approved and adopted in the amount of \$17,593,259.

SECTION 8. The City Manager is authorized to make such changes in budget totals by way of amendment or transfer during Fiscal Year 2024-25, from time to time, as the City Manager deems necessary in order to meet the City's needs. Administration and notification of any such changes, including any changes made as part of any City Council action, shall be made in accordance with the Strategic Financial Plan and Budget Preparation Policy (Policy 2.04).

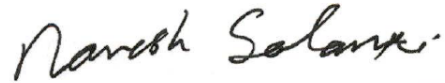
SECTION 9. The City Council delegates the authority to assign fund balance amounts in the annual financial statements to the City Manager. The assigned portions of fund balance are constrained by the City of Cerritos' intent to be used for specific purposes and such purposes shall be described in the notes to the financial statements.

SECTION 10. The City Council hereby directs that any deficit in the Equipment Replacement Fund at the close of Fiscal Year 2024-25 be subsidized by a matching General Fund transfer to the Equipment Replacement Fund.

SECTION 11. The City Council hereby directs that any monies advanced to the Electric Utility Fund by the General Fund during Fiscal Year 2024-25, and which remain unreimbursed as of June 30, 2025, shall constitute a loan from the General Fund to the Electric Utility Fund, to be repaid at an interest rate of 2.5%.

SECTION 12. As authorized by Section 909 of the City Charter, the City Council hereby orders the completion of a final audit and financial report for Fiscal Year 2024-25, to be submitted to the City Council within six months from the completion of the Fiscal Year 2024-25.

PASSED, APPROVED and ADOPTED this 27th day of June, 2024.



Naresh Solanki
Mayor/Successor Agency Chair

ATTEST:



Vida Barone,
City Clerk/Successor Agency Secretary

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Appendix A1

**Resolutions No. 2024-13 & CSA 2024-02
INVESTMENT POLICY**

Combined Financial Program: 2024-2025

**CITY OF CERRITOS
SUCCESSOR AGENCY TO THE
CERRITOS REDEVELOPMENT AGENCY**

**RESOLUTION NO. 2024-13
RESOLUTION NO. CSA 2024-02**

**A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CERRITOS
AND THE SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT
AGENCY, APPROVING AND ADOPTING THE ANNUAL INVESTMENT POLICY
FOR FISCAL YEAR 2024-25.**

WHEREAS, the City of Cerritos (City) and the Successor Agency to the Cerritos Redevelopment Agency (Agency) maintain an investment portfolio composed of excess City and Agency funds; and

WHEREAS, the management of the City and Agency's investment portfolio is governed by applicable provisions of California Government Code Section 53600, et seq. and by the Investment Policy set forth herein; and

WHEREAS, the primary objective of the Investment Policy is to establish a conservative set of investment criteria that will prudently protect the City and Agency's assets, provide liquidity to meet cash needs, and enable the City and Agency to generate a market rate of return from their investment activities; and

WHEREAS, the Investment Policy reflects current best business practices and has been prepared without any changes from the previous fiscal year for consideration of renewal by the City and Agency.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CERRITOS AND THE SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY does find determine and declare:

Section 1. The foregoing recitals are true and correct.

Section 2. The annual Investment Policy attached hereto as "Exhibit 1" has been reviewed in a public meeting is hereby adopted for fiscal year 2024-25.

PURSUANT TO THE ABOVE FINDINGS, IT IS RESOLVED that the City Council of the City of Cerritos and the Successor Agency to the Cerritos Redevelopment Agency approves the resolution referenced herein and all items related thereto.

PASSED, APPROVED and ADOPTED this 27th day of June, 2024.



Naresh Solanki
Mayor/Successor Agency Chair

ATTEST:



Vida Barone
City Clerk/Successor Agency Secretary



CITY OF CERRITOS / SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY INVESTMENT POLICY

Current Version Adoption Date: 06/27/2024 (v.4, City Council Reso. 2024-13/CSA No. 2024-02)
Prior Version Adoption Dates: 06/22/2023 (v.3, City Council Reso. 2023-27/CSA No. 2023-02)*
Original Policy Adoption Date: 02/06/1985 (Minute Motion, Item 10D)

**This policy is historically approved annually via Resolution at the same meeting at which the City Budget Resolution is adopted. Several previous adopted iterations of the policy exist. Contact the Office of the City Clerk for additional information.*

1. PURPOSE

The City Council of the City of Cerritos (City) and the Successor Agency to the Cerritos Redevelopment Agency (Agency) has adopted this Investment Policy ("Policy") in order to establish the scope of the investment policy, investment objectives, standards of care, authorized investments, investment parameters, reporting, investment policy compliance and adoption, and the safekeeping and custody of assets of the funds of the City/Agency.

2. SCOPE OF INVESTMENT POLICY

- A. Pooling of Funds: All cash shall be pooled for investment purposes. The investment income derived from the pooled investment shall be allocated to the contributing funds, net of all banking and investing expenses, based upon the proportion of the respective average balances relative to the total pooled balance. Investment income shall be distributed to the individual funds not less than annually.
- B. Funds Included in the Policy: The provisions of this Policy shall apply to all financial assets of the City/Agency as accounted for in the Comprehensive Annual Financial Report, including:
 - 1. General Fund;
 - 2. Special Revenue Funds;
 - 3. Capital Project Funds;
 - 4. Enterprise Funds;
 - 5. Internal Service Funds;
 - 6. Trust and Agency Funds;
 - 7. Permanent Endowment Funds; and
 - 8. Any new fund created unless specifically exempted.
- C. Funds Excluded from this Policy:
 - 1. Bond Proceeds - Investment of bond proceeds will be made in accordance with applicable bond indentures.

3. INVESTMENT OBJECTIVES

The City/Agency's funds shall be invested in accordance with all applicable City/Agency policies and codes, State statutes, and Federal regulations, and in a manner designed to accomplish the following objectives, which are listed in priority order:

- A. Safety: Preservation of principal is the foremost objective of the investment program. Investments of the City/Agency shall be undertaken in a manner

that seeks to ensure the preservation of capital in the overall portfolio. The objective shall be to mitigate credit risk and interest rate risk. To attain this objective, the City/Agency shall diversify its investments by investing funds among several financial institutions and a variety of securities offering independent returns.

- B. **Credit Risk:** The City/Agency shall minimize credit risk and the risk of loss due to the failure of the security issuer or backer, by:
 - 1. Limiting investments in securities that have higher credit risks, pre-qualifying financial institutions, broker/dealers, intermediaries, and advisors with which the City/Agency will do business; and
 - 2. Diversifying the investment portfolio so as to minimize the impact that any one industry/investment class can have on the portfolio.
- C. **Interest Rate Risk:** To minimize the negative impact of material changes in the market value of securities in the portfolio, the City/Agency shall:
 - 1. Structure the investment portfolio so that securities mature concurrent with cash needs to meet anticipated demands, thereby avoiding the need to sell securities on the open market prior to maturity; and
 - 2. Invest in securities of varying maturities.
- D. **Liquidity:** The City/Agency's investment portfolio shall remain sufficiently liquid to enable the City/Agency to meet all operating requirements which might be reasonably anticipated without requiring a sale of securities. Since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets. A portion of the portfolio also may be placed in money market mutual funds or LAIF which offer same-day liquidity for short-term funds.
- E. **Yield:** The City/Agency's investment portfolio shall be designed with the objective of attaining a benchmark rate of return throughout budgetary and economic cycles, commensurate with the City/Agency's investment risk constraints and the liquidity characteristics of the portfolio. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed.

4. STANDARDS OF CARE

- A. **Prudence:** The standard of prudence to be used for managing the City/Agency's investment program is California Government Code Section 53600.3, the prudent investor standard, which states that "when investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency."

The City/Agency's overall investment program shall be designed and managed with a degree of professionalism that is worthy of the public trust. The City/Agency recognizes that no investment is totally without risk and that the investment activities of the City/Agency are a matter of public record. Accordingly, the City/Agency recognizes that occasional measured losses may occur in a diversified portfolio and shall be considered within the context of the overall portfolio's return, provided that adequate diversification has been implemented and that the sale of a security is in the best long-term interest of the City/Agency.

The City Manager/Executive Director, Finance Manager and authorized investment personnel acting in accordance with established procedures and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided that deviations from expectations are reported in a timely fashion to the City Council/Successor Agency and appropriate action is taken to control adverse developments.

- B. Ethics and Conflicts of Interest: Elected officials and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the City/Agency's investment program or could impair or create the appearance of an impairment of their ability to make impartial investment decisions. Employees and investment officials shall subordinate their personal investment transactions to those of the City/Agency. In addition, City Council/Successor Agency members, the City Manager/Executive Director, and the Finance Manager shall file a Statement of Economic Interests each year as required by California Government Code Section 87203 and regulations of the Fair Political Practices Commission.
- C. Delegation of Authority: Under the direction and supervision of the City Manager/Executive Director, the Finance Manager shall be responsible for the management of the City/Agency's investment portfolio. The Finance Manager may then delegate the authority to conduct investment transactions and to manage the operation of the investment portfolio to other specifically authorized staff members subject to City Manager/Executive Director authorization. No person may engage in an investment transaction except as expressly provided under the terms of this Policy.

The City/Agency may engage the professional services of outside investment advisors with respect to its investment program, so long as it can be demonstrated that these services produce a net financial advantage or necessary financial protection of the City/Agency's financial resources. Such companies must be registered under the Investment Advisors Act of 1940, be well-established and exceptionally reputable. Members of the staff of such companies who will have primary responsibility for managing the City/Agency's investments must have a working familiarity with the special requirements and constraints of investing municipal funds in general and of the City/Agency's funds in particular.

- D. Internal Controls: The Finance Manager is responsible for establishing and maintaining a system of internal controls. The internal controls shall be designed to prevent losses of public funds arising from fraud, employee error, and misrepresentation by third parties, unanticipated changes in financial markets, or imprudent action by City employees and officers. The internal structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived, and the valuation of costs and benefits requires estimates and judgments by management.

5. BROKER/DEALERS

In the event that an investment advisor is not used to purchase securities, the City/Agency will select broker/dealers on the basis of their expertise in public cash management and their ability to provide service to the City/Agency's account.

Each approved broker/dealer must possess an authorizing certificate from the California Commissioner of Corporations, as required by Section 25210 of the California Corporations Code.

To be eligible, a firm must meet at least one of the following criteria:

- A. Be recognized as Primary Dealers by the Federal Reserve Bank of New York or have a primary dealer within their holding company structure, or

- B. Report voluntarily to the Federal Reserve Bank of New York, or
- C. Qualify under Securities and Exchange Commission (SEC) Rule 15c3-1 (Uniform Net Capital Rule, 17 C.F.R. § 240.15c3-1).

6. SAFEKEEPING AND CUSTODY OF ASSETS

The Finance Manager shall select one or more banks to provide safekeeping and custodial services for the City/Agency. A Safekeeping Agreement approved by the City/Agency shall be executed with each custodian bank prior to utilizing that bank's safekeeping services.

Custodian banks will be selected on the basis of their ability to provide services for the City/Agency's account and the competitive pricing of their safekeeping related services.

The purchase and sale of securities and repurchase agreement transactions shall be settled on a delivery versus payment basis. All securities shall be perfected in the name of the City/Agency. Sufficient evidence to title shall be consistent with modern investment, banking and commercial practices.

All investment securities, except non-negotiable Certificates of Deposit, Money Market Funds and local government investment pools, purchased by the City/Agency will be delivered by book entry and will be held in third-party safekeeping by a City/Agency approved custodian bank, its correspondent bank or its Depository Trust Company (DTC) participant account.

7. AUTHORIZED INVESTMENTS

All investments and deposits of the City/Agency shall be made in accordance with California Government Code Sections 16429.1, 53600-53609 and 53630-53686. Any revisions or extensions of these code sections will be assumed to be part of this Policy immediately upon being enacted. The City/Agency has further restricted the eligible types of securities and transactions. The foregoing list of authorized securities and transactions shall be strictly interpreted. Any deviation from this list must be pre-approved by resolution of the City/Agency. In the event an apparent discrepancy is found between this Policy and the Government Code, the more restrictive parameter(s) will take precedence.

Where this section specifies a percentage limitation or minimum credit rating for a particular security type, that percentage or credit rating minimum is applicable only at the date of purchase.

A. Investments Specifically Permitted:

1. United States Treasury bills, notes, or bonds with a final maturity not exceeding five years from the date of trade settlement. There is no limitation as to the percentage of the City/Agency's portfolio that may be invested in this category.
2. Federal Instrumentality (government-sponsored enterprise). Federal Agency issues include, but are not limited to Government National Mortgage Association (GNMA), Federal Farm Credit Bank (FFCB), Federal Home Loan Bank (FHLB), Federal Home Loan Mortgage Corporation (FHLMC), Federal National Mortgage Association (FNMA), Federal Housing Administration (FHA), and Tennessee Valley Authority (TVA). Although there is no percentage limitation on these issues, purchases of this category shall not exceed five (5) years to maturity.
3. Federal Agency Obligations for which the full faith and credit of the United States are pledged for the payment of principal and interest and which have a final maturity not exceeding five years from the date of trade settlement. There is no limitation as to the percentage of the portfolio that can be invested in this category. Although there is no percentage limitation on these issues, purchases of this category shall not exceed five (5) years to maturity.

4. Mortgage-backed Securities, Collateralized Mortgage Obligation (CMO) and Asset-backed Securities from issuers not defined in the preceding three (3) sections of this Section are limited to bonds with a final maturity not exceeding five years from the date of trade settlement. The security itself shall be rated at least "AAA" or the equivalent by a Nationally Recognized Statistical Rating Organization ("NRSRO"). No more than five percent (5%) of the City/Agency's total portfolio shall be invested in any one issuer of mortgage backed and asset-backed securities listed above, and the aggregate investment in mortgage-backed and asset-backed securities shall not exceed twenty percent (20%) of the City/Agency's total portfolio.
5. Medium-Term Notes issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States, with a final maturity not exceeding five years from the date of trade settlement, and rated in at least the "A" category or the equivalent by an NRSRO. No more than five percent (5%) of the City/Agency's total portfolio shall be invested in any one issuer of medium-term notes, and the aggregate investment in medium-term notes shall not exceed thirty percent (30%) of the City/Agency's total portfolio.
6. Municipal Bonds:
 - a. Bonds issued by the City Cerritos, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the City or by a department, board, agency, or authority of the City.
 - b. State of California registered warrants or treasury notes or bonds, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the state or by a department, board, agency, or authority of the state.
 - c. Registered treasury notes or bonds of any of the other 49 states in addition to California, including bonds payable solely out of the revenues from a revenue producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 states, in addition to California. Bonds, notes, warrants, or other evidences of indebtedness of a local agency within California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the local agency, or by a department, board, agency, or authority of the local agency.

In addition, the securities referenced in items 6a-6c must be rated in at least the "A" category or the equivalent by a NRSRO with maturities not exceeding five years from the date of trade settlement. No more than five percent (5%) of the City/ Agency's total portfolio shall be invested in any one municipal issuer. In addition, the aggregate investment in municipal bonds may not exceed thirty percent (30%) of the portfolio.
7. Non-negotiable Certificates of Deposit and savings deposits with a maturity not exceeding five years from the date of trade settlement, in FDIC insured state or nationally chartered banks or savings banks that qualify as a depository of public funds in the State of California as defined in California Government Code Section 53630.5. Deposits exceeding the FDIC insured amount shall be secured pursuant to California Government Code Section 53652. No one issuer shall exceed more than five percent (5%) of the portfolio, and investment in

negotiable and non-negotiable certificates of deposit shall be limited to thirty percent (30%) of the portfolio combined.

8. Negotiable Certificates of Deposit only with a nationally or state-chartered bank, a savings association or a federal association (as defined by Section 5102 of the California Financial Code), a state or federal credit union, or by a federally licensed or state-licensed branch of a foreign bank whose senior long-term debt is rated in at least the "A" category, or the equivalent, or short-term debt is rated at least "A-1" or the equivalent by an NRSRO and having assets in excess of \$10 billion, so as to ensure security and a large, well-established secondary market. Ease of subsequent marketability should be further ascertained prior to initial investment by examining currently quoted bids by primary dealers and the acceptability of the issuer by these dealers. No one issuer shall exceed more than five percent (5%) of the portfolio, and maturity shall not exceed five years. Investment in negotiable and non-negotiable certificates of deposit shall be limited to thirty percent (30%) of the portfolio combined.

9. Prime Commercial Paper with a maturity not exceeding 270 days from the date of trade settlement that is rated "A-1", or the equivalent, by an NRSRO. The entity that issues the commercial paper shall meet all of the following conditions in either of the sub-paragraphs below:

- a. The entity shall (1) be organized and operating in the United States as a general corporation, (2) have total assets in excess of \$500,000,000; and (3) have debt other than commercial paper, if any, that is rated in at least the "II A" category or the equivalent by an NRSRO.
- b. The entity shall (1) be organized within the United States as a special purpose corporation, trust, or limited liability company, (2) have program wide credit enhancements, including, but not limited to, over collateralization, letters of credit or surety bond; and (3) have commercial paper that is rated at least "A-1" or the equivalent, by an NRSRO.

No more than five percent (5%) of the City/Agency's total portfolio shall be invested in the commercial paper of any one issuer, and the aggregate investment in commercial paper shall not exceed twenty-five percent (25%) of the City/Agency's total portfolio.

10. Eligible Banker's Acceptances with a maturity not exceeding 180 days from the date of trade settlement, drawn on and accepted by a commercial bank whose senior long-term debt is rated in at least the "A" category or the equivalent by an NRSRO at the time of purchase. Banker's Acceptances shall be rated at least "A-1", or the equivalent at the time of purchase by an NRSRO. If the bank has senior debt outstanding, it must be rated in at least the "A" category or the equivalent by an NRSRO. The aggregate investment in banker's acceptances shall not exceed forty percent (40%) of the City/Agency's total portfolio, and no more than five percent (5%) of the City/Agency's total portfolio shall be invested in banker's acceptances of any one bank.
11. Repurchase Agreements and Reverse Repurchase Agreements with a final termination date not exceeding 30 days collateralized by U.S. Treasury obligations or Federal Instrumentality securities listed in items 1 and 2 above with the maturity of the collateral not exceeding ten years. For the purpose of this section, the term collateral shall mean purchased securities under the terms of the City/Agency's approved Master Repurchase Agreement. The purchased securities

shall have a minimum market value including accrued interest of one hundred and two percent (102%) of the dollar value of the funds borrowed. Collateral shall be held in the City/Agency's custodian bank, as safekeeping agent, and the market value of the collateral securities shall be marked-to-the-market daily.

Repurchase Agreements and Reverse Repurchase Agreements shall be entered into only with broker/dealers and who are recognized as Primary Dealers with the Federal Reserve Bank of New York, or with firms that have a Primary Dealer within their holding company structure. Primary Dealers approved as Repurchase Agreement counterparties shall have a short-term credit rating of at least "A-1" or the equivalent and a long-term credit rating of at least "A" or the equivalent. Repurchase agreement counterparties shall execute a City/Agency approved Master Repurchase Agreement with the City/Agency. The Finance Manager shall maintain a copy of the City/Agency's approved Master Repurchase Agreement and a list of the broker/dealers who have executed same.

In addition, the City/Agency must own assets for more than 30 days before they can be used as collateral for a reverse repurchase agreement. No more than ten percent (10%) of the portfolio can be involved in reverse repurchase agreements.

12. State of California's Local Agency Investment Fund (LAIF), pursuant to California Government Code Section 16429.1. There is no limitation as to the percentage of the portfolio that can be invested in this category.
13. Mutual Funds and Money Market Mutual Funds registered under the Investment Company Act of 1940, provided that:
 - a. Mutual Funds that invest in the securities and obligations as authorized under California Government Code Section 53601, subdivisions (a) to (k) and (m) to (q) inclusive and that meet either of the following criteria:
 - i. Attained the highest ranking or the highest letter and numerical rating provided by not less than two (2) NRSROs; or
 - ii. Have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience investing in the securities and obligations authorized by California Government Code, Section 53601 and with assets under management in excess of \$500 million.

No more than 10% of the total portfolio may be invested in shares of any one mutual fund.
 - b. Money Market Mutual Funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940. No more than 20% of the total portfolio may be invested in Money Market Funds. Said funds must be issued by diversified management companies and meet either of the following criteria:
 - i. Have attained the highest ranking or the highest letter and numerical rating provided by not less than two (2) NRSROs; or,
 - ii. Have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years'

experience managing money market mutual funds with assets under management in excess of \$500 million.

No more than 20% of the total portfolio may be invested in these securities.

- B. Investments Specifically Not Permitted: Any security type or structure not specifically approved by this policy is hereby prohibited. Security types, which are thereby prohibited include, but are not limited to: "exotic" derivative structures such as range notes, dual index notes, inverse floating rate notes, leveraged or de-leveraged floating rate notes, interest only strips that are derived from a pool of mortgages and any security that could result in zero interest accrual if held to maturity, or any other complex variable or structured note with an unusually high degree of volatility risk.
- C. Exceptions to Prohibited and Restricted Investments: The City/Agency shall not be required to sell securities prohibited or restricted in this policy, or any future policies, or prohibited or restricted by new State regulations, if purchased prior to their prohibition and/ or restriction. Insofar as these securities provided no notable credit risk to the City/Agency, holding of these securities until maturity is approved. At maturity or liquidation, such monies shall be reinvested as provided by this policy.

8. INVESTMENT PARAMETERS

- A. Diversification: The City/Agency shall diversify its investments to avoid incurring unreasonable risks inherent in over-investing in specific instruments, individual financial institutions or maturities. As such, no more than five percent (5%) of the City/Agency's portfolio may be invested in the instruments of any one issuer, except governmental issuers, investment pools, mutual funds and money market funds, or unless otherwise specified in this investment policy. This restriction does not apply to any type of Federal Instrumentality or Federal Agency Security previously referenced herein. Nevertheless, the asset allocation in the investment portfolio should be flexible depending upon the outlook for the economy, the securities markets and the City/Agency's overall anticipated cash flow needs.
- B. Maximum Maturities: To the extent possible, investments shall be matched with anticipated cash flow requirements and known future liabilities. The City/ Agency will not invest in securities maturing more than five years from the date of trade settlement, unless the City/Agency Council has, by resolution, granted authority to make such an investment at least three months prior to the date of investment.
- C. Credit Quality: Each investment manager will monitor the credit quality of the securities in their respective portfolio. In the event a security held by the City/ Agency is the subject of a rating downgrade which brings it below accepted minimums specified herein, or the security is placed on negative credit watch, where downgrade could result in a rate drop below acceptable levels, the investment advisor who purchased the security will immediately notify the Finance Manager. The City/Agency shall not be required to immediately sell such securities. The course of action to be followed will then be decided on a case by case basis, considering such factors as the reason for the rate drop, prognosis for recovery or further drop, and market price of the security. The City Council/Successor Agency will be advised of the situation and intended course of action.

9. PORTFOLIO PERFORMANCE

The investment portfolio shall be designed to attain a market rate of return throughout budgetary and economic cycles, taking into account prevailing market conditions, risk constraints for eligible securities, and cash flow requirements. The performance of the City/ Agency's investments shall be compared to the total return of a benchmark that most closely corresponds to the portfolio's duration, universe of allowable securities, risk profile,

and other relevant characteristics. When comparing the performance of the City/Agency's portfolio, its rate of return will be computed consistent with Global Investment Performance Standards (GIPS).

10. REPORTING

Monthly, the Finance Manager shall produce a report of the investment portfolio balances, transactions, risk characteristics, earnings, and performance results of the City/Agency's investment portfolio available to City Council/Successor Agency. The report shall include the following information:

- A. Investment type, issuer, date of maturity, par value and dollar amount invested in all securities, and investments and monies held by the City/ Agency;
- B. A description of the funds, investments and programs;
- C. A market value as of the date of the report (or the most recent valuation as to assets not valued monthly) and the source of the valuation; and
- D. A statement of compliance with this Policy or an explanation for non-compliance.

11. INVESTMENT POLICY COMPLIANCE AND ADOPTION

- A. Compliance: Any deviation from the policy shall be reported to the City Council/Successor Agency as soon as practical, but no later than the next scheduled City Council/Successor Agency meeting. The Finance Manager shall review deviations from policy with the City Council/Successor Agency.

12. POLICY ADOPTION

This Policy was adopted by way of joint City Council Resolution No. 2023-27/Successor Agency Resolution No. 2023-02 on June 22, 2023 and became effective immediately thereon.

Signed:



Naresh Solanki, Mayor/Agency Chair

Date:

7/19/2024

Signed:



Robert A. Lopez, City Manager/Executive Director

Date:

7/23/2024

Attachment list:

Attachment 1: Definitions

**CITY OF CERRITOS
SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY
INVESTMENT POLICY**

DEFINITIONS

Agencies. Shorthand market terminology for any obligation issued by a government-sponsored entity (GSE), or a federally related institution. Most obligations of GSEs are not guaranteed by the full faith and credit of the US government. Examples are:

1. FFCB: The Federal Farm Credit Bank System provides credit and liquidity in the agricultural industry. FFCB issues discount notes and bonds.
2. FHLB: The Federal Home Loan Bank provides credit and liquidity in the housing market. FHLB issues discount notes and bonds.
3. FHLMC: Like FHLB, the Federal Home Loan Mortgage Corporation provides credit and liquidity in the housing market. FHLMC, also called "FreddieMac" issues discount notes, bonds and mortgage pass-through securities.
4. FNMA: Like FHLB and FreddieMac, the Federal National Mortgage Association was established to provide credit and liquidity in the housing market. FNMA, also known as "FannieMae," issues discount notes, bonds and mortgage pass-through securities.
5. GNMA: The Government National Mortgage Association, known as "GinnieMae," issues mortgage pass-through securities, which are guaranteed by the full faith and credit of the US Government.
6. PEFCO: The Private Export Funding Corporation assists exporters. Obligations of PEFCO are not guaranteed by the full faith and credit of the US government.
7. TVA: The Tennessee Valley Authority provides flood control and power and promotes development in portions of the Tennessee, Ohio, and Mississippi River valleys. TVA currently issues discount notes and bonds.

Asked: The price at which a seller offers to sell a security.

Asset Backed Securities: Securities supported by pools of installment loans or leases or by pools of revolving lines of credit.

Average Life: In mortgage-related investments, including CMOs, the average time to expected receipt of principal payments, weighted by the amount of principal expected.

Banker's Acceptance: A money market instrument created to facilitate international trade transactions. It is highly liquid and safe because the risk of the trade transaction is transferred to the bank which "accepts" the obligation to pay the investor.

Benchmark: A comparison security or portfolio. A performance benchmark is a partial market index, which reflects the mix of securities allowed under a specific investment policy.

Bid: The price at which a buyer offers to buy a security.

Broker: A broker brings buyers and sellers together for a transaction for which the broker receives a commission. A broker does not sell securities from his own position.

Callable: A callable security gives the issuer the option to call it from the investor prior to its maturity. The main cause of a call is a decline in interest rates. If interest rates decline since an issuer issues securities, it will likely call its current securities and reissue them at a lower rate of interest. Callable securities have reinvestment risk as the investor may receive its principal back when interest rates are lower than when the investment was initially made.

Certificate of Deposit (CD): A time deposit with a specific maturity evidenced by a certificate. Large denomination CDs may be marketable.

Collateral: Securities or cash pledged by a borrower to secure repayment of a loan or repurchase agreement. Also, securities pledged by a financial institution to secure deposits of public monies.

Collateralized Mortgage Obligations (CMO): Classes of bonds that redistribute the cash flows of mortgage securities (and whole loans) to create securities that have different levels of prepayment risk, as compared to the underlying mortgage securities.

Commercial Paper: The short-term unsecured debt of corporations.

Cost Yield: The annual income from an investment divided by the purchase cost. Because it does not give effect to premiums and discounts which may have been included in the purchase cost, it is an incomplete measure of return.

Coupon: The rate of return at which interest is paid on a bond.

Credit Risk: The risk that principal and/ or interest on an investment will not be paid in a timely manner due to changes in the condition of the issuer.

Current Yield. The annual income from an investment divided by the current market value. Since the mathematical calculation relies on the current market value rather than the investor's cost, current yield is unrelated to the actual return the investor will earn if the security is held to maturity.

Dealer: A dealer acts as a principal in security transactions, selling securities from and buying securities for his own position.

Debenture: A bond secured only by the general credit of the issuer.

Delivery vs. Payment (DVP): A securities industry procedure whereby payment for a security must be made at the time the security is delivered to the purchaser's agent.

Derivative: Any security that has principal and/ or interest payments which are subject to uncertainty (but not for reasons of default or credit risk) as to timing and/or amount, or any security which represents a component of another security which has been separated from other components ("Stripped" coupons and principal). A derivative is also defined as a financial instrument the value of which is totally or partially derived from the value of another instrument, interest rate, or index.

Discount: The difference between the par value of a bond and the cost of the bond, when the cost is below par. Some short-term securities, such as T-bills and banker's acceptances, are known as discount securities. They sell at a discount from par, and return the par value to the investor at maturity without additional interest. Other securities, which have fixed coupons, trade at a discount when the coupon rate is lower than the current market rate for securities of that maturity and/or quality.

Diversification: Dividing investment funds among a variety of investments to avoid excessive exposure to any one source of risk.

Duration: The weighted average time to maturity of a bond where the weights are the present values of the future cash flows. Duration measures the price sensitivity of a bond to changes in interest rates. (See modified duration).

Federal Funds Rate: The rate of interest charged by banks for short-term loans to other banks. The Federal Reserve Bank through open-market operations establishes it.

Federal Open Market Committee: A committee of the Federal Reserve Board that establishes monetary policy and executes it through temporary and permanent changes to the supply of bank reserves.

Leverage: Borrowing funds in order to invest in securities that have the potential to pay earnings at a rate higher than the cost of borrowing.

Liquidity: The speed and ease with which an asset can be converted to cash.

Local Agency Investment Fund (LAIF). A voluntary investment fund opens to government entities and certain non-profit organizations in California that is managed by the State Treasurer's Office.

Local Government Investment Pool: Investment pools that range from the State Treasurer's Office Local Agency Investment Fund (LAIF) to county pools, to Joint Powers Authorities (JPAs). These funds are not subject to the same SEC rules applicable to money market mutual funds.

Make Whole Call: A type of call provision on a bond that allows the issuer to pay off the remaining debt early. Unlike a call option, with a make whole call provision, the issuer makes a lump sum payment that equals the net present value (NPV) of future coupon payments that will not be paid because of the call. With this type of call, an investor is compensated, or "made whole."

Margin: The difference between the market value of a security and the loan a broker makes using that security as collateral.

Market Risk: The risk that the value of securities will fluctuate with changes in overall market conditions or interest rates.

Market Value: The price at which a security can be traded.

Marking to Market: The process of posting current market values for securities in a portfolio.

Maturity: The final date upon which the principal of a security becomes due and payable.

Medium Term Notes: Unsecured, investment-grade senior debt securities of major corporations which are sold in relatively small amounts on either a continuous or an intermittent basis. MTNs are highly flexible debt instruments that can be structured to respond to market opportunities or to investor preferences.

Modified Duration: The percent change in price for a 100 basis point change in yields. Modified duration is the best single measure of a portfolio's or security's exposure to market risk.

Money Market: The market in which short-term debt instruments (T-bills, discount notes, commercial paper, and banker's acceptances) are issued and traded.

Mortgage Pass-Through Securities: A securitized participation in the interest and principal cash flows from a specified pool of mortgages. Principal and interest payments made on the mortgages are passed through to the holder of the security.

Municipal Securities: Securities issued by state and local agencies to finance capital and operating expenses.

Mutual Fund: An entity which pools the funds of investors and invests those funds in a set of securities which is specifically defined in the fund's prospectus. Mutual funds can be invested in various types of domestic and/ or international stocks, bonds, and money market instruments, as set forth in the individual fund's prospectus. For most large, institutional investors, the costs associated with investing in mutual funds are higher than the investor can obtain through an individually managed portfolio.

Nationally Recognized Statistical Rating Organization (NRSRO): A credit rating agency that the Securities and Exchange Commission in the United States uses for regulatory purposes. Credit rating agencies provide assessments of an investment's risk. The issuers of investments, especially debt securities, pay credit rating agencies to provide them with ratings. The three most prominent NRSROs are Fitch, S&P, and Moody's.

Negotiable CD: A short-term debt instrument that pays interest and is issued by a bank, savings or federal association, state or federal credit union, or state-licensed branch of a foreign bank. Negotiable CDs are traded in a secondary market.

Premium: The difference between the par value of a bond and the cost of the bond, when the cost is above par.

Prepayment Speed: A measure of how quickly principal is repaid to investors in mortgage securities.

Prepayment Window: The time period over which principal repayments will be received on mortgage securities at a specified prepayment speed.

Premium Dealer: A financial institution (1) that is a trading counterparty with the Federal Reserve in its execution of market operations to carry out U.S. monetary policy, and (2) that participates for statistical reporting purposes in compiling data on activity in the U.S. Government securities market.

Prudent Person (Prudent Investor) Rule: A standard of responsibility which applies to fiduciaries. In California, the rule is stated as "Investments shall be managed with the care, skill, prudence and diligence, under the circumstances then prevailing, that a prudent person, acting in a like capacity and familiar with such matters, would use in the conduct of an enterprise of like character and with like aims to accomplish similar purposes."

Realized Yield: The change in value of the portfolio due to interest received and interest earned and realized gains and losses. It does not give effect to changes in market value on securities, which have not been sold from the portfolio.

Regional Dealer: A financial intermediary that buys and sells securities for the benefit of its customers without maintaining substantial inventories of securities and that is not a primary dealer.

Repurchase Agreement: Short-term purchases of securities with a simultaneous agreement to sell the securities back at a higher price. From the seller's point of view, the same transaction is a reverse repurchase agreement.

Safekeeping: A service to bank customers whereby securities are held by the bank in the customer's name.

Structured Note: A complex, fixed income instrument, which pays interest, based on a formula tied to other interest rates, commodities or indices. Examples include inverse floating rate notes which have coupons that increase when other interest rates are falling, and which fall when other interest rates are rising, and "dual index floaters," which pay interest based on the relationship between two other interest rates - for example, the yield on the ten-year Treasury note minus the Libor rate. Issuers of such notes lock in a reduced cost of borrowing by purchasing interest rate swap agreements.

Total Rate of Return: A measure of a portfolio's performance over time. It is the internal rate of return, which equates the beginning value of the portfolio with the ending value; it includes interest earnings, realized and unrealized gains, and losses in the portfolio.

Treasury Obligations: Securities issued by the U.S. Treasury and backed by the full faith and credit of the United States. Treasuries are considered to have no credit risk, and are the benchmark for interest rates on all other securities in the US and overseas. The Treasury issues both discounted securities and fixed coupon notes and bonds.

Treasury Bills: All securities issued with initial maturities of one year or less are issued as discounted instruments, and are called Treasury bills. The Treasury currently issues three- and six-month T-bills at regular weekly auctions. It also issues "cash management" bills as needed to smooth out cash flows.

Treasury Notes: All securities issued with initial maturities of two to ten years are called Treasury notes, and pay interest semi-annually.

Treasury Bonds: All securities issued with initial maturities greater than ten years are called Treasury bonds. Like Treasury notes, they pay interest semi-annually.

Volatility: The rate at which security prices change with changes in general economic conditions or the general level of interest rates.

Yield to Maturity: The annualized internal rate of return on an investment which equates the expected cash flows from the investment to its cost.

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Appendix B

**Resolution No. 2024-14
APPROPRIATIONS LIMIT**

Annual Appropriation Limit: 2024-2025

CITY OF CERRITOS

RESOLUTION NO. 2024-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CERRITOS APPROVING AND ADOPTING THE ANNUAL APPROPRIATION LIMIT FOR FISCAL YEAR 2024-25.

WHEREAS, the voters of California on November 6, 1979 added Article XIII B to the State Constitution placing various limitations on the appropriations of the state and local governments; and

WHEREAS, Article XIII B provides that the appropriation limit for the Fiscal Year 2024-25 is based on actual appropriation during the 1978-79 Fiscal Year, and is adjusted each year using the growth of population and inflation; and

WHEREAS, Proposition 111, passed by the voters of California on June 5, 1990 requires the City Council to select the adjustment factors each year. The inflation factor may be the growth in California per capita personal income or the increase in non-residential assessed valuation due to new construction within the City, and the population factor may reflect the population growth within either the City of Cerritos or the entire County of Los Angeles; and

WHEREAS, the information necessary for making these adjustments is available in the City Finance Division and the City Clerk's Office; and

WHEREAS, the City of Cerritos has complied with all the provisions of Article XIII B in determining the limit for Fiscal Year 2024-25.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CERRITOS DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The appropriation limit for the City of Cerritos in the Fiscal Year 2024-25 shall be \$251,583,738 calculated by the growth of per capita income in California as the inflation factor and the County's population growth as the population factor. The total appropriations subject to limitation is \$75,216,815.

PASSED, APPROVED and ADOPTED this 27th day of June, 2024.



Naresh Solanki
Mayor

ATTEST:



Vida Barone
City Clerk

Appendix C
Expense Accounts Definitions

EXPENSE ACCOUNT DEFINITIONS

The following Chart of Accounts provides a definition of cost centers and expense account object codes used to classify operating expenses incurred by the City.

COST CENTERS

LEGISLATIVE AND ADMINISTRATIVE

- 111 City Council
- 121 City Manager
- 123 Fine Arts and Historical Commission
- 131 City Attorney
- 141 City Clerk / City Treasurer

COMMUNITY DEVELOPMENT

- 211 Office of the Senior Assistant City Manager
- 212 Geographic Information Services (GIS)
- 221 Advance Planning
- 231 Current Planning
- 251 Planning Commission
- 252 Economic Development Commission

SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY

- 261 / 262 Administrative

PUBLIC WORKS

- 311 Office of the Director
- 321 Engineering
- 331 Environmental Services
- 341 General Maintenance
- 342 Street Maintenance
- 343 Vehicle Maintenance
- 344 Facility Maintenance
- 345 Swim Center Maintenance
- 351 Parks and Trees Management
- 352 Median and Parkway Maintenance

- 353 Parkway Trees
- 354 Parks Maintenance
- 355 Golf Course Maintenance
- 361 Water & Power Management
- 362 Water Management
- 363 Water Production and Distribution
- 364 Water Operations
- 365 Water Inspection
- 366 Reclaimed Water
- 368 Electric Utility

COMMUNITY AND CULTURAL SERVICES

- 411 Office of the Director
- 421 Community Participation
- 422 Senior Center
- 441 Recreation Services
- 442 Golf Course
- 443 Swim and Fitness Center
- 571 Municipal Library
- 462 Parks & Recreation Commission

COMMUNITY SAFETY

- 451 Community Safety
- 452 Code Enforcement
- 461 Property Preservation Commission

ADMINISTRATIVE SERVICES

- 511 Office of the Director
- 521 Communications
- 531 Finance
- 532 Water Billing
- 541 Human Resources / Risk Management
- 551 Support Services

552 Property Control

561 Management Information Systems

THEATER

611 Office of the Director

621 Business Management

631 Performance Marketing and Sales

641 Front of the House Management

651 Operations and Security

661 Special Event Services

671 Box Office

EXPENSE ACCOUNT OBJECT CODES

51010 REGULAR EARNINGS. Normal payroll expenditures carried continuously, assigned payroll number and subject to all usual deductions.

51021 OVERTIME. Portion of salary subject to time and a half. Any time approved by Department Director over 40-hour week subject to additional premium pay.

52010 REGULAR EARNINGS - PART-TIME. Wages paid to employees who are classified as part-time employees.

52015 SPECIAL PROJECT EARNINGS - PART-TIME.

52021 OVERTIME EARNINGS - PART-TIME.

52400 EMPLOYEE BENEFITS. Social Security, PERS, Medicare, Comp. Insurance, Health Insurance and other benefits that the City pays for employees.

53010 AUTO ALLOWANCE. Monthly car allowance for designated employees in lieu of assigned City vehicle. No other charges to this account.

53020 DUES AND PUBLICATIONS. Books, publications and membership dues in job-related organizations.

53030 EDUCATION AND TRAINING. Job-oriented education or training sponsored by the City.

53040 EMPLOYEE AWARDS. Service awards presented to employees for continuous service and any special award that may arise.

53060 RECRUITMENT EXPENSE. Expenses incurred in the hiring of employees such as newspaper advertisements, pre-employment physicals, fingerprinting and other recruitment related expenses.

53070 REIMBURSED MILEAGE. Mileage reimbursement for use of employees' automobile. This account is limited to local travel within a fifty-mile radius of City Hall.

53080 TRAVEL AND MEETING. All expenses incurred in local meetings or outside seminars, conferences or workshops. Examples are meals, air fare, hotels and registration fees. Includes mileage reimbursement for trips in excess of 50 miles from City Hall.

53090 UNIFORMS AND SHOES. Purchase and cleaning of uniforms, shop towels and rain gear.

53091 VEHICLE OPERATIONS. Gasoline and oil expenses for City-owned trucks and automobiles.

61010 AMBULANCE SERVICE. Charges by Los Angeles County for ambulance services within the City limits which cannot be paid by the patron.

61020 ANIMAL CONTROL SERVICES. Contracting agreement with City of Long Beach for animal control services. Also includes City's share of costs for euthanasia program.

61030 ARCHITECTURAL SERVICES. Contracted services for architectural design.

61040 AUDIT SERVICES. Auditing service performed by outside auditing firms.

61050 BANK CHARGES/FEES. Costs related to bank processing.

61060 BOND PROCESSING FEES. Bank service charge for handling of bonds.

61070 CHECKING AND INSPECTION. Outside engineering charges for checking and inspection. Also covers construction engineering for capital projects.

61080 CODIFICATION. Expense associated with updating and codifying of municipal code and handled only through the City Clerk's / City Treasurer's office.

61090 COMPOSTING. Costs associated with programs to cause organic material to biologically decompose under controlled conditions.

61100 CONSULTING FEES.

61110 CUSTODIAL SERVICES. Janitorial services as provided by contract agreement.

61115 COMMISSIONER'S FEES AND SALARIES. Compensation paid to members of City commissions.

61120 COUNTY BUILDING AND SAFETY EXPENSE. Charges made by County Building Department for building and safety inspections.

61130 DELIVERY SERVICES. Special messenger delivery service.

61131 DOCUMENT STORAGE.

61140 DUMP CHARGES. Charges made by the Los Angeles County Sanitation District for dumping of disposable materials.

61150 EDUCATIONAL INFORMATION. Includes expenditures for publicity, informational publications and educational activities specific to recycling and waste management. These expenditures may be offset by federal or state grant funds.

61160 ELECTION EXPENSE. Costs associated with municipal elections.

61170 ELECTRONIC INFORMATION. Public microcomputers, supplies and software.

61180 ENGINEERING SERVICES. Engineering charges for any work except checking or inspection.

61190 ENVIRONMENTAL REMEDIATION.

61220 FINGER PRINTING EXPENSE. Expenses associated with finger printing in the Community Safety Division.

61230 FREIGHT CHARGES. Delivery charges on Central Stores purchases.

61240 FRONT-OF-HOUSE EXPENSE. Hospitality expenditures such as ground transportation and meals provided to performing artists at CCPA.

61250 HAZARDOUS WASTE DISPOSAL. The disposal of hazardous materials from City operated facilities.

61260 INSURANCE - GENERAL. Premiums paid for fire, liability, employees' bonds and other insurance coverage. Does not include premiums for Worker's Compensation and personal health and life insurance, which are fringe benefits.

61270 INSURANCE - EARTHQUAKE SELF-INSURANCE.

61281 PUBLIC LIBRARY FUND.

61282 LIBRARY GRANT. Libris Design

61283 LIBRARY GRANT. CLIO

61290 MARKETING EXPENSE. Promotions in news media, radio, etc. for performances and events at CCPA.

61310 LEGAL SERVICES. Legal services provided by the City Attorney.

61315 LEGAL SERVICES - SPECIAL COUNSEL. Legal services provided by outside counsel for special purposes including redevelopment dissolution issues.

61320 LEGAL ADVERTISING. Advertising expense handled only through City Clerk's / City Treasurer's office for public hearing notices and other advertising as required by law.

61325 LOW & MODERATE INCOME HOUSING SERVICES. Ongoing professional services related to the compliance review of prospective residents for the Cerritos Redevelopment Agency's affordable housing developments.

61340 OUTSIDE SERVICES. Any repair or maintenance function on vehicles and other machinery and equipment performed by outside vendors.

61350 OUTSIDE PROCESSING. Processing and special handling of various materials by outside vendors.

61360 PERMIT FEES. Costs incurred for permits and licenses required by other agencies to allow the operation of City programs and functions.

61370 POLICE AND SAFETY SERVICES. Contracted agreement with Los Angeles County Sheriff's Department for police services and other related community safety expenditures. Also includes Sky Knight Program contracted with the City of Lakewood.

61380 PRINTING. All outside printing costs not included in office supplies or special supplies accounts. Does not include envelopes, letterheads, business cards.

61410 PRODUCTION EXPENSE. Purchases, supplies and professional services directly related to performances at the CCPA.

61430 PROFESSIONAL SERVICES. Outside professional services contracted by the City.

61432 PROFESSIONAL SERVICES - EPA. Outside professional services contracted by the City regarding issues involving the Environmental Protection Agency.

61440 PROGRAM EXPENSE. Expenses incurred for opening acts, musicians, percentages and other required items specified in contracts with performing artists at CCPA.

61460 RECORDATION. Charges made for recording of documents by the County Recorder.

61470 RECREATION EXPENSE.

61480 RECYCLING. Related costs of programs to convert wastes and by-products into new materials and products to meet AB 939 goals.

61490 RESIDENTIAL ASSISTANCE PROGRAM. Expenditures to fund residential rehabilitation grants, incurred for the demolition of substandard structures and/or clearing of unsightly property. Includes legal and inspection costs.

61495 RESIDENTIAL LOAN PROGRAM. Expenditures to fund residential rehabilitation loans.

61520 SPECIAL STUDIES. Special information-gathering studies performed by an outside consultant or agency.

61530 SOIL STERILIZATION AND WEED CONTROL. The sterilization and/or weed abatement of areas off streets which are deemed to be a public nuisance and require City action.

61540 SOURCE REDUCTION. Design, manufacture, acquisition and reuse of materials to minimize the quantity of waste produced. The related cost of programs to help achieve AB 939 goals.

61550 SPECIAL WASTE. Costs for disposal of bulky items such as tires and white goods.

61560 STORM WATER MANAGEMENT.

61580 TEMPORARY HELP.

61590 TRASH COLLECTION. Includes costs associated with the contract for collection of refuse in residential portions of the City.

61610 WATER RELATED EXPENSES.

61611 WATER TREATMENT. Chemicals used in water treatment.

61612 WATER MASTER ASSESSMENT. Annual payment to the Department of Water Resources and Central Basin Water Association for bookkeeping and water deeds.

61613 WATER SERVICE CONNECTION. Materials and contracts for connections from transmission main to service residential and commercial sites.

63010 AUDIO VISUAL MATERIAL. Compact discs, audio cassettes, video cassettes, CD-ROMs and DVDs associated with audio visual section of the Library.

63020 BOOKS AND LIBRARY MATERIALS. An account associated only with the City Library. All books and publications purchased for public use. Does not include periodicals.

63021 BOOKS - STATE GRANT. State library grant funds for library services, materials and equipment.

63030 BOUTIQUE MERCHANDISE. Purchase of boutique merchandise.

63110 COMPUTER SUPPLIES. Computer programs for use with data processing equipment.

63120 COMPUTER ACCESSORIES AND PERIPHERALS.

63121 COMPUTER SOFTWARE. Expenditures for software programs and upgrades.

63130 COMMUNITY AWARDS. Plaques, proclamations, flowers and other presentation-type materials.

63140 INVENTORY FOR RESALE. Cost of goods purchased for resale.

63150 CENTRAL STORES - INVENTORY. Purchase of items for Central Stores inventory.

63200 MICROFILM - LIBRARY. Purchase of microfilm materials for the Library.

63230 MAPS AND PUBLICATIONS. Maps, plans specifications, publications and other printed material provided to contractors, other technical or professional groups and citizens. This is partially offset by the revenue account "Sales of Maps and Publications."

63250 OFFICE SUPPLIES. All general office supplies that can be utilized by all departmental personnel. Paper, pens, pencils, note pads, stationery, etc.

63270 PHOTOGRAPHIC FILM AND PROCESSING. The purchase of film and/or cost of processing of film.

63280 PLANTS AND TREES. New or replacement trees purchased for parks and parkways.

63310 POSTAGE. Mailing expense.

63409 TRANSIT PROGRAMS/PROP A. Expenditures for transit programs funded by Proposition A revenues.

63410 PROGRAM EXPENSES AND SUPPLIES. Supplies and expenses associated with the various programs of the City/Agency.

63411 COMMUNITY PROGRAMS. Council directed support of various civic organizations.

63412 TRANSIT PROGRAMS/PROP. C. Expenditures for transit programs funded by Proposition C revenues.

63413 TRIP REDUCTION/AQMD. Rideshare and trip reduction programs encouraged by AQMD.

63510 SIGNAGE/FLAGS/DISPLAYS. Expenditures and supplies related to promotions and activities at the CCPA.

63520 SPECIAL SUPPLIES. Special purpose supplies usually unique to the program wherein budgeted.

63530 SMALL TOOLS. Tools valued under \$200 and often portable.

63540 SMALL EQUIPMENT.

63550 SUBSCRIPTIONS AND PERIODICALS. An account associated only with the City Library. All periodicals purchased for public use.

63675 EMERGENCY WATER STORAGE SUPPLIES. Supplies for emergency water kits offered for sale to Cerritos residents and businesses.

63710 WATER METERS. Purchase of water meters. This account is capitalized to fixed assets at the end of the year.

63720 WATER PURCHASE. Cost of water purchased for water system.

65010 AIR CONDITIONING MAINTENANCE. Expenses relating to maintenance and repair of permanent air conditioning installations in various City facilities.

65015 ARTWORK MAINTENANCE. Allocations for the maintenance of art pieces located in the City.

65020 BUILDINGS AND GROUNDS MAINTENANCE. Supplies and other expenses incurred for the maintenance of various City buildings and facilities. Does not include park grounds, streets, and medians.

65030 BRIDGE MAINTENANCE. Maintenance of all bridges and appurtenant structures as performed by the County.

65040 EQUIPMENT MAINTENANCE AND REPLACEMENT. Rent for equipment owned and maintained by the equipment replacement fund.

65050 EQUIPMENT AND MACHINERY MAINTENANCE. Maintenance of equipment other than office equipment or air conditioning equipment.

65060 LEASED EQUIPMENT MAINTENANCE. Maintenance of equipment leased from external sources.

65070 MARKING AND STRIPING. The painting of traffic control markings on street pavement surfaces.

65080 OFFICE FURNITURE/FIXTURES MAINTENANCE. Maintenance agreements and service costs for office equipment.

65090 OFF-STREET MAINTENANCE. This includes all City maintenance activities on private or public property performed for the benefit of the general public.

65110 PLAYGROUND EQUIPMENT MAINTENANCE. Supplies and other expenses incurred for the maintenance of playground equipment.

65120 PRODUCTION EQUIPMENT.

65121 PRODUCTION MAINTENANCE. Maintenance expenses associated with production equipment for the reclaimed water system.

65130 RENT - OFFICE EQUIPMENT. Rental costs of office equipment not owned by the City.

65131 RENT - OTHER EQUIPMENT. Rental costs for other equipment needed on a temporary basis.

65132 RENT - BUILDINGS AND GROUNDS. Rental costs of trailers and/or buildings and land.

65133 ROADSIDE MAINTENANCE. This includes all maintenance activities for improvements normally located within the parkway; i.e., inside public rights-of-way but outside the normal riding surface. This would include maintenance of such things as grading of shoulders, drainage ditches, AC sidewalks and installation of traffic barricades.

65134 SEWER MAINTENANCE. The maintenance of all City sewer lines excluding County sanitation facilities.

65140 STORM DRAIN MAINTENANCE. The cleaning, reconstruction, and maintenance of all storm drains and catch basins under the jurisdiction of the City. However, maintenance of drains and appurtenant structures that have been transferred to the County Flood Control District is performed by the County.

65150 STREET MAINTENANCE.

65151 STREET LIGHTS MAINTENANCE. The maintenance and power necessary to operate all street lights within the Los Coyotes Lighting and Landscaping District.

65152 STREET NAME SIGN MAINTENANCE. The maintenance of all street name signs.

65153 STREET SIGN MAINTENANCE. The installation of all informational and directional street signs.

65154 STREET SWEEPING. Includes all operations associated with street sweeping contract.

65155 STREET MAINTENANCE - CITY. Miscellaneous street maintenance activities such as patching, slurry sealing, curb grinding and street reconstruction that is done by City contract or City personnel.

65156 STREET MAINTENANCE - COUNTY. Includes activities performed by the Los Angeles County Road Department or outside contractors such as patching, slurry and chip sealing, grinding, curb and gutter reconstruction and other related road repairs.

65157 STREET MAINTENANCE - MEASURE R. Improvements funded through Measure R, a half-cent sales tax for Los Angeles County to finance transportation projects and programs.

65170 TRAFFIC SIGNAL MAINTENANCE.

65171 TRAFFIC SIGNAL - STATE. Cerritos' share of the maintenance of traffic signals under the jurisdiction of the State of California and performed by the State.

65172 TRAFFIC SIGNAL - CITY. The maintenance of traffic signals within the City limits performed by the City or by contract.

65173 TRAFFIC SIGNAL - COUNTY. Cerritos' share of the maintenance by the County of Los Angeles of traffic signals that are under joint jurisdiction with bordering cities.

65174 TRAFFIC SIGNAL - CITY - POWER. Energy charges related to operation of signals within the City.

65175 TRAFFIC AND REGULATORY SIGNS. The installation and maintenance of all regulatory, informative and directional signs.

65176 TRAFFIC SIGNAL CAMERA ENFORCEMENT. Maintenance and operation of photo enforcement equipment installed at selected traffic signals.

65180 TREE MAINTENANCE.

65190 VEHICLE MAINTENANCE.

65210 WATER DISTRIBUTION SYSTEMS MAINTENANCE. Includes maintenance and repair of meter boxes and fittings and general distribution lines.

65211 WATER - SPECIAL MAINTENANCE. Includes maintenance of fire hydrants and special backflow devices.

65212 WATER PRODUCTION EQUIPMENT MAINTENANCE. Includes maintenance and repair of pump motors, engines, chlorinators, general production equipment.

65213 WATER WELL PUMPING ASSESSMENT. Central and West Basin Water Replenishment District assessment based on quantity of water pumped from Basin.

67010 WATER. Water used by all City facilities.

67020 WATER PURCHASE - MWD. Cost of water purchased from Central Basin Municipal Water District.

67030 NATURAL GAS. Natural gas used by all City facilities.

67040 ELECTRICITY. Electricity used by all City facilities.

- 67050 TELEPHONE. Telephone expenses, office phones, park phones, phones associated with computers, etc.
- 67060 CELLULAR PHONE. Operating expenses associated with the use of cellular telephones for City business.
- 67070 WATER POWER. The cost of power used to operate various water pump stations, etc., and separate from all other utilities.
- 67080 ELECTRIC UTILITY FUEL EXPENSE. The cost of fuel used to operate the Magnolia Power Plant and generate electrical power.
- 67085 ADDITIONAL ENERGY RESOURCES. The purchase of wholesale energy on the open market.
- 67090 MAGNOLIA POWER EXPENSES. Prior year power expenditures related to the Magnolia Power Project, including expenses for schedule coordinating services, gas and power marketing services, and transmission fees.
- 67095 MAGNOLIA POWER PLANT O & M. The variable costs (non-fuel) associated with the operation of the Magnolia Power Plant.
- 67100 ELECTRIC ENERGY PURCHASED COSTS. Energy purchased to meet retail electric requirements.
- 67101 ELECTRIC TRANSMISSION SCHEDULING FEE. Transmission services provided for the delivery of power output.
- 67102 ELECTRIC ENERGY SETTLEMENT. Settlement amount from the ISO for imbalance energy (revenue or expense).
- 67103 POWER SCHEDULING FEE. Electricity scheduling and coordination services.
- 67104 ENERGY PURCHASED-OPTION PREMIUM. Negotiated contract payment to PPM for structured energy purchases that enables a graduated pricing design.
- 67105 TRANSMISSION LOSSES. Purchased energy to make up for line losses to the point of delivery.
- 67106 ENERGY PURCHASED-SUPPLIER BUY BACK. Purchase of excess wholesale energy acquired by Cerritos but not necessary to meet retail electric sales.
- 67107 ENERGY PURCHASED-SUPPLIER BUY BACK-O&M. Reimbursement from energy contract for the variable operation and maintenance (VOM) charges in connection with the ownership interest in the Magnolia Power Plant.
- 67108 ENERGY PURCH-SUPP BUY BACK-CAPACITY PYMT. The contract (tolling) payment from contractor to use the Cerritos entitlement in the Magnolia Power Plant.
- 67110 ELECTRIC SPECIAL ASSESSMENT. Payments made to SCPPA for extraordinary Magnolia Power Plant expenses.
- 67112 FUEL CONTINGENCY ACCOUNT (FLOAT). Payments made to SCPPA for fuel related charges not associated with monthly fuel requirements.
- 67115 RELIABILITY SERVICE. Charges for distribution and reliability service costs incurred by the Cerritos Electric Utility.
- 67116 CAP AND TRADE/GREENHOUSE GAS. Costs incurred by Cerritos Electric Utility to comply with California State mandates pertaining to air pollution reduction. This requirement is a central element of California's Global Warming Solutions Act (AB 32) and covers major sources of greenhouse gas emissions in the State such as refineries, power plants, industrial facilities, and transportation fuels.
- 67117 RENEWABLE PORTFOLIO. California State regulations currently require that electricity providers obtain 20% of their annual energy portfolio from renewable sources. Cerritos Electric Utility will procure its share of renewable energy from the market.
- 67118 LOAD GROWTH. Expenditures related to load growth services provided to the Cerritos Electric Utility, including development of customer acquisitions and switchovers, marketing support, and other activities designed to maintain and enhance the Utility's customer demand.
- 67120 FUEL EXPENSE. Gas acquired by the City of Cerritos and delivered to Magnolia for power generation.
- 67121 FUEL TRANSPORTATION. Charges for the delivery of fuel to the Magnolia Power Plant.
- 67131 ENERGY RESOURCES WAPA. Charges related to the Electric Utility and the Boulder Canyon Project (BCP).

67132 CAPACITY WAPA. Charges related to the Electric Utility and the Boulder Canyon Project (BCP).

67133 LCRB DAM FUND. Charges related to the Electric Utility and the Boulder Canyon Project (BCP).

67134 LCR MSCP-Multi-Species Conservation Program. Charges related to the Electric Utility and the Boulder Canyon Project (BCP).

67143 MAINTENANCE-STRUCTURES. Charges for maintenance of equipment not directly related to the Magnolia generation plant.

67145 MAINTENANCE-ELECTRIC PLANT. Charges for maintenance at the Magnolia Power Plant assessed to the participants not included in the SCPPA budget O & M (67095).

67146 MAJOR MAINTENANCE-CAP IMPR (RESERVES). Payments made to SCPPA to maintain a reserve fund for major Magnolia Power Plant repairs.

67147 SPARE PARTS-CAP IMPR (RESERVES). Payments made to SCPPA to maintain a reserve fund for replacement parts necessary to operate Magnolia Power Plant.

67190 BILLING MANAGEMENT. Expenditures for services provided to the Cerritos Electric Utility related to billing and data management, including data exchanges, enrollment status reports, notifications of meter attributes, and associated support.

67191 GENERAL AND ADMINISTRATIVE. Administrative fees associated with the SCPPA.

67192 CUSTOMER EXPENSE. All expenses in connection with providing electric service to the end-user including metering, billing and customer service.

67193 GRID MANAGEMENT CHARGES. Payments made to the CAL-ISO for pro-rata charges of participating in the State operating transmission service.

67194 DEBT SERVICE - PROJECT B. Principal and interest payments to SCPPA to amortize the City of Cerritos' share of the acquisition costs for the Magnolia Power Plant.

67197 RATE STABILIZATION FUND WITH SCPPA. This account reflects payments made by the Cerritos Electric Utility into the Rate Stabilization Fund administered by the Southern California Public Power Authority (SCPPA).

67198 REGULATORY COMPLIANCE. California State Legislature is currently considering several new regulations regarding electric utility operations. This line item accommodates costs to bring the Cerritos Electric Utility into compliance.

69010 ADMINISTRATIVE FEES -- COUNTY. Charges imposed by Los Angeles County for billing and other administrative functions.

69013 ADMINISTRATIVE FEES -- SCPPA. Administrative fees for the City's participation in the Southern California Public Power Authority.

69045 INTEREST EXPENSE ON ADVANCES. Interest expenses for advances from the City associated with the Cerritos Electric Utility's initial start-up costs.

69050 LEASED WATER RIGHTS. Cost of leasing additional water rights to meet pumping capacity.

69080 MISCELLANEOUS EXPENSES.

69090 MISCELLANEOUS REIMBURSEMENTS. Reimbursable expenses incurred by the Cerritos Center for the Performing Arts.

69120 PROPERTY TAXES. Property taxes paid to Orange County Tax Collector for City property within Orange County.

69130 UNCOLLECTIBLE ACCOUNTS.

69200 CDBG-STAFF TIME EXPENSE REIMBURSEMENT. Accounts for staff time expenses that are charged against the Community Development Block Grant Fund and reimbursed to the General Fund.

79010 LAND. The purchase of land and related expenses.

79020 BUILDINGS. All expenses incurred in the acquisition and construction of buildings. Includes major additions or improvements to existing structures.

79030 OTHER STRUCTURES AND IMPROVEMENTS. Includes land improvements, underground utility systems and other infrastructure such as curbs, gutters, streets and street lighting.

79050 FURNITURE, FIXTURES AND OFFICE EQUIPMENT. Office furniture and equipment which includes desks, chairs, calculators, typewriters, computer equipment and other business machines associated with office work.

79060 VEHICLES. Trucks, autos and other motor vehicles that are licensed to operate on City streets.

79070 MACHINERY AND EQUIPMENT. Various engineering, maintenance and grounds equipment as well as specialized items such as physical fitness and audio-visual equipment.

79080 WORKS OF ART. Art work located in City facilities and outdoor sculptures and statues at various sites throughout the City.

Appendix D

Acronyms

ACRONYM LIST

The following list provides a summary of acronyms and abbreviations commonly encountered in the operations of the City of Cerritos, and in the municipal management profession in general.

AD-6. Assessment District Six; the industrial area bounded by Bloomfield Avenue, 166th Street, Carmenita Road and the northern City limits.

ADA. The Americans with Disabilities Act.

ADP-2. Area Development Plan Two; the commercial area bounded by Bloomfield Avenue, the 91 Freeway, Shoemaker Avenue and 183rd Street.

AQMD. Southern California Air Quality Management District.

ARRA. The American Recovery and Reinvestment Act of 2009.

AV. Assessed Valuation; the dollar value assigned to a property for purposes of calculating applicable property taxes.

CDBG. Community Development Block Grant.

CCPA. Cerritos Center for the Performing Arts.

CEQA. The California Environmental Quality Act of 1970.

CJPIA. California Joint Powers Insurance Authority; a consortium providing property insurance, liability protection and related services to approximately 120 public agencies throughout California.

COW. Cerritos on Wheels; a City-sponsored fixed-route transit system funded by Proposition C allocations.

CPE. Cerritos Park East; a City park/community center located at 13234 166th Street in Cerritos.

CPSC. Consumer Product Safety Commission.

CPUC. California Public Utilities Commission.

CRA. Community Redevelopment Agency. (Due to the passage of Assembly Bill 1X 26 and subsequent affirmation by the California Supreme Court, all redevelopment agencies in California were dissolved on February 1, 2012.)

CSMFO. California Society of Municipal Finance Officers.

CUP. Conditional Use Permit; required for certain land uses which may need special conditions to ensure compatibility with surrounding land uses.

CWP. City Wide Pride; an annual awards program managed by the Code Enforcement Division.

EOPS. Enforceable Obligation Payment Schedule; documentation required of Successor Agencies by AB 1X 26 to identify and establish enforceable obligations of a former redevelopment agency.

EPA. Environmental Protection Agency.

FCC. Federal Communications Commission.

FERC. Federal Energy Regulatory Commission.

FPPC. The State of California Fair Political Practices Commission.

FT. Full-time position.

FTE. Full-time Equivalent; a measure of workload equivalency to a full-time position.

GAAP. Generally Accepted Accounting Principles; the common set of accounting principles, standards and procedures that organizations use to compile their financial statements.

GFOA. Government Finance Officers Association.

ACRONYM LIST

GIS. The Geographic Information Systems function (City cost center 212).

ISO. The California Independent System Operator.

JAG. Justice Assistance Grant.

LAEDC. Los Angeles County Economic Development Corporation.

LAIF. The Local Agency Investment Fund; a voluntary program created by statute in 1977 as an investment alternative for California's local governments and special districts.

LASD. The Los Angeles County Sheriff's Department.

LMIH. The Low- and Moderate-Income Housing Fund; formerly within the Cerritos Redevelopment Agency. .

MFOA. Municipal Finance Officers Association.

MIS. The Management Information Systems division of the City of Cerritos (cost center 561).

MTA. The Los Angeles County Metropolitan Transportation Authority.

MWD. The Metropolitan Water District.

NPDES. National Pollutant Discharge Elimination System; a permit program authorized by the Clean Water Act to control water pollution by regulating point sources that discharge pollutants into waters of the United States.

PDROPS. Preliminary Enforceable Obligation Payment Schedule; preliminary documentation required of Successor Agencies by AB 1X 26 to identify and establish enforceable obligations of a former redevelopment agency.

PLF. The State of California Public Library Fund.

RFP. Request for Proposal; a document that a government organization sends to prospective vendors inviting the submittal of a bid for a product or service.

RHNA. Regional Housing Needs Assessment.

ROPS. Recognized Obligation Payment Schedule; ongoing documentation required of Successor Agencies by AB 1X 26 to identify and establish enforceable obligations of a former redevelopment agency.

RPTTF. Redevelopment Property Tax Trust Fund; the Fund administered by the County of Los Angeles for distribution of property tax allocations to successor agencies. Formerly categorized as tax increment, allocations are used to fulfill bond payments which remain payable after the dissolution of redevelopment agencies in California on February 1, 2012.

SCADA. Supervisory Control and Data Acquisition; generally refers to computer systems that monitor and control infrastructure-related processes, such as water systems,

SCAG. Southern California Association of Governments.

SCE. Southern California Edison.

SCPPA. Southern California Public Power Authority

SERAF. Supplemental Educational Revenue Augmentation Fund;

STP-L. Surface Transportation Program-Local; program administered by the Federal Highway Administration to provide funds to states and localities for projects on roads not classified as minor local or rural collectors.

TIP. Federal Transportation Improvement Program.

TMDL. Total Maximum Daily Load; a regulation that imposes a limit regarding the maximum amount of a pollutant that a body of water can receive and still safely meet water quality standards, in accordance with the Clean Water Act.

TPT. Temporary Part-time position.

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Appendix E

Capital Improvement Plan Detail, General Plan, and Project Area Maps

Capital Improvement Program (CIP) Detail

Project Title: Proposed Mixed-Use/Residential Infill Development
Project Number: 21701
Funding Source: Housing Asset Fund

CIP Encumbrance Schedule:

Fiscal Year	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	Cost
Encumbrance	\$2,000,000	\$4,000,000	\$1,000,000	\$1,600,000	\$1,410,000	\$10,010,000

Project Information Detail:

Pursuant to California Health and Safety Code Section 34176.1(d), local municipalities are required to plan for, use, or encumber any surplus Housing Asset Funds, as defined in Section 34176.1(d), for the purpose of constructing and developing housing for all housing types, including housing for low income populations pursuant to State law.

As part of the City of Cerritos 2013-2021 Housing Element, which was certified in full compliance with applicable State Housing Element law by the State of California in January 2015, the City of Cerritos identified seven (7) sites suitable for potential residential development. Site 7 in particular is generally located in the northeast section of the City of Cerritos and is comprised of Caltrans-owned properties that were acquired by Caltrans to stage construction equipment and materials for the Interstate 5 widening and the Valley View Avenue bridge reconstruction projects. The two subject parcels are identified as follows:

	Caltrans Property Name	Caltrans ID #	APN #	Location Address
1	16433 Valley View Property Company	77610	7003-013-001	16433 Valley View Avenue Cerritos, CA 90703
2	Valley View Business Center	77608	7003-013-901 (formerly 7003-013-005)	16601, 16603, 16605, 16607, 16609, 16611, 16613, 16615, 16617, 16619, 16621, 16623, 16625, 16627, 16629, 16631, 16633, 16635, 16637, 16639, 16641, 16643 Valley View Avenue Cerritos, CA 90703

Upon completion of the new Valley View Avenue bridge by Caltrans, the subject properties, or portions thereof, will become available for purchase by the City of Cerritos, pursuant to Sections 118 and 30410 of the California Streets and Highways Code, provided that the City of Cerritos submits written documentation expressing such interest. As such, over the past few years, the City of Cerritos has submitted letters to Caltrans, expressing the City's interest in the subject properties, and Caltrans is aware of such interest.

The City of Cerritos has determined that as a result of Caltran's Interstate 5 widening project and the related Valley View bridge reconstruction, access to this area of Cerritos will be significantly improved, thereby creating an opportunity for the City of Cerritos to reuse a portion of the area for the accommodation of mixed-use and/or residential infill development allowing for the construction of various housing product types. The City is currently in the process of identifying rules and regulations for the provision of affordable housing pursuant to applicable State housing laws. In addition, staff is currently evaluating opportunities to provide housing at the subject properties for qualified low-income populations including persons afflicted with Alzheimer's disease or dementia. Given that the

City of Cerritos is largely developed with very few properties suitable for reuse as residential infill development, the properties owned and controlled by Caltrans serve as the most preferred properties for the future accommodation of affordable housing.

As such, Capital Improvement Project Number 21701 has been established for the City's use of restricted Housing Asset Funds to acquire the subject properties, when made available, conceptually plan for the proposed development which will include affordable housing, and to create a specific plan of development as well as process entitlements for this purpose, in conformance with applicable state housing laws. The City also anticipates participation in the construction and improvements to support the affordable housing. The City of Cerritos anticipates commencing the preparation of conceptual plans and economic analysis required for the development of housing on the subject properties during the 2020-2021 fiscal year, followed by acquiring the properties from Caltrans upon the completion of the Valley View bridge reconstruction project.

CITY OF CERRITOS GENERAL PLAN LEGEND



RESIDENTIAL

- Low Density - 2 to 5.5 Units/Acre
- Medium Density - 6 to 20 Units/Acre

COMMERCIAL

- Office Professional Commercial
- Neighborhood
- Community
- Regional

AREA DEVELOPMENT PLANS

- Industrial Park
- Towne Center/Commercial
- Residential Development (low-medium density)
- Residential Development (low density)
- Auto Mall/Restricted Commercial
- Residential Development (medium density)
- Residential Development (medium density)
- Residential Development (low-medium density)
- Residential Development (low density)
- Residential Development (senior housing)
- Residential Development (senior housing)
- Residential Development (low density)
- Residential Development (senior housing)
- Specialized/Commercial
Cerritos Auto Square Overlay
- Residential Development (high density)
- Residential Development (medium density)

INDUSTRIAL

- Light Industrial
- Industrial/Commercial

OPEN SPACE

SCHOOLS:

- Elementary
- Junior High
- Senior High
- Community College
- ABC School District & High School
- Private School

PARKS:

- Neighborhood Park
- Community Park
- Regional Park
- Special Park

OTHER OPEN SPACE

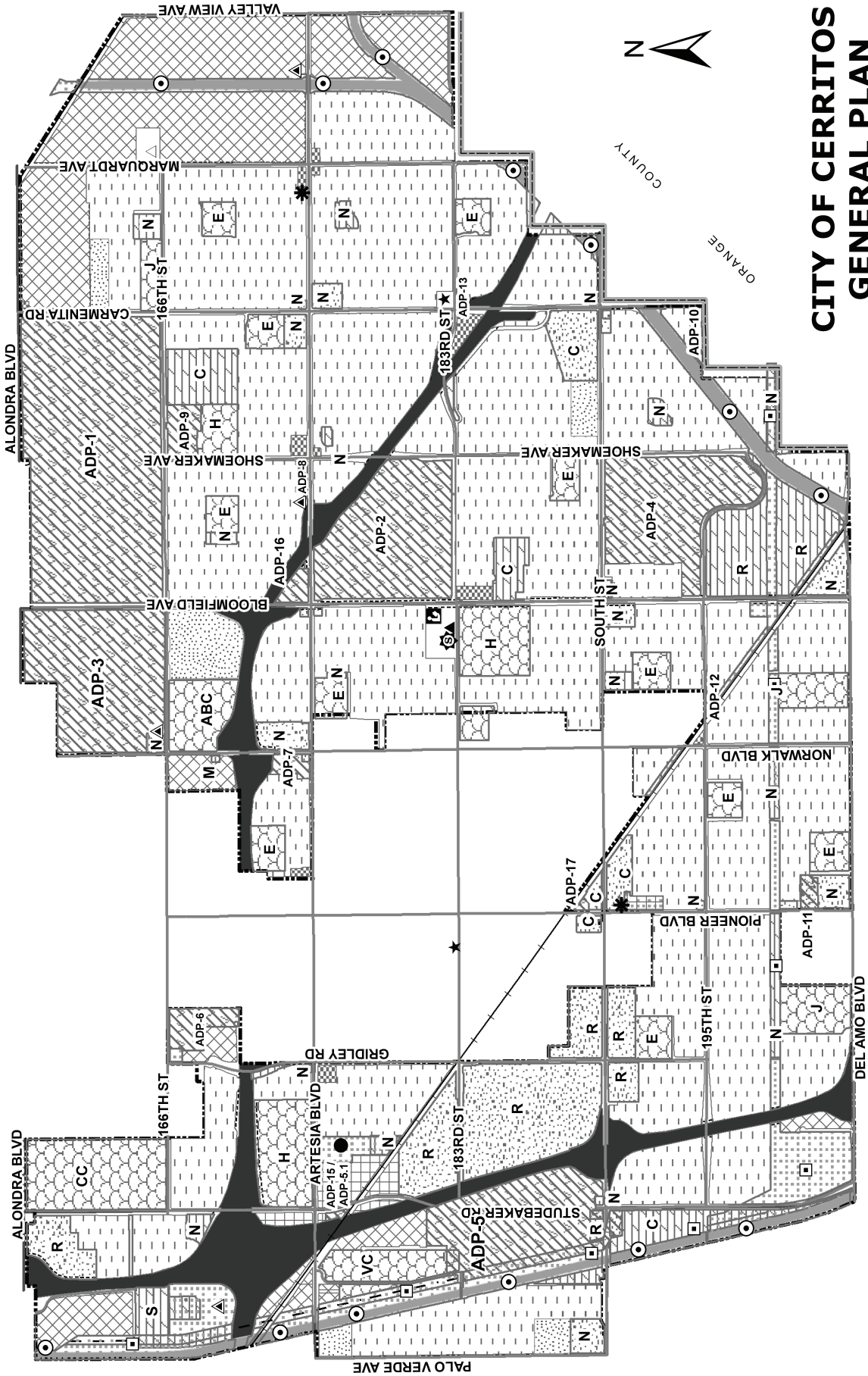
- Greenbelt with Trails
- Landscaped Buffer
- Equestrian Trails

COMMUNITY FACILITIES:

- Edison Utility
- Cemetery
- Sanitation Utility
- Flood Control Utility
- Post Office
- Fire Station
- City Civic Center
- Sheriff Station
- Library
- City Corporate Yard

CIRCULATION

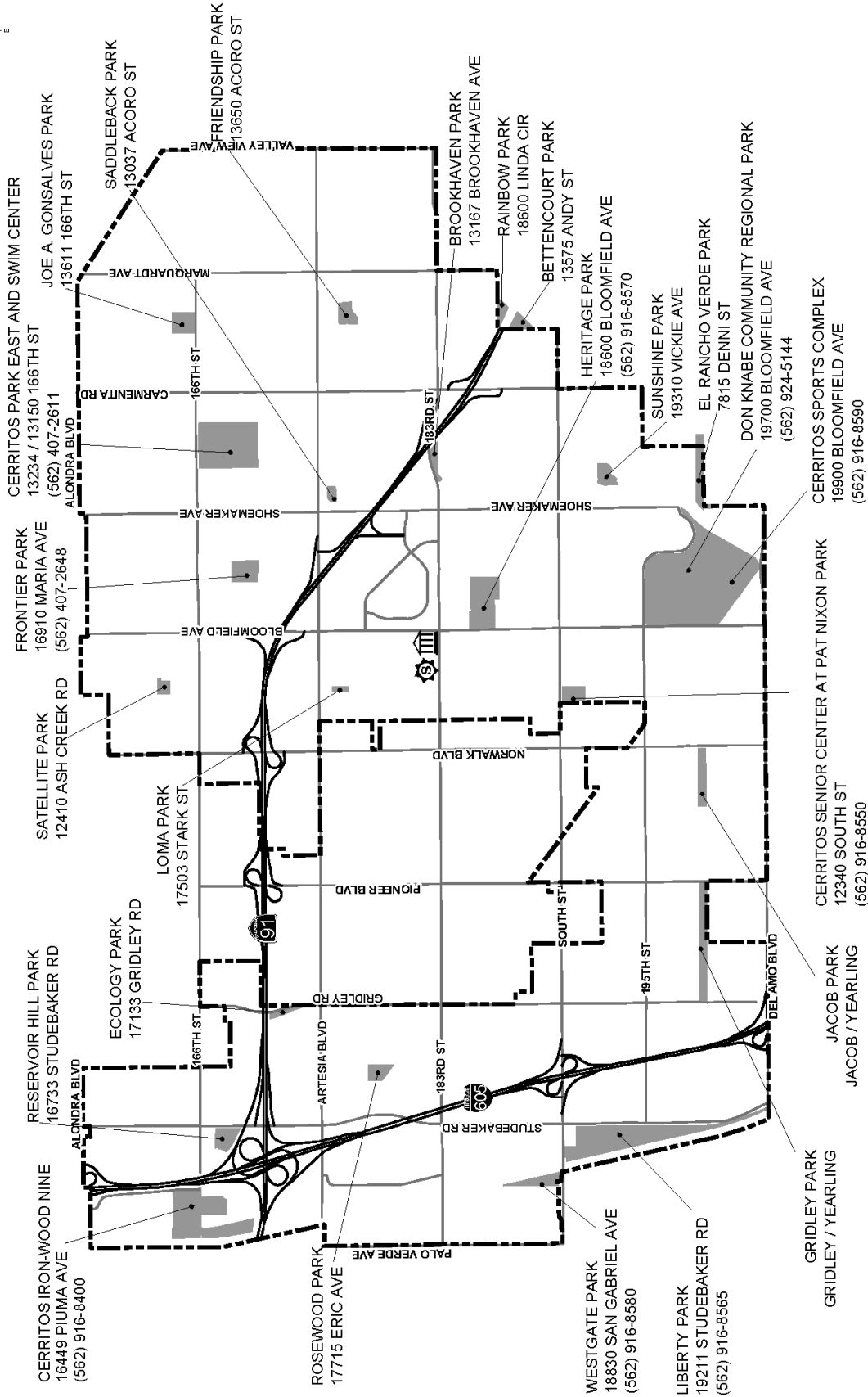
- Major Arterial
- Secondary Arterial
- Railroad
- Freeway
- Cerritos City Limits
- Orange County Limits



CITY OF CERRITOS GENERAL PLAN



CERRITOS RECREATION FACILITIES



RESERVOIR HILL PARK
16733 STUDEBAKER RD
ALONDRA BLVD

ECOLGY PARK
17133 GRIDLEY RD
166TH ST

LOMA PARK
17503 STARK ST
166TH ST

SATELLITE PARK
12410 ASH CREEK RD
BLOOMFIELD AVE

FRONTIER PARK
16910 MARIA AVE
BLOOMFIELD AVE

CERRITOS IRONWOOD NINE
16449 PIUMA AVE
ALONDRA BLVD

CERRITOS PARK EAST AND SWIM CENTER
13234 / 13150 166TH ST
ALONDRA BLVD

JOE A. GONSALVES PARK
13611 166TH ST
ALONDRA BLVD

SADDLEBACK PARK
13037 ACORO ST
VALLEY VIEW AVE

FRIENDSHIP PARK
13650 ACORO ST
VALLEY VIEW AVE

BROOKHAVEN PARK
13167 BROOKHAVEN AVE
VALLEY VIEW AVE

RAINBOW PARK
18600 LINDA CIR
BETTENCOURT PARK

HERITAGE PARK
18600 BLOOMFIELD AVE
(562) 916-8570

SUNSHINE PARK
19310 VICKIE AVE
195TH ST

EL RANCHO VERDE PARK
7815 DENNI ST
19700 BLOOMFIELD AVE

DON KNABE COMMUNITY REGIONAL PARK
19700 BLOOMFIELD AVE
(562) 924-5144

CERRITOS SPORTS COMPLEX
19900 BLOOMFIELD AVE
(562) 916-8590

CERRITOS SENIOR CENTER AT PAT NIXON PARK
12340 SOUTH ST
(562) 916-8550

JACOB PARK
JACOB / YEARLING

JACOB / YEARLING

GRIDLEY PARK
GRIDLEY / YEARLING

WESTGATE PARK
18830 SAN GABRIEL AVE
(562) 916-8580

LIBERTY PARK
19211 STUDEBAKER RD
(562) 916-8565

ROSEWOOD PARK
17715 ERIC AVE
ARTESIA BLVD

STUDEBAKER PARK
183RD ST

STUDEBAKER RD

STUDEBAKER RD

STUDEBAKER RD

STUDEBAKER RD

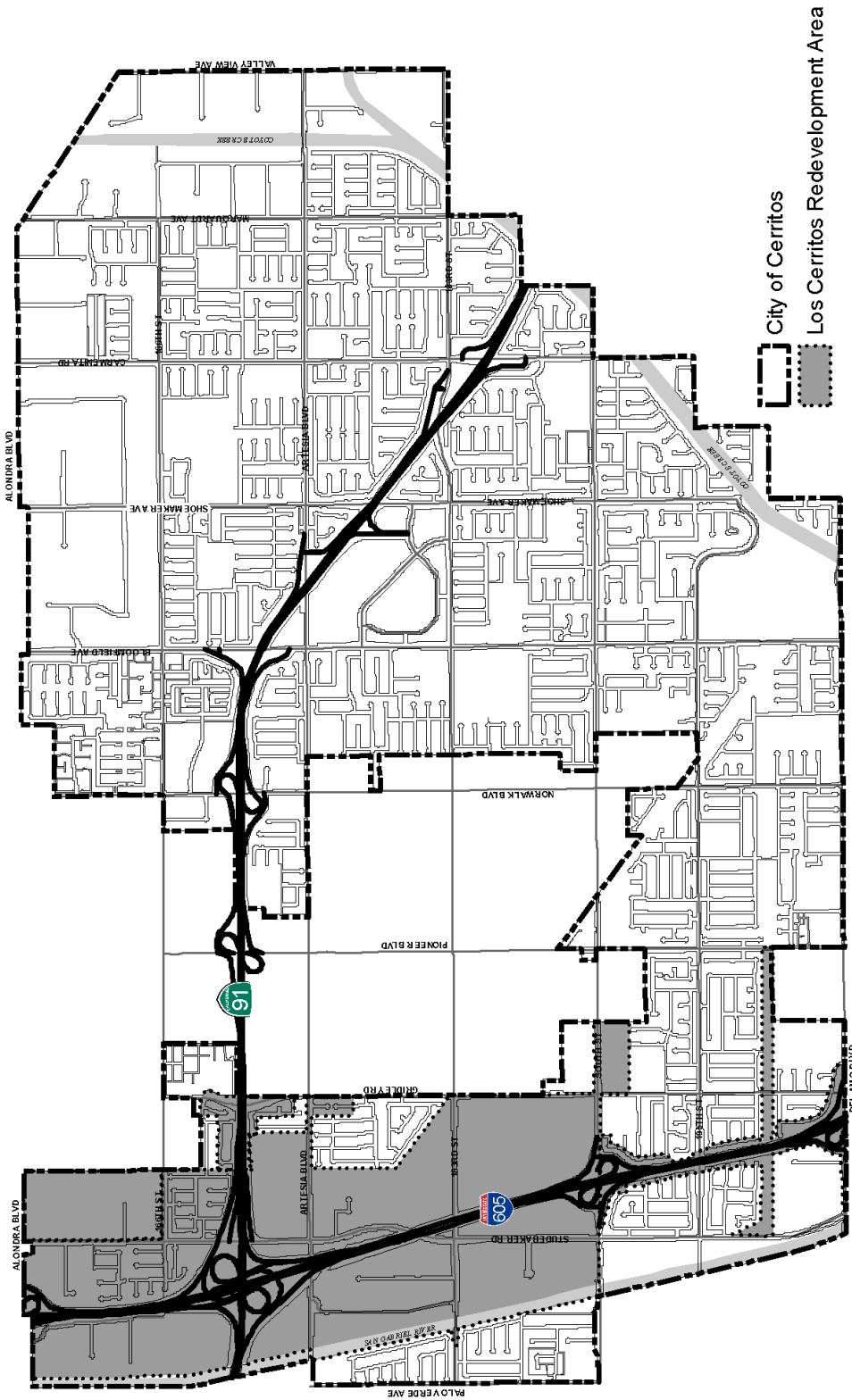
STUDEBAKER RD

City Hall/Library
Bloomfield Ave / 183rd St
(562) 860-0311 / (562) 916-1350

Sheriff Station
18135 Bloomfield Ave
(562) 860-0044

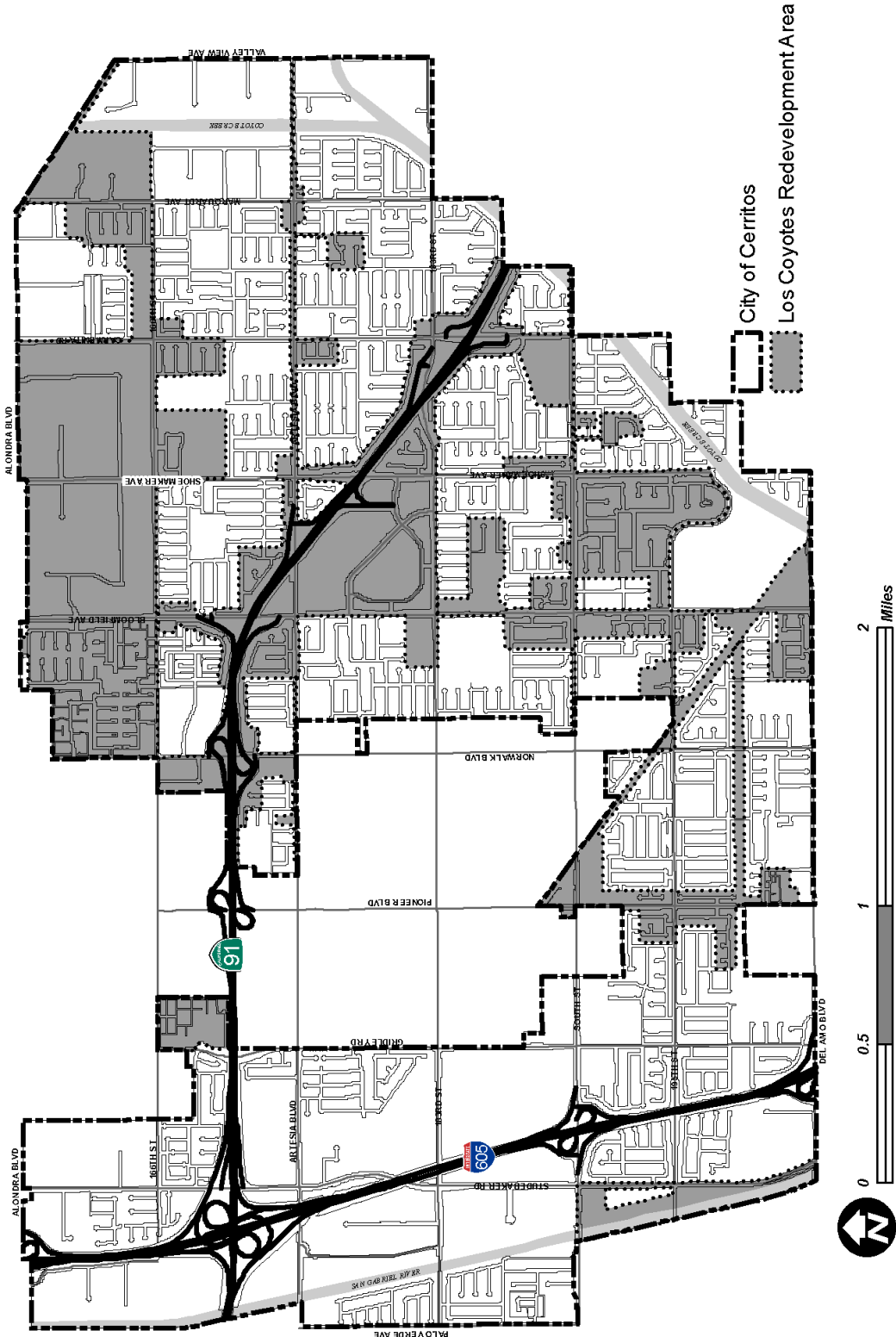
LOS CERRITOS REDEVELOPMENT AREA

Dissolved February 1, 2012

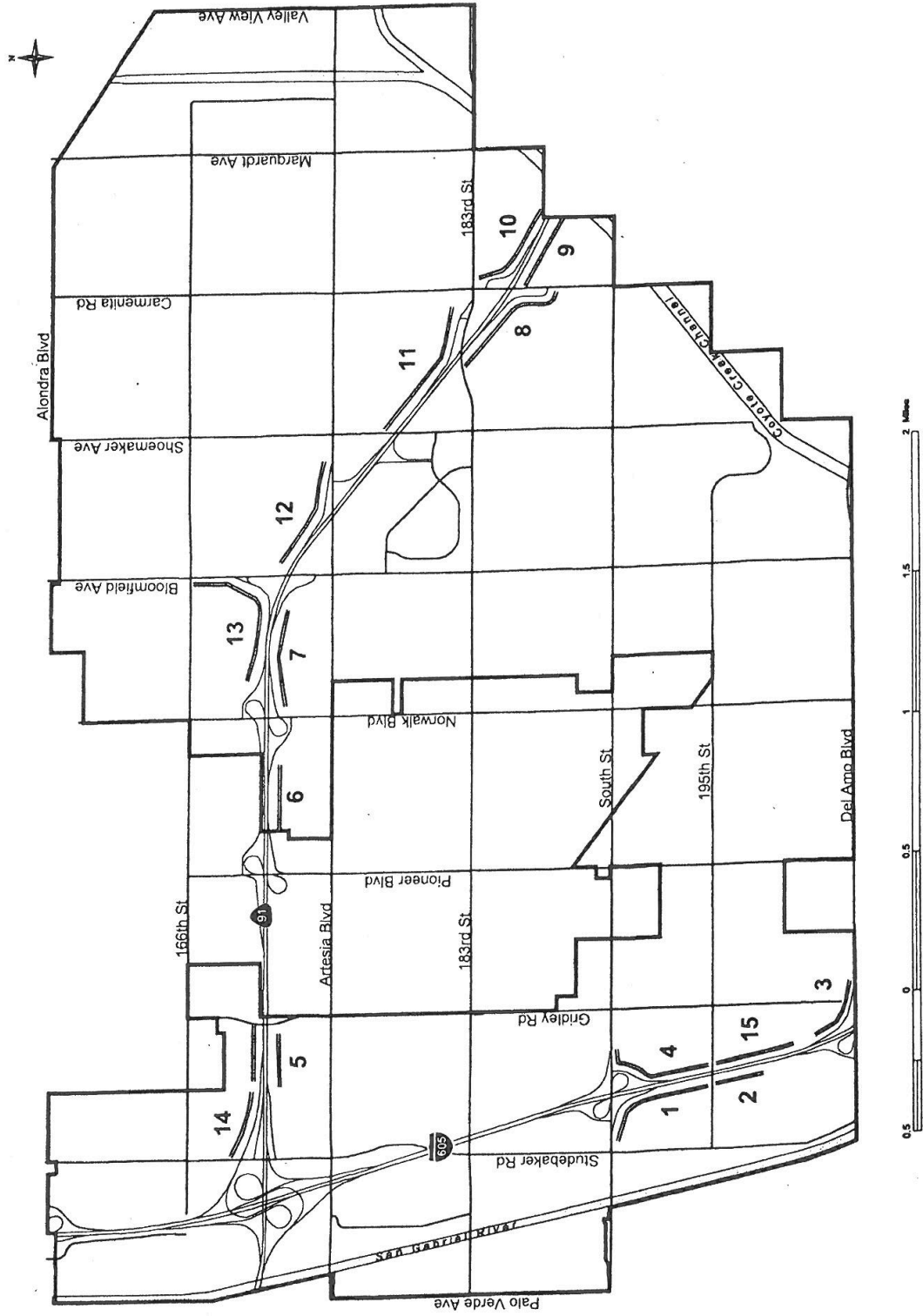


LOS COYOTES REDEVELOPMENT AREA

Dissolved February 1, 2012

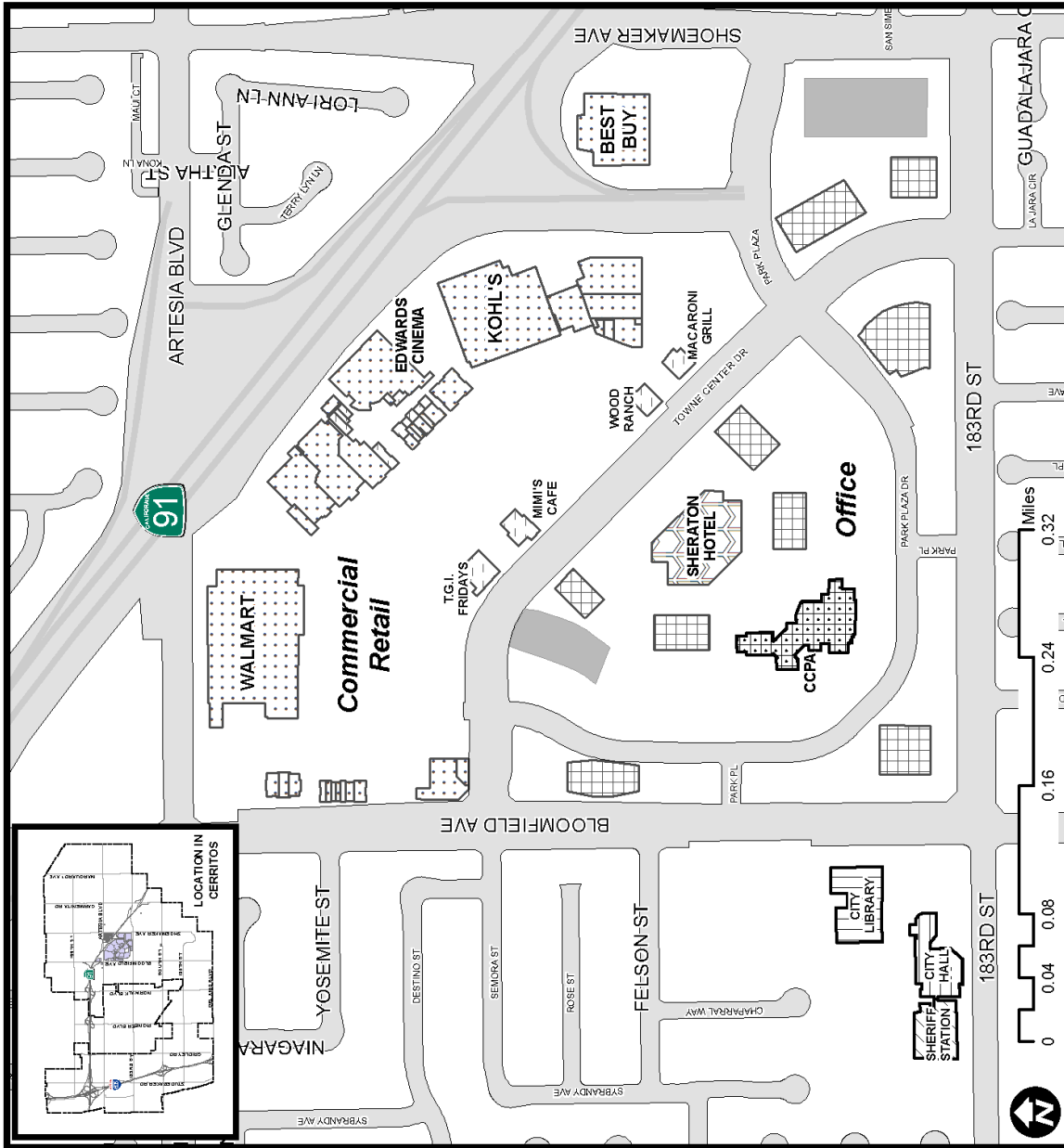


LOCATIONS OF FREEWAY BUFFER WALLS



CERRITOS TOWNE CENTER AREA

CIVIC CENTER	
	CITY HALL
	CITY LIBRARY
	SHERIFF STATION
TOWNE CENTER BUILDINGS	
	CCPA
	HOTEL
	OFFICE
	RETAIL
	RESTAURANT
	PARKING



Appendix F
City of Cerritos Demographics

City of Cerritos Demographics

Total Cerritos Population	49,016	
Male	24,583	50.2 %
Female	24,433	49.8 %
Median Age	46.6	
<hr/>		
<u>Race</u>		
Asian	29,733	60.7 %
American Indian and Alaska Native	149	0.3 %
Black or African American	4,158	8.5 %
Native Hawaiian and Other Pacific Islander	162	0.3 %
White	7,753	15.8 %
Some other race	2,703	5.5 %
Two or more races	4,358	8.9 %
<hr/>		
<u>Housing</u>		
Total housing units	16,150	
Occupied housing units	15,772	97.7 %
Vacant housing units	378	2.3 %
Owner-occupied housing units	11,860	75.2 %
Average household size of owner-occupied units	3.08	
Renter-occupied housing units	3,912	24.8 %
Average household size of renter-occupied units	3.13	
2024 median existing single-family home sales price (Feb)	\$1,065,742	
2024 median existing condominium home sales price (Feb)	\$520,412	
<hr/>		
<u>Income</u>		
Median household income	\$124,460	

Sources: American Community Survey (2022 5-Year Estimates) and Zillow.com (February 2024)

(Updated as of March 17, 2023)